

**BIG LAKES COUNTY
ORGANIZATIONAL MEETING OF COUNCIL
October 26, 2021**

Minutes of the Big Lakes County Organizational Meeting held at the County Administration Building in High Prairie, Alberta on Tuesday, October 26, 2021, commencing at 10:00 a.m.

PRESENT WERE: Reeve: Robert Nygaard, Faust
Deputy Reeve: Jim Zabolotniuk, N. Gilwood/Triangle
Councillor: Tyler Airth, HP East/Banana Belt
Jeff Chalifoux, Grouard
Roberta Hunt, Kinuso
Richard Mifflin, Jousard
Lane Monteith, Enilda/Big Meadow
Ann Stewart, S. Sunset House/Gilwood
Garrett Zahacy, Prairie Echo/Salt Prairie

Administration: Jordan Panasiuk, CAO
Brett Hawken, Director of Community & Protective Service
Eunice McCauley, Human Resources Manager
Pat Olansky, Director of Planning & Development
Jessica Plante, Recording Secretary
Bronte Collett, Communications Coordinator
Vic Abel, Director of Public Works

CALL TO ORDER: Mr. Panasiuk called the meeting to order at 10: 01 a.m.

OFFICIAL OATH OF OFFICE: Ms. Plante provided the Official Oath of Office to all members of Council.

REVIEW OF PROCESS:

2021-21-390 **MOVED BY COUNCILLOR NYGAARD** that secret ballots for the purpose of committee appointments be held wherever necessary.

CARRIED

2021-21-391 **MOVED BY COUNCILLOR STWEART** that Pat Olansky and Bronte Collett be appointed as Returning Officers for the purpose of the Organizational Meeting.

CARRIED

ELECTION OF REEVE:

Mr. Panasiuk called for nominations for Reeve. Councillor Stewart nominated Councillor Nygaard. Mr. Panasiuk called a second and third time for nominations for Reeve.

2021-21-392 **MOVED BY COUNCILLOR CHALIFOUX** that nominations for the position of Reeve cease.

CARRIED

Ms. Plante administered the Oath of Office to Councillor Nygaard for the position of Reeve. Reeve Nygaard assumed the chair.

ELECTION OF DEPUTY REEVE:

Reeve Nygaard called for nominations for Deputy Reeve. Councillor Hunt nominated Councillor Stewart and Councillor Monteith nominated Councillor Zabolotniuk for Deputy Reeve. Reeve Nygaard called a second and third time for nominations for Deputy Reeve.

2021-21-393 **MOVED BY COUNCILLOR CHALIFOUX** that nominations for the position of Deputy Reeve cease.

CARRIED

A secret ballot was taken.

Reeve Nygaard declared Councillor Zabolotniuk as Deputy Reeve.

Ms. Plante administered the Oath of Office to Councillor Zabolotniuk for the position of Deputy Reeve.

SEATING

ARRANGEMENT: Council reviewed the seating arrangements and agreed to have it remain the same.

POLICY/BYLAW REVIEW:

COUNCILLOR AT LARGE

HONORARIUM

POLICY: The Councillor and At-large Honorarium Policy (Counc-04) was reviewed by council.

2021-21-394 **MOVED BY COUNCILLOR AIRTH** that the Councillor and At-large Honorarium Policy (Counc-04) be approved without changes.

CARRIED

CODE OF CONDUCT

BYLAW: The Code of Conduct (Bylaw-07-2019) was reviewed by council.

2021-21-395 **MOVED BY COUNCILLOR MONTEITH** that the Code of Conduct Bylaw (Bylaw 07-2019) be received for information.

CARRIED

PROCEDURAL BYLAW

02-2015: Council reviewed the Procedural Bylaw 19-2020.

2021-21-396 **MOVED BY COUNCILLOR MIFFLIN** that the Procedural Bylaw 19-2020 be approved as presented.

CARRIED

CHRISTMAS STAFF

RECOGNITION: The Christmas Staff Recognition Policy (Admin-21) was included in the agenda package for review.

