

**BIG LAKES COUNTY
COUNCIL MEETING
October 25, 2023**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, October 25, 2023, at 10:00 a.m.

<u>PRESENT WERE:</u>	Reeve:	Tyler Airth, HP East/ Banana Belt
	Deputy Reeve:	Lane Monteith, Enilda/ Big Meadow
	Councillor:	Jeff Chalifoux, Grouard
		Roberta Hunt, Kinuso
		Richard Mifflin, Jousard
		Robert Nygaard, Faust
		Ann Stewart, S. Sunset House/ Gilwood
		Jim Zabolotniuk, N. Gilwood/ Triangle
		Garrett Zahacy, Prairie Echo/ Salt Prairie
	Administration:	David Reynolds, Interim CAO/ Executive Director of Corporate Services
		Kevin Cymbaluk, Executive Director of Operations
		Pat Olansky, Executive Director of Community Services & Planning
		Jessica Plante, Recording Secretary
		Kimberly Moore, Communications Coordinator
		Scott Stewart, Bylaw Enforcement Officer
		Lucia Girard, Assessment / Taxation Clerk
		Samantha Smith, Grants Officer
		Jason Cottingham, Fire Chief
		Luci Martinson, Deputy Fire Chief
		Sylvia Jezewski, Community Services & Planning Assistant
		Amanda Backs, Development Officer
	Delegation:	Anna Glover, ISL Engineering
		Natalie Tremblay, ISL Engineering
		Constance Gourley, ISL Engineering
	Press:	Richard Froese, South Peace News

CALL TO ORDER: Reeve Airth called the meeting to order at 10:01 a.m.

**ADDITIONS TO
THE AGENDA:**

- Special Council Meeting – 2024 Operating and Capital Budget Deliberation Dates
- 2023 Municipal Sustainability Initiative Allocations
- Community Tractors – Hamlet Mowing Policy PW-16 Tangible Capital Assets and Lease Agreements

2023-23-508 **MOVED BY DEPUTY REEVE MONTEITH** that the October 25, 2023, agenda be adopted as amended.

CARRIED

MINUTES:

2023-23-509 **MOVED BY COUNCILLOR NYGAARD** that the October 11, 2023, Regular Council Meeting minutes be adopted as presented.

CARRIED

CLOSED SESSION:

- 2023-23-510** **MOVED BY COUNCILLOR ZABOLOTNIUK** that the meeting go into closed session at 10:03 a.m. to consider the following confidential items pursuant to the following sections of the Freedom of Information and Protection of Privacy Act.
- Disclosure Harmful to Economic and other interests of a public body - Section 25

CARRIED

- 2023-23-511** **MOVED BY COUNCILLOR STEWART** that the meeting come out of closed session at 10:19 a.m.

CARRIED**BUSINESS ARISING FROM MINUTES:*****ACTION LIST:***

- 2023-23-512** **MOVED BY COUNCILLOR ZAHACY** that the action list be received for information.

CARRIED

A break was taken from 10:28 a.m. to 10:32 a.m.

CORPORATE SERVICES:***Q3 2023 QUARTERLY FINANCIAL REPORT:***

- 2023-23-513** **MOVED BY COUNCILLOR ZABOLOTNIUK** that the Q3 2023 Quarterly Financial Report be received for information.

CARRIED***SPECIAL COUNCIL MEETING – 2024 OPERATING AND CAPITAL BUDGET DELIBERATIONS DATES:***

- 2023-23-514** **MOVED BY COUNCILLOR MIFFLIN** that Council sets aside December 4 and December 5, 2023, for the 2024 Operating and Capital Budget deliberations.

CARRIED***2023 MUNICIPAL SUSTAINABILITY INITIATIVE ALLOCATIONS:***

- 2023-23-515** **MOVED BY COUNCILLOR ZAHACY** that Council approves Administration's recommendations for the 2023 MSI Allocations.

CARRIED**COMMUNITY SERVICES & PLANNING:*****FIRE SERVICE CAPITAL INCREASE REQUEST:***

- 2023-23-516** **MOVED BY COUNCILLOR NYGAARD** that Council increases the capital funding by \$65,500 for the Faust Urban Interface apparatus to \$742,000 for the 2023 budget.

CARRIED

OPERATIONS:

ROAD CLOSURE AND LEASE BETWEEN NE 7-73-13-W5 AND NW 8-73-13-W5:

Councillor Nygaard declared pecuniary interest and stepped out of the meeting at 11:22 a.m.

2023-23-517 **MOVED BY COUNCILLOR ZAHACY** that the road allowance lease application for 70m of developed road allowance between NE 7-73-13-W5 and NW 8-73-13-W5, not be leased under Policy PW-04. “Permits, Sales and Lease of County Roadways”.

CARRIED

Councillor Nygaard returned to the meeting at 11:32 a.m.

COMMUNITY TRACTORS – HAMLET MOWING POLICY PW-16 TANGIBLE CAPITAL ASSETS AND LEASE AGREEMENTS:

2023-23-518 **MOVED BY COUNCILLOR ZABOLOTNIUK** that Council authorize the surplus of the six “community tractors” and publicly advertise them for sale.

CARRIED

2023-23-519 **MOVED BY COUNCILLOR STEWART** that the policy PW-16, Hamlet Mowing Policy be rescinded.

CARRIED

INFORMATION AND CORRESPONDENCE:

2023-23-520 **MOVED BY REEVE AIRTH** that the information and correspondence be received for information.

CARRIED

The meeting recessed for lunch break at 11:51 a.m. and reconvened at 1:01 p.m.

Councillor Mifflin and Councillor Zabolotniuk did not return to the meeting.

DELEGATIONS:

ISL ENGINEERING: Anna Glover, Natalie Tremblay, and Constance Gourley with ISL Engineering attend the meeting through virtual means to discuss the Municipal Development Plan (MDP) and the Land Use Bylaw (LUB) phase 1 engagement summary.

ADJOURNMENT:

2023-23-521 **MOVED BY COUNCILLOR NYGAARD** that the meeting be adjourned at 1:32 p.m.

CARRIED

Tyler Airth, Reeve

David Reynolds, Interim CAO