

**BIG LAKES COUNTY  
COUNCIL MEETING  
May 27, 2015**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, May 27, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt  
Ray Dupres, Enilda  
Ken Killeen, Kinuso  
Frank Sutherland, Grouard  
Robert Nygard, Faust  
Ann Stewart, S. Sunset House/Gilwood

Absent: Edward Podollan, Jousard /Big Meadow

Administration:

William Kostiw, CAO  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Alma Mallock, Manager of Administration  
Louise Myre, Director of FCSS  
Robbie Klatt, Agriculture Fieldman  
Andrew Austin, GIS Technician  
Suzanne Allan, Manager of Community Development  
Ted Laszczak, Director of Utilities

Delegation: Christopher Roblee, Community Futures

Press: Monica Lockett, 93.5 Prairie FM  
Chris Clegg, South Peace News

**CALL TO ORDER:**

Reeve Matthews called the meeting to order at 9:58 a.m.

**AGENDA:**

**2015-12-379** **MOVED BY COUNCILLOR NYGAARD** that the May 27, 2015 agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2015-12-380** **MOVED BY COUNCILLOR STEWART** that the minutes of the May 13, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

Deputy Reeve Marx arrived to the meeting at 10:00 a.m.

**BUSINESS ARISING  
FROM MINUTES:**

**ACTION LIST:** Council reviewed the action list.

Discussion was held regarding motion 2015-08-314.

**2015-12-381** **MOVED BY DEPUTY REEVE MARX** that administration sends a response letter to Michael Strebchuk with copies to Brian Deynaka and Kenny Stewart advising that no further action will be taken for the Gilwood area water management.

**CARRIED**

2015-12-382 **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**PROCEDURAL  
BYLAW 02-2015:**

Council considered approving Bylaw 02-2015 Procedural Bylaw.

2015-12-383

**MOVED BY COUNCILLOR KILLEEN** that Council gives third reading, as presented, to Bylaw 02-2015, Procedural Bylaw.

**CARRIED UNANIMOUSLY**

**ADMIN-25 &  
ADMIN-29:**

Council considered rescinding Admin-25 and approving Admin-49.

2015-12-384

**MOVED BY DEPUTY REEVE MARX** that Council rescinds Admin-25 Administration Convention & Registration policy.

**CARRIED UNANIMOUSLY**

2015-12-385

**MOVED BY COUNCILLOR STEWART** that Council approves Admin-49 Staff Development Policy effective May 27, 2015.

**CARRIED UNANIMOUSLY**

**FAUST RCMP:**

Discussion was held regarding the status of the RCMP operations in the Hamlet of Faust.

2015-12-386

**MOVED BY COUNCILLOR NYGAARD** that S/Sgt. M.L. (Myron) Friesen, Detachment Commander for the RCMP be invited to attend the next Council meeting to provide an update/overview on the RCMP Detachment in the Hamlet of Faust.

**CARRIED UNANIMOUSLY**

**MGA UPDATE:**

Council was presented with highlights from the revised Municipal Government Act (MGA).

2015-12-387

**MOVED BY COUNCILLOR CHARROIS** that the discussion on the revised Municipal Government Act (MGA) update be received for information.

**CARRIED UNANIMOUSLY**

**CORPORATE  
SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque list for May 06, 2015.

2015-12-388

**MOVED BY COUNCILLOR STEWART** that cheques #64757 to #64861 in the amount of \$310,241.42 for the period ending May 06, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT:**

**SERVICE  
CONNECTION  
FEE OPTIONS:**

Council was presented with 3 options for Service Connection Fee.

2015-12-389

**MOVED BY COUNCILLOR KILLEEN** that Service Connection Fee be tabled for further information.

**CARRIED UNANIMOUSLY**

**2015-12-390** **MOVED BY COUNCILLOR DUPRES** that a Council Strategic Planning Session be scheduled for June 10, 2015 at 10:00 a.m. to discuss Service Connection Fee Options.  
**CARRIED UNANIMOUSLY**

**ANIMAL CONTROL BYLAW:**

Council considered approving the Animal Control Bylaw #05-2015.  
**2015-12-391** **MOVED BY COUNCILLOR NYGAARD** that Council provides first reading to the draft Animal Control Bylaw #05-2015.  
**CARRIED**

**SUBDIVISION**

**FILE 14-10:** Council reviewed Subdivision File 14-10 (Robert and Heather Mills)

**2015-12-392** **MOVED BY COUNCILLOR CHARROIS** that Council accept the engineering Option 2 drawing for Subdivision File #14-10 (Robert and Heather Mills – Plan 152 2231, Block 1, Lot 9 formerly Plan 501NY, Lot 9).  
**CARRIED UNANIMOUSLY**

A break was taken from 11:05 a.m. to 11:18 a.m.

**SAFETY CODES PERMITTING CONTRACT PERMIT RATES:**

Council considered entering into a three year agreement with Superior Safety Codes Inc.

**2015-12-393** **MOVED BY COUNCILLOR NYGAARD** that Big Lakes County enters into a three year agreement with Superior Safety Codes Inc. and adopt the fee schedule dated March 31, 2015.  
**CARRIED**

**PUBLIC WORKS:**

**HOSPITAL ROAD STREET LIGHTS:**

Council was presented with a proposal for Street Lights along Hospital Road (TWP Rd 744).

**2015-12-394** **MOVED BY DEPUTY REEVE MARX** that the proposal for installation of Street Lights along Hospital Road (TWP Rd 744) from ATCO Electric be tabled until 2017.  
**CARRIED UNANIMOUSLY**

**REQUEST FOR ROAD CONSTRUCTION:**

Council was presented with a letter from Tania Doan and Karsten Ankersjerne regarding the denial of their road construction.

**2015-12-395** **MOVED BY DEPUTY REEVE MARX** that administration be directed to address the deficiencies with the existing access on Range Road 180 (Tania Doan & Karsten Ankersjerne) at NW 30-74-17-W5.  
**CARRIED UNANIMOUSLY**

**UTILITIES:**

**AMWWP:** Council considered approving the funding request under the Alberta Water and Waste Water Partnership Program.

**2015-12-396** **MOVED BY DEPUTY REEVE MARX** that administration be approved to submit an application under the Alberta Water and Waste Water Partnership Program for utility upgrades.  
**CARRIED UNANIMOUSLY**

**COMMUNITY SERVICES:**

**CANADA DAY CELEBRATION:**

Council considered providing sponsorship for the Faust 2015 Canada Day Celebration hosted by the Faust Community League.

**2015-12-397**

**MOVED BY COUNCILLOR NYGAARD** that Council approve a 2015 Sponsorship grant of \$1,500 for the Faust 2015 Canada Day Celebration hosted by the Faust Community League.

**DEFEATED**

**2015-12-398**

**MOVED BY COUNCILLOR DUPRES** that Council approve a 2015 Sponsorship grant of \$1,000 for the Faust 2015 Canada Day Celebration hosted by the Faust Community League.

**CARRIED**

**WALK A MILE IN HER SHOES FUNDRAISER EVENT:**

**2015-12-399**

Council considered funding the 2015 Walk a Mile in her Shoes Fundraiser Event.  
**MOVED BY COUNCILLOR DUPRES** that Council pledge funds for the 2015 Walk a Mile in her Shoes in the amount of \$200 and to encourage male Council members and staff to accept the challenge to “Walk a mile in her shoes” on June 13, 2015.

**CARRIED UNANIMOUSLY**

**HAMLET CLEAN UP FUND JOUSSARD:**

**2015-12-400**

Council considered providing the Hamlet Clean up funding to the Joussard School for the 2015 community clean up.

**CARRIED UNANIMOUSLY**

**CANADA 150 FUND APPLICATION:**

**2015-12-401**

Council considered submitting an application to the Canada 150 Fund.

**MOVED BY DEPUTY REEVE MARX** that administration be directed to submit an application to the Canada 150 Fund from Big Lakes County.

**CARRIED UNANIMOUSLY**

**NEW GOVERNMENT LETTERS:**

**2015-12-402**

Council considered sending letters to the newly elected Government of Alberta.

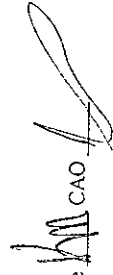
**MOVED BY DEPUTY REEVE MARX** that the Inter-Governmental Relations Committee be approved to meet with the Honourable Rachel Notley, Premier and the Honourable Brian Mason, Minister of Transportation and Infrastructure and Honourable Oneil Carlier, Minister of Agriculture, Forestry and Rural Development at the FCM Conference in Edmonton.