Councillor Zahacy and Councillor Monteith declared pecuniary interest and stepped out of the meeting at 10:23 a.m.

2021-21-397 **MOVED BY COUNCILLOR CHALIFOUX** that the Christmas Staff Recognition Policy (Admin-21) be approved as presented.

CARRIED

Councillor Zahacy and Councillor Monteith returned to the meeting at 10:25 a.m.

COUNTY APPAREL

POLICY: The County Apparel Policy (Admin-48) was included in the agenda package for review.

2021-21-398 **MOVED BY COUNCILLOR STEWART** that the County Apparel Policy (Admin-48) be approved as presented.

CARRIED

STATUTORY/COUNCIL
APPOINTMENTS - INTERNAL:

AGRICULTURAL ADVISORY

COMMITTEE: Council considered appointing 3 members of Council and 4 members at large to the Agricultural Advisory Committee.

A secret ballot was taken.

2021-21-399

MOVED BY COUNCILLOR AIRTH that Deputy Reeve Zabolotniuk, Councillor Zahacy and Councillor Airth be appointed as members of council and that Duane Nichols, Doug Meneice, Brianne Brault, and George Blackhurst be appointed as members at large on the Agricultural Advisory Committee.

CARRIED

WEED & PEST

CONTROL APPEAL

COMMITTEE: It was noted that appointment to the Weed & Pest Control Appeal Board are held annually each year in January.

MUNICIPAL PLANNING

COMMISSION:

2021-21-400

MOVED BY COUNCILLOR AIRTH that all members of Council be appointed members to the Municipal Planning Commission.

CARRIED

INTERMUNICIPAL SUBDIVISION & DEVELOPMENT

APPEAL BOARD: Council considered appointing 3 members at-large to the Intermunicipal Subdivision and Development Appeal Board.

2021-21-401

MOVED BY COUNCILLOR ZAHACY that Ken Matthews & David Marx be appointed members to the Intermunicipal Subdivision and Development Appeal Board.

CARRIED

ASSESSMENT

REVIEW BOARD:

2021-21-402

MOVED BY COUNCILLOR ZAHACY that Reeve Nygaard, Ken Matthews & David Marx be appointed to the Assessment Review Board.

CARRIED

EMERGENCY

MANAGEMENT

COMMITTEE:

2021-21-403

MOVED BY DEPUTY REEVE ZABOLOTNIUK that Reeve Nygaard, Deputy Reeve Zabolotniuk, Councillor Hunt and Councillor Mifflin be appointed to the Emergency Management Committee.

CARRIED

BIG LAKES REGIONAL

EMERGENCY PARTNERSHIP COMMITTEE:

2021-21-404

MOVED BY COUNCILLOR AIRTH that Councillor Mifflin be appointed as member and Councillor Hunt be appointed as alternate to the Big Lakes Regional Emergency Management Committee.

CARRIED

***ECONOMIC
DEVELOPMENT:***

2021-21-405 **MOVED BY COUNCILLOR STEWART** that Reeve Nygaard, Councillor Chalifoux and Councillor Mifflin be appointed Economic Development Committee.

CARRIED

***INTER- GOVERNMENTAL
RELATIONS
COMMITTEE:***

2021-21-406 **MOVED BY COUNCILLOR MONTEITH** that Reeve Nygaard, Councillor Stewart, Councillor Chalifoux and Councillor Airth be appointed to the Inter-Governmental Relations Committee.

CARRIED

***HIGH PRAIRIE AIRPORT
COMMITTEE:***

2021-21-407 **MOVED BY COUNCILLOR CHALIFOUX** that Councillor Airth, and Councillor Monteith be appointed as members to the High Prairie Airport Committee and that Roland Gauthier be appointed as members at large.

CARRIED

***FINANCE
COMMITTEE:***

2021-21-408 **MOVED BY COUNCILLOR CHALIFOUX** that the Finance Committee be abolished.

