

**BIG LAKES COUNTY  
COUNCIL MEETING  
February 8, 2023**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, February 8, 2023, at 10:00 a.m.

**PRESENT WERE:** Reeve: Robert Nygaard, Faust  
Deputy Reeve: Jim Zabolotniuk, N. Gilwood/ Triangle  
Councillor: Tyler Airth, HP East/ Banana Belt  
Jeff Chalifoux, Grouard  
Roberta Hunt, Kinuso  
Richard Mifflin, Jousard  
Lane Monteith, Enilda/ Big Meadow  
Ann Stewart, S. Sunset House/ Gilwood  
Garrett Zahacy, Prairie Echo/ Salt Prairie

Administration: Roy Brideau, Interim CAO (Zoom)  
Kevin Cymbaluk, Director of Public Works  
Brett Hawken, Director of Community & Protective Services  
Pat Olansky, Director of Planning & Development  
David Reynolds, Director of Corporate Services  
Jessica Plante, Recording Secretary  
Eunice McCauley, Human Resources Manager  
Kim Moore, Grants Officer

Press: Richard Froese, South Peace News

**CALL TO ORDER:** Reeve Nygaard called the meeting to order at 10:44 a.m.

**ADDITIONS TO THE AGENDA:** Closed Session – Legal Matters

**2023-03-049** **MOVED BY COUNCILLOR CHALIFOUX** that the February 8, 2023, agenda be adopted as amended.

**CARRIED**

**MINUTES:**

**2023-03-050** **MOVED BY COUNCILLOR MIFFLIN** that the January 25, 2023, Regular Council Meeting Minutes be adopted as presented.

**CARRIED**

**BUSINESS ARISING FROM MINUTES:**

**ACTION LIST:**

**2023-03-051** **MOVED BY COUNCILLOR HUNT** that the action list be received for information.

**CARRIED**

Councillor Chalifoux stepped out of the meeting at 10:57 a.m. and returned at 10:59 a.m.

**STAFF REPORTS:**

**2023-03-052** **MOVED BY COUNCILLOR MONTEITH** that the following Staff Reports be received for information:

- Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Community & Protective Services

**CARRIED**

**CORPORATE SERVICES:****QUARTERLY FINANCIAL REPORT:**

**2023-03-053** **MOVED BY COUNCILLOR AIRTH** that ADMIN-06 Financial Control and Procurement Policy be received for information and that administration be directed to prepare a detailed quarterly financial statement for presentation to Council, on or before April 30<sup>th</sup>.

**CARRIED**

**PUBLIC WORKS:****REQUEST FOR PERMISSION TO CLEAR ROAD ALLOWANCE ACCESS TO SW 31-75-17-W5, RANGE ROAD 180, AGGIE AREA:**

**2023-03-054** **MOVED BY COUNCILLOR STEWART** that the request to clear trees on sixty meters of the statutory road allowance adjacent to the west boundary of SW 31-75-17-W5 be approved at the landowner's cost.

**CARRIED**

**REQUEST FOR RESIDENTIAL ROAD CONSTRUCTION ACCESS TO NW 32-75-14-W5, HAMLET OF GROUARD:**

**2023-03-055** **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that the request for road construction be tabled pending development of a revised "New Road Access Priority Criteria" policy.

**CARRIED**

**HORSE LAKES AND BUFFALO BAY WATER MANAGEMENT – ALBERTA ENVIRONMENT AND PARKS: FINAL REPORT AND WORKSHOP:**

**2023-03-056** **MOVED BY COUNCILLOR AIRTH** that the Alberta Environment and Parks report be received for review and that administration be directed to schedule a Committee of the Whole meeting and to invite representatives from Alberta Environment and Parks, to discuss the report and recommended action.

**CARRIED**

**HELICOPTER EVALUATION OF HORSE LAKES AND BUFFALO BAY:**

**2023-03-057** **MOVED BY COUNCILLOR MIFFLIN** that an operating budget amendment in the amount of \$10,000.00 is approved for the Drainage / Water Management – Contracted Services budget, general ledger code 2-37-10-00-357, from the General Transportation Reserve.

That the Ministers of Environment and Protected Areas, Agriculture and Irrigation, Forestry Parks and Tourism, and Transportation and Economic Corridors, all be invited to tour the Horse Lakes / Buffalo Bay area concerns with the Big Lakes County, by helicopter.

**CARRIED**

**BRIDGE FILE 78832- CANADA COMMUNITY BUILDING FUND:**

**2023-03-058** **MOVED BY COUNCILLOR STEWART** that Council authorizes allocating \$937,650 of the Canada Community Building Fund (CCBF) to the "Bridge File 78832 Rehabilitation Project".

**CARRIED**

The meeting recessed for lunch break at 12:00 p.m. and reconvened at 12: 32 p.m.

