

**BIG LAKES COUNTY
COUNCIL MEETING
July 26, 2023**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, July 26, 2023, at 10:00 a.m.

PRESENT WERE:

Reeve:	Robert Nygaard, Faust
Deputy Reeve:	Jim Zabolotniuk, N. Gilwood/ Triangle
Councillor:	Tyler Airth, HP East/ Banana Belt
	Jeff Chalifoux, Grouard
	Roberta Hunt, Kinuso (Zoom)
	Lane Monteith, Enilda/ Big Meadow
	Richard Mifflin, Jousard
	Ann Stewart, S. Sunset House/ Gilwood
	Garrett Zahacy, Prairie Echo/ Salt Prairie
Administration:	Jerry Gautreau, Chief Administrative Officer
	Kevin Cymbaluk, Director of Public Works
	Brett Hawken, Director of Community & Protective Services
	Pat Olansky, Director of Planning & Development
	Jessica Plante, Recording Secretary
	Samantha Smith, Grants Officer
	Janelle Carlson, Recording Secretary
	Mary Brust, Animal Control Officer
	Lucy Girard, Taxation Clerk
Press:	Richard Froese, South Peace News

CALL TO ORDER: Reeve Nygaard called the meeting to order at 10:00 a.m.

It was noted that Councillor Hunt is attending the meeting by virtual means.

**ADDITIONS TO
THE AGENDA:**

Economic Developers Alberta – Ministry Dinner

2023-15-326

MOVED BY COUNCILLOR MIFFLIN that the July 26, 2023, agenda be adopted as amended.

CARRIED

MINUTES:

2023-15-327

MOVED BY COUNCILLOR STEWART that the July 12, 2023, Regular Council Meeting minutes be adopted as presented.

CARRIED

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST:

2023-15-328

MOVED BY COUNCILLOR MONTEITH that the action list be received for information.

CARRIED

ADMINISTRATION:***AUMA CONVENTION 2023:***

2023-15-329 **MOVED BY COUNCILLOR STEWART** that the Reeve or his alternate and the Chief Administrative Officer be approved to attend the Alberta Urban Municipalities of Alberta (AUMA) Convention taking place September 27-29, 2023, as the Town of Swan Hill's guest.

CARRIED***COUNCIL PROCEDURAL BYLAW – BYLAW NUMBER: C-11-2023:***

2023-15-330 **MOVED BY COUNCILLOR AIRTH** that second reading be given to Procedural Bylaw C-11-2023.

CARRIED

2023-15-331 **MOVED BY COUNCILLOR AIRTH** that third reading be tabled for the Procedural Bylaw C-11-2023 until the August 9th Regular Council meeting for further review.

CARRIED***ECONOMIC DEVELOPERS ALBERTA – MINISTRY DINNER:***

2023-15-332 **MOVED BY COUNCILLOR STEWART** that Councillor Mifflin, Councillor Chalifoux and Reeve Nygaard be approved to attend the Economic Developers of Alberta - Ministry Dinner taking place on Wednesday, October 18, 2023 at the Coast Edmonton Plaza Hotel.

CARRIED**CORPORATE SERVICES:*****THE ROYAL CANADIAN LEGION BRANCH #37 - OPERATIONAL GRANT FUNDING REQUEST:***

2023-15-333 **MOVED BY COUNCILLOR MIFFLIN** that the Royal Canadian Legion Branch #37 be approved to receive a Community Hall Operating Grant in the amount of \$3,000.00.

CARRIED***CENTRAL SLAVE LAKE AGRICULTURAL SOCIETY – DONATION REQUEST:***

2023-15-334 **MOVED BY COUNCILLOR HUNT** that a donation in the amount of \$1,000 be approved for the Central Slave Lake Agricultural Society's 50th Anniversary Celebrations.

CARRIED***THE GREENVIEW SEARCH AND RESCUE ASSOCIATION – DONATION REQUEST:***

2023-15-335 **MOVED BY COUNCILLOR ZAHACY** that the request from the Greenview Search and Rescue Association for operating costs be received for information.

CARRIED***GRANT POLICY REVISIONS:***

2023-15-336 **MOVED BY REEVE NYGAARD** that the revisions to the Grant Policy Admin-55 be tabled for further clarification.

CARRIED

MOTION ARISING:

2023-15-337 **MOVED BY COUNCILLOR AIRTH** that administration be directed to bring back the Grant Policy Admin-55 to the August 9th Regular Council meeting for more information regarding deadlines.

CARRIED

A break was taken from 11:09 a.m. to 11:19 a.m.

TAX RECOVERY – SALE OF LAND/ PROPERTIES BY PUBLIC AUCTION:

2023-15-338 **MOVED BY COUNCILLOR CHALIFOUX** that the sale of land by public auction for properties under tax arrear be set for September 11, 2023, at 1:00 p.m.

