

**BIG LAKES COUNTY
COUNCIL MEETING
October 12, 2016**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, October 12, 2016 at 10:00 a.m.

PRESENT WERE:

Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Charrois, HP East/Banana Belt
Ron Matula, Enilda/Big Meadow
Robert Nygaard, Faust
Edward Podollan, Joussard
Ann Stewart, S. Sunset House/Gilwood
Frank Sutherland, Grouard

Absent: Ken Killeen, Kinuso

Administration: Garry Peterson, Interim CAO
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works
Pat Olansky, Director of Planning & Development
Ted Laszczak, Director of Utilities & Safety
Suzanne Allan, Director of Community Services
Mark Schonken, Director of Corporate Services
Leo Tobin, Fire Chief

Delegation: Christopher Robblee, Community Futures

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10: 00 a.m.

AGENDA: Beaver Control
Graveling

2016-28-776 **MOVED BY COUNCILLOR STEWART** that the October 12, 2016 agenda be adopted as presented.

CARRIED UNANIMOUSLY

MINUTES:

2016-28-777 **MOVED BY COUNCILLOR NYGAARD** that the minutes of the September 28, 2016 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2016-28-778 **MOVED BY COUNCILLOR MATULA** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS:

STAFF REPORTS: Council was presented with the Staff Reports.

2016-28-779 **MOVED BY COUNCILLOR SUTHERLAND** that the Director of Corporate Services Report be received for information.

CARRIED UNANIMOUSLY

Council asked for the status of the Municipal Development Plan (MDP) and Land Use Bylaw (LUB). Administration advised they are waiting for third draft of the bylaw and a public hearing will be held.

2016-28-780 **MOVED BY COUNCILLOR PODOLLAN** that administration be directed to schedule a public meeting in the Hamlet of Jousard for the review of the third draft of the Municipal Development Plan (MDP) and Land Use Bylaw (LUB).

CARRIED UNANIMOUSLY

2016-28-781 **MOVED BY DEPUTY REEVE MARX** that the Director of Planning & Development Report be received for information.

CARRIED UNANIMOUSLY

Administration advised that the new County signs have arrived and public works is working to have them installed.

2016-28-782 **MOVED BY COUNCILLOR STEWART** that the Director of Public Works Report be received for information.

CARRIED UNANIMOUSLY

Council asked for an update regarding the Kinuso/ Spruce Point Park pumping station. Administration advised that the Kinuso/ Spruce Point Park pumping station to be constructed in spring 2017.

2016-28-783 **MOVED BY COUNCILLOR MATULA** that the Director of Utilities & Safety Report be received for information.

CARRIED UNANIMOUSLY

Administration advised that the FireSmart days have been scheduled for Faust, Jousard and Grouard.

2016-28-784 **MOVED BY COUNCILLOR SUTHERLAND** that the Director of Community Services Report be received for information.

CARRIED UNANIMOUSLY

Mr. Tobin advised that he is working on re-developing the NFPA 1001 Level 1 and Level 2 (Basic Firefighting Course).

2016-28-785 **MOVED BY COUNCILLOR CHARROIS** that the Fire Chief Report be received for information.

CARRIED UNANIMOUSLY

A break was taken from 10:52 a.m. to 11:07 a.m.

Deputy Reeve Marx requested that Letters to the AAMD&C be added to the agenda.

ADMINISTRATION:

REMEMBRANCE DAY

CEREMONY: Council reviewed a invitation from the Royal Canadian Legion to attend the Remembrance Day Ceremony.

2016-28-786 **MOVED BY COUNCILLOR STEWART** that Reeve Matthews be approved to attend and address the assembly at the Remembrance Day Ceremony taking place on November 11, 2016.

CARRIED UNANIMOUSLY

**AAMD&C
LETTERS:**

Council discussed sending a letter to AAMD&C regarding the current status of Resolution 6-15S "Management of Farm Development and Agricultural Leases", as the government response did not meet the intent of the resolution.

2016-28-787

MOVED BY DEPUTY REEVE MARX that administration send a letter to Alberta Association of Municipal Districts & Counties (AAMD&C) regarding the current status of Resolution 6-15S "Management of Farm Development and Agricultural Leases".

CARRIED UNANIMOUSLY**CORPORATE
SERVICES:****CHEQUE LIST:**

Council was presented with the cheque list for September 28, 2016.

2016-28-788

MOVED BY DEPUTY REEVE MARX that cheques #72296 to #72403 in the amount of \$496,548.01 for the period ending September 28, 2016 be received for information.

CARRIED UNANIMOUSLY**PLANNING &
DEVELOPMENT:*****BEACH OWNERSHIP***

AT POPLAR POINT: Council was presented with a report regarding the beach ownership at Poplar Point Condominium Plan 112 3283 (with in NW 32-73-10-W5).