CARRIED

A break was taken at 11:07 a.m. to 11:19 a.m.

***FIRE BUDGET REVIEW
COMMITTEE:***

2021-21-409 **MOVED BY COUNCILLOR CHALIFOUX** that Reeve Nygaard and Councillor Monteith be appointment to the Fire Budget Review Committee.

CARRIED

***LIBRARY BUDGET REVIEW
COMMITTEE:***

2021-21-410 **MOVED BY COUNCILLOR CHALIFOUX** that Councillor Stewart and Councillor Mifflin be appointment to the Library Budget Review Committee.

CARRIED

***RECREATION BUDGET REVIEW
COMMITTEE:***

2021-21-411 **MOVED BY COUNCILLOR STEWART** that Councillor Chalifoux and Deputy Reeve Zabolotniuk be appointment to the Recreation Budget Review Committee.

CARRIED

**STATUTORY/AGREEMENT
APPOINTMENTS - EXTERNAL:**

***HEART RIVER
HOUSING:***

Mr. Panasiuk advised Council that a letter of interest was submitted by Ken Matthews to be considered appointed as a member at-large on the Heart River Housing Committee.

2021-21-412

MOVED BY COUNCILLOR CHALIFOUX that Councillor Stewart be appointed as member and Councillor Chalifoux be appointed as alternate member to Heart River Housing.

CARRIED

***BARRHEAD SOCIAL
HOUSING:***

2021-21-413

MOVED BY COUNCILLOR CHALIFOUX that Councillor Hunt be appointed as member to the Barrhead Social Housing.

CARRIED

***FCSS ADVISORY
COMMITTEE:***

Mr. Panasiuk declared pecuniary interest and stepped out of the meeting at 11:27 a.m.

2021-21-414

MOVED BY COUNCILLOR AIRTH that Councillor Hunt and Councillor Stewart be appointed as member and Lynn Panasiuk be appointed as member at-large to the FCSS Advisory Committee.

CARRIED

Mr. Panasiuk returned to the meeting at 11:36 a.m.

***GROUARD/P.R. TRAIL
COMMITTEE:***

2021-21-415

MOVED BY COUNCILLOR CHALIFOUX that Councillor Mifflin be appointed to the Grouard/ Peace River Trail Committee.

CARRIED

***L.S. WATERSHED
COUNCIL:***

2021-21-416

MOVED BY COUNCILLOR STEWART that Deputy Reeve Zabolotniuk be appointed as member and Councillor Airth be appointed as alternate to the Lesser Slave Watershed Council.

CARRIED

***PEACE AIR SHED
ZONE ASSOC.:***

2021-21-417

MOVED BY COUNCILLOR MONTEITH that Councillor Airth be appointed as member and that Deputy Reeve Zabolotniuk be appointed as alternate to the Peace Airshed Zone Association.

CARRIED

PREDA:

2021-21-418

MOVED BY COUNCILLOR AIRTH that Councillor Zahacy be appointed as member and that Deputy Reeve Zaboloniuk be appointed as alternate to the Peace Region Economic Development Alliance (PREDA).

CARRIED

**COMMUNITY FUTURES
LESSER SLAVE LAKE
REGION:**

2021-21-419 **MOVED BY COUNCILLOR AIRTH** that Councillor Mifflin be appointed to the Community Futures Lesser Slave Lake Region.

CARRIED

**BIG LAKES COUNTY
LIBRARY BOARD:**

2021-21-420 **MOVED BY COUNCILLOR AIRTH** that Councillor Hunt and Deputy Reeve Zabolotniuk be appointed to the Big Lakes County Library Board.

CARRIED

2021-21-421 **MOVED BY COUNCILLOR HUNT** that Simone Blacha be appointed as member at large for the Big Lakes County Library Board for a 3-year term 2021-2024 years.

CARRIED

**HIGH PRAIRIE
LIBRARY BOARD:**

2021-21-422 **MOVED BY COUNCILLOR AIRTH** that Councillor Stewart be appointed to the High Prairie Library Board Committee.

