

**BIG LAKES COUNTY  
COUNCIL MEETING  
October 28, 2015**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, October 28, 2015 at 10:00 a.m.

**PRESENT WERE:** Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Ron Matula, Enilda/Big Meadow  
Frank Sutherland, Grouard  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood  
Edward Podollan, Jousard

Administration: William Kostiw, CAO  
Bill Landiuk, Exec. Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Pat Olansky, Director of Planning & Development  
Leo Tobin, Fire Chief  
Robbie Klatt, Agriculture Fieldman  
Suzanne Allan, Manager of Community Development  
Ted Laszczak, Manager of Utilities  
Louise Myre, Manager of FCSS  
Vic Abel, Director of Public Works and Utilities

Press: Chris Clegg, South Peace News  
Monica Lockett, 93.5 Prairie FM

**CALL TO ORDER:** Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:** Truck for High Prairie Recreation Board

**2015-20-767** **MOVED BY DEPUTY REEVE MARX** that the October 28, 2015 agenda be adopted as amended.

**CARRIED UNANIMOUSLY**

Reeve Matthews stepped out of the meeting at 10:03 a.m.  
Deputy Reeve Marx assumed the chair.

**MINUTES:**

**2015-20-768** **MOVED BY COUNCILLOR STEWART** that the minutes of the October 14, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

***ACTION LIST:*** Council reviewed the action list.

**2015-20-769** **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

***MIGHTY PEACE  
WATERSHED ALLIANCE***

***WORKSHOP:*** Council was presented with an invitation to attend the Mighty Peace Watershed Alliance workshop in Grande Prairie on Friday, October 30, 2015.

**2015-20-770** **MOVED BY COUNCILLOR KILLEEN** that Councillor Nygaard and Councillor Matula be approved to attend the Mighty Peace Watershed Alliance workshop on Source Water Protection Planning in Grande Prairie on Friday, October 30, 2015.

**CARRIED UNANIMOUSLY**

Reeve Matthews returned to the meeting at 10:09 a.m. and assumed the chair.

***ALBERTA FOREST  
PRODUCTS  
ASSOCIATION:***

Council was presented with an invitation for Reeve Matthews to attend the Alberta Forest Products Association – Forestry at the Legislature Day taking place on Monday, November 02, 2015.

**2015-20-771** **MOVED BY COUNCILLOR STEWART** that Council approve Reeve Matthews to attend the Alberta Forest Products Association – Forestry at the Legislature Day taking place on Monday, November 02, 2015 if Reeve Matthews is unable to attend Councillor Killeen be approved to attend.

**CARRIED UNANIMOUSLY**

***HIGH PRAIRIE  
RECREATION BOARD  
TRUCK:***

Councillor Charrois advised that the High Prairie Recreation Board currently has a 2 wheel drive truck and they are looking for a larger truck from the County's used fleet.

**2015-20-772** **MOVED BY COUNCILLOR CHARROIS** that administration be directed to look into providing a used County truck for the High Prairie Recreation Board.

**CARRIED UNANIMOUSLY**

**CORPORATE  
SERVICES:**

***CHEQUE LIST:*** Council was presented with the cheque list for October 14, 2015.

**2015-20-773** **MOVED BY COUNCILLOR CHARROIS** that cheques #68891 to #68979 in the amount of \$397,148.18 for the period ending October 14, 2015 be received for information.

**CARRIED UNANIMOUSLY**

***INVESTMENT  
POLICY –  
ADMIN 51:***

Council considered approving Investment Policy – 51.

**2015-20-774** **MOVED BY COUNCILLOR CHARROIS** that Investment Policy – 51 be approved.

**CARRIED UNANIMOUSLY**

**REVISED ASSESSMENT  
REVIEW BOARD BYLAW  
09-2015 WITH**

**SCHEDULE A:** Council was presented with the revised Assessment Review Board Bylaw 09-2015 with Schedule A.

**2015-20-775** **MOVED BY COUNCILLOR STEWART** that second reading be provided to Bylaw 09-2015 – revised Assessment Review with Schedule A.

**CARRIED**

Councillor Podollan requested a recorded vote:

In Favor: Reeve Matthews, Deputy Reeve Marx, Councillor Stewart, Councillor Sutherland, Councillor Nygaard, Councillor Charrois, Councillor Killeen, Councillor Matula

Opposed: Councillor Podollan

**2015-20-776** **MOVED BY COUNCILLOR NYGAARD** that third reading be provided to Bylaw 09-2015 – revised Assessment Review with Schedule A.