**CARRIED UNANIMOUSLY**

**2015-12-403**

**MOVED BY COUNCILLOR SUTHERLAND** that Reeve Matthews be approved to send appropriate congratulatory letters and meeting requests to the newly elected Government of Alberta.

**CARRIED UNANIMOUSLY**



AGRICULTURE:

**WEED INSPECTOR APPOINTMENTS:**

Council considered appointing inspectors to enforce and monitor compliance with the Alberta Weed Act and the Alberta Pest Act.

2015-12-404

**MOVED BY DEPUTY REEVE MARX** that Council appoints Hilary Payne, Shauna Gauthier, Sherry Monteith and Kelissa Getz under the Alberta Weed Act and the Alberta Pest Act for the 2015 inspection season.

**CARRIED UNANIMOUSLY**

The meeting recessed for lunch at 11:56 a.m.  
Reeve Matthews did not return to the meeting.

Deputy Reeve Marx called the meeting back to order at 12:54 p.m.

**PLANNING & DEVELOPMENT CONT:**

**SUBDIVISION FILE 08-01:**

Councillor Nygaard declared interest and stepped out of the meeting at 12:54 p.m.

Council reviewed Subdivision File 08-07 (1229165 Alberta Ltd.)

2015-12-405

**MOVED BY COUNCILLOR STEWART** that 1229165 Alberta Ltd. be required to install 6 street lights within the Marina Way subdivision (File #08-07) in locations to be determined by the Big Lakes County's Engineer.

**CARRIED UNANIMOUSLY**

Councillor Nygaard returned to the meeting at 1:06 a.m.

**FCSS:**

**WALL OF FAME AWARDS 2015:**

Two nominations were received for the 2015 Wall of Fame Awards.  
A secret ballot was taken.

2015-12-406

**MOVED BY COUNCILLOR DUPRES** that Guy L'Heureux and Ethel Rucker be selected for the 2015 Wall of Fame awards.

**CARRIED UNANIMOUSLY**

2015-12-407

**MOVED BY DEPUTY REEVE MARX** that the secret ballots be destroyed.

**CARRIED UNANIMOUSLY**

2015-12-408

**MOVED BY DEPUTY REEVE MARX** that Reeve Matthews be approved to speak on the radio show on June 18, 2015 regarding the County BBQ.

**CARRIED UNANIMOUSLY**

**INFORMATION/ CORRESPONDENCE:**

**AAMD&C MEMBER SATISFACTION SURVEY:**

Discussion was held regarding the AAMD&C Member Satisfaction Survey.

2015-12-409

**MOVED BY COUNCILLOR STEWART** that Reeve Matthews and Deputy Reeve Marx's be approved to submit the AAMD&C Member Satisfaction Survey on behalf of council.

**CARRIED UNANIMOUSLY**

2015-12-410

**MOVED BY COUNCILLOR SUTHERLAND** that the following items of correspondence be received for information:

- ❖ Councillor Attendance Report for April 2015
- ❖ Letter from STARS Foundation regarding Gift Acknowledgement & Recognition Plan
- ❖ Peace Library System Board Meeting Highlights – May 09, 2015
- ❖ AAMDC Member Satisfaction Survey 2015
- ❖ Peace Library System’s 2014 Audited Financial Statement
- ❖ 2015 FCM Annual Conference: Resolutions, Policy Forums, and Annual General Meeting
- ❖ High Prairie Municipal Library Board Minutes April 07, 2015
- ❖ Fire Hazard Rebounds to Very High – SAMPLE
- ❖ Letter from Woodlands County re: Invitation to Attend woodlands County Familiarization Tour.

**CARRIED UNANIMOUSLY**

**DELEGATION:**

**COMMUNITY FUTURES:**

Christopher Robblee with Community Futures presented Council with information regarding the Youth Development Fund. The fund is to provide loans to youth under 18 with an interest rate not exceeding 1%. Community Futures is looking for investment partners to help with the program.

Deputy Reeve Marx thanked Mr. Robblee for his presentation.

2015-12-411

**MOVED BY COUNCILLOR SUTHERLAND** that the presentation from Christopher Robblee with Community Futures be received for information.

**CARRIED UNANIMOUSLY**

**TENDERS:**

**STREET SWEEPER:** One (1) New Self Propelled Street Sweeper.

Councillor Dupres stepped out of the meeting at 1:38 p.m.

2015-12-412

**MOVED BY COUNCILLOR SUTHERLAND** that the quotations for the supply and delivery of One New Self Propelled Vacuum Street Sweeper be opened at 1:38 p.m.

**CARRIED UNANIMOUSLY**

**Tenders Received:**

- Joe Johnson Equipment Inc.**
- Broom Badger/NRR - \$213,541.00
- Crosswind/ M2 - \$264,192.00

**Cubex**

Ravo- 5iSeries - \$222,444.00

Councillor Dupres returned to the meeting at 1:43 p.m.

2015-12-413

**MOVED BY COUNCILLOR NYGAARD** that the request for quotations for the supply and delivery of One New Self Propelled Vacuum Street Sweeper be awarded to the lowest qualified quote.

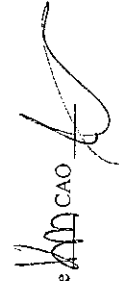
**CARRIED**

**COMMUNITY FUTURES CONT:**

Further discussion was held regarding funding for Community Futures Youth Development Fund.

2015-12-414

**MOVED BY COUNCILLOR STEWART** that administration be directed to send a letter to Community Futures advising that the County will not be participating in the Youth Development Fund.



**CARRIED**

**IN CAMERA:**

**2015-12-415** **MOVED BY COUNCILLOR DUPRES** to go into camera at 1:48 p.m. to discuss legal, labour and land matters.

**CARRIED UNANIMOUSLY**

Reeve Matthews returned to the meeting at 2:06 p.m. and resumed the chair.

**2015-12-416** **MOVED BY COUNCILLOR DUPRES** to come out of camera at 2:44 p.m.

**CARRIED UNANIMOUSLY**

**2015-12-417** **MOVED BY COUNCILLOR SUTHERLAND** that a Council Strategic Planning Session be scheduled for June 10, 2015 at 1:00 p.m. to discuss an overall plan for the Hamlet of Grouard.

**CARRIED UNANIMOUSLY**

**2015-12-418** **MOVED BY COUNCILLOR STEWART** that a commitment to providing the Municipal District of Smoky River road maintenance funds for the McLennan/Reno connector at \$60,000 per year for 10 years subject to a Force Majeure plus renewal clause be approved and that administration is to prepare a formal agreement for Councils approval.

**CARRIED**

**2015-12-419** **MOVED BY COUNCILLOR CHARROIS** that Council and administration continue to negotiate with Alberta Transportation for funding to address safety concerns for the intersection at Range Road 164 and Highway 2 (Plains/Secure).

**CARRIED UNANIMOUSLY**

**2015-12-420** **MOVED BY DEPUTY REEVE MARX** that Mr. Kostiw be approved to attend one special meeting with the Town of High Prairie Council to provide CAO support.

**CARRIED UNANIMOUSLY**


<b><u>MEETING</u></b>	
<b><u>SCHEDULE:</u></b>	
June 24, 2015	10:00 a.m. Regular Council Meeting
June 26, 2015	10:00 a.m. Economic Development

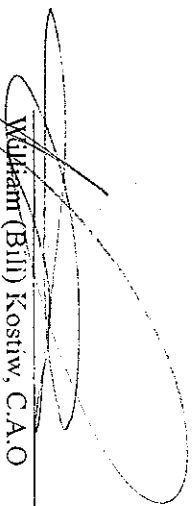
**NEXT MEETING:** The next Regular Council Meeting will be held on June 24, 2015 at the County Administration Building.

**ADJOURNMENT:**

**2015-12-421** **MOVED BY COUNCILLOR DUPRES** that the meeting be adjourned at 3:02 p.m.

**CARRIED UNANIMOUSLY**

  
Ken Matthews, Reeve

  
William (Bill) Kostiw, C.A.O





**BIG LAKES COUNTY  
COUNCIL MEETING**  
May 13, 2015

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, May 13, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt  
Ray Dupres, Enilda  
Ken Killeen, Kinuso  
Frank Sutherland, Grouard  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood

Absent: Edward Podollan, Jousnard /Big Meadow

Administration:

William Kostiw, CAO  
Bill Landiuk, Executive Director of Corp. Services  
Jessica Martinson, Recording Secretary  
Sylvia Jezewski, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Alma Mallock, Manager of Administration  
Leo Tobin, Fire Chief  
Sherry Monteith, Ag. Administrative Assistant  
Andrew Austin, GIS Technician  
Suzanne Allan, Manager of Community Development  
Ted Laszczak, Manager of Utilities

Delegation: Jousnard Community Association

Press: Monica Lockett, 93.5 Prairie FM  
Chris Clegg, South Peace News

**CALL TO ORDER:** Reeve Matthews called the meeting to order at 10:01 a.m.

**AGENDA:**

Property Access – In Camera

**2015-11-336** **MOVED BY COUNCILLOR KILLEEN** that the May 13, 2015 agenda be adopted as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2015-11-337** **MOVED BY COUNCILLOR STEWART** that the minutes of the April 22, 2015 Regular Council Meeting be adopted as presented.

