

**BIG LAKES COUNTY
COUNCIL MEETING**

April 26, 2023

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, April 26, 2023, at 10:00 a.m.

PRESENT WERE:

Reeve:	Robert Nygaard, Faust
Deputy Reeve:	Jim Zabolotniuk, N. Gilwood/ Triangle
Councillor:	Tyler Airth, HP East/ Banana Belt
	Jeff Chalifoux, Grouard
	Roberta Hunt, Kinuso
	Richard Mifflin, Joussard (Zoom)
	Ann Stewart, S. Sunset House/ Gilwood
	Garrett Zahacy, Prairie Echo/ Salt Prairie
Absent:	Lane Monteith, Enilda/ Big Meadow
Administration:	Jerry Gautreau, CAO
	Kevin Cymbaluk, Director of Public Works
	Brett Hawken, Director of Community & Protective Services
	Pat Olansky, Director of Planning & Development
	David Reynolds, Director of Corporate Services
	Jessica Plante, Recording Secretary
	Eunice McCauley, Human Resources Manager
	Jason Cottingham, Fire Chief
	Luci Martinson, Deputy Fire Chief
Delegation:	Trevor Cisaroski, H.P. Fire Chief
Press:	Richard Froese, South Peace News

CALL TO ORDER: Reeve Nygaard called the meeting to order at 10:02 a.m.

**ADDITIONS TO
THE AGENDA:**

Strategic Planning Workshop Dates

2023-10-197

MOVED BY COUNCILLOR CHALIFOUX that the April 26, 2023, agenda be adopted as amended.

CARRIED

MINUTES:

Correction to the minutes:

Motion 2023-08-163 should read: "**MOVED BY COUNCILLOR STEWART** that that Councillor Airth be approved to be nominated for the Rural Municipalities of Alberta (RMA) Quasi-Judicial Review Board.

Rather than **MOVED BY COUNCILLOR AIRTH** that Councillor Airth be approved to be nominated for the Rural Municipalities of Alberta (RMA) Quasi-Judicial Review Board.

2023-10-198

MOVED BY COUNCILLOR STEWART that the April 12, 2023, Regular Council Meeting Minutes be adopted as amended.

CARRIED

BUSINESS ARISING FROM MINUTES:

ACTION LIST:

2023-10-199 **MOVED BY COUNCILLOR AIRTH** that the action list be received for information.
CARRIED

ADMINISTRATION:

ALTERNATIVE CHARITY FUND RAISING EVENTS:

2023-10-200 **MOVED BY COUNCILLOR AIRTH** that the Alternative Charity Fund Raising Events report be received for information.
CARRIED

DELEGATION:

H.P. FIRE CHIEF: Trevor Cisaroski, High Prairie Fire Chief presented Council with the semiannual update on the High Prairie Fire Department operations.

2023-10-201 **MOVED BY COUNCILLOR HUNT** that the High Prairie Fire Chief report be received for information.
CARRIED

ADMINISTRATION CON'T:

CORPORATE ADVERTISING POLICY (ADMIN-22) - RESCIND:

2023-10-202 **MOVED BY COUNCILLOR MIFFLIN** that the Corporate Advertising Policy Admin-22 be rescinded.
CARRIED

PUBLIC PARTICIPATION POLICY (ADMIN-57):

2023-10-203 **MOVED BY COUNCILLOR ZAHACY** that the changes to the Public Participation Policy Admin-57 be approved as presented.
CARRIED

PUBLIC NOTIFICATION BYLAW NO. 07-2023:

2023-10-204 **MOVED BY COUNCILLOR HUNT** that first reading be provided to the Public Notification Bylaw 07-2023.
CARRIED

2023-10-205 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that second reading be provided to the Public Notification Bylaw 07-2023.
CARRIED

2023-10-206 **MOVED BY COUNCILLOR STEWART** that unanimous consent be approved to proceed to third and final reading for the Public Notification Bylaw 07-2023.
CARRIED

2023-10-207 **MOVED BY COUNCILLOR ZAHACY** that third reading be provided to the Public Notification Bylaw 07-2023.
CARRIED

COUNCILLOR CONVENTION AND REGISTRATION POLICY COUNCIL-06:

2023-10-208 **MOVED BY COUNCILLOR HUNT** that the amendments to the Councillor Convention & Registration Policy Council-06 be approved with the amendment to include the Alberta Recreation and Parks Association (ARPA) Conference back to the pre-approved events listing.

CARRIED

A break was taken was taken from 11:10 a.m. to 11:20 a.m.

2023-10-209 **MOVED BY COUNCILLOR AIRTH** that administration be directed to draft a Councillor reporting policy for Council’s consideration.

CARRIED

COUNCILLOR RECOGNITION PACKAGE POLICY COUNCIL-08:

2023-10-210 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that the amendments to the Councillor Recognition Package Policy Council-08 be approved.

CARRIED

POLITICAL FUND RAISERS POLICY COUNCIL-09:

2023-10-211 **MOVED BY COUNCILLOR CHALIFOUX** that the amendments to the Political Fund Raisers Policy Council-09 be tabled for legal review and comment.

