

**BIG LAKES COUNTY
COUNCIL MEETING**
June 28, 2023

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, June 28, 2023, at 10:00 a.m.

PRESENT WERE:

Reeve:	Robert Nygaard, Faust
Deputy Reeve:	Jim Zabolotniuk, N. Gilwood/ Triangle
Councillor:	Tyler Airth, HP East/ Banana Belt
	Jeff Chalifoux, Grouard
	Roberta Hunt, Kinuso
	Lane Monteith, Enilda/ Big Meadow
	Richard Mifflin, Jousard
	Ann Stewart, S. Sunset House/ Gilwood
	Garrett Zahacy, Prairie Echo/ Salt Prairie
Administration:	Jerry Gautreau, Chief Administrative Officer
	Kevin Cymbaluk, Director of Public Works
	Brett Hawken, Director of Community & Protective Services
	Pat Olansky, Director of Planning & Development
	David Reynolds, Director of Corporate Services
	Jessica Plante, Recording Secretary
	Eunice McCauley, Human Resources Manager
	Samantha Smith, Grants Officer
Delegation:	Meghan Payne, Return of Service Bursary Winner
Press:	Richard Froese, South Peace News

CALL TO ORDER: Reeve Nygaard called the meeting to order at 10:00 a.m.

Mr. Hawken introduced Mr. Scott Stewart as the new Bylaw Enforcement Officer, and Mr. Reynolds introduced Samantha Smith as the new Grants Officer for the County.

RETURN OF SERVICE

BURSARY: Meghan Payne was presented with the Return of Service Bursary award.

ADDITIONS TO THE AGENDA:

Closed Session – Lands and Intergovernmental Affairs

2023-13-287

MOVED BY COUNCILLOR MIFFLIN that the June 28, 2023, agenda be adopted as amended.

CARRIED

MINUTES:

2023-13-288

MOVED BY COUNCILLOR MONTEITH that the June 14, 2023, Regular Council Meeting minutes be adopted as presented.

CARRIED

BUSINESS ARISING FROM MINUTES:

ACTION LIST:

2023-13-289 **MOVED BY COUNCILLOR HUNT** that the action list be received for information.

CARRIED

ADMINISTRATION:

COUNCIL PROCEDURAL BYLAW – BYLAW NUMBER: C-11-2023:

Councillor Airth stepped out of the meeting at 10:58 a.m. and returned at 11:01 a.m.

Deputy Reeve Zabolotniuk stepped out of the meeting at 11:02 a.m. and returned at 11:04 a.m.

2023-13-290 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that first reading be approved to the Procedural Bylaw C-11-2023.

CARRIED

A break was taken at 11:11 a.m. and reconvened at 11:24 a.m.

ORGANIZATIONAL MEETING DATE 2023:

2023-13-291 **MOVED BY COUNCILLOR CHALIFOUX** that the Organizational meeting of Council be scheduled for Tuesday, October 24, 2023, beginning at 10:00 a.m. in the Big Lakes County Council Chambers.

CARRIED

CORPORATE SERVICES:

HIGH PRAIRIE & DISTRICT MUSEUM – SPONSORSHIP FUNDING REQUEST:

2023-13-292 **MOVED BY COUNCILLOR AIRTH** that the High Prairie & District Museum Sponsorship funding for the Alberta Culture Day’s Celebration be tabled for further clarification.

CARRIED

HOUSEHOLD WASTE ROUND-UP – HAMLET CLEANUP INITIATIVE:

2023-13-293 **MOVED BY COUNCILLOR HUNT** that Council accepts the Household Waste Round-Up as a means of keeping the Hamlets clean.

CARRIED

2023-13-294 **MOVED BY COUNCILLOR AIRTH** that administration be directed to bring back a cost analysis on the Household Waste Round-up – Hamlet Clean-up Initiative program.

CARRIED

PUBLIC TIME:

K. COX Kevin Cox with Cox Contracting attended before Council to discuss dust control concerns with TWP 743A access to the West Fraser mill. Administration will follow up with Mr. Cox regarding his concerns.

PUBLIC WORKS:**BRIDGE FILE 78832-REHABILITATION CONSTRUCTION TENDER AWARD:**

2023-13-295 **MOVED BY COUNCILLOR STEWART** that the construction tender for the rehabilitation of Bridge File 78832 near Highway 749 on the Gilwood Road, be awarded to Lafarge Canada Inc. at the price of \$1,067,775 with a staged bridge construction closure but carrying out all deletable items.