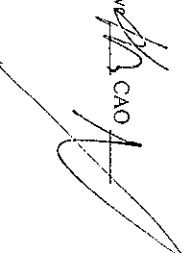
**CARRIED UNANIMOUSLY**

**2015-11-338** **MOVED BY COUNCILLOR NYGAARD** that the minutes of the April 30, 2015 Special Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**2015-11-339** **MOVED BY COUNCILLOR SUTHERLAND** that the minutes of the May 4, 2015 Special Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**



**BUSINESS ARISING FROM MINUTES:**

**ACTION LIST:** Council reviewed the action list.

2015-11-340

**MOVED BY COUNCILLOR DUPRES** that motion 2015-11-291 be amended to read “that funding be continued for the 2015 year in the amount of \$20,000 for the Little Smoky Ski Hill and that administration be directed to establish a new funding agreement in 2016 with an increase in annual funding commitment contingent upon an operating efficiency audit being conducted and a long term sustainability plan developed”.

**CARRIED UNANIMOUSLY**

2015-11-341

**MOVED BY COUNCILLOR DUPRES** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:**

**STAFF REPORTS:**

Council was presented with the staff reports.

Discussion was held regarding the wording of eligibility to participate in the Wolf Hunting Incentive Policy AG-10.

2015-11-342

**MOVED BY COUNCILLOR KILLEEN** that Agricultural Service Board be directed to review the wording for eligible participants of the Wolf Hunting Incentive Policy AG-10.

**CARRIED UNANIMOUSLY**

2015-11-343

**MOVED BY DEPUTY REEVE MARX** that the following reports be received for information:

- Chief Administrative Officer
- Executive Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Utilities
- Manager of Administration
- Ag Fieldman & ASB Manager
- Family & Community Services
- Community Development Officer
- Fire Chief Report

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**PROCEDURAL BYLAW**

**02-2015:**

Council considered approving Bylaw 02-2015 Procedural Bylaw. Council requested the following changes:

- Section 9 Item 2 removing the word “must” and replacing with “should”
- Section 13 Item 3 removing the words “will always” and replacing with “should”
- Adding a list of all associated committees i.e. PREDA, PAZA, LSLEA, etc.

2015-11-344

**MOVED BY DEPUTY REEVE MARX** that third reading for Procedural Bylaw 02-2015 be tabled for further information.

**CARRIED UNANIMOUSLY**

**AUTHORIZATION OF**

**COUNCILLOR**

**ABSENCE:**

Council considered granting Councillor Podollan permission to be absent from May 5, 2015 to July 4, 2015.

**2015-11-345** **MOVED BY COUNCILLOR CHARROIS** that Big Lakes County Council grants Councillor Podollan permission to be absent from May 5, 2015 to July 4, 2015.

**CARRIED UNANIMOUSLY**

**CANCELLATION OF COUNCIL**

**MEETINGS:** Council considered canceling the June 10, July 8 and August 12, 2015 Regular Council Meetings.

**2015-11-346** **MOVED BY COUNCILLOR DUPRES** that the following Regular Council meetings be cancelled:

- Wednesday, June 10, 2015
- Wednesday, July 8, 2015
- Wednesday, August 12, 2015

**CARRIED**

**HIGH PRAIRIE TRADITIONAL**

**POW-WOW:** Council considered sending two representatives to the High Prairie Traditional Pow-wow on May 23, 2015

**2015-11-347** **MOVED BY COUNCILLOR STEWART** that Reeve Matthews and Councillor Dupres be approved to attend and provide a few words of welcoming at the High Prairie Traditional Pow-wow on May 23, 2015 at the High Prairie Sports Palace.

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque list for April 22, 2015.

**2015-11-348** **MOVED BY COUNCILLOR KILLEEN** that cheques #64613 to #64756 in the amount of \$596,314.94 for the period ending April 22, 2015 be received for information.

**CARRIED UNANIMOUSLY**

A break was taken from 11:03 a.m. to 11:16 a.m.

**2015 TAX BYLAW**

**03-2015:**

Council considered providing Bylaw 03-2015 Tax Bylaw with second and third readings.

**2015-11-349** **MOVED BY COUNCILLOR DUPRES** that second reading be provided for Tax Bylaw 03-2015.

**CARRIED UNANIMOUSLY**

**2015-11-350** **MOVED BY DEPUTY REEVE MARX** that third reading be provided for Tax Bylaw 03-2015.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT:**

**SAFETY CODES PERMITTING CONTRACT:**

Council considered entering into a three year agreement with Superior Safety Codes Inc.

**2015-11-351** **MOVED BY COUNCILLOR STEWART** that the three year agreement with Superior Safety Codes Inc. and that the fee schedule dated March 31, 2015 be tabled for further information.

**CARRIED**

**LAND USE BYLAW  
AMENDMENT  
04-2015:**

Council was presented with Land Use Bylaw Amendment 04-2015, Hamlet Residential District Definition of Recreational Home General Regulations Section 7.24 (3) and 7.24(4).

2015-11-352

**MOVED BY COUNCILLOR DUPRES** that Land Use Bylaw Amendment Bylaw 04-2015 be tabled for further information.

**CARRIED UNANIMOUSLY**

**MPD/LUB REVIEW  
PROJECT PUBLIC  
CONSULTATION:**

2015-11-353

**MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to contact the consultant to proceed with the staff, council, stakeholder/public awareness and consultation portions of the Municipal Development Plan and Land Use Bylaw project on May 21, 2015 at 9:00 a.m. and June 15, 16 & 17, 2015.

Council considered proceeding with the Municipal Development Plan and Land Use Bylaw Review.

**CARRIED UNANIMOUSLY**

2015-11-354

**MOVED BY COUNCILLOR KILLEEN** that public awareness and consultation portions of the Municipal Development Plan and Land Use Bylaw be scheduled for June 15-17, 2015 in the Hamlet of Faust, Hamlet of Jousnard, and the Hamlet of Enilda.

**CARRIED**

**FAUST HARBOUR  
DEVELOPMENTS:**

2015-11-355

**MOVED BY COUNCILLOR NYGAARD** that a variance to the Big Lakes County General Servicing Standards for Subdivision File 13-26 be approved reducing the number of street lights required to five; and that Administration work with the developer in regard to determining the appropriate street light illumination for this subdivision.

Council reviewed a request from Faust Harbour Developments Ltd. for variance to the Big Lakes County General Servicing Standards for Subdivision File 13-26.

**CARRIED**

The meeting recessed for lunch at 11:57 a.m. and reconvened at 12:47 p.m.

**PUBLIC WORKS:**

**AWARD OF ONE  
NEW SKID STEER:**

2015-11-356

Council considered awarding the purchase of one new skid steer to Bobcat of the Peace.

**MOVED BY COUNCILLOR NYGAARD** that the supply and delivery of one new Skid Steer be awarded to Bobcat of the Peace in the total amount of \$33,753.01 including the 3000 hour warranty protection.

**CARRIED UNANIMOUSLY**


**MCLENNAN-PEAVINE**

**CONNECTOR ROAD:** Council considered negotiating terms of an agreement with the Municipal District of Smoky River for maintenance costs for the proposed McLennan – Seal Lake Connector Road.

2015-11-357

**MOVED BY COUNCILLOR KILLEEN** that administration be directed to negotiate terms of an agreement with the Municipal District of Smoky River for shared maintenance costs of the proposed McLennan -Seal lake Connector Road.

**CARRIED UNANIMOUSLY**



**TRAVIS MJ PROVINCIAL PERMITTING**

**SYSTEM:** Council considered implementing the Transportation Routing and Vehicle Information System (TRAVIS) Multi-Jurisdiction for Big Lakes County roadway networking.

**2015-11-358** **MOVED BY COUNCILLOR STEWART** that administration be approved to proceed with the implementation of the Transportation Routing and Vehicle Information System (TRAVIS) Multi-Jurisdiction for the Big Lakes County roadway network.

**CARRIED UNANIMOUSLY**

**REQUEST FOR ROAD CONSTRUCTION:**

Council was presented with a request for road construction of approximately 125m from Range Road 142 to SE 15-75-14-W5.

