

**BIG LAKES COUNTY
COUNCIL MEETING
October 14, 2015**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, October 14, 2015 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillors: Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Robert Nygaard, Faust
Frank Sutherland, Grouard
Ann Stewart, S. Sunset House/Gilwood
Edward Podollan, Jousard

Administration: William Kostiw, CAO
Jessica Martinson, Recording Secretary
Pat Olansky, Director of Planning & Development
Suzanne Allan, Manager of Community Development
Ted Laszczak, Manager of Utilities
Vic Abel, Director of Public Works and Utilities
Andrew Austin, GIS Technician
Louise Myre, Manager of FCSS
Robbie Klatt, Agriculture Fieldman

Delegation: Grouard Community Association – 1:30 p.m.

Press: Chris Clegg, South Peace News
Monica Lockett, 93.5 Prairie FM

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:00 a.m.

AGENDA: Senior Housing in Grouard

2015-18-649 **MOVED BY COUNCILLOR KILLEEN** that the October 14, 2015 agenda be adopted as amended.

CARRIED UNANIMOUSLY

MINUTES:

2015-18-650 **MOVED BY COUNCILLOR NYGAARD** that the minutes of the September 23, 2015 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2015-18-651 **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS:

STAFF REPORTS: Council was presented with the staff reports.

2015-18-652 **MOVED BY COUNCILLOR SUTHERLAND** that the Chief Administrative Officer Report be received for information.

CARRIED UNANIMOUSLY

2015-18-653 **MOVED BY COUNCILLOR STEWART** that administration be directed to schedule a meeting with Town of Slave Lake to discuss the Slave Lake Watershed and other matters of mutual interest.

CARRIED UNANIMOUSLY

2015-18-654 **MOVED BY COUNCILLOR NYGAARD** that Councillor Sutherland be approved to attend the Community Education Committee meeting.

CARRIED UNANIMOUSLY

2015-18-655 **MOVED BY COUNCILLOR KILLEEN** that the following reports be received for information:

- Director of Planning & Development
- Director of Utilities
- Ag Fieldman & ASB Manager
- Family & Community Services
- Manager of Community Development

CARRIED UNANIMOUSLY

TENDERS:

AUDIT

PROPOSALS: Council was presented with the auditing proposals.

2015-18-656 **MOVED BY COUNCILLOR CHARROIS** that the Request for Proposals for Big Lakes County Auditing services be opened.

CARRIED UNANIMOUSLY

Tenders

Wilde & Company - \$ 40,000.00

KPMG - \$ 35,000.00

Councillor Podollan arrived to the meeting at 10:34 a.m.

Hawking's Epp Dumont- \$33,600.00

BDO- \$47,000.00

Meyers Norris Penny (MNP)-\$63,700.00

2015-18-657 **MOVED BY COUNCILLOR NYGAARD** that the requests for proposals be referred to the finance committee and that the Request for Proposals for Big Lakes County Auditing services be awarded to the best qualified auditing firm.

CARRIED UNANIMOUSLY

ADMINISTRATION:

COUNCIL MEETING

NOVEMBER 11, 2015: Council considered cancelling the November 11, 2015 Regular Council Meeting as it conflicts with Remembrance Day.

2015-18-658 **MOVED BY COUNCILLOR KILLEEN** that the November 11, 2015 Regular Council Meeting be cancelled.

CARRIED UNANIMOUSLY

H.P. SCHOOL DIVISION

LEARNING SUPPORT

CENTRE GRAND

OPENING:

Council considered attending the High Prairie School Division Learning Support Centre Grand Opening.

2015-18-659 **MOVED BY DEPUTY REEVE MARX** that Reeve Matthews be approved to attend the High Prairie School Division Learning Support Centre Grand Opening taking place on October 16, 2015 at 3:00 p.m.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque list for September 23, 2015.

2015-18-660 **MOVED BY COUNCILLOR STEWART** that cheques #68627 to #68762 in the amount of \$1,086,089.08 for the period ending September 23, 2015 be received for information.

CARRIED UNANIMOUSLY

ASSESSMENT REVIEW BOARD BYLAW 09-2015:

Council was presented with a revised Assessment Review Board Bylaw 09-2015 with Schedule A.

2015-18-661 **MOVED BY COUNCILLOR STEWART** that first reading be provided to Bylaw 09-2015, Revised Assessment Review Board Bylaw with Schedule A.

CARRIED UNANIMOUSLY

TAX SALE: The reserve bids for the December 11th, 2015 tax sale as determined by Compass Assessment Consultants were presented to Council for approval.