**CARRIED**

Councillor Podollan requested a recorded vote:

In Favor: Reeve Matthews, Deputy Reeve Marx, Councillor Stewart, Councillor Sutherland, Councillor Nygaard, Councillor Charrois, Councillor Killeen, Councillor Matula

Opposed: Councillor Podollan

**AUDITING  
SERVICES:**

Council considered appointing Hawkings Epp Dumont as the Big Lakes County auditing firm.

**2015-20-777** **MOVED BY COUNCILLOR STEWART** that Hawkings Epp Dumont be awarded the contract to provide auditing services for the fiscal year 2015, 2016 and 2017 in the amount of \$2015-\$33,600, 2016-\$34,500 and 2017-\$34,700.

**CARRIED UNANIMOUSLY**

**RESERVE BID:** Council was presented with Reserve Bids for the tax sale on December 11, 2015.

**2015-20-778** **MOVED BY DEPUTY REEVE MARX** that the December 11, 2015 tax sale Reserve Bids for all properties as listed be tabled for further review.

**CARRIED UNANIMOUSLY**

**FINANCIAL  
STATEMENTS:**

Council was presented with the Financial Statements for the period ending September 30, 2015.

Reeve Matthews stepped out of the meeting at 10:32 p.m. and returned at 10:33 p.m.

**2015-20-779** **MOVED BY COUNCILLOR STEWART** that the Financial Statements for the period ending September 30, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT:**

***REQUEST FOR  
SALE:***

Council considered selling the old store and old fire hall in Enilda to the Enilda District Society for Recreation.

**2015-20-780**

**MOVED BY COUNCILLOR STEWART** that administration be directed to develop a long term lease agreement for the former Enilda Store (Plan 2415HW, Block 1, Lots 1 and 2) to the Enilda & District Society for Recreation and Culture.

**CARRIED**

**2015-20-781**

**MOVED BY COUNCILLOR NYGAARD** that administration be directed to develop a long term lease agreement for old Enilda fire hall (Plan 2415HW, Block 2, Lots 1 and 2) to the Enilda & District Society for Recreation and Culture.

**DEFEATED**

**2015-20-782**

**MOVED BY COUNCILLOR SUTHERLAND** that the old Enilda fire hall (Plan 2415HW, Block 2, Lots 1 and 2) be advertised for sale.

**CARRIED**

A break was taken from 11:01 a.m. to 11:13 a.m.

***SALE OF LAND –  
GROUARD LOTS  
RITCHIE BROS  
AUCTION:***

Council was presented with lots proposed for sale in Grouard.

**2015-20-783**

**MOVED BY COUNCILLOR SUTHERLAND** that the lots proposed for sale in Grouard by Richie Bros. Auction be tabled for more information.

**CARRIED**

***OFFER TO  
PURCHASE:***

Council considered a request from Theresa Campiou to purchase approximately 2 acres of Municipal Land at SW 16-73-12-W5.

**2015-20-784**

**MOVED BY COUNCILLOR NYGAARD** that the land within Road Plan 992 3116 be offered for sale and subject to the buyer paying all legal cost.

**CARRIED**

**PUBLIC TIME:**

***E. VERSTAPPEN &  
L. LIEBENBERG:***

Eric Verstappen and Louise Liebenberg presented Council with concerns regarding the animal control bylaw. Reeve Matthews advised that administration is looking at reviewing the bylaw.

The meeting recessed for lunch at 12:01 p.m. and reconvened at 12:44 p.m.

**UTILITIES:**

***ST. ANNE'S CATHOLIC  
CHURCH WATER  
LEAK:***

Council considered forgiving a portion of St. Anne's Catholic Church utility bill from September/ October.

**2015-20-785**

**MOVED BY COUNCILLOR KILLEEN** that the sewer charges of \$1,040.65 be forgiven due to a water leak on the property of St. Anne’s Catholic Church in the Hamlet of Joussard.

**CARRIED UNANIMOUSLY**

Councillor Matula returned to the meeting at 12:45 p.m.

**COMMUNITY SERVICES:**

***HPNFC 35<sup>TH</sup>  
ANNUAL ELDERS  
BANQUET EVENT  
SPONSORSHIP:***

Council considered providing funding for the High Prairie Native Friendship Centre 35<sup>th</sup> Annual Elders Banquet event.

**2015-20-786**

**MOVED BY COUNCILLOR CHARROIS** that a 2015 event sponsorship grant be approved for the High Prairie Native Friendship Centre for the 35<sup>th</sup> Annual Elders Banquet in the amount of \$500.