**2015-11-359** **MOVED BY COUNCILLOR NYGAARD** that the request from Josh Willier for construction of approximately 125m of new road from Range Road 142 to SE 15-74-14-W5 be denied and the Mr. Willier be notified of Council's decision.

**CARRIED UNANIMOUSLY**

**REQUEST FOR ROAD CONSTRUCTION:**

Council was presented with a request for road construction of approximately 75m including an approach to property located at NW 30-74-17-W5.

**2015-11-360** **MOVED BY COUNCILLOR STEWART** that the request for road construction from Karsten Ankersfjerne and Tania Doan be denied and that the landowners and the Municipal Planning Commission be notified of Council's decision.

**CARRIED**

**UTILITIES:**

**UTILITY PLAN FOR HAMLETS:**

Council was presented with the utility plan for the hamlets within Big Lakes County.

**2015-11-361** **MOVED BY COUNCILLOR STEWART** that the plans from the Utility Department to install lift station emergency generators in Kinuso, Faust, Jussard, Grouard, Enilda and the plans for the Kinuso lift station upgrade be approved.

**CARRIED UNANIMOUSLY**

**2015-11-362** **MOVED BY COUNCILLOR KILLEEN** that the purchase of 10 generators from Simson Maxwell at a cost of \$314,137.00 plus GST be approved.

**CARRIED UNANIMOUSLY**

**2015-11-363** **MOVED BY COUNCILLOR CHARROIS** that Council awards the installation of 9 concrete pads to Tara Construction at a cost of \$35,100.00 plus GST.

**CARRIED UNANIMOUSLY**

**2015-11-364** **MOVED BY COUNCILLOR SUTHERLAND** that Council approves the Kinuso lift station upgrade in the amount of \$378,000.00.

**CARRIED UNANIMOUSLY**

COMMUNITY SERVICES:

INVEST IN ALBERTA:

Council considered advertising in the Invest in Alberta magazine.

2015-11-365

**MOVED BY COUNCILLOR DUPRES** that administration be directed to purchase a ¼ page full colour advertisement for the 2015 Invest in Alberta magazine at a cost of up to \$2,150.

**CARRIED UNANIMOUSLY**

2015 ABORIGINAL DAY CELEBRATION SPONSORSHIP:

Council considered providing sponsorship for the 2015 Aboriginal Day Celebration hosted by the High Prairie Native Friendship Centre.

2015-11-366

**MOVED BY COUNCILLOR NYGAARD** that a 2015 Sponsorship Grant of \$300.00 be approved for the 2015 Aboriginal Day Celebration hosted by the High Prairie Native Friendship Centre.

**CARRIED**

2015 QUAD RALLY SPONSORSHIP:

Council considered providing sponsorship for the 2015 Annual Quad rally hosted by the East Prairie Metis Settlement.

2015-11-367

**MOVED BY COUNCILLOR STEWART** that the 2015 Annual Quad rally hosted by the East Prairie Metis Settlement be received for information.

**CARRIED**

ELKS RV CAMPSITE WASHROOM:

Council considered providing additional capital grant funding for the Elks R.V. Campsite Washrooms.

2015-11-368

**MOVED BY COUNCILLOR CHARROIS** that Big Lakes County denies the additional capital project grant request to the High Prairie Elks Society.

**CARRIED UNANIMOUSLY**

HAMLET CLEANUP:

Discussion took place regarding Hamlet cleanup.

2015-11-369

**MOVED BY COUNCILLOR NYGAARD** that each core community facility be provided \$1,000 for Hamlet cleanup with the funding coming from the roadside clean up fund.

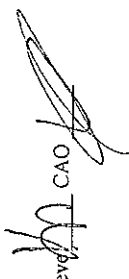
**CARRIED**

INFORMATION/ CORRESPONDENCE:

2015-11-370

**MOVED BY COUNCILLOR STEWART** that the following items of correspondence be received for information:

- Invitation to join Lesser Slave Watershed at their 8th Annual General Meeting on June 11th, 2015 at 5:30 p.m. at the Peavine Inn & Suites
- A letter from Alberta Environment and Sustainable Resource Development regarding the Big Lakes County acceptance application for a Sand and Gravel on Surface Material Lease
- 2015 Annual Survey and 2014 Annual Report of Public Library Systems in Alberta
- Letter from Royal Canadian Mounted Police RE: March 17, 2015 Meeting at the AAMDC convention
- Thank You letter from the STARS Foundation



- High Prairie & District Regional Recreation Board meeting minutes – March 19, 2015
- Northland School Division No. 61 announces Gift Lake Educator nominated for Edwin Parr Teacher award
- A letter from Alberta Energy Regulator regarding a Notice of Hearing applications No. 1806873, etc
- Rural Alberta Member Resource Guide
- Lesser Slave Watershed Council Letter Dated May 8, 2015 re: LSWC Annual General Meeting June 11, 2015 at the Peavine Inn.
- Growth Alberta Letter Dated May 8, 2015 re: Annual General Meeting May 25, 2015
- 2015 Annual Report

**CARRIED UNANIMOUSLY**

A break was taken from 1:48 p.m. to 1:59 p.m.

**DELEGATION:**

Councillor Charrois returned to the meeting at 2:02 p.m.

**JOUSSARD COMMUNITY**

**ASSOCIATION:**

Claire Fortier, Jeannie Planmondon, Jennifer Marko and Trina Willier from the Jousnard Community Association presented Council with concerns regarding the future of the Jousnard harbor and dredging of the harbor.

Reeve Mathews thanked the Jousnard Community Association for their presentation and advised administration will continue to investigate.

A break was taken from 2:23 p.m. to 2:35 p.m.

**IN CAMERA:**

**2015-11-371**

**MOVED BY DEPUTY REEVE MARX** to go into camera at 2:35 p.m. to discuss legal and labour matters.

**CARRIED UNANIMOUSLY**

Councillor Dupres returned to the meeting at 2:36 p.m.

**2015-11-372**

**MOVED BY DEPUTY REEVE MARX** to come out of camera at 3:41p.m.

**CARRIED UNANIMOUSLY**

**2015-11-373**

**MOVED BY COUNCILLOR CHARROIS** that Big Lakes County accepts and receives Jeri Romaniuk's letter of resignation with regret.

**CARRIED UNANIMOUSLY**

**2015-11-374**

**MOVED BY COUNCILLOR NYGAARD** that Council unanimously agrees to move forward and that administration be directed to send updated letters to the current members of parliament and the Minister in charge of public safety with a study that reinforces that the County of Big Lakes would like to be considered for a new Federal Correction Facility and why they should be considered over any other.

**CARRIED UNANIMOUSLY**

**2015-11-375**

**MOVED BY COUNCILLOR NYGAARD** that Big Lakes County is of the opinion that the Jousnard Post office is a federal outlet and therefore is not subject to any municipal bylaws.

**CARRIED UNANIMOUSLY**

**2015-11-376**

**MOVED BY COUNCILLOR STEWART** that Council and Administration continue to work on options for intersection safety improvements at Range Road 164.

**CARRIED UNANIMOUSLY**



2015-11-377

**MOVED BY COUNCILLOR NYGAARD** that administration be directed to contact Associated Engineering in regards to lack of action within the County.

**CARRIED UNANIMOUSLY**

MEETING SCHEDULE:

May 19, 2015	10:00 a.m.	Municipal Planning Commission
May 28, 2015	10:00 a.m.	Economic Development

NEXT MEETING:

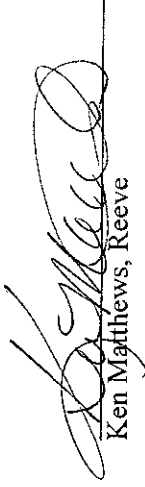
The next Regular Council Meeting will be held on May 27, 2015 at the County Administration Building.

ADJOURNMENT:

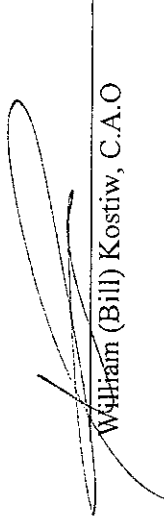
2015-11-378

**MOVED BY COUNCILLOR NYGAARD** that the meeting be adjourned at 3:57 p.m.

**CARRIED UNANIMOUSLY**



Ken Matthews, Reeve



William (Bill) Kostiw, C.A.O



**BIG LAKES COUNTY  
SPECIAL COUNCIL MEETING  
May 4, 2015**

Minutes of the Big Lakes County Special Council Meeting held at the County Administration Building in High Prairie, Alberta on Monday, May 4, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Mathews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood  
Frank Sutherland, Grouard

Absent: Ray Dupres, Enilda/Big Meadow  
Edward Podollan, Jousard

Administration: William Kostiw, CAO  
Jeri Romaniuk, Exec. Director of Inter-Gov. Relations  
Alma Mallock, Manager of Administration  
Vic Abel, Director of Public Works  
Pat Olansky, Director of Planning & Development  
Andrew Austin, GIS Technician  
Georgette Hopkins, Recording Secretary

Town of High Prairie: Debbie Rose, Councillor  
Vernon Walker, Superintendent of Public Works

Presenter: Brian Locher, MPE Siemens Engineering

**CALL TO ORDER:**

Reeve Mathews called the meeting to order at 10:04 am

**2015-10-330** **MOVED BY DEPUTY REEVE MARX** that the Waiver of Notice of Meeting and Business Conducted be signed for the special council meeting.

