

**BIG LAKES COUNTY
COUNCIL MEETING
September 22, 2021**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, September 22, 2021 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/ Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood
Fern Welch, Grouard

Absent: Richard Simard, Jousard

Administration: Jordan Panasiuk, CAO
Eunice McCauley, Human Resources Manager
(Zoom)
Jessica Plante, Recording Secretary
Lucia Girard, Tax & Assessment Clerk
Mo Choudhary, Director of Corporate Services
Nicole Hanna, FCSS Manager
Pat Olansky, Director of Planning & Development
Vic Abel, Director of Public Works

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:01 a.m.

**ADDITIONS TO
THE AGENDA:**

2021-19-347 **MOVED BY DEPUTY REEVE MARX** that the September 22, 2021 agenda be adopted as presented.

CARRIED

MINUTES: Mr. Pansiuk noted that motion 2021-19-335 should read:
“**MOVED BY COUNCILLOR WELCH** that the Airport Landing Fee Policy PW-22 for the High Prairie Airport be approved with an exemption for agricultural aircraft included.”

2021-19-348 **MOVED BY COUNCILLOR CHARROIS** that the September 8, 2021 Regular Council Meeting Minutes be adopted as amended.

CARRIED

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST:

2021-19-349 **MOVED BY COUNCILLOR WELCH** that the action list be received for information.

CARRIED

ADMINISTRATION:***RECREATION SPONSORSHIP OPPORTUNITIES:***

2021-19-350 **MOVED BY COUNCILLOR KILLEEN** that the proposed promotional fees and commemorative bench report as presented be approved and furthermore, that Council delegate the Joint Recreational Committee future changes to the recreation promotional fees and commemorative bench project fees and/or other sponsorship or gift in kind sponsorship.

CARRIED

RECREATION CAPITAL PURCHASE:

2021-19-351 **MOVED BY COUNCILLOR CHARROIS** that administration be directed to proceed with purchasing water pumps for the hot tub, leisure pool, lane pool and the interchangeable pump and place the boiler water lines with funding of \$19,000 from the High Prairie Capital Recreation Reserve.

CARRIED

CORPORATE SERVICES:***CHEQUE LISTS:***

2021-19-352 **MOVED BY COUNCILLOR STEWART** that cheques #89382 to #89494 in the amount of \$700,206.29 for the period ending September 8, 2021 be received for information.

CARRIED

AMEND MOTION 2021-09-150:

2021-19-353 **MOVED BY DEPUTY REEVE MARX** that motion 2019-09-150 be amended to read:

That the 2021 final capital budget be approved as a total of \$9,091,754 with the following allocations:

- Administration projects - \$105,500
- Fire projects - \$1,745,000
- Agriculture projects - \$55,000
- Public works – Bridge projects – \$3,345,942
- Public works – Land projects – \$1,010,000
- Public works – Roads projects – \$1,861,871
- Public works – Shop and equipment projects – \$739,000
- Public works – Airport projects – \$82,376
- Public works – Utilities projects – \$147,065

CARRIED

WRITE-OFF OF OUTSTANDING TAXES:

2021-19-354 **MOVED BY COUNCILLOR CHARROIS** that Council write off the uncollectible 2020 municipal tax portion in the amount of \$25.00 for Roll # 048287 (Plan 190V;BLK 10; Lot 11).

CARRIED

2021-19-355 **MOVED BY COUNCILLOR STEWART** that Council write off the uncollectible 2020 municipal tax portion in the amount of \$38.36 for Roll # 049863 (Plan 2359AR;BLK 38; Lots 4-6).

CARRIED

ACCOUNTS RECEIVABLE COLLECTION & WRITE OFF POLICY UPDATE:

2021-19-356 **MOVED BY COUNCILLOR KILLEEN** that the Accounts Receivable Collection & Write off policy Admin-60 be approved as amended with the following addition:

Write-offs

6. A summary of the accounts written off by the Director of Corporate Services or the Chief Administrative Officer shall be reported to Council.

CARRIED

A break was taken at 10:38 a.m. to 10: 54 a.m.

SCHEDULE OF FEES BYLAW 17-2021:

2021-19-357 **MOVED BY DEPUTY REEVE MARX** that the discussion regarding the Schedule of Fees Bylaw 17-2021 be tabled for further discussion until after the delegation presentation.