CARRIED

**PEACE LIBRARY
SYSTEM:**

2021-21-423 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that Councillor Stewart be appointed as member to Peace Library System.

CARRIED

**H.P. REGIONAL LANDFILL
AUTH:**

2021-21-424 **MOVED BY COUNCILLOR STEWART** that Councillor Monteith be appointed as member and Councillor Mifflin be appointed as alternate member to the High Prairie Regional Landfill Authority.

CARRIED

ALBERTA CARE:

2021-21-425 **MOVED BY COUNCILLOR STEWART** that Councillor Monteith be appointed as member and Councillor Mifflin be appointed as alternate member to Alberta CARE.

CARRIED

**H.P. SEED
CLEANING CO-OP:**

2021-21-426 **MOVED BY COUNCILLOR MONTEITH** that Deputy Reeve Zabolotniuk be appointed as member and Councillor Zahacy be appointed as alternate member to the High Prairie Seed Cleaning Co-op.

CARRIED

S.A.R.D.A.

2021-21-427 **MOVED BY COUNCILLOR STEWART** that Councillor Zahacy be appointed as member to sit on the Smoky Applied Research Development Alliance (S.A.R.D.A).

CARRIED

***L.S.L. FOREST
RESOURCE ADVISORY
COMMITTEE:***

2021-21-428 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that Councillor Mifflin be appointed as member to the Lesser Slave Lake Forest Resources Advisory Committee.

CARRIED

***TOLKO FOREST
RESOURCE ADVISORY
COMMITTEE:***

2021-21-429 **MOVED BY COUNCILLOR AIRTH** that Deputy Reeve Zabolotniuk be appointed as member to the Tolko Forest Resource Advisory Committee.

CARRIED

***SWAN HILLS SPECIAL WASTE
TREATMENT
FACILITY LIAISON
COMMITTEE:***

2021-21-430 **MOVED BY COUNCILLOR ZABOLOTNIUK** that Councillor Mifflin be appointed as member to the Swan Hills Waste Treatment Advisory Committee.

CARRIED

***CHILDREN
RESOURCE:***

2021-21-431 **MOVED BY COUNCILLOR ZAHACY** that Councillor Stewart be appointed as member to the Children’s Resource Council.

CARRIED

***NORTHERN ALBERTA
ELECTED LEADERS:***

2021-21-432 **MOVED BY COUNCILLOR AIRTH** that Reeve Nygaard and Deputy Reeve Zabolotniuk be appointed as members to the Northern Alberta Elected Leaders.

CARRIED

***HIGH PRAIRIE CHAMBER
OF COMMERCE:***

2021-21-433 **MOVED BY COUNCILLOR HUNT** that Councillor Mifflin be appointed as member to the High Prairie & Area Chamber of Commerce.

CARRIED

***NLC – COMMUNITY
EDUCATION
COMMITTEE:***

2021-21-434 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that Councillor Chalifoux be appointed as member to the Northern Lakes College Community Education Committee – High Prairie.

CARRIED

***GOLDEN TRIANGLE
CONSORTIA:***

2021-21-435 **MOVED BY COUNCILLOR AIRTH** that Councillor Chalifoux be appointed as member to the Golden Triangle Consortia.

CARRIED

**COMMUNITY HEALTH &
WELLNESS COMMUNITY
PARTNERSHIP
COMMITTEE:**

2021-21-436 **MOVED BY COUNCILLOR MONTEITH** that Councillor Stewart be appointed as member to the Community Health & Wellness Community Partnership Committee.

CARRIED

The meeting recessed for lunch break at 11:58 a.m. and reconvened at 12: 37 p.m.

**NORTHWEST SPECIES
AT RISK:**

2021-21-437 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that Councillor Airth be appointed as member and Councillor Monteith be appointed as alternate to the Northwest Species at Risk Committee.