AD PRINTED IN THE ALBERTA GAZETTE	NOT LESS THAN 40 DAYS	NOT MORE THAN 90 DAYS	DATE OF AUCTION
July 31, 2023	September 8, 2023	October 27, 2023	September 11, 2023

CARRIED

2023-15-339 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that the reserve bid for the properties being sold by public auction be set as follows:

ROLL NUMBER	AREA	LEGAL	CIVIC	OUTSTANDING TAXES	RESERVE BID
465100	Hamlet of Joussard	1523877;6;4	7 Monteith Drive	\$3,509.09	\$85,000
047683	Hamlet of Enilda	9623605;5;5	11 Main Street	\$5,791.21	\$25,000
229686	Rural	SW 4;73;19; W5	73007 Hwy 747	\$11,240.39	\$330,000

CARRIED

QUARTERLY FINANCIAL REPORT Q2 2023:

2023-15-340 **MOVED BY COUNCILLOR ZAHACY** that the Quarterly Financial Report Q2 2023 be received for information.

CARRIED

PUBLIC WORKS:**PRIVATE APPROACH CONSTRUCTION POLICY PW-05:**

Councillor Stewart stepped out of the meeting at 11:38 a.m. and returned at 11:39 a.m.

2023-15-341 **MOVED BY COUNCILLOR STEWART** that the revisions to the Private Approach Construction Policy PW-05 be approved with the amendments to include a verification and construction clause.

CARRIED

ROAD CONSTRUCTION POLICY PW-13:

2023-15-342 **MOVED BY COUNCILLOR AIRTH** that the revisions to the Road Construction Policy PW-13 be approved.

CARRIED

MOTION ARISING:

2023-15-343 **MOVED BY COUNCILLOR AIRTH** that administration be directed to bring back an engineering and standards manual for Council’s consideration by the end of December 2023.

CARRIED

PUBLIC WORKS TRANSPORTATION DIVISION ESTABLISHMENT OF TERMS OF REFERENCE FOR LEVEL OF SERVICE REVIEW:

2023-15-344 **MOVED BY COUNCILLOR MONTEITH** that the questions identified in the June 15, 2023, Phase One “Terms of Reference” meeting be included in the attached Terms of Reference document and that the document be issued for consultant proposals.

CARRIED

The meeting recessed for lunch break at 12:07 p.m. and reconvened at 12:46 p.m.

Councillor Hunt did not return to the meeting.

COMMUNITY & PROTECTIVE SERVICES:

ANIMAL LICENSING & ANIMAL CARE FACILITY ANALYSIS:

Councillor Airth stepped out of the meeting at 1:12 pm and returned at 1:14 pm.

2023-15-345 **MOVED BY COUNCILLOR MIFFLIN** that first reading be provided to the Animal Control Bylaw No. C-13-2023.

CARRIED

ORIGINAL MOTION:

MOVED BY REEVE NYGAARD that second reading be provided to the Animal Control Bylaw No. C-13-2023.

AMENDED MOTION:

2023-15-346 **MOVED BY COUNCILOR ZAHACY** the Animal Control Bylaw No. C-13-2023 be tabled until the August 9th, 2023, Regular Council meeting for further information.

CARRIED

NORTHERN AND REGIONAL ECONOMIC DEVELOPMENT PROGRAM:

Councillor Stewart stepped out of the meeting at 1:27 p.m. and returned at 1:29 p.m.

Councillor Chalifoux stepped out of the meeting at 1:35 p.m.

2023-15-347 **MOVED BY COUNCILLOR MIFFLIN** that Big Lakes County jointly applies with the Town of High Prairie and the Northern Regional Economic Development (NRED) Program for the second intake to create the development of a promotional webpage for both the Town and County for a total project budget of \$40,000.

CARRIED

CORRESPONDENCE:

Councillor Chalifoux returned to the meeting at 1:37 p.m.

2023-15-348 **MOVED BY COUNCILLOR MONTEITH** that the information / correspondence be received for information.

CARRIED

A break was taken from 1:40 p.m. to 1:47 p.m.

CLOSED SESSION:

2023-15-349 **MOVED BY COUNCILLOR AIRTH** that the meeting go into closed session at 1:47 p.m. to discuss personnel, and legal matters as per section 27, Freedom of Information and Protection of Privacy Act.

CARRIED

2023-15-350 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that the meeting come out of closed session at 2:45 p.m.

CARRIED

2023-15-351 **MOVED BY COUNCILLOR MONTEITH** that Council accepts the offers on the three (3) lots in the Hamlet of Enilda located at Plan 2415HW; Block 3; Lot 4, Plan 2415HW; Block 3; Lot 5, Plan 2415HW; Block 3; Lot 6, as per the residential purchase contract with the condition of a development commitment within three (3) years.

CARRIED

ADJOURNMENT:

2023-15-352 **MOVED BY COUNCILLOR AIRTH** that the meeting be adjourned at 2:52 p.m.

CARRIED

Robert Nygaard, Reeve

Jerry Gautreau, Chief Administrative Officer