

**BIG LAKES COUNTY
COUNCIL MEETING**
August 24, 2022

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, August 24, 2022, at 10:00 a.m.

PRESENT WERE:

Reeve:	Robert Nygaard, Faust
Deputy Reeve:	Jim Zabolotniuk, N. Gilwood/ Triangle
Councillor:	Tyler Airth, HP East/ Banana Belt
	Jeff Chalifoux, Grouard
	Roberta Hunt, Kinuso
	Richard Mifflin, Joussard
	Lane Monteith, Enilda/ Big Meadow
	Ann Stewart, S. Sunset House/ Gilwood
Absent:	Garrett Zahacy, Prairie Echo/ Salt Prairie
Administration:	Jordan Panasiuk, CAO
	Brett Hawken, Director of Community & Protective Services
	Jessica Plante, Recording Secretary
	Kim Moore, Grants Officer
	Pat Olansky, Director of Planning & Development
	Vic Abel, Director of Public Works
Press:	Richard Froese, South Peace News

CALL TO ORDER: Reeve Nygaard called the meeting to order at 10:01 a.m.

ADDITIONS TO THE AGENDA: Chainsaw Wood Carving

2022-17-359 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that the August 24, 2022, agenda be adopted as amended.

CARRIED

MINUTES:

2022-17-360 **MOVED BY COUNCILLOR STEWART** that August 10, 2022, Regular Council Meeting Minutes be adopted as presented.

CARRIED

BUSINESS ARISING FROM MINUTES:

ACTION LIST:

2022-17-361 **MOVED BY COUNCILLOR AIRTH** that the action list be received for information.

CARRIED

ADMINISTRATION:

GORDON BUCHANAN ROOF REPAIR:

2022-17-362 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that Council agrees that 50% of the Gordon Buchanan Roof repair in the amount of \$36,950 must come from 2022's capital grant allocation.

CARRIED

SPORTS PALACE FLOOR & BOARDS:

2022-17-363 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that Council agrees to contribute 50% of the Sports Palace refrigerated pad to a maximum of \$602,611.50 to come from 2022, 2023 and 2024’s prepaid capital grant allocation.

CARRIED

DELEGATION:

F. IRELAND: Frank Ireland presented Council with information and inquiries on the roads, railway crossing, dumpster, and playground usage in the area of Little Bear Creek Phase 1 located at 10428 TWP RD 735 South of Spruce Point Park and northwest of Kinuso.

ADMINISTRATION CON’T:

INSTALLMENT & REPLACEMENT OF SAND FILTER FOR TOWN POOL:

2022-17-364 **MOVED BY COUNCILLOR MIFFLIN** that Council agrees to their 50% cost of the installment and replacement of the sand filter assembly for the leisure pool repair in the amount of \$10,958 that will be funded by the High Prairie Recreation Capital Grant Reserve.

CARRIED

CHAINSAW WOOD CARVING:

2022-17-365 **MOVED BY COUNCILLOR CHALIFOUX** that administration be directed apply to receive a chainsaw wood carving from the District of Chetwynd.

CARRIED

A break was taken from 10:57 a.m. to 11: 10 a.m.

CORPORATE SERVICES:

ADMIN-52 CORPORATES CREDIT CARD POLICY - UPDATE:

2022-17-366 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that the revisions be approved to the Policy ADMIN-52 Corporate Credit Card.

CARRIED

PLANNING & DEVELOPMENT:

BYLAW 30-2019 TO ESTABLISH THE SUBDIVISION AND DEVELOPMENT AUTHORITY:

2022-17-367 **MOVED BY COUNCILLOR STEWART** that Bylaw 30-2019 to Establish the Subdivision and Development Authority be revised to include two members at large.

CARRIED

AREA STRUCTURE PLANS – HAMLET OF ENILDA AND KINUSO:

2022-17-368 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that Council does not proceed with steps to develop Area Structure Plans (ASP) for the Hamlet of Enilda and Hamlet of Kinuso at this time.

