

**BIG LAKES COUNTY
COUNCIL MEETING**

October 26, 2016

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, October 26, 2016 at 10:00 a.m.

PRESENT WERE:

Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Ron Matula, Enilda/Big Meadow
Robert Nygaard, Faust
Edward Podollan, Joussard
Ann Stewart, S. Sunset House/Gilwood

Absent: Frank Sutherland, Grouard

Administration: Garry Peterson, Interim CAO
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works
Pat Olansky, Director of Planning & Development
Ted Laszczak, Director of Utilities & Safety
Suzanne Allan, Director of Community Services
Mark Schonken, Director of Corporate Services
Leo Tobin, Fire Chief

Delegation: Glenda Farnden, STARS
Lindsay Pratt, Heart River Housing

Press: Richard Froese, South Peace News

CALL TO ORDER:

Reeve Matthews called the meeting to order at 10:00 a.m.

AGENDA:

In Camera – Legal Matters
Water & Sewer in Joussard

2016-30-828

MOVED BY DEPUTY REEVE MARX that the October 26, 2016 agenda be adopted as presented.

CARRIED UNANIMOUSLY

MINUTES:

2016-30-829

MOVED BY COUNCILLOR STEWART that the minutes of the October 12, 2016 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

IN CAMERA:

2016-30-830

MOVED BY COUNCILLOR NYGAARD to go into camera at 10:02 p.m. to discuss legal matters.

CARRIED UNANIMOUSLY

2016-30-831

MOVED BY DEPUTY REEVE MARX to come out of camera at 10:18 p.m.

CARRIED UNANIMOUSLY

2016-30-832

MOVED BY COUNCILLOR STEWART that the recommendation from Miller Thompson LLP be approved and to proceed with the recommended statement of defense.

CARRIED

Councillor Podollan requested a recorded vote:

In Favor: Reeve Matthews, Deputy Reeve Marx, Councillor Nygaard,

Councillor Stewart, Councillor Matula, Councillor Killeen, Councillor Charrois

Opposed: Councillor Podollan

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2016-30-833 **MOVED BY COUNCILLOR MATULA** that the action list be received for information.

CARRIED UNANIMOUSLY

ADMINISTRATION:

***LETTER OF
SUPPORT:***

Council considered writing Kapawe'no First Nation a letter of support for their process of building a road to the Narrows.

2016-30-834 **MOVED BY COUNCILLOR CHARROIS** that administration be directed to draft a letter of support for Kapawe'no First Nation supporting the road being built to the Narrows.

CARRIED

***INVITATION
APPRECIATION
SUPPER:***

Council reviewed an invitation from the Pioneer Threshermans Association to attend their appreciation supper on Wednesday, November 16, 2016 at 6:00 p.m. at the Triangle Hall.

2016-30-835 **MOVED BY COUNCILLOR NYGAARD** that Council directs administration to contact the Pioneer Threshermans Association and advise that Council will not be able to attend due to the AAMD&C Conference.

CARRIED UNANIMOUSLY

***NORTHWEST AB
EMERGENCY RESOURCE***

AGREEMENT: Council was provided with information on the Northwest Alberta Emergency Resource Agreement.

2016-30-836 **MOVED BY COUNCILLOR NYGAARD** that Big Lakes County be approved to enter into the Northwest Alberta Emergency Resource Agreement.

CARRIED

**CORPORATE
SERVICES:**

CHEQUE LIST: Council was presented with the cheque list for October 12, 2016.

2016-30-837 **MOVED BY COUNCILLOR KILLEEN** that cheques #72404 to #72528 in the amount of \$424,417.99 for the period ending October 12, 2016 be received for information.

CARRIED UNANIMOUSLY

***FINANCIAL
STATEMENT:***

Council was presented with the financial statement for the period ending September 30, 2016.

2016-30-838 **MOVED BY COUNCILLOR KILLEEN** that financial statement for the period ending September 30, 2016 be received for information.

CARRIED UNANIMOUSLY

SCHEDULE "A" FEES**BYLAW# 13-2016****AMENDMENT:**

Council was presented with amendments to the Schedule of Fees Bylaw #13-2016- Schedule "A."

Discussion was held regarding development permit fees if construction commences prior to obtaining a permit and a fee for variance requests under Planning and Development. A more defined explanation under the Water Connections was also deemed necessary.

2016-27-755

MOVED BY COUNCILLOR STEWART that the Bylaw 13-2016 Schedule "A" Fees be tabled for more information.

CARRIED UNANIMOUSLY

A break was taken from 11:02 a.m. to 11:14 a.m.

2016-27-755

MOVED BY DEPUTY REEVE MARX that the discussion regarding property line setback variances be tabled for further information.

