Big Lakes County Policy

Roadside & Hamlet Cleanup Grant

Policy Number:	ADMIN 69
Legal Authority:	
Approved by Council:	September 11, 2024
Effective Date:	January 1, 2025
Revised Date:	March 11, 2026

Policy and Procedure Statement

Big Lakes County believes in supporting local community groups or organizations and ensuring a livable and vibrant County. The purpose of this policy is to establish guidelines for Roadside & Hamlet cleanups within Big Lakes County.

Definitions

a. **Roadside & Hamlet Cleanup** includes pickup, bagging, and hauling of all garbage to the landfill site or placing in an identified location, including paper, bottles, or other refuse found on specified County-owned roadside ditches within municipal boundaries.

b. **Chief Administrative Officer (CAO)** means the Chief Administrative Officer of Big Lakes County or their designate.

Criteria

- Big Lakes County will allocate a portion of its budget annually for the cleanup of roadsides and hamlets within the County.
- Big Lakes County will pay $110.00 per kilometer (both sides), up to a maximum of 10 kilometers for Roadside Cleanup.
- Big Lakes County will pay $1,100.00 per year per hamlet for Hamlet Cleanup.

Grant Requirements

- Based on the approved annual budget, all eligible applications shall be evaluated on a first come, first served basis and approved by the CAO.
- Cleanup applications that have been received after the annual budget has been expended shall be approved at the discretion of Council.
- Roadside & Hamlet Cleanup applications are open throughout the year; however, applicants must submit their application a minimum of 30 business days before the event to ensure that a date can be scheduled, and advertising can be conducted.

- Applicants must submit a complete Roadside & Hamlet Cleanup application. Only applicants who submit all required documentation will be considered for funding.
- Roadside & Hamlet Cleanup Grant initiatives must be conducted fully within the municipal boundaries of Big Lakes County on county-owned roads only. Major highways are not eligible under the Roadside Cleanup Grant stream including Highway 2, Highway 2A, Highway 750, Highway 747, Highway 749.
- Big Lakes County may, at its discretion, conduct a safety orientation prior to cleanups commencing.
- Roadside & Hamlet Cleanup grant funds will only be dispersed after the project has been completed and may be subject to a post cleanup inspection by a Big Lakes County staff member to ensure the job has been completed satisfactorily.
- Any Big Lakes County property that was used in the cleanup must be returned prior to funds being dispersed.
- Retroactive Roadside & Hamlet Cleanup grant applications may be granted at the sole discretion of Council.

Reeve

Chief Administrative Officer

3/19/26

Date of Final Signature