**COMMUNITY & PROTECTIVE SERVICES:****KINOSAYO MUSEUM BUILDING REHAB – GRANT APPLICATION:**

**2023-03-059** **MOVED BY COUNCILLOR HUNT** that the following be approved \$60,500 for the Infrastructure Canada Grant application in the 2023 budget for the Garage Renovation located at: Plan 992 6643, Block 2, Lot 1, Containing 1.26 hectares (3.11 acres) more or less for the purpose of renovating the garage to be added to the Kinosayo Museum contingent on a successful Infrastructure Canada Grant application. The funds will come from the Kinuso portion the 2023 Hamlet Upgrade Policy budget contingent on a building and property assessment.

**CARRIED**

**2023-03-060** **MOVED BY COUNCILLOR MIFFLIN** that the following be approved \$52,800 for the Cultural Spaces Fund application in the 2023 budget for the Causeway development located at: Plan 992 6643, Block 2, Lot 1, Containing 1.26 hectares (3.11 acres) more or less for the purpose of the garage being added to the Kinosayo Museum contingent on a successful Infrastructure Canada Grant application. The funds will come from the Kinuso portion the 2023 Hamlet Upgrade Policy budget contingent on a building and property assessment.

**CARRIED**

**CAPITAL PURCHASE – FAUST URBAN INTERFACE FIRE TRUCK:**

**2023-03-061** **MOVED BY COUNCILLOR CHALIFOUX** that the 2023 capital purchases for the Faust Urban Interface Fire Truck for a total of \$676,500 be approved.

**CARRIED**

**MEMBER APPOINTMENTS TO AGRICULTURE SERVICES BOARD (ASB):**

**2023-03-062** **MOVED BY COUNCILLOR AIRTH** that Big Lakes County dissolves the Agricultural Advisory Committee in keeping with rescinding Big Lakes County Policy ASB-01 on December 14, 2022.

**CARRIED**

**2023-03-063** **MOVED BY COUNCILLOR MONTEITH** that under Big Lakes County Bylaw No 29-2022, Council appoints Garrett Zahacy, Jim Zabolotniuk, and Tyler Airth as Council members to the Agricultural Service Board and appoints Brianne Brault, Doug Meneice, Duane Nichols, and George Blackhurst as members-at-large to the Agricultural Service Board. Tyler Airth will act as the Agricultural Services Board Chair with Brianne Brault as the Vice-Chair.

**CARRIED**

**HELIPAD BRIEFING NOTE - UPDATE:**

**2023-03-064** **MOVED BY COUNCILLOR STEWART** that Council approves the amended Helipad Briefing note.

**CARRIED**

**LOCAL GOVERNMENT FISCAL FRAMEWORK (LGFF) BRIEFING NOTE - NEW:**

**2023-03-065**      **MOVED BY COUNCILLOR MIFFLIN** that the Local Government Fiscal Framework (LGFF) Briefing Note be approved.

**CARRIED**

**SERGEANT IN FAUST BRIEFING NOTE - UPDATE:**

Councillor Airth stepped out of the meeting at 1:41 p.m.

**2023-03-066**      **MOVED BY COUNCILLOR CHALIFOUX** that the Sergeant in Faust briefing remain a priority and that administration be directed to contact the Staff Sergeant with the High Prairie detachment to come to a council meeting to discuss dispatching issues.

**CARRIED**

**RN PROGRAM – NORTHERN LAKES COLLEGE BRIEFING NOTE - UPDATED:**

**2023-03-067**      **MOVED BY COUNCILLOR STEWART** that the amended RN program briefing note be approved as presented.

**CARRIED**

**CORRESPONDENCE:**

Councillor Airth returned to the meeting at 1:50 p.m.

**2023-03-068**      **MOVED BY COUNCILLOR HUNT** that the information / correspondence be received for information.

**CARRIED**

A break was taken from 1:51 p.m. to 2:05 p.m.

**CLOSED SESSION:**

**2023-03-069**      **MOVED BY COUNCILLOR CHALIFOUX** that the meeting go into closed session at 2:05 p.m. to discuss personnel & legal matters as per section 27, Freedom of Information and Protection of Privacy Act.

**CARRIED**

**2023-03-070**      **MOVED BY COUNCILLOR STEWART** that the meeting come out of closed session at 3:02 p.m.

**CARRIED**

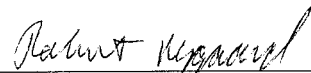
**2023-03-071**      **MOVED BY COUNCILLOR STEWART** that administration be directed to review and forward a fire services draft agreement to Gift Lake Metis Settlement and provide dates for a joint meeting of Council and Fire services members.

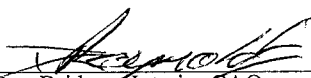
**CARRIED**

**ADJOURNMENT:**

**2023-03-072**      **MOVED BY COUNCILLOR HUNT** that the meeting be adjourned at 3:06 p.m.

**CARRIED**

  
Robert Nygaard, Reeve

  
Roy Brideau, Interim CAO