CARRIED UNANIMOUSLY

BUDGET**GUIDELINES:**

Council reviewed a list of budget guidelines.

2016-30-841

MOVED BY COUNCILLOR STEWART that administration be directed to draft the 2017 operating and capital budget within the following guidelines:

- The organizational chart as presented at Council's Organizational Meeting;
- Maintain current service levels;
- Capital program to reflect maintenance of existing infrastructure and/or completion of projects commenced in, or carried forward into, 2016; and,
- Water/sewer rate to be recalculated in order to maintain current recovery rate for operating expenses, excluding TCA amortization, long-term debt principle and interest payments.

CARRIED UNANIMOUSLY

PLANNING &**DEVELOPMENT:****FIRST READING –****LAND USE BYLAW****AMENDMENT****15-2016:**

Council considered providing first reading to Land Use Bylaw Amendment 15-2016 (Dan Sekulich).

2016-30-842

MOVED BY COUNCILLOR NYGAARD that First reading be given to Land Use Bylaw Amendment 15-2016.

CARRIED UNANIMOUSLY

2016-30-843

MOVED BY COUNCILLOR NYGAARD that a Public Hearing be set for November 23, 2016 at 1:30 p.m. in the Council Chambers of the Big Lakes County Administration building.

CARRIED UNANIMOUSLY

2016-30-844

MOVED BY COUNCILLOR MATULA that the notices of the Public Hearing related to Bylaw 15-2016 be placed in the South Peace News.

CARRIED UNANIMOUSLY

PUBLIC WORKS:

***APPROVAL TO SEND
USED VEHICLES TO
AUCTION:***

Council considered approval to send Public Works equipment to auction.

2016-30-845

MOVED BY COUNCILLOR PODOLLAN that administration be approved proceed with the sale of all excess equipment by auction.

CARRIED UNANIMOUSLY

PUBLIC TIME:

D. NELSON:

Dale Nelson presented Council with questions regarding the waterline route for water to Triangle Hall and Aggie area. Administration advised that the engineers are working on routes.

Reeve Matthews thanked Mr. Nelson.

The meeting recessed for lunch at 12:00 p.m. and reconvened at 12:49 p.m.

**PUBLIC WORKS
CON'T:**

***CAPITAL BUDGET AMENDMENT
BRIDGE FILE 74567 CULVERT
REPLACEMENT -***

ENGINEERING:

Council considered approval to proceed with engineering for a culvert replacement on the paved access road to the Hamlet of Joussard.

2016-30-846

MOVED BY COUNCILLOR KILLEEN that administration be approved to proceed with the engineering for the Bridge File 74567 culvert replacement in 2016.

CARRIED UNANIMOUSLY

2016-30-847

MOVED BY COUNCILLOR CHARROIS that a budget amendment of \$107,090.00 for Bridge File 74567 culvert replacement be added to the 2016 Capital Budget as a new project.

CARRIED UNANIMOUSLY

UTILITIES:

***WATER & SEWER
JOUSSARD:***

Councillor Podollan asked for an update regarding the Water and Sewer in Joussard. Administration presented Council with the motions and process of the water and sewer to Key Cove.

2016-30-848

MOVED BY COUNCILLOR CHARROIS that the discussion regarding the Joussard Water and Sewer be received for information.

CARRIED

**COMMUNITY
SERVICES:**

***HAMLET/ROADSIDE
CLEANUP GRANT
POLICY:***

Council was presented with Policy No. Admin - 53. Discussion was held on defining safety more in the policy and to add signage to the Big Lakes County Hamlet & Roadside Cleanup Safety Checklist.

2016-30-849

MOVED BY COUNCILLOR NYGAARD that Policy No. Admin-45 be approved with the additional Council revisions and addition as discussed.

CARRIED

**LITTLE SMOKY
SKI AREA –
LOCAL GOV'T**

CONTRIBUTIONS: Council reviewed the 2015/16 Little Smoky Ski Area income statement.

2016-30-850 **MOVED BY DEPUTY REEVE MARX** that the updated 2015/16 Little Smoky Ski Area income statement be received for information.

CARRIED UNANIMOUSLY

DELEGATION:

STARS: Glenda Farnden with Stars presented Council with an update regarding STARS activity and thanked council for their annual pledge in the amount of \$25,000.

Reeve Matthews thanked Ms. Farnden for her presentation.

A break was taken from 2:04 p.m. to 2:10 p.m.

**HEART RIVER
HOUSING:**

Lindsay Pratt with Heart River Housing presented Council with information regarding the No Pet Policy 4.06 Pets on Premises. Mr. Pratt advised they are grandfathering pets in the Hamlet of Faust.