**CARRIED UNANIMOUSLY**

**2015-10-331** **MOVED BY DEPUTY REEVE MARX** that the agenda for the May 4, 2015 special council meeting be approved as presented.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS:**  
**REGIONAL WATER**  
**FEASIBILITY STUDY:**

Mr. Kostiw introduced Brian Locher from MPE Siemens Engineering.

Mr. Locher presented a report, summarizing the Regional Water Feasibility Study. Discussion ensued regarding all options, phases and costs.

**2015-10-332** **MOVED BY DEPUTY REEVE MARX** that administration adds the Regional Water Feasibility Study to the next council agenda.

**CARRIED UNANIMOUSLY**

Vernon Walker joined the meeting at 10:36 a.m.

A break was taken from 11:05a.m. - 11:11 a.m.

**INTERSECTION**  
**RANGE ROAD 164:**

Councillor Charrois presented a preliminary plan for trucks turning onto Range Road 164 from Highway 2. Compiling a staging area to take them off the highway altogether would be more feasible, trucks would park in that area and wait rather than tying up the highway. Another option would be to put traffic lights at the intersection, or to have trucks use the Resource Road rather than turning off from Highway 2.

Mr. Locher commented that a review of the traffic impact assessments prior to proceeding would need to be done.

2015-10-333

**MOVED BY DEPUTY REEVE MARX** that administration discuss all options regarding Range Road 164 with all parties involved.

**CARRIED UNANIMOUSLY**

**COUNCIL SUMMER  
BBQ:**

Councillor Charrois suggested that council host a BBQ in appreciation for County staff.

2015-10-334

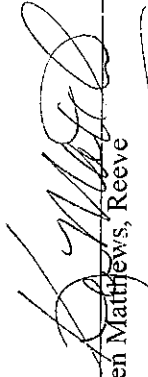
**MOVED BY COUNCILLOR CHARROIS** that council set up a date to host a BBQ in appreciation for County staff.

**CARRIED UNANIMOUSLY**

2015-10-335

**MOVED BY DEPUTY REEVE MARX** that the meeting adjourn at 11:32 a.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Ken Matthews, Reeve

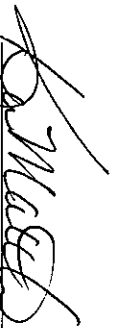
  
\_\_\_\_\_  
William (Bill) Kostiw, CAO


WAIVER OF NOTICE OF MEETING AND BUSINESS CONDUCTED AT IT

The members of Council waive notice of a special meeting to be held at 10:00 a.m. on Monday, May 4, 2015, at the Big Lakes County Council Chambers at High Prairie, Alberta;

The members of Council waive notice to all the business to be conducted at this meeting specifically matters related to Regional Water, Intersection at Range Road 164 and Council Summer BBQ.

Signed this 4<sup>th</sup> day of May, 2015 by the following members of Council prior to the meeting commencing.

  
Reeve Ken Matthews

  
Deputy Reeve David Marx

  
Councillor Robert Nygaard

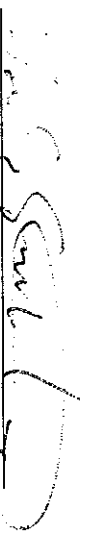
Councillor Ray Dupres


  
Councillor Ann Stewart

  
Councillor Ken Killen

Councillor Edward Podollan

  
Councillor Donald Charrois

  
Councillor Frank Sutherland

OK  




**BIG LAKES COUNTY  
SPECIAL COUNCIL MEETING  
April 30, 2015**

Minutes of the Big Lakes County Special Council Meeting held at the County Administration Building in High Prairie, Alberta on Thursday, April 30, 2015 at 9:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt  
Ray Dupres, Enilda/Big Meadow  
Ken Killeen, Kinuso  
Robert Nygaard, Faust  
Edward Podollan, Jousard  
Ann Stewart, S. Sunset House/Gilwood  
Frank Sutherland, Grouard

Administration:

William Kostiw, CAO  
Bill Landiuk, Executive Director of Corp. Services  
Jeri Romaniuk, Exec. Director of Inter-Gov. Relations  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Alma Mallock, Manager of Administration  
Ted Laszczak, Manager of Utilities  
Leo Tobin, Fire Chief  
Robbie Klart, Ag Fieldman/ASB Manger  
Sherry Monteith, Ag. Administrative Assistant  
Andrew Austin, GIS Technician  
Suzanne Allan, Manager of Community Development

**CALL TO ORDER:**

Reeve Matthews called the meeting to order at 9:00 a.m.

**2015-09-317** **MOVED BY COUNCILLOR SUTHERLAND** that the agenda for the April 30, 2015 Special Council meeting be approved as presented.

**CARRIED UNANIMOUSLY**

**2015 DRAFT BUDGET:**

**2015 OPERATING &  
CAPITAL  
BUDGET:**

The 2015 operating & capital budget was presented to Council. Mr. Landiuk presented the 2015 Grant Status Report. It was noted that Little Smoky Ski Hill funding has been increased to \$20,000 for the 2015 year.

**2015-09-318** **MOVED BY COUNCILLOR NYGAARD** that the 2015 Grant Status report be approved for 2015.

**CARRIED UNANIMOUSLY**

Mr. Landiuk presented council with the 2015 Capital Budget. Discussion was held regarding a Water/Ice Rescue Craft that can go on land and water. Councillor Nygaard advised that \$75,000 grant has been approved from the Government and the Faust Fire Department has raised \$40,000.

**2015-09-319** **MOVED BY COUNCILLOR PODOLLAN** that the funding in the amount of \$167,000 for Water/Ice Rescue Craft be removed from the budget.

**CARRIED**

**2015-09-320** **MOVED BY COUNCILLOR STEWART** that the funding in the amount of \$68,000 be approved in the 2015 budget for the purchase of a Water/Ice Rescue Craft.

**CARRIED**



Discussion was held regarding a Tiger Dam Flood Control System.

**2015-09-321**

**MOVED BY DEPUTY REEVE MARX** that the funding in the amount of \$328,000 for the purchase of a Tiger Dam Flood Control System be removed from the budget.

**CARRIED UNANIMOUSLY**

Discussion was held regarding solar light in the Hamlets. Administration advised that the 4 Solar Street Lights for the Hamlet of Faust have already been purchased.

**2015-09-322**

**MOVED BY COUNCILLOR PODOLLAN** that the 4 Street Lights for the Hamlet of Jousard not be purchased and removed from the budget.

**CARRIED**

Councillor Podollan stepped out of the meeting at 9:40 a.m.

Mr. Klatt advised that the Rough Terrain Sprayer is not required for the agricultural department anymore.

**2015-09-323**

**MOVED BY DEPUTY REEVE MARX** that the funding in the amount of \$25,000 for the purchase of a Rough Terrain Spray be removed from the budget.

**CARRIED**

Councillor Podollan returned to the meeting at 9:42 a.m.

Mr. Landiuk presented Council with the 2015 Reserves.

A break was taken from 10:00 a.m. to 10:12 a.m.

Councillor Podollan returned to the meeting at 10:14 a.m.

Mr. Landiuk indicated that the Municipal Tax Revenue is based on the same tax rate as 2014 (Residential/Farmland-3.50 mills, Non-residential – 13.75 mills). Salary increases were based on COLA and if applicable grid increases. Staff additions as approved by Council are also included. Calculations for employee benefits have increased due to LAPP. No change to current service levels other than the addition of the High Prairie Airport operations. Capital projects are being funded from a combination of grants and reserves

**2015-09-324**

**MOVED BY COUNCILLOR STEWART** that the 2015 operating budget be approved.

**CARRIED UNANIMOUSLY**

Council reviewed the 2014-2021 Capital Projects. It was noted that the Crawford Connector Road has been removed from the list as it has been completed.

Mr. Landiuk advised Council that the following projects have been removed from the 2015 Capital Budget Tiger Dam Flood Control System, 4 Street Lights in the Hamlet of Jousard, Rough Terrain Spray and addition of \$68,000 for the Water/Ice Rescue Craft.

