

# Development Permit Variance Request

A variance may be granted to change or alter a development standard prescribed by the Land Use Bylaw at the discretion of the Development Authority.

Variances may be granted for:

- A change to setbacks from the front, rear, and side property lines from a structure or building;
- A change to the permitted size or area of a building;
- A change to the size or a lot area required under specific uses.

Adjacent landowners may be notified of the proposed variance, prior to a decision being made on the request.

**If a variance is granted it applies only to the specific regulations and the specific variance as stated in the development permit.**

Complete and sign ***'DEVELOPMENT PERMIT VARIANCE REQUEST FORM'*** (attached). Submit the form and fee of \$100.00 with your Development Permit Application.

**NOTE:** The Development Permit Application Package is only considered complete once all the above noted information has been provided to our office.



# Variance Request Form

## APPLICANT INFORMATION

**COMPLETE IF DIFFERENT FROM APPLICANT**

APPLICANT:		REGISTERED LANDOWNER:	
MAILING ADDRESS:		ADDRESS:	
TELEPHONE:	ALTERNATE TELEPHONE:	TELEPHONE:	ALTERNATE TELEPHONE:
E-MAIL		E-MAIL	

## SITE INFORMATION

LEGAL DESCRIPTION:

QTR/LSD	SEC	TWP	RGE	W5M	OR	REGISTERED PLAN	BLOCK	LOT
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## VARIANCE REQUESTED

List all requested variances. Each variance should also be marked on the site drawing:

1. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
2. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
3. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Provide a written rationale for each variance being requested. The written rationale should indicate the reasons for the variance(s) being requested and why current regulations cannot be accommodated. (Attach additional pages if necessary.)

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**SIGNATURES**

I/We make this application and hereby certify that I am/We are the registered owner(s) and acknowledge all plans and information submitted are, to the best of my knowledge, true and accurate:

**APPLICANT:**

I/We make this application and hereby certify that I am/We are the registered owner(s) and acknowledge all plans and information submitted are, to the best of my knowledge, true and accurate:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Signature

**REGISTERED OWNER (If other than applicant):**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Registered Owner's Signature

\_\_\_\_\_  
Registered Owner's Signature

**ADJACENT LANDOWNER(S): (not required unless specified by the County)**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Adjacent Landowner's Signature

\_\_\_\_\_  
Adjacent Landowner's Signature

***The personal information on this form is being collected for the purpose of processing the Development Permit Variance Request under the Authority of the Freedom of Information and Protection of Privacy (FOIP) Act and is protected by the FOIP. If you have any questions about the collection, contact the Big Lakes County FOIP Assistant at phone 780-523-5955.***