BIG LAKES COUNTY
COUNCIL MEETING
September 25, 2017

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Monday, September 25, 2017 at 10:00 a.m.

PRESENT WERE:

Reeve:	Ken Matthews, N. Gilwood/Triangle
Deputy Reeve:	David Marx, Prairie Echo/Salt Prairie
Councillor:	Donald Charrois, HP East/Banana Belt
	Ann Stewart, S. Sunset House/Gilwood
	Ken Killeen, Kinuso
	Frank Sutherland, Grouard
	Edward Podollan, Joussard
	Robert Nygaard, Faust
	Ron Matula, Enilda/Big Meadow
Administration:	Roy Brideau, CAO
	Heather Nanninga, Director of Corporate Services
	Pat Olansky, Director of Planning & Development
	Vic Abel, Director of Public Works
	Jessica Martinson, Recording Secretary
	Victoria Pegg, Recording Secretary
	MJ Valiquette, Grants Officer
Delegations:	Lisa Baroldi, Economic Development Authority
	Valerie Fjeld, Pioneer Threshermans Association
	Henry Nyberg, Pioneer Threshermans Association
	Darren Riddle, Pioneer Threshermans Association
	William & Debbie Klyna
	Marie Rasi & David Okoroji of Harry Jong's Law
Press:	Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:02 a.m.

AGENDA:

Council Severance Policy Counc-08
Lisa Baroldi – Delegation (11:00 a.m.)
Letter of support for the High Prairie Medical Clinic

2017-16-438 **MOVED BY COUNCILLOR KILLEEN** that the September 25, 2017 agenda be adopted as amended.

CARRIED UNANIMOUSLY

MINUTES:

2017-16-439 **MOVED BY COUNCILLOR STEWART** that the September 13, 2017 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES:

ACTION LIST: Council reviewed the action list.

2017-16-440 **MOVED BY COUNCILLOR NYGARRD** that the action list be received for information.

CARRIED UNANIMOUSLY

ADMINISTRATION

COUNCIL SEVERANCE POLICY COUNC-08: Discussion was held regarding the Council Severance Policy Counc-08.

2017-16-441 **MOVED BY COUNCILLOR PODOLLAN** that Administration be directed to bring back the Council Severance Policy Counc-08 to the next regular council meeting for review.

CARRIED

HIGH PRAIRIE MEDICAL CLINIC: Council reviewed a letter from the High Prairie Medical Clinic requesting a letter of support to stay in the old High Prairie Hospital Medical Clinic for a few more days.

2017-16-442 **MOVED BY COUNCILLOR PODOLLAN** that Administration be directed to send a letter of support to the High Prairie Medical Clinic in support of them staying in the old hospital site until they have space at the new clinic.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque list for September 13, 2017.

2017-16-443 **MOVED BY COUNCILLOR SUTHERLAND** that cheque #75629 to #75769 in the amount of $749,107.44 for the period ending September 13th be received for information.

CARRIED UNANIMOUSLY

POLICY ADMIN -45 REVIEW AND AMENDMENT: Council reviewed and considered amending the Events & Sponsorship Grants Policy Admin-45.

Discussion was held regarding the wording of paragraph 1.4. The new wording to read "Big Lakes County may opt to pledge funding for more than a one-year period, however the annual application process will still be required."

Council also asked administration to remove paragraphs 2.3 and 2.3.1. and to remove "or Grants Officer" from paragraph 2.2.

2017-16-444 **MOVED BY COUNCILLOR SUTHERLAND** that the Grants Events & Sponsorship Policy Admin-45 be approved with amendments.

CARRIED UNANIMOUSLY

A break was taken at 11:04 a.m. and resumed at 11:16 a.m.

DELEGATION:

LISA BAROLDI: Lisa Baroldi with the Economic Development Authority provided council with Economic Development update.

Reeve Matthews thanks Ms. Baroldi for her presentation.

2017-16-445 **MOVED BY DEPUTY REEVE MARX** that the presentation from Lisa Baroldi regarding Economic Development be received for information.

CARRIED UNANIMOUSLY

The meeting recessed for lunch 12:03 p.m. and reconvened at 12:56 p.m.