**CARRIED**

***PEACE RIVER  
AVENUE HISTORICAL  
INTEREST:***

Council considered continuing research with the history of Peace River Avenue within the Hamlet of Joussard.

**2015-20-787**

**MOVED BY COUNCILLOR PODOLLAN** that administration be directed to further research the history of Peace River Avenue in the Hamlet of Joussard for the sake of protecting historical sites.

**CARRIED UNANIMOUSLY**

***KAPAWE’NO  
FIRST NATIONS:***

Council considered adding Kapawe’no First Nations- Good Relations Agreement to the agenda.

**2015-20-788**

**MOVED BY DEPUTY REEVE MARX** that Kapawe’no First Nations- Good Relations Agreement be added to the agenda.

**CARRIED UNANIMOUSLY**

Council reviewed the Good Relations Agreement with Kapawe’no First Nations.

**2015-20-789**

**MOVED BY COUNCILLOR NYGAARD** that the Good Relations Agreement with Kapawe’no First Nations be endorsed.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:****2015-20-790****MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- Councillor Monthly attendance reports (September 2015)
- Letter from STARS Dated October 02, 2015 re: Big Lakes Charity Golf
- Lesser Slave Lake River Committee Member Appointments
- Lesser Slave Lake Economic Alliance letter dated October 15, 2015 re: Request for refund of memberships dues 2015-2016
- Letter from Wu Enlai re: the China Refining Company
- Lesser Slave Watershed Council – Watershed Planning Workshop
- Justice Nixon rules in Fort Macleod town councils favor in judicial review
- Achinmowin News Flash – October 22, 2015
- AAMD&C Member Bulletin – Understanding Bridge Opt-Outs Under the Navigation Protection Act
- Email from Shelly Anderson Dated October 24, 2015 re: Urban Aboriginal Strategies Community Planning
- Email from Steve Pasquan, Bridge Technologist Dated October 23, 2015 re: Adams Creek and Foley Creek Bridges.
- RMRF Letter dated October 5, 2015 re: 2015 TY Assessment Complaints
- Letter from C/Supt. Brenda Lucki, District Commander Western Alberta District Dated October 21, 2015 re: Alberta RCMP 2014-2015 Year in Review.
- Email from OPUS Stewart Weir dated October 26, 2015 re: Hamlet Street Lighting
- High Prairie & District Children’s Resource Council Letter Dated September 22, 2015 re: Thank you
- V.S.I. Services Letter Dated October 19, 2015
- Northland School Division re: Achimowin News Flash October 27, 2015
- Email from Brian Vance dated October 27, 2015 re: Meeting on November 3, 2015 Intergrated Watershed Planning, Councils, LSWC and Alberta Government

**CARRIED UNANIMOUSLY****TENDERS:*****FIRESMART  
TREATMENT:***

Council was presented with the FireSmart Treatment 2015 tenders.

**2015-20-791****MOVED BY DEPUTY REEVE MARX** that the tenders for FireSmart Treatment 2015 be opened at 1:04 p.m.**CARRIED UNANIMOUSLY****TENDERS:****Exact Oilfield Developing Ltd.**

Joussard	\$23,660.00
Faust Unit 1-3	\$9,982.40
Faust Unit 1-4	\$27,598.40

**Blackfeather Resources Ltd.**

Joussard	\$39,402.00
Faust Unit 1-3	\$16,583.50
Faust Unit 1-4	\$45,848.50

**L-K Vegetation Control**

Joussard	\$19,210.00
Faust Until 1-3	\$20,420.00
Faust Until 1-4	\$31,720.00

**M&M Logging Inc.**

Joussard	\$15,200.00
Faust Unit 1-3	\$6,460.00
Faust Unity 1-4	\$17,860.00

**Sawridge Resource Development**

Joussard	\$17,000.00
Faust Unit 1-3	\$7,310.00
Faust Unit 1-4	\$19,270.00

**2015-20-792**

**MOVED BY COUNCILLOR NYGAARD** that the FireSmart Treatment 2015 tenders be awarded to the lowest qualified bidder.

**CARRIED UNANIMOUSLY****PUBLIC HEARING**  
**BYLAW #07-2015:****2015-20-793**

**MOVED BY COUNCILLOR STEWART** that the meeting go into public hearing at 1:12 p.m.

**CARRIED UNANIMOUSLY****2015-20-794**

**MOVED BY COUNCILLOR KILLEEN** that the meeting come out of public hearing at 1:20 p.m.

**CARRIED UNANIMOUSLY*****BYLAW #07-2015:***

Second reading of Land Use Bylaw Amendment 07-2015 Section 8.7(2) Country Residential (CR) District applicant: Big Lakes County

**2015-20-795**

**MOVED BY COUNCILLOR STEWART** that a second reading be given to Bylaw No. 07-2015

**CARRIED UNANIMOUSLY****2015-20-796**

**MOVED BY COUNCILLOR NYGAARD** that a third reading be given to Bylaw No. 07-2015

**CARRIED UNANIMOUSLY**

A break was taken from 1:45 pm. to 2:01 p.m.