2016-28-789

MOVED BY COUNCILLOR NYGAARD that administration be directed to inform the respective condominium associations Poplar Point and Sunset Park that the bed and shore area between the high water mark (surveyed boundary shown on Plan 112 3283) and Lesser Slave Lake is considered public land.

CARRIED**PUBLIC WORKS:**

BEAVER CONTROL: Council advised administration of locations that require beaver control including the Kushner Drainage and Joe Zahacy road.

**COMMUNITY
SERVICES:*****CEMETERY GRANT
POLICY:***

Council was presented with a Cemetery grant policy.

2016-28-790

MOVED BY DEPUTY REEVE MARX that the discussion regarding the implementation of Cemetery Grand funding Policy be tabled until after lunch for further information.

CARRIED UNANIMOUSLY***FUNDRAISING CONCERT
FOR H.P. HOSPITAL******HELIPAD:***

Council reviewed a request for sponsorship for a fundraising concert for the High Prairie Hospital Helipad.

2016-28-791

MOVED BY COUNCILLOR STEWART that the fundraising concert for the High Prairie Hospital Helipad be received for information.

CARRIED UNANIMOUSLY

M.D. OF SMOKY RIVER NO. 130:

Council reviewed an email from the Municipal District of Smoky River No. 130 to attend the Little Smoky Ski Hill strategic plan meeting.

2016-28-792

MOVED BY COUNCILLOR CHARROIS that administration be directed to advise the Municipal District of Smoky River No. 130 that October 27, 2016 would work best to attend the strategic plan meeting for the Little Smoky Ski Hill.

CARRIED UNANIMOUSLY

INFORMATION/ CORRESPONDENCE:

2016-28-793

MOVED BY COUNCILLOR CHARROIS that the following items of correspondence be received for information:

- Invitation from Big Lakes Family & Community Services to attend their Financial Fair on October 28, 2016 from 2-8pm at the Elks Hall in High Prairie
- Letter from Albert Burger regarding County Hamlet spraying program – Letter Dated October 04, 2016 County response to Mr. Albert Burger
- High Prairie School Div. No. 48 regular meeting minutes - September 21, 2016
- Invitation from APEGA (The Association of Professional Engineers & Geoscientists of Alberta) to attend their Annual President’s visit on November 15, 2016 in Grande Prairie or November 16, 2016 in Peace River
- Letter from the Honourable Shannon Phillips, Minister, regarding the letter Big Lakes County had sent about the flooding at the confluence of the Heart and East Prairie rivers
- Letter from the Canadian Union of Postal workers dated September 07, 2016 re: Another Opportunity to have your say in Canada Post Review
- High Prairie & District Regional Recreation Board, regular meeting minutes – July 11, 2016
- The Annual General Meeting (AGM) of V.S.I. Services (1980) Ltd. will be held on November 04, 2016 at 10:00 a.m. in Peace River
- Email from Municipal District of Smoky River No. 130 dated September 28, 2016 re: Strategic Plan Meeting.

CARRIED UNANIMOUSLY

ORG. MEETING:

Council considered changing the organizational meeting date to October 24, 2016.

2016-28-794

MOVED BY DEPUTY REEVE MARX that the Organizational meeting be re-scheduled for October 24, 2016 beginning at 1:00 p.m. in the Big Lakes County Council Chambers.

CARRIED UNANIMOUSLY

PUBLIC TIME:

M. SLOAN:

Milt Sloan thanked council for looking into the Beach Ownership at Poplar Point Condominium.

The meeting recessed for lunch at 11:54 a.m. to 12:49 p.m.

MEETING SCHEDULE:

October 13, 2016	10:00 a.m.	Special Council Meeting – Budget
October 24, 2016	10:00 a.m.	Municipal Planning Commission
October 24, 2016	1:00 p.m.	Organizational Meeting

2016-28-795 **MOVED BY DEPUTY REEVE MARX** that the Municipal Planning Commission meeting be re-scheduled for October 24, 2016 beginning at 10:00 a.m. in the Big Lakes County Council Chambers.

CARRIED UNANIMOUSLY

DELEGATION:

COMMUNITY FUTURES:

Christopher Robblee, General Manager, Community Futures Lesser Slave Lake Region presented Council with information and a request for funding for the Business Visitation Program Proposal.

Reeve Matthews thanked Mr. Robblee for his presentation.

Mr. Robblee also advised that the High Prairie Chamber of Commerce is hosting a Gala on October 21, 2016 and would like to know if the county would be interested in purchasing a table.

PUBLIC HEARING RE BYLAW #12-2016:

2016-28-796 **MOVED BY DEPUTY REEVE MARX** that public hearing for Bylaw #12-2016 be called to order at 1:30 p.m.