**2015-09-325**

**MOVED BY COUNCILLOR NYGAARD** that the 2015 capital budget be approved as amended.

**CARRIED UNANIMOUSLY**

Mr. Landiuk presented Council with the 2015 Tax Bylaw.

Councillor Dupres stepped out of the meeting at 10:50 a.m.

**TAX BYLAW  
03-2015:**

Mr. Landiuk presented Council with the Tax Bylaw 03-2015.

Councillor Dupres returned to the meeting at 10:54 a.m.

Council considered increasing the mill rate by .25 mill or .50 mill.

A break was taken from 11:10 a.m. to 11:20 a.m.

**2015-09-326**

**MOVED BY COUNCILLOR CHARROIS** that a tax increase in the amount of .50 mill for Farmland, Residential, Non-Residential and Machinery Equipment be approved.

**CARRIED**

Councillor Podollan requested a recorded vote.

In Favor: Councillor Charrois, Councillor Dupres, Reeve Matthews, Deputy Reeve Marx, Councillor Stewart

Opposed: Councillors Killeen, Councillor Podollan, Councillor Nygard and Councillor Sutherland

**2015-09-327**

**MOVED BY COUNCILLOR STEWART** that the tax increase be allocated to the Roadway Fund Reserve 6-32-00-00-760.

**CARRIED UNANIMOUSLY**

**2015-09-328**

**MOVED BY DEPUTY REEVE MARX** that first reading be approved for the 2015 Tax Bylaw 03-2015.

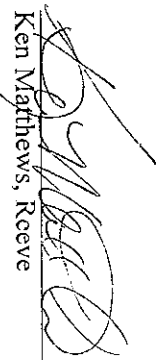
**CARRIED UNANIMOUSLY**


**ADJOURNMENT:**

**2015-09-329**

**MOVED BY DEPUTY REEVE MARX** that the meeting adjourn at 11:35 a.m.

**CARRIED UNANIMOUSLY**

  
Ken Matthews, Reeve

  
William (Bill) Kostiw, CAO





**BIG LAKES COUNTY  
COUNCIL MEETING  
April 22, 2015**

2015-08-1

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, April 22, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso

Frank Sutherland, Grouard  
Edward Podollan, Jossard  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood

Absent: Ray Dupres, Enilda /Big Meadow

Administration:

William Kostiw, CAO  
Bill Landiuk, Executive Director of Corp. Services  
Jeri Romaniuk, Exec. Director of Inter-Gov. Relations  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Alma Mallock, Manager of Administration  
Leo Tobin, Fire Chief  
Robbie Klatt, Ag Fieldman/ ASB Manger  
Andrew Austin, GIS Technician  
Suzanne Allan, Manager of Community Development  
Ted Laszczak, Manager of Utilities

Delegation:

Jeff Alliston with Hawking Epp Dumont LLP  
Michael Strebchuk  
Jennifer Stewart  
Brian Deynaka

Press:

Monica Lockett, 93.5 Prairie FM  
Chris Clegg, South Peace News

**CALL TO ORDER:**

Reeve Mathews called the meeting to order at 10:00 a.m.

**AGENDA:**

EW Pratt California Chargers  
EW Pratt High School Gradation  
Controlled Burns

**2015-08-262**  
**MOVED BY COUNCILLOR KILLEEN** that the April 22, 2015 agenda be approved as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2015-08-263**  
**MOVED BY COUNCILLOR NYGAARD** that the minutes of the April 8, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

**ACTION LIST:**

Council reviewed the action list.

**2015-08-264**  
**MOVED BY COUNCILLOR STEWART** that Deputy Reeve Marx and Councillor Killeen be approved to attend the 2015 ESRD Submit taking place on June 23, 2015 in Whitecourt, AB.

**CARRIED UNANIMOUSLY**

**2015-08-265** **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

***COUNTY APPAREL POLICY***

**ADMIN-48:** Council considered adopting the County Apparel Policy Admin-48.

**2015-08-266** **MOVED BY COUNCILLOR NYGAARD** that the County Apparel Policy Admin-48 be approved as presented.

**CARRIED**

***PROCEDURAL BYLAW***

**02-2015:** Council considered approving Bylaw 02-2015 Procedural Bylaw.

**2015-08-267** **MOVED BY COUNCILLOR STEWART** that second reading be approved for Procedural Bylaw 02-2015 as amended by adding the words “or displayed on the screen” to Section 15(2).

**CARRIED UNANIMOUSLY**

***NEW COUNTY LOGO:***

Council considered 4 submissions for the New County Logo.

**2015-08-268** **MOVED BY COUNCILLOR NYGAARD** that submission #4 be approved as the new Big Lakes County Logo.

**DEFEATED**

**2015-08-269** **MOVED BY COUNCILLOR CHARROIS** that administration be directed to work with the creator of the logo submissions to change the colors of submission #4 to submission #3 and to add the fish and that the amended logo be approved as the new Big Lakes County Logo.

**CARRIED**

***PEACE LIBRARY SYSTEM FEEDBACK REQUEST:***

Council reviewed a letter from Peace Library System regarding Feedback

**2015-08-270** **MOVED BY COUNCILLOR KILLEEN** that the Plan of Service Survey for Peace Library System be forwarded to Big Lakes County Library Board to complete on behalf of Big Lakes County Council.

**CARRIED UNANIMOUSLY**

***EW PRATT HIGH SCHOOL GRADUATION:***

Council reviewed a request from the 2015 EW Pratt Graduation Committee to attend and speak on May 9, 2015 @ 2:00 p.m.

**2015-08-271** **MOVED BY COUNCILLOR STEWART** that Reeve Matthews or his alternate be approved to attend and speak at the EW Pratt 2015 Graduation Ceremony taking place on May 9, 2015 @ 2:00 p.m.

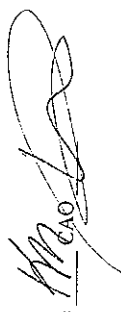
**CARRIED UNANIMOUSLY**

***EW PRATT CALIFORNIA CHARGERS:***

Council was presented with a request from EW Pratt California Chargers to clean the ditches along Highway 749 Gilwood Road and Snipe Lake Road up to Highway #2.

**2015-08-272** **MOVED BY COUNCILLOR KILLEEN** that administration be directed to assign \$20,000 at a cost of \$100 per/km for hamlet and roadside clean up.

**CARRIED**



**CARRIED**

**2015-08-273** **MOVED BY DEPUTY REEVE MARX** that administration be directed to assign 20 kms of road to the EW Pratt California Chargers for cleanup of the ditches at a cost of \$100 per/km.

**CARRIED**

**CORPORATE SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque list for April 8, 2015.

**2015-08-274** **MOVED BY DEPUTY REEVE MARX** that cheques #64497 to #64612 in the amount of \$443,672.16 for the period ending April 8, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**OPERATING & CAPITAL BUDGET & TAX BYLAW:**

Council considered setting a special council meeting date to review and approve the 2015 operating and capital budget and review the 2015 tax bylaw.

Councillor Podollan stepped out of the meeting at 10:43 a.m.

**2015-08-275** **MOVED BY COUNCILLOR SUTHERLAND** that a special council meeting be scheduled for April 30, 2015 at 9:00 a.m. to adopt the 2015 operating and capital budgets and provide first reading to the 2015 tax bylaw.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT:**

**LAND USE BYLAW AMENDMENT 01-2015:**

Council considered providing second and third reading to Land Use Bylaw Amendment 01-2015.

Councillor Podollan returned to the meeting at 10:45 a.m.

Reeve Matthews abstained from voting as he wasn't present for first reading of Land Use Bylaw Amendment 01-2015. Deputy Reeve Marx assumed the chair.

**2015-08-276** **MOVED BY COUNCILLOR NYGAARD** that second reading be provided to Bylaw 01-2015.

**CARRIED UNANIMOUSLY**

**2015-08-277** **MOVED BY COUNCILLOR KILLEEN** that third reading be provided to Bylaw 01-2015.

**CARRIED UNANIMOUSLY**

Reeve Matthews returned to the chair.

**FAUST HARBOUR DEVELOPMENTS:**

Council reviewed a request for Variance to General Servicing Standards for Subdivision File 13-26 Faust Harbour Developments Ltd.

**2015-08-278** **MOVED BY COUNCILLOR NYGAARD** that the County declines the ditch grades and approves variance to the gutter grades as requested for Faust Harbour Developments Subdivision File 13-26.

**DEFEATED**

**2015-08-279** **MOVED BY COUNCILLOR STEWART** that the County declines the variance to the gutter grades and ditch grades as request for Faust Harbour Developments Subdivision File 13-26.