CORPORATE SERVICES CON'T:

GALA & AWARDS NIGHT EVENT SPONSORSHIP: Council considers sponsoring the High Prairie and Area Chamber of Commerce for their Gala & Awards Night.

2017-16-446 **MOVED BY COUNCILLOR MATULA** that the Gold Sponsorship be approved for the High Prairie Chamber of Commerce Gala.

CARRIED

2017-16-447 **MOVED BY COUNCILLOR STEWART** that the High Prairie Chamber of Commerce Gala tickets be offered to Council and Administration for sale at a cost of $150.00 per ticket and that the leftover tickets being donated to Real Country 93.5 to raffle off.

CARRIED UNANIMOUSLY

CLIMATE RESILIENCE EXPRESS WORKSHOP: Council was presented with information regarding the Climate Resilience Express Workshop.

2017-16-448 **MOVED BY COUNCILLOR NYGARRD** that December 11, 2017 be approved for the Climate Resilience Workshop.

CARRIED UNANIMOUSLY

FINANCE COMMITTEE TERMS OF REFERENCE: Council reviewed the Terms of Reference of the Finance Committee.

2017-16-449 **MOVED BY COUNCILLOR STEWART** that the draft term of reference for the Finance Committee be approved as presented.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:

LAND USE BYLAW AMENDEMENT 16-2017: Council considered providing First Reading to Land Use Bylaw Amendment 16-2017.

2017-16-450 **MOVED BY COUNCILLOR PODOLLAN** that the first reading be given to Bylaw 16-2017.

CARRIED UNANIMOUSLY

2017-16-451 **MOVED BY COUNCILLOR SUTHERLAND** that a Public Hearing be set for October 25, 2017 at 1:45 p.m. in the Council Chambers of the Big Lakes County Administration Building and that notices of the Public Hearing related to Bylaw 16-2017 be placed in the South Peace News.

CARRIED UNANIMOUSLY

DELEGATION CON'T:

PIONEER THRESHERMANS ASSOCIATION AT TRIANGLE: Henry Nyberg, President, Valerie Fjeld, Secretary, and Darren Riddle of the Pioneer Thresermans Association presented council with a request for forgiveness of their penalty of $1,500 for not obtaining a development permit application for the construction of a new dance floor/ structure.

Reeve Matthews thanked the Pioneer Thresermans Association for their presentation.

PLANNING & DEVELOPMENT CON'T:

LAND USE BYLAW AMENDMENT 19-2017: Council considered providing First Reading to Land Use Bylaw Amendment 19-2017.

2017-16-452 **MOVED BY COUNCILLOR STEWART** that First reading be provided to Land Use Bylaw Amendment 19-2017.

CARRIED UNANIMOUSLY

2017-16-453 **MOVED BY COUNCILLOR STEWART** that a public hearing be set for October 25, 2017 at 1:30 p.m. in the Council Chambers of the Big Lakes County Administration Building.

CARRIED UNANIMOUSLY

2017-16-454 **MOVED BY COUNCILLOR NYGAARD** that notice of the Public Hearing related to Land Use Bylaw 19-2017 be placed in the South Peace News.

CARRIED UNANIMOUSLY

DELEGATION CON'T:

WILLIAM & DEBBIE KLYNE: William and Debbie Klyne presented council with a request for forgiveness for their penalty of $500 for not obtaining a development permit application.

Reeve Matthews thanked Mr. & Mrs. Klyne for their presentation.

PUBLIC WORKS:

NEW DEGELMAN SA1820 MOWER SIDEARM: Council considerer purchasing one new Degelman SA1820 mower sidearm.

2017-16-455 **MOVED BY DEPUTY REEVE MARX** that the capital budget for the sidearm be amended to add $2,500.00 to the budget for a total budget of $26,500.00, GL 4-31-10-00-630 and that the request for quotations for the supply and delivery of One New Degelman SA1820 Mower Sidearm be awarded to Martin Deerline in the amount of $26,500.00 excluding GST.

CARRIED UNANIMOUSLY

NEW SIX FOOT, THREE POINT HITCH MOWER: Council considered purchasing one (1) new 6 foot, three point hitch mower.