That a budget amendment be approved authorizing expenditure of an additional \$29,175 from Code 6-32-00-00-760.

CARRIED

2023-13-296 **MOVED BY COUNCILLOR MIFFLIN** that administration be directed to transfer additional funding from the Canada Community Building Fund to fund to Bridge File 78832.

CARRIED

The meeting recessed for lunch break at 12:15 p.m. and reconvened at 1:00 p.m.

COMMUNITY & PROTECTIVE SERVICES:**ANIMAL CONTROL PROGRAM - CATS:****ORIGINAL MOTION:**

MOVED BY COUNCILLOR MIFFLIN that third reading be provided to the Animal Control Bylaw No. C-12-2023 to include regulations on cats and amend the 2023 budget accordingly.

AMENDED MOTION:

2023-13-297 **MOVED BY COUNCILLOR AIRTH** that third reading be provided to the Animal Control Bylaw No. C-12-2023 to include regulations on cats **to be captured on a complaint basis and that the 2023 budget be amended accordingly.**

CARRIED

2023-13-298 **MOVED BY COUNCILLOR MIFFLIN** that third reading be provided to the Animal Control Bylaw No. C-12-2023 to include regulations on cats to be captured on a complaint basis and that the 2023 budget be amended accordingly.

CARRIED

Councillor Stewart requested a recorded vote:

In favor: Councillor Mifflin, Reeve Nygaard, Councillor Hunt, Councillor Zahacy, Councillor Monteith, Deputy Reeve Zabolotniuk, Councillor Airth

Opposed: Councillor Stewart and Councillor Chalifoux

ORIGINAL MOTION:

MOVED BY COUNCILLOR MIFFLIN that administration be directed to bring back a cost analysis on dog and cat licensing for 2024.

AMENDED MOTION:

2023-13-299 **MOVED BY COUNCILLOR AIRTH** that administration be directed to bring back an analysis **of the current cost to administer the County's Animal Care Facility, as well as a cost analysis of a dog and cat licensing program within the County.**

CARRIED

2023-13-300 **MOVED BY COUNCILLOR MIFFLIN** that administration be directed to bring back an analysis of the current cost to administer the County's Animal Care Facility, as well as a cost analysis of a dog and cat licensing program within the County.

CARRIED

SIGNAGE FOR PLAYGROUND/PARK IN KINUSO:

2023-13-301 **MOVED BY COUNCILLOR CHALIFOUX** that Council authorizes administration to coordinate a sign design contest with the local Kinuso School to name the Kinuso Park located at Plan 1123432, BLK 11, Lot 4 & Plan 6974KS, Blk 11, Lot R, “Big Bear Park” with a budget of \$5,000 and that administration be directed to look for sponsorship funding. Purchasing of the sign is not contingent on sponsorship funding within a month of attempting to secure sponsorship funding.

CARRIED

CORRESPONDENCE:

2023-13-302 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that the information / correspondence be received for information.

CARRIED

A break was taken from 1:43 p.m. to 1:49 p.m.

CLOSED SESSION:

2023-13-303 **MOVED BY COUNCILLOR AIRTH** that the meeting go into closed session at 1:50 p.m. to discuss personnel, legal, land and Intergovernmental Affair matters as per section 27, Freedom of Information and Protection of Privacy Act.

CARRIED

2023-13-304 **MOVED BY COUNCILLOR CHALIFOUX** that the meeting come out of closed session at 3:12 p.m.

CARRIED

2023-13-305 **MOVED BY COUNCILLOR STEWART** that administration and Councillor Chalifoux be directed to negotiate with Northern Lakes College regarding lands as discussed in the Hamlet of Grouard.

CARRIED

2023-13-306 **MOVED BY COUNCILLOR CHALIFOUX** that the Chief Administrative Officer be directed to bring back an overtime compensation formula for Out-of-Scope employees when the County’s Municipal Emergency Management Agency is active.

CARRIED

ADJOURNMENT:

2023-13-307 **MOVED BY COUNCILLOR AIRTH** that the meeting be adjourned at 3:22 p.m.

CARRIED

Robert Nygaard, Reeve

Jerry Gautreau, Chief Administrative Officer