**CARRIED**

**2015-08-280** **MOVED BY COUNCILLOR NYGAARD** that the County approves the variance to the environmental protection setback as requested for Faust Harbour Developments Subdivision File 13-26.

**CARRIED UNANIMOUSLY**

A break was taken from 11:09 a.m. to 11:20 a.m.

**PUBLIC WORKS:**

***NEW EQUIPMENT:*** Council considered proceeding to Request for Quotations for One New Self-Propelled Sweeper, Front End Loader and Bucket and Skid Steer.

**2015-08-281** **MOVED BY COUNCILLOR CHARROIS** that administration be approved to send Request For Quotations for One New Self-Propelled Sweeper.

**CARRIED UNANIMOUSLY**

**2015-08-282** **MOVED BY DEPUTY REEVE MARX** that administration be approved to send Request for Quotations for One New Front End Loader and Bucket.

**CARRIED UNANIMOUSLY**

**2015-08-283** **MOVED BY COUNCILLOR SUTHERLAND** that administration be approved to send request for quotations for One New Skid Steer.

**CARRIED UNANIMOUSLY**

**UTILITIES:**

***AGREEMENT WITH EAST PRAIRIE METIS SETTLEMENT:***

Council considered entering into an agreement with East Prairie Metis Settlement to assist in operations of their water plant.

**2015-08-284** **MOVED BY COUNCILLOR PODOLLAN** that the agreement for assisted operations at the East Prairie Metis Settlement Water Plant be tabled indefinitely.

**CARRIED UNANIMOUSLY**

***AGREEMENT WITH SUCKER CREEK FIRST NATIONS:***

Council considered entering into an agreement with Sucker Creek First Nations to assist in operations of their water plant.

**2015-08-285** **MOVED BY COUNCILLOR STEWART** that agreement with Sucker Creek First Nations to provide operating services at their Water Treatment Plant be tabled indefinitely.

**CARRIED UNANIMOUSLY**

***GENERATORS:*** Council considered purchasing 9 Generators, 9 Automatic Transfer Switch (ATF) and 7 Manual Transfer Switch (MTS).

**2015-08-286** **MOVED BY COUNCILLOR CHARROIS** that the purchase of 9 Generators, 9 Automatic Transfer Switches and 7 Manual Transfer Switches for the Water Plants, Lift Stations and Pumping Stations be tabled.

**CARRIED UNANIMOUSLY**

***INSTALLATION GENERATORS & LIFT STATION:***

Council considered obtaining a local contractor to fabricate/install the Lift Station in Kinuso and generators at Water Plants and Lift Stations in our County.

**2015-08-287** **MOVED BY COUNCILLOR NYGAARD** that the fabricate/install for the Lift Station in Kinuso and generators at Water Plants and Lift Stations be tabled.

**CARRIED UNANIMOUSLY**

**MODIFYING WINDOWS  
IN COUNTY  
BUILDING'S:**

Council considered modifying the windows in the office and shop.

2015-08-288

**MOVED BY COUNCILLOR PODOLLAN** that administration be directed obtain WSP to install and get cost for some windows in the office and shop and the administration building roof.

**CARRIED UNANIMOUSLY**

**INSTALLATION 9  
CONCRETE PADS FOR  
GENERATORS AND  
FENCE:**

Council considered hiring a local contractor to install 9 concrete pads for generators and a fence at the water plants and lift stations.

2015-08-289

**MOVED BY COUNCILLOR KILLEEN** that the installation of 9 concrete pads for generators and the fence at the water plants and lift stations be tabled.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES:**

**LITTLE SMOKY SKI  
AREA AGREEMENT:**

Council considered providing funding to the Little Smoky Ski Hill.

2015-08-290

**MOVED BY COUNCILLOR NYGAARD** that funding be continued for the 2015 year in the amount of 10,000.

**DEFEATED**

2015-08-291

**MOVED BY COUNCILLOR CHARROIS** that funding be continued for the 2015 year in the amount of \$20,000 for the Little Smoky Ski Hill and that administration be directed to establish a new funding agreement in 2016 with an increase in annual funding commitment contingent upon an operating efficiency audit being conducted and a long term sustainability plan developed.

**CARRIED**

2015-08-292

**MOVED BY DEPUTY REEVE MARX** that funding for the Little Smoky Ski Hill come from the Capital Facilities Reserve (Community Funding) 6-72-10-00-712 if needed.

**CARRIED UNANIMOUSLY**

**PUBLIC FORUM:**

**P. SLOAN:**

Pat Sloan presented Council concerns and suggestions for better communication with rate payers.

The meeting recessed for lunch at 11:54 a.m. and reconvened at 12:47 p.m.

2015-08-293

**MOVED BY DEPUTY REEVE MARX** that motion 2015-06-202 be rescinded.

**CARRIED UNANIMOUSLY**

2015-08-294

**MOVED BY COUNCILLOR SUTHERLAND** that Council meets with the M.D. of Opportunity and the MD of Lesser Slave River on April 29, 2015.

**CARRIED UNANIMOUSLY**

**FIRE SERVICES:**

**CONTROLLED  
BURNS:**

Administration advised they would like to proceed with controlled burns.

2015-08-295

**MOVED BY COUNCILLOR KILLEEN** that administration be directed to work with Environment and Sustainable Resource Development (ESRD) on controlled burns in the municipality.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

**2015-08-296** **MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:  
 High Prairie Fire Chief Ken Melnyk 's February monthly fire report  
 High Prairie Fire Chief Ken Melnyk's March monthly fire report  
 Letter from the High Prairie Elks Pro Rodeo RE: Updated Itinerary for the 2015 Rodeo  
 Information about the Alberta Sand & Gravel Association  
 Councillor Attendance Report for March 2015  
 A letter from the STARS Foundation extending a heartfelt thank you to Big Lakes County

**CARRIED UNANIMOUSLY**

**MEETING  
SCHEDULE:**

April 21, 2015 10:00 a.m. Municipal Planning Commission  
April 24, 2015 9:00 a.m. Finance Committee Meeting  
April 29 & 30, 2015 FCSS Conference

**IN CAMERA:**

**2015-08-297** **MOVED BY DEPUTY REEVE MARX** to go into camera at 1:08 p.m. to discuss legal and labour matters.

**CARRIED UNANIMOUSLY**

**2015-08-298**

**MOVED BY COUNCILLOR NYGAARD** to come out of camera at 1:34 p.m.

**CARRIED UNANIMOUSLY**

**TENDERS:**

**ASPHALT CRACK  
SEALING:**

**2015-08-299**

2015 Asphalt Cracksealing Contact.

**MOVED BY DEPUTY REEVE MARX** that the tenders for the 2015 Asphalt Cracksealing Contract be opened at 1:35p.m.

**CARRIED UNANIMOUSLY**

**Tenders Received:**

R & N Maintenance \$158,510.00  
Federal Joint Sealing Company of Canada \$112,660.00

**2015-08-300**

**MOVED BY DEPUTY REEVE MARX** that the tender for 2015 Asphalt Cracksealing be awarded to the lowest qualified tender subject to budget.

**CARRIED UNANIMOUSLY**

**ROADWAY LINE  
PAINTING:**

**2015-08-301**

2015 Roadway Line Painting Contract

**MOVED BY DEPUTY REEVE MARX** that the tenders for the 2015 Roadway Line Painting Contract be opened at 1:38 p.m.

**CARRIED UNANIMOUSLY**

**Tenders Received:**

Lafrentz Road Marking - \$61,275.58  
AAA Striping and Seal Coating Service - \$38,815.20  
R& N Maintenance - \$38,749.39

**2015-08-302**

**MOVED BY COUNCILLOR KILLEEN** that tender for 2015 Roadway Line Painting be awarded to lowest qualified tender.

**CARRIED UNANIMOUSLY**

**TWO NEW RIDING**

**MOWERS:**

Supply & Delivery of Two (2) New Riding Mowers.

**2015-08-303** **MOVED BY DEPUTY REEVE MARX** that the quotations for the Supply & Delivery of Two (2) New Riding Mowers be opened at 1:41p.m.

**CARRIED UNANIMOUSLY**

Tenders Received:

- Martin Deertline – High Prairie
- X300 - \$3,263.63
- Z915B - \$11,973.36
- Prairie Coast Equipment – Grande Prairie
- X300- \$3,184.00
- Deerland Equipment – Athabasca
- Z915B- \$8,910.25
- X300-\$3,629.18

**2015-08-304** **MOVED BY COUNCILLOR CHARROIS** that the quotations for the Supply & Delivery of Two (2) New Riding Mowers be awarded to lowest qualified bidder subject to budget.