2015-18-662 **MOVED BY COUNCILLOR PODOLLAN** that the reserve bids for the December 11th, 2015 Tax Sale be tabled until the next regular council meeting.

CARRIED UNANIMOUSLY

A break was taken from 10:51 a.m. to 11:03 a.m.

PUBLIC WORKS:

BYLAW 10-2015 SPEED LIMIT BYLAW:

Council considered providing First, Second and Third Reading to By-law 10-2015 Amending Speed Limit Bylaw 05-2011.

2015-18-663 **MOVED BY COUNCILLOR CHARROIS** that first reading be provided to the Speed Limit By-Law 10-2015.

CARRIED UNANIMOUSLY

2015-18-664 **MOVED BY COUNCILLOR NYGAARD** that Second reading be provided to the Speed Limit By-Law 10-2015.

CARRIED UNANIMOUSLY

2015-18-665 **MOVED BY COUNCILLOR KILLEEN** that the Speed Limit Bylaw 10-2015 be given unanimous approval to proceed to third reading.

CARRIED UNANIMOUSLY

2015-18-666 **MOVED BY COUNCILLOR SUTHERLAND** that third reading be provided to Speed Limit By-Law 10-2015.

CARRIED UNANIMOUSLY

UTILITIES:

WATERLINE: Council was presented with a report regarding a waterline from Grouard to Jousard via Enilda and a waterline from Grouard to Prairie Echo.

IN CAMERA:

2015-18-667 **MOVED BY COUNCILLOR PODOLLAN** to go into camera at 11:11 a.m. to discuss legal matters.

CARRIED UNANIMOUSLY

2015-18-668 **MOVED BY DEPUTY REEVE MARX** to come out of camera at 11:40 a.m.

CARRIED UNANIMOUSLY

2015-18-669 **MOVED BY COUNCILLOR NYGAARD** that the recommended changes to the waterline from Grouard to Jousard via Enilda and a water line from Grouard to Prairie Echo be tabled for further discussion in the meeting.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

GROUARD COMMUNITY ASSOCIATION COMMUNITY

CLEAN-UP: Council considered providing sponsorship to the Grouard Community Association Community Clean-up.

2015-18-670 **MOVED BY COUNCILLOR SUTHERLAND** that payment of the Hamlet Cleanup grant to the Grouard Community Association be approved contingent upon the Association meeting specific criteria to ensure appropriate use and management of funds, including:

- Meeting the County Administration and representatives of accounting firm to discuss the results of and recommendations from the 2015 Financial Review (incl. topics of budgeting, transparency and accountability);
- Providing detailed documentation of revised by-laws, meeting minutes, expenditures and activities for the 2015 year to date;
- Scheduling a workshop/planning session with a qualified facilitator to review the Alberta Societies Act and assist with board development and meeting protocols.

CARRIED

The meeting recessed for lunch at 11:46 a.m. and reconvened at 12:32 p.m.

BASH N' AT THE BEACH EVENT SPONSORSHIP – ADDITIONAL

INFORMATION: Council was presented with additional information regarding the Bash n' at the Beach Event.

2015-18-671 **MOVED BY COUNCILLOR KILLEEN** that a retroactive 2015 Event Sponsorship grant in the amount of \$2,000 be approved to the Lakeshore Motorsports for the 2015 Bash n' at the Beach event in consideration of lower than anticipated attendance, increased costs and a late application submission due to email issues.

CARRIED

SENIOR HOUSING IN GROUARD:

Councillor Sutherland asked council for help to get senior housing in the Hamlet of Grouard.

UTILITIES
CON'T:

WATER CONNECTION

FEES: Council was presented with options for water connection fees.

Councillor Podollan returned to the meeting at 1:03 p.m.

2015-18-672 **MOVED BY COUNCILLOR STEWART** that water connection fees be tabled for the committee of the whole water and policy meeting on October 26,2015.

CARRIED UNANIMOUSLY

WATER CONNECTION
FROM HIGH PRAIRIE TO
TRIANGLE HALL:

Council was presented with a request for a water line to the Triangle Hall.

2015-18-673 **MOVED BY COUNCILLOR NYGGARD** that the water line to the Triangle Hall and a truck fill station be tabled for the committee of the whole water and policy meeting on October 26,2015.