CARRIED UNANIMOUSLY

2016-28-797 **MOVED BY COUNCILLOR NYGAARD** that the meeting come out of public hearing at 1:33p.m.

CARRIED UNANIMOUSLY

BYLAW #12-2016: Being a bylaw to redistrict Part of NW 10-73-10-W5 from the Agriculture (AG) District to the Commercial Residential (CR) District.

2016-28-798 **MOVED BY COUNCILLOR NYGAARD** that second reading be provided to Land Use Bylaw Amendment 12-2016.

CARRIED UNANIMOUSLY

2016-28-799 **MOVED BY COUNCILLOR STEWART** that third reading be provided to Land Use Bylaw Amendment 12-2016.

CARRIED UNANIMOUSLY

2016-28-800 **MOVED BY COUNCILLOR MATULA** that the Business Visitation Program proposal from Community Futures be referred to the 2017 budget deliberations.

CARRIED UNANIMOUSLY

CEMETERY GRANT POLICY CONT:

Council considered discussion regarding the Cemetery grant policy.

2016-28-801 **MOVED BY DEPUTY REEVE MARX** that the Cemetery Grant Funding policy be received for information.

CARRIED

A break was taken from 1:58 p.m. to 2:12 p.m.

IN CAMERA:

2016-28-802 **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 2:14 p.m. to discuss legal and labour matters.

CARRIED UNANIMOUSLY

2016-28-803 **MOVED BY DEPUTY REEVE MARX** to come out of camera at 3:02 p.m.

CARRIED UNANIMOUSLY

2016-28-804 **MOVED BY DEPUTY REEVE MARX** that administration be directed send a letter to Ryan Konowalyk, Regional Director with Alberta Transportation advising that Big Lakes County will not be participating in the McLennan/Peavine Connector Road.

CARRIED UNANIMOUSLY

2016-28-805 **MOVED BY COUNCILLOR CHARROIS** that administration be directed to work with Aplin Executive Search to negotiate a contract for a new Chief Administrative Officer as discussed.

CARRIED UNANIMOUSLY

2016-28-806 **MOVED BY COUNCILLOR CHARROIS** that administration be directed to negotiate with the Town of High Prairie and the Town of Swan Hills regarding changes to the Inter Municipal Agreement and Viability Agreement as discussed.

CARRIED UNANIMOUSLY

NEXT MEETING: The next Regular Council Meeting will be held on October 26, 2016 at the County Administration Building.

ADJOURNMENT:

2016-28-807 **MOVED BY COUNCILLOR MATULA** that the meeting be adjourned at 3:09 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

Garry Peterson, Interim C.A.O

**BIG LAKES COUNTY
PUBLIC HEARING
(LAND USE BYLAW AMENDMENT 12-2016)
October 12, 2016**

Minutes of the Big Lakes County Public Hearing for an amendment to the Land Use Bylaw held at the County Administration Building in High Prairie, Alberta on Wednesday, October 12, 2016 commencing at 1:30 p.m.

PRESENT WERE:

Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Charrois, HP East/Banana Belt
Ron Matula, Enilda/Big Meadow
Robert Nygaard, Faust
Edward Podollan, Joussard
Ann Stewart, S. Sunset House/Gilwood
Frank Sutherland, Grouard

Absent: Ken Killeen, Kinuso

Administration: Garry Peterson, Interim CAO
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works
Pat Olansky, Director of Planning & Development
Ted Laszczak, Director of Utilities & Safety
Suzanne Allan, Director of Community Services
Mark Schonken, Director of Corporate Services
Leo Tobin, Fire Chief

CALL TO ORDER:

Reeve Matthews called the public hearing to order at 1:30 p.m.

Big Lakes County received an application from Vanessa Hiebert to redistrict Part of NW 10-73-10- from the Agriculture (AG) District to the Commercial Residential (CR) District.

The owner has indicated that she plans to put this property up for sale. She may be speculating that potential purchasers will be able to obtain financing easier if the property is not districted as Agriculture based on history of adjacent properties. With the exception of a very small parcel in the northeast corner, the remainder of this quarter was previously redistricted to the Country Residential District.

Bylaw 12-2016 was provided first reading by Council on September 14, 2016.

The public hearing was duly advertised in the September 28 and October 5, 2016 issues of the South Peace News. Notices were mailed to adjacent landowners and various referral agencies for comment. No submissions either in favor or opposed to the re-districting application were received. The Municipal Planning Commission reviewed the application at its September 20, 2016 meeting and had no concerns with the proposal.

Reeve Matthews called for comments from the public. No one was in attendance.

The public hearing was closed at 1:33 p.m.

Ken Matthews, Reeve

Garry Peterson, Interim CAO