Reeve Matthews thanked Mr. Pratt for his presentation.

**COMMUNITY
SERVICES CON'T:**

**H.P. CHILDREN'S
RESOURCE:**

Council considered providing an auction item for the High Prairie & District Children's Resource Council 2016 Auction Fundraiser Event.

2016-30-851 **MOVED BY COUNCILLOR STEWART** that a donation item of \$50-\$100 in value be approved for the High Prairie & District Children's Resource Council 2016 Auction fundraiser.

CARRIED UNANIMOUSLY

**H.P. NATIVE FRIENDSHIP
CENTRE:**

Council considered providing a letter of support to the High Prairie Native Friendship Centre.

2016-30-852 **MOVED BY COUNCILLOR NYGAARD** that a letter of support be provided to the High Prairie Native Friendship Centre supporting there Changing My Life Youth program.

CARRIED UNANIMOUSLY

**HPNFC ELDERS
BANQUET:**

Council reviewed a request from the High Prairie Native Friendship Centre for funding towards the 36th Annual Elders Banquet.

2016-30-853 **MOVED BY COUNCILLOR KILLEEN** that an event sponsorship grant be approved in the amount of \$250 for the High Prairie Native Friendship Centre 36th Annual Elders Banquet.

CARRIED UNANIMOUSLY

AGRICULTURE:

2016/2017

PEST INSPECTOR**APPOINTMENT:**

Council considered appointing two full-time employees as Pest Inspectors.

2016-30-854

MOVED BY COUNCILLOR PODOLLAN that Miss. Mary Dusseault and Miss. Marie-Josée Valiquette be appointed as Pest Inspectors under the Alberta Agricultural Pests Act (RSA 2000) to conduct Pest inspections and implement agricultural pest programming in Big Lakes County.

CARRIED UNANIMOUSLY**INFORMATION/
CORRESPONDENCE:**

2016-30-855

MOVED BY COUNCILLOR MATULA that the Watershed Management & Resiliency Workshop taking place October 31, 2016 be received for information.

CARRIED UNANIMOUSLY

2016-30-856

MOVED BY COUNCILLOR KILLEEN that the following items of correspondence be received for information:

- ❖ Letter from the Stollery Children's Hospital Foundation Dated October 6, 2016 re: Thank You
- ❖ Letter from the Heart & Stroke Foundation Dated October 11, 2016 re: Thank You
- ❖ Email from Craig Binder, Grant Technologist Alberta Transportation Dated October 13, 2016 re: Kinuso Water Distribution Pumphouse and Reservoir.
- ❖ Mackenzie County Caribou/SARA presentation from the Northern Alberta Elected Leaders meeting.
- ❖ High Prairie Aboriginal Interagency Committee Meeting Minutes Dated October 11, 2016
- ❖ Letter from Hon. Carolyn Bennett, Minister of Indigenous and Northern Affairs Dated October 13, 2016 re: Regional Water
- ❖ Letter from Dan Lux, Executive Director with Alberta Agriculture and Forestry Dated October 11, 2016 Re: Tolko FMA

CARRIED UNANIMOUSLY

2016-30-857

MOVED BY COUNCILLOR STEWART that the Inter-Governmental committee be approved to attend government meetings in Ottawa with Indigenous and Northern Affairs Canada (INAC).

CARRIED UNANIMOUSLY**IN CAMERA:**

2016-30-858

MOVED BY COUNCILLOR KILLEEN to go into camera at 3:11 p.m. to discuss legal and labour matters.

CARRIED UNANIMOUSLY

2016-30-859

MOVED BY COUNCILLOR NYGAARD to come out of camera at 3:36 p.m.

CARRIED UNANIMOUSLY

2016-30-860

MOVED BY DEPUTY REEVE MARX that the Memorandum of Understanding with Ridgeline Canada Inc. be approved as presented subject to approval from the High Prairie & District Regional Solid Waste Management Authority.

CARRIED UNANIMOUSLY

2016-30-861

MOVED BY COUNCILLOR CHARROIS that the Chief Administrative Officer (CAO) contract be approved subject to changes discussed and presented by Reynold Mirth Richards and Framer (RMRF).

CARRIED UNANIMOUSLY

NEXT MEETING: The next Regular Council Meeting will be held on November 09, 2016 at the County Administration Building.

MEETING SCHEDULE:

November 09, 2016	10:00 p.m.	Regular Council Meeting
November 09, 2016	4:30 p.m.	Big Lakes County Library Board
November 29, 2016	10:00 a.m.	Municipal Planning Commission

ADJOURNMENT:

2016-30-862 **MOVED BY COUNCILLOR MATULA** that the meeting be adjourned at 3:45 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

Garry Peterson, Interim C.A.O