CARRIED UNANIMOUSLY

INFORMATION/
CORRESPONDENCE:

2015-18-674 **MOVED BY DEPUTY REEVE MARX** that the following items of correspondence be received for information:

- ❖ Power & Influence Summer 2015 (Rachel Notley)
- ❖ Thank You letter from Heart River Housing Donna Buchinski, Chairperson
- ❖ Thank You letter from In The Woods Animal Rescue Shelley Skrepnek, Secretary
- ❖ Peace Health Advisory Council (HAC) Annual Report
- ❖ Email from Alicia Foster – Sweder, Consultant for the Amisk Hydroelectric Project regarding AHP Development Corporation (AHP) has prepared a Proposed Terms of Reference
- ❖ A letter was sent to the Hon. Brian Mason, M.L.A from Ken Matthews, Reeve on September 21, 2015 RE: Infrastructure Investment
- ❖ Peace Library Systems Board Meeting Highlights – September 19, 2015
- ❖ High Prairie School Division Board of Trustees meeting minutes – September 16, 2015
- ❖ Letter from the Town of High Prairie dated September 14, 2015 Re: Recreation 2016 Budget
- ❖ Frank Oberle, M.L.A Peace River, Newsletter – October 2006
- ❖ News Article
- ❖ News Article
- ❖ Notice of Rescheduling of Hearing
- ❖ The 2015 AMMY Awards – Finalists
- ❖ Letter from Eric Jorgensen, Mackenzie County re: Natural Areas and Protected Areas
- ❖ FCM - Report to Council, Meeting of the Board of Directors
- ❖ Letter from Patricia Wilson, Director, Consolidated Civil Enforcement dated September 29, 2015 re: By-law Enforcement services
- ❖ Letter from the Hon. Deron Bilous, Minister of Municipal Services re: Forthcoming Safety Codes Exemption for Specified PDD Residences
- ❖ Thank You letter dated September 28, 2015 from Angela Saitz, Kinosayo Museum Chairperson

CARRIED UNANIMOUSLY

MEETING**SCHEDULE:**

October 20, 2015	10:00 a.m.	Municipal Planning Commission
October 19, 2015	2:00 p.m.	Inter-Municipal Meeting - Town of High Prairie
October 27, 2015	10:00 a.m.	Organizational Meeting

NEXT MEETING:

The next Regular Council Meeting will be held on October 28, 2015 at the County Administration Building.

DELEGATIONS:***GROUARD COMMUNITY******ASSOCIATION:***

Shawn Auger, President and Rocky Courtoreille, Vice President with the Grouard Community Association presented Council with information on how the association is spending government money on bussing and lunch programs for students within Grouard.

2015-18-676

MOVED BY COUNCILLOR SUTHERLAND that the delegation from Grouard Community Association be received for information.

CARRIED UNANIMOUSLY

A break was taken from 2:05 a.m. to 2:20 p.m.

GRANDE PRAIRIE***STORM:***

Council was presented with a letter from the Grande Prairie Minor Midget Storm Fundraising Committee for funding.

2015-18-677

MOVED BY COUNCILLOR CHARROIS that the letter from the Grande Prairie Minor Midget Storm Fundraising Committee be received for information.

CARRIED UNANIMOUSLY***DOGS:***

Council discussed concerns regarding dog problems throughout the municipality.

2015-18-678

MOVED BY COUNCILLOR NYGAARD that administration be directed to look into options for a dog catcher in each hamlet.

CARRIED UNANIMOUSLY**IN CAMERA:****2015-18-679**

MOVED BY COUNCILLOR SUTHERLAND to go into camera at 2:23 p.m. to discuss legal, labour and land matters.

CARRIED UNANIMOUSLY**2015-18-680**

MOVED BY COUNCILLOR KILLEEN to come out of camera at 3:42 p.m.

CARRIED UNANIMOUSLY**2015-18-681**

MOVED BY COUNCILLOR PODOLLAN that the Capital Projects Strategic plan funding be approved as discussed.

CARRIED UNANIMOUSLY**2015-18-682**

MOVED BY COUNCILLOR STEWART that Miller Thompson LLP. be approved to be Big Lakes County's agent in negotiations with appropriate First Nations.

CARRIED UNANIMOUSLY

2015-18-683

MOVED BY DEPUTY REEVE MARX that the 10 tickets for the High Prairie & Area Chamber of Commerce Gala & Awards night event be provided to the radio station to give away.

CARRIED UNANIMOUSLY

ADJOURNMENT:

2015-18-684

MOVED BY COUNCILLOR SUTHERLAND that the meeting be adjourned at 3:49 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

William (Bill) Kostiw, C.A.O