

Big Lakes County Policy

Roadside & Hamlet Cleanup Grant

Policy Number:	ADMIN 69
Legal Authority:	
Approved by Council:	September 11, 2024
Effective Date:	January 1, 2025
Revised Date:	September 11, 2024

Policy and Procedure Statement

Big Lakes County believes in supporting local community groups or organizations and ensuring a livable and vibrant County. The purpose of this policy is to establish guidelines for Roadside & Hamlet cleanups within Big Lakes County.

Definitions

- a. **Roadside & Hamlet Cleanup** includes pickup, bagging, and hauling of all garbage to the landfill site or placing in an identified location, including paper, bottles, or other refuse found on specified roadside ditches within municipal boundaries.
- b. **Chief Administrative Officer (CAO)** means the Chief Administrative Officer of Big Lakes County or their designate.

Criteria

- Big Lakes County will allocate a portion of its budget annually for the cleanup of roadsides and hamlets within the County.
- Big Lakes County will pay \$110.00 per kilometer (both sides), up to a maximum of 10 kilometers for Roadside Cleanup.
- Big Lakes County will pay \$1,100.00 per year per hamlet for Hamlet Cleanup.

Grant Requirements

- Based on the approved annual budget, all eligible applications shall be evaluated on a first come, first served basis and approved by the CAO.
- Cleanup applications that have been received after the annual budget has been expended shall be approved at the discretion of Council.
- Roadside & Hamlet Cleanup applications are open throughout the year; however, applicants must submit their application a minimum of 30 business days before the event to ensure that a date can be scheduled, and advertising can be conducted.

- Applicants must submit a complete Roadside & Hamlet Cleanup application. Only applicants who submit all required documentation will be considered for funding.
- Roadside & Hamlet Cleanup Grant initiatives must be conducted fully within the municipal boundaries of Big Lakes County.
- Big Lakes County may, at its discretion, conduct a safety orientation prior to cleanups commencing.
- Roadside & Hamlet Cleanup grant funds will only be dispersed after the project has been completed and may be subject to a post cleanup inspection by a Big Lakes County staff member to ensure the job has been completed satisfactorily.
- Any Big Lakes County property that was used in the cleanup must be returned prior to funds being dispersed.
- Retroactive Roadside & Hamlet Cleanup grant applications may be granted at the sole discretion of Council.

Reeve

Chief Administrative Officer

Date of Final Signature