**IN CAMERA:****2015-20-797**

**MOVED BY COUNCILLOR PODOLLAN** to go into camera at 2:01 p.m. to discuss land matters.

**CARRIED UNANIMOUSLY****2015-20-798**

**MOVED BY COUNCILLOR KILLEEN** to come out of camera at 2:24 p.m.

**CARRIED UNANIMOUSLY****2015-20-799**

**MOVED BY COUNCILLOR CHARROIS** that the right of way negotiations be received for information.

**CARRIED UNANIMOUSLY****2015-20-800**

**MOVED BY COUNCILLOR STEWART** that administration be directed to negotiate with the Swan River Gas Co-op to purchase the land behind the old Fire Hall in the Hamlet of Kinuso.

**CARRIED UNANIMOUSLY**

**MEETING**

**SCHEDULE:**

October 29, 2015	9:00 a.m.	Municipal Planning Commission
November 10, 2015	8:00 a.m.	ASB Meeting
November 16-19, 2015		AAMD&C Conference
November 23, 2015	10:00 a.m.	Municipal Planning Commission

**NEXT MEETING:**

The next Regular Council Meeting will be held on November 25, 2015 at the County Administration Building.

**ADJOURNMENT:**

**2015-20-801**

**MOVED BY COUNCILLOR CHARROIS** that the meeting be adjourned at 2:25 p.m.

**CARRIED UNANIMOUSLY**

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Ken Matthews, Reeve

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William (Bill) Kostiw, C.A.O

**BIG LAKES COUNTY  
PUBLIC HEARING  
(LAND USE BYLAW AMENDMENT 07-2015)  
October 28, 2015**

Minutes of the Big Lakes County Public Hearing for an amendment to the Land Use Bylaw held at the County Administration Building in High Prairie, Alberta on Wednesday, October 28, 2015 commencing at 1:15 p.m.

**PRESENT WERE:**

Reeve:	Ken Matthews, N. Gilwood/Triangle
Deputy Reeve:	David Marx, Prairie Echo/Salt Prairie
Councillor:	Donald Charrois, HP East/Banana Belt
	Ken Killeen, Kinuso
	Ron Matula, Enilda/Big Meadow
	Frank Sutherland, Grouard
	Robert Nygaard, Faust
	Ann Stewart, S. Sunset House/Gilwood
	Edward Podollan, Joussard
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	Jessica Martinson, Recording Secretary
	Pat Olansky, Director of Planning & Development
	Suzanne Allan, Manager of Community Development
	Ted Laszczak, Manager of Utilities
	Vic Abel, Director of Public Works and Utilities

**CALL TO ORDER:**

Reeve Matthews called the public hearing to order at 1:12 p.m.

The County received an application for a development permit to place a cabin on a Country Residential lot in the Hamlet of Joussard. Currently, a cabin is not a Permitted or Discretionary use within the Country Residential District. Therefore, a development permit could not be issued.

Section 1.10 of the Land Use Bylaw defines Cabin as “a dwelling used as a temporary residence that may or may not be placed on a foundation with a maximum square footage of 55.7 m<sup>2</sup> (600 sq. feet). A cabin is not a single detached dwelling.

A guest house is defined as an accessory building used for seasonal or part-time sleeping accommodation with bathroom facilities and not containing such facilities as a kitchen, living room or recreation room. A guest house does not mean a recreational vehicle, or a converted mobile home. A guest house shall not be used as a rental accommodation.

Bylaw 07-2015 received first reading on September 9, 2015.

The public hearing was duly advertised in the October 14<sup>th</sup> and October 21, 2015 issues of the South Peace News. Notices were mailed to adjacent landowners and various referral agencies for comment. No written submissions have been received either in favor of against the proposed amendment.

The public hearing was closed at 1:20 p.m.

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Ken Matthews, Reeve

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William (Bill) Kostiw, CAO