2017-16-456 **MOVED BY COUNCILLOR CHARRIOS** that the request for quotations for the supply and delivery of one (1) new six foot, three point hitch mower be awarded to Martin Deerline in the amount of $6,900.00 excluding GST.

CARRIED UNANIMOUSLY

PRIVATE DRIVEWAY GRADING POLICY (PW-15): Council considered amending the Private Driveway Grading Policy (PW-15).

2017-16-457 **MOVED BY COUNCILLOR STEWART** that the policy PW-15, Private Driveway Grading Policy be amended by changing the minimum rate for $68.00 for each grading job done and the rate after the first ½ hour changed to $136.00 per hour.

CARRIED UNANIMOUSLY

PRIVATE DRIVEWAY SNOWPLOWING POLICY (PW-02): Council considered amending the Private Driveway Snowplowing Policy (PW-02).

2017-16-458 **MOVED BY COUNCILLOR NYGARRD** that the policy PW-02, Private Driveway Snowplowing Policy be amended by changing the minimum rate for $68.00 for each snowplowing job done.

CARRIED UNANIMOUSLY

DELEGATION CON'T:

MARIE RASI: Marie Rasi and David Okoroji of Harry Jong's Law Office in High Prairie presented council with a request for forgiveness for the penalty of $1,500 for not obtaining a development permit application since they were unaware that they needed one.

Reeve Matthews thanked Ms. Rasi and Mr. Okoroji for their presentation.

A break was taken at 2:15 p.m. and resumed at 2:28 p.m.

FCSS:

FCSS ADVISORY COMMITTEE: Council considers dissolving the FCSS Advisory Committee which consists of two Councillors from Big Lakes County, two Councillors from the Town of High Prairie, and three members at large.

2017-16-459 **MOVED BY COUNCILLOR STEWART** that the FCSS Advisory Committee membership be modified as of the 2017 Organizational Meeting and that the Town of High Prairie be notified of this decision and that the makeup of the board consist of two County councillors, two High Prairie Town councillors and one member at large and that the inter municipal agreement be amended to reflect this new board make up.

CARRIED UNANIMOUSLY

INFORMATION/ CORRESPONDENCE:

2017-16-460 **MOVED BY COUNCILLOR STEWART** that Administration be directed to send a letter to the Minister of Advance Education advising of Big Lakes County position regarding the Intergraded Campus within High Prairie.

CARRIED UNANIMOUSLY

2017-16-461 **MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- Councillor Attendance Reports – August 2017
- High Prairie Municipal Library Minutes dated July 6, 2017
- Letter to Ministers Dated September 7, 2017 re: New Campus – Northern Lakes College
- Town of High Prairie Letter to Hon. Danielle Larivee re: Letter of Support for the High Prairie Medical Clinic
- Town of High Prairie Letter to Hon. Marlin Schmidt re: Integrated Campus

CARRIED UNANIMOUSLY

MEETING SCHEDULE: October 12, 2017 10:00 a.m. Municipal Planning Commission

NEXT MEETING: The next Regular Council Meeting will be held on October 11, 2017 at the County Administration Building.

2017-16-462 **MOVED BY COUNCILLOR STEWART** that the organizational meeting for Big Lakes County be scheduled for Tuesday, October 24, 2017 at 10:00 a.m. in the council chambers of the Big Lakes County Administration Building.

CARRIED UNANIMOUSLY

2017-16-463 **MOVED BY DEPUTY REEVE MARX** that the request from the Pioneer Threshermans Association for forgiveness for the penalty for not obtaining a Development Permit Application in the amount of $1,500.00 be denied.

CARRIED

2017-16-464 **MOVED BY COUNCILLOR MATULA** that the request from William & Debbie Klyne for forgiveness for the penalty for not obtaining a Development Permit Application in the amount of $500.00 be forgiven.

DEFEATED

2017-16-465 **MOVED BY COUNCILLOR NYGAARD** that the request from Mari Rasi for forgiveness for the penalty for not obtaining a Development Permit Application in the amount of $1,500.00 be denied.

CARRIED

ADJOURNMENT:

2017-16-466 **MOVED BY COUNCILLOR MATULA** that the meeting be adjourned at 3:00 p.m.

CARRIED UNANIMOUSLY

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Ken Matthews, Reeve

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Roy Brideau, CAO