CARRIED

CORRECTION TO THE SEPTEMBER 14, 2022, MINUTES

2023-10-212 **MOVED BY COUNCILLOR AIRTH** that Council rescinds motion 2022-18-395 which reads: **MOVED BY COUNCILLOR STEWART** that Council rescinds the following motion made on October 28, 2022.

2022-22-597 **MOVED BY COUNCILLOR STEWART** that the Swan Valley Cemetery be approved for the release of up to \$14,595 for the reserve account for the purpose of placing markers on unmarked graves.

CARRIED

2023-10-213 **MOVED BY COUNCILLOR AIRTH** that Council rescinds the following motion made on October 28, 2020:

2020-22-597 **MOVED BY COUNCILLOR STEWART** that the Swan Valley Cemetery be approved for the release of up to \$14,595 for the reserve account for the purpose of placing markers on unmarked graves.

CARRIED

STRATEGIC PLANNING WORKSHOP:

2023-10-214 **MOVED BY COUNCILLOR AIRTH** that administration be directed to schedule a Strategic Planning Workshop for Council on June 5 & 6, 2023.

CARRIED

CORPORATE SERVICES:

COYOTE ACRES 4-H CLUB ACHIEVEMENT DAY – SPONSORSHIP FUNDING REQUEST:

2023-10-215 **MOVED BY COUNCILLOR CHALIFOUX** that Council agrees to a one time sponsorship to support the Coyote Acres 4-H Club Achievement Day through sponsorship funding in the amount of \$250.

CARRIED

The meeting recessed for lunch break at 11:56 a.m. and reconvened at 12:32 p.m.

ENILDA AND DISTRICT SOCIETY FOR RECREATION AND CULTURE (EDSRC) – HAMLET CLEANUP SPONSORSHIP:

2023-10-216 **MOVED BY COUNCILLOR HUNT** that the sponsorship funding request for the Enilda & District Society for Recreation and Culture Hamlet Cleanup Initiative be approved in the amount of \$1,000.

CARRIED

KINUSO TRAVEL CLUB (KINUSO SCHOOL) ROADSIDE CLEANUP SPONSORSHIP:

2023-10-217 **MOVED BY COUNCILLOR CHALIFOUX** that a sponsorship grant in the amount of \$1,000 be approved for the Kinuso School Roadside Cleanup Initiative.

CARRIED

QUARTERLY FINANCIAL REPORT:

2023-10-218 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that Council approves the Financial Control and Procurement Policy Admin-06 section 1.3 to define financial reporting to be completed as follows:

“Prepares detailed quarterly financial statements for presentation to Council, on or before April 30th, July 31st, and October 31st, and monthly financial reports for review by department heads.

Yearend financial statements will be presented to Council by the County’s external auditors prior to April 30th of the following year once the County’s audit has been completed.”

CARRIED

PLANNING & DEVELOPMENT:

LAND USE BYLAW AMENDMENT 10-2023 – FIRST READING:

2023-10-219 **MOVED BY COUNCILLOR CHALIFOUX** that first reading be given to Bylaw 10-2023.

CARRIED

2023-10-220 **MOVED BY COUNCILLOR STEWART** that a Public Hearing for Bylaw 10-2023 be set for June 14, 2023 at 11:00 a.m. in the Council Chambers of the Big Lakes County Administration Building.

CARRIED

PUBLIC WORKS:

PUBLIC WORKS WEEK PROCLAMATION:

2023-10-221 **MOVED BY COUNCILLOR HUNT** that Big Lakes County issue a formal proclamation for “National Public Works Week” occurring May 21-27, 2023.

CARRIED

COMMUNITY & PROTECTIVE SERVICES:

BUSINESS REFURBISHMENT PROGRAM:

2023-10-222 **MOVED BY COUNCILLOR CHALIFOUX** that the following organizations be approved to receive \$2,500 in matching funding through the 2023 Business Refurbishment Program:

- Enilda & District Society for Recreation & Culture
- Faust General Store
- North Alta Industrial Medical Services Inc.
- Running Dream Equestrian

CARRIED

A break was taken from 1:27 p.m. to 1:41 p.m.

CORRESPONDENCE:

2023-10-223 **MOVED BY COUNCILLOR STEWART** that the information / correspondence be received for information.

CARRIED

CLOSED SESSION:

2023-10-224 **MOVED BY COUNCILLOR MIFFLIN** that the meeting go into closed session at 1:52 p.m. to discuss legal matters as per section 27, Freedom of Information and Protection of Privacy Act.

CARRIED

2023-10-225 **MOVED BY COUNCILLOR AIRTH** that the meeting come out of closed session at 3:06 p.m.

CARRIED

2023-10-226 **MOVED BY COUNCILLOR AIRTH** that administration be directed to negotiate a long term water and wastewater agreement with Swan River First Nation.

CARRIED

ADJOURNMENT:

2023-10-227 **MOVED BY COUNCILLOR AIRTH** that the meeting be adjourned at 3:06 p.m.

CARRIED

Robert Nygaard, Reeve

Jerry Gautreau, CAO