CARRIED

DELEGATION: Pam Davidson, Senate Candidate presented Council with information regarding her campaign for the upcoming senate election on October 18, 2021.

SCHEDULE OF FEES BYLAW 17-2021 CON'T:

2021-19-358 **MOVED BY DEPUTY REEVE MARX** that the discussion regarding the Schedule of Fees Bylaw 17-2021 be un-tabled for further discussion.

CARRIED

2021-19-359 **MOVED BY COUNCILLOR CHARROIS** that first reading be provided to the Schedule of Fees Bylaw 17-2021 with the following amendment:

- FCSS Rural Transportation 3rd Party Trips - \$600/day plus mileage rate as per the Subsistence and Travel Expense and Allowances Policy.

CARRIED

2021-19-360 **MOVED BY COUNCILLOR STEWART** that second reading be provided to the Schedule of Fees Bylaw 17-2021 as amended.

CARRIED

2021-19-361 **MOVED BY DEPUTY REEVE MARX** that unanimous consent be provided to the Schedule of Fees Bylaw 17-2021 to proceed to third reading.

CARRIED

2021-19-362 **MOVED BY COUNCILLOR KILLEEN** that third reading be provided to the Schedule of Fees Bylaw 17-2021.

CARRIED

PLANNING & DEVELOPMENT:**FCSS HOME SUPPORT POSITION:**

2021-19-363 **MOVED BY COUNCILLOR STEWART** that the 3 part-time Home Support contract positions be reduced to 1 permanent full-time Home Support County employee position.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

2021-19-364 **MOVED BY COUNCILLOR NYGAARD** that the information/
correspondence be received for information.

CARRIED

The meeting recessed for lunch break at 11: 50 a.m. and reconvened
at 12: 55 p.m.

PUBLIC HEARING:

SPEED LIMIT BYLAW AMENDMENT 15-2021:

2021-19-365 **MOVED BY COUNCILLOR BISSELL** that the public hearing for
Bylaw 15-2021 be called to order at 1:00 p.m.

CARRIED

2021-19-366 **MOVED BY DEPUTY REEVE MARX** that the meeting come out of
public hearing at 1:06 p.m.

CARRIED

2021-19-367 **MOVED BY COUNCILLOR KILLEEN** that second reading be given
to Bylaw Amendment 15-2021 to amend the Speed Limit Bylaw 05-2011.

CARRIED

2021-19-368 **MOVED BY DEPUTY REEVE MARX** that third reading be given to
Bylaw Amendment 15-2021 to amend the Speed Limit Bylaw 05-2011.

CARRIED

ADJOURNMENT:

2021-19-369 **MOVED BY COUNCILLOR KILLEEN** that the meeting be adjourned
at 1:08 p.m.

CARRIED

Ken Matthews, Reeve

Jordan Panasiuk, CAO

PUBLIC HEARING
(Speed Limit Bylaw Amendment 15-2021)
September 22, 2021

Minutes of the Big Lakes County Public Hearing for Land Use Bylaw Amendment 15-2021 held at the County Administration Building in High Prairie, Alberta on Wednesday, September 22, 2021, commencing at 1:00 p.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/ Triangle
 Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
 Councillor: Donald Bissell, Enilda/Big Meadow
 Donald Charrois, HP East/Banana Belt
 Ken Killeen, Kinuso
 Robert Nygaard, Faust
 Ann Stewart, S. Sunset House/Gilwood
 Fern Welch, Grouard

Absent: Richard Simard, Jousard

Administration: Jordan Panasiuk, CAO
 Jessica Plante, Recording Secretary
 Vic Abel, Director of Public Works

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the public hearing to order at 1:00 p.m.

Council passed the following motion at the August 11, 2021, Regular Council meeting:

2021-16-306 **MOVED BY COUNCILLOR WELCH** that administration be directed to bring back an amendment to the speed limit bylaw to amend the speed limit in the Hamlet's of Enilda and Grouard to 40km/h to be consistent with all other Hamlets in the County.

Council gave first reading to Bylaw Amendment 15-2021 at the August 25, 2021 Council meeting.

Notice of the public hearing were advertised in the September 1 and 8th, 2021 issues of the South Peace News and ads were posted on social media and the Big Lakes County website. No written comments from the public have been received.

Reeve Matthews called for comments from the public. No one was in attendance.

The public hearing was closed at 1:06 p.m.

 Ken Matthews, Reeve

 Jordan Panasiuk, CAO