CARRIED

**HP ABORIGINAL
INTERAGENCY
COMMITTEE:**

2021-21-438 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that Councillor Chalifoux be appointed as member to the High Prairie Aboriginal Interagency Committee (HPAIC).

CARRIED

**LITTLE SMOKY
RECREATION
AGREEMENT:**

2021-21-439 **MOVED BY COUNCILLOR MONTEITH** that Councillor Stewart and Deputy Reeve Zaboloniuk be appointed as members and that Councillor Zahacy be appointed as alternate to the Little Smoky Recreation Agreement Committee.

CARRIED

WATER NORTH COALITION:

2021-21-440 **MOVED BY COUNCILLOR AIRTH** that Deputy Reeve Zabolotniuk be appointed to the Water North Coalition.

CARRIED

**ALBERTA NORTH CENTRAL
ALLIANCE (ANCA):**

2021-21-441 **MOVED BY DEPUTY REEVE ZABOLOTNIUK** that Reeve Nygaard be appointed as member and Councillor Mifflin be appointed as alternate to the Alberta North Central Alliance (ANCA).

CARRIED

**INTER-MUNICIPAL
COMMITTEES:**

**TOWN OF
HIGH PRAIRIE:**

2021-21-442 **MOVED BY COUNCILLOR STEWART** that Councillor Mifflin, Councilor Airth and Councillor Chalifoux be appointed as members to the Town of High Prairie Inter Municipal Committee.

CARRIED***TOWN OF SWAN HILLS:***

2021-21-443 **MOVED BY COUNCILLOR CHALIFOUX** that Reeve Nygaard, Councillor Mifflin and Councillor Hunt be appointed as members to the Town of Swan Hills Inter Municipal Committee.

CARRIED***MUNICIPAL DISTRICT OF GREENVIEW:***

2021-21-444 **MOVED BY COUNCILLOR CHALIFOUX** that Councillor Stewart and Councillor Airth be appointed as members to the Municipal District of Greenview InterMunicipal Committee.

CARRIED***MUNICIPAL DISTRICT
OF SMOKY RIVER
NO. 130:***

2021-21-445 **MOVED BY COUNCILLOR MONTEITH** that Councillor Stewart and Deputy Reeve Zabolotniuk be appointed as members to the Municipal District of Smoky River No. 130 Inter Municipal Committee.

CARRIED***MUNICIPAL DISTRICT OF
LESSER SLAVE RIVER:***

2021-21-446 **MOVED BY COUNCILLOR CHALIFOUX** that Councillor Hunt and Reeve Nygaard be appointed as members to the Lesser Slave River Intermunicipal Committee.

CARRIED***NORTHERN SUNRISE
COUNTY:***

2021-21-447 **MOVED BY COUNCILLOR HUNT** that Councillor Zahacy and Deputy Reeve Zabolotniuk be appointed as members to the Northern Sunrise County Inter Municipal Committee.

CARRIED**SCHEDULE
OF MEETINGS:**

2021-21-448 **MOVED BY COUNCILLOR MONTEITH** that the Big Lakes County council meetings be schedule for the 2nd and 4th Wednesday of each month beginning at 10:00 a.m.

CARRIED

2021-21-449 **MOVED BY COUNCILLOR MIFFLIN** that the November 24, 2021, December 22, 2021 & November 9, 2022 Regular Council meetings be cancelled.

CARRIED

2021-21-450 **MOVED BY COUNCILLOR STEWART** that the Municipal Planning Commission (MPC) meetings be schedule for the 4th Wednesday of each month beginning at 9:00 a.m.

CARRIED

**DESTRUCTION
OF BALLOTS:**

2021-21-451

MOVED BY COUNCILLOR MIFFLIN that all ballots for the purpose of the Organizational Meeting be destroyed.

CARRIED

ADJOURNMENT:

2021-21-452

MOVED BY COUNCILLOR MONTEITH that the meeting adjourn at 12:52 p.m.

CARRIED

Robert Nygaard, Reeve

Jordan Panasiuk, CAO