CARRIED

Councillor Stewart stepped out of the meeting at 11:41 a.m.

PUBLIC TIME:

D. BISSELL: Donald Bissell attended before Council to express his concerns against the Volunteer Firefighter Paid on Call.

PLANNING AND DEVELOPMENT CON'T:***LAND USE BYLAW AMENDMENT 18-2022 – FIRST READING:***

2022-17-369 **MOVED BY COUNCILLOR CHALIFOUX** that first reading be given to Land Use Bylaw Amendment 18-2022.

CARRIED

2022-17-370 **MOVED BY COUNCILLOR AIRTH** that a Public Hearing for Bylaw 18-2022 be set for September 14, 2022 at 1:45 p.m. in the Council Chambers of the Big Lakes County Administration Building.

CARRIED

PUBLIC WORKS:***POLICY REVIEW – PW-01 CONSTRUCTION OF APPROACHES TO WELL SITES FROM COUNTY ROAD ALLOWANCES:***

2022-17-371 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that the revisions to Policy PW-01 Construction of Approaches to Well Sites from County Road Allowances be approved.

CARRIED

REQUEST FOR ROAD CONSTRUCTION – HAMLET OF FAUST:

2022-17-372 **MOVED BY REEVE NYGAARD** that the request from Ryan and Lynn Shewchuk for road construction in the hamlet of Faust be approved to be included in the 2023 budget to provide access to the rear of their lot a 100 m alleyway constructed on the alleyway right of way between end and 3rd streets in a north/south orientation.

CARRIED

The meeting recessed for lunch break at 12:04 p.m. and reconvened at 12:47 p.m.

COMMUNITY & PROTECTIVE SERVICES:***BUSINESS REFURBISHMENT PROGRAM/ COMMUNITY FUTURES LOAN PROGRAM REVIEW:***

2022-17-373 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that Council eliminates the Business Refurbishment Program Policy.

DEFEATED

2022-17-374 **MOVED BY COUNCILLOR MIFFLIN** that the amendments be approved for the Business Refurbishment Program Policy and that four grants be awarded at \$2,500 each with a matching condition on funds.

CARRIED

2022-17-375 **MOVED BY COUNCILLOR MIFFLIN** that Council includes \$10,000 towards the Community Futures Interest Free Loan Program in the 2023 budget and that administration be directed to bring back a memorandum of understanding with Community Futures surrounding the Interest Free Loan Program.

CARRIED

LETTER OF SUPPORT – MOSAIC VET SERVICES – GLOBAL TALENT STREAM IMMIGRATION APPLICATION:

2022-17-376 **MOVED BY COUNCILLOR MONTEITH** that administration be directed to send a letter of support for Mosaic Veterinary Partners Ltd. application to the Global Talent Stream Immigration Program.

CARRIED

VOLUNTEER FIREFIGHTER PAID ON CALL COST COMPARISON:

2022-17-377 **MOVED BY COUNCILLOR CHALIFOUX** that the paid-on call system for volunteer firefighters be tabled for further clarification.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

2022-17-378 **MOVED BY COUNCILLOR AIRTH** that the information/correspondence be received for information.

CARRIED

Councillor Stewart returned to the meeting at 1:32 p.m.

CLOSED SESSION:

2022-17-379 **MOVED BY COUNCILLOR CHALIFOUX** that the meeting go into closed session at 1:32 p.m. to discuss personnel matters as per section 27, Freedom of Information and Protection Act.

CARRIED

2022-17-380 **MOVED BY COUNCILLOR HUNT** that the meeting come out of closed session at 2:53 p.m.

CARRIED

2022-17-381 **MOVED BY COUNCILLOR STEWART** that administration be directed to advertise the Chief Administrative Officer (CAO) position.

CARRIED

ADJOURNMENT:

2022-17-382 **MOVED BY COUNCILLOR AIRTH** that the meeting be adjourned at 2:57 p.m.

CARRIED

Robert Nygaard, Reeve

Jordan Panasiuk, CAO