**CARRIED UNANIMOUSLY**

**ONE NEW 15FT.**

**BATWING MOWER:**

Supply & Delivery of One (1) New 15 ft. Batwing Mower.

**2015-08-305** **MOVED BY COUNCILLOR NYGAARD** that the quotations for the Supply & Delivery of One (1) New 15 ft. Batwing Mower be opened at 1:47p.m.

**CARRIED UNANIMOUSLY**

Tenders Received:

- Leading Edge Sales & Rentals Ltd. \$27,750.00
- Flaman Rentals, Sales & Service - \$28,250.00
- Martin Deertline – High Prairie \$28,300.00
- Frank Flaman Sales - \$28,250.00
- Prairie Coast Equipment - \$28,500.00
- Martin Deertline – High Prairie \$28,300.00

**2015-06-306** **MOVED BY COUNCILLOR STEWART** that the quotations for the Supply & Delivery of One (1) New 15 ft. Batwing Mower be awarded to lowest qualified bidder subject to budget.

**CARRIED UNANIMOUSLY**

**ONE OFF ROAD**

**UTILITY VEHICLE:**

Supply & Delivery of One (1) New Off-Road Utility Vehicle (Side-by side)

**2015-08-307** **MOVED BY DEPUTY REEVE MARX** that the quotations for the Supply & Delivery of One (1) New Off-Road utility Vehicle (side-by-side) be opened at 1:53 p.m.

**CARRIED UNANIMOUSLY**

Tenders Received:

- Monahan Ford Kawasaki - \$10,999.00
- Heberts Motor Sports\$13,205.99
- Martin Deertline – High Prairie
- Option 1-\$11,100.00
- Option 2-\$11,460.00
- Option 3-\$13,898.53

**2015-08-308** **MOVED BY COUNCILLOR KILLEEN** that the quotations for the Supply & Delivery of One (1) New Off-Road utility Vehicle (side-by-side) be awarded to lowest qualified bidder subject to budget.

**CARRIED UNANIMOUSLY**



A break was taken from 1:57 p.m. to 2:07 p.m.

DELEGATION:

**HAWKINGS EPP  
DUMONT LLP:**

Jeff Alliston with Hawking Epp Dumont LLP presented Council with a report on the actual results of the 2014 audit.

2015-08-309

**MOVED BY COUNCILLOR NYGAARD** that the 2014 Audited Financial Statements be approved as presented.

**CARRIED UNANIMOUSLY**

**M. STREBCHUK:**

Michael Strebchuk, Brian Deynaka and Jennifer Stewart presented Council with water drainage issues across lands that they own or manage around (Range Road 182 and Township Road 740 (Gilwood and Snipe Lake Roads)).

**ATCO:**

Amanda Mattern with ATCO Electric spoke to Council about Hamlet infrastructure and scheduled tour dates.

IN CAMERA:

2015-08-310

**MOVED BY COUNCILLOR NYGAARD** to go into camera at 2:57 p.m. to discuss legal and labour matters.

**CARRIED UNANIMOUSLY**

2015-08-311

**MOVED BY COUNCILLOR KILLEEN** to come out of camera at 3:50 p.m.

**CARRIED UNANIMOUSLY**

2015-08-312

**MOVED BY COUNCILLOR NYGAARD** that the Stop Work Order discussion for Faust Harbour Developments be tabled for further discussion and that the inclusion of the engineering and standards manual be included with the Municipal Development Plan (MDP) and Land Use Bylaw (LUB) review agreement with WSP.

**CARRIED UNANIMOUSLY**

2015-08-313

**MOVED BY COUNCILLOR STEWART** that the Stop Order Work Order for Faust Harbour Developments not be removed.

**CARRIED UNANIMOUSLY**

2015-08-314

**MOVED BY DEPUTY REEVE MARX** that administration be directed to arrange an inspection of the Gilwood area water management requests.

**CARRIED UNANIMOUSLY**

2015-08-315

**MOVED BY COUNCILLOR PODOLLAN** that the Heart River Engineering study completed by WSP be approved.

**CARRIED UNANIMOUSLY**

NEXT MEETING:

The next Regular Council Meeting will be held on May 13, 2015 at the County Administration Building.

ADJOURNMENT:

2015-08-316

**MOVED BY COUNCILLOR SUTHERLAND** that the meeting be adjourned at 3:59 p.m.

**CARRIED UNANIMOUSLY**

  
Ken Matthews, Reeve

  
William (Bill) Kostiw, C.A.O



**BIG LAKES COUNTY  
COUNCIL MEETING  
April 8, 2015**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, April 8, 2015 at 10:00 a.m.

**PRESENT WERE:**

Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Ray Dupres, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Frank Sutherland, Grouard  
Edward Podollan, Jousard  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood

Absent: Ken Matthews, N. Gilwood/Triangle

Administration:

William Kostiw, CAO  
Jeri Romaniuk, Exec. Director of Inter-Gov. Relations  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Amanda Backs, Assistant Development Officer  
Alma Mallock, Manager of Administration  
Louise Myre, Director of FCCSS  
Leo Tobin, Fire Chief  
Robbie Klatt, Ag Fieldman/ ASB Manger  
Andrew Austin, GIS Technician

Delegation: Ramona Bokhour, Coyote Acres 4-H Club  
Brooke Monteith, Coyote Acres 4-H Club

Press: Chris Clegg, South Peace News

**CALL TO ORDER:** Deputy Reeve Marx called the meeting to order at 10: 00 a.m.

**AGENDA:**

**2015-07-224** **MOVED BY COUNCILLOR KILLEEN** that the April 8, 2015 agenda be approved as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2015-07-225** **MOVED BY COUNCILLOR STEWART** that the minutes of the March 25, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

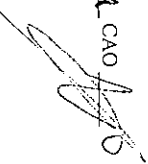
**ACTION LIST:** Council reviewed the action list.

**2015-07-226** **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:**

Council was presented with the staff reports.  
Councillor Charrois suggested looking into the Black Knot Disease in the trees on the front lawn of the County administration building.



2015-07-227

**MOVED BY COUNCILLOR CHARROIS** that the following reports be received for information:

- Chief Administrative Officer
- Director of Planning & Development
- Director of Public Works
- Manager of Administration
- Ag Fieldman & ASB Manager
- Family & Community Services
- Community Development Officer
- Fire Chief Report

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**TELEPHONE USAGE**

**ADMIN-47:**

Council considered adopting the Telephone Usage Policy Admin-47.

**2015-07-228**

**MOVED BY COUNCILLOR NYGAARD** that the Telephone Usage Policy Admin-47 be approved as presented as of April 8, 2015.

**CARRIED**

**PROCEDURAL BYLAW**

**02-2015:**

Council considered approving Bylaw 02-2015 Procedural Bylaw.

**2015-07-229**

**MOVED BY COUNCILLOR KILLEEN** that first reading be approved for Bylaw 02-2015 Procedural Bylaw.

**CARRIED UNANIMOUSLY**

**HOLIDAY COVERAGE**

**POLICY ADMIN-46:**

Council considered approving the Holiday Coverage Policy Admin-46.

**2015-07-230**

**MOVED BY COUNCILLOR STEWART** that the Holiday Coverage Policy Admin-46 be approved as presented April 8, 2015.

**CARRIED UNANIMOUSLY**

**JOINT USE**

**AGREEMENT:**

Council was presented with Amendments to the Joint Use Agreement which is between the High Prairie School Division No. 48, the Town of High Prairie, the Holy Family Catholic Regional Division #37 and the Municipal District of Big Lakes.

**2015-07-231**

**MOVED BY COUNCILLOR STEWART** that the amendments to the Joint Use of Facilities agreement between the High Prairie School Division No. 48, the Town of High Prairie, the Holy Family Catholic Regional Division #37 and the Municipal District of Big Lakes be approved as presented.

**CARRIED UNANIMOUSLY**

**ST. ANDREWS**

**GRADUATION**

**MASS:**

Council reviewed an invitation from the 2015 St. Andrews Grad Class to attend there graduation mass/ceremony taking place on August 22, 2015.

**2015-07-232**

**MOVED BY DEPUTY REEVE MARX** that Reeve Matthews or his alternate be approved to provide a speech at the St. Andrew's 2015 Graduation Mass/Ceremony taking place August 22, 2015 @ 2:00 p.m. at the St. Paul's Church.

**CARRIED UNANIMOUSLY**



**NEW COUNTY**

**LOGO:** Council was presented with 3 logo submissions for the new county logo.

**2015-07-233**

**MOVED BY COUNCILLOR KILLEEN** that administration be directed to work with the designer of submission #1 to amend the new Big Lakes County logo and to bring drafts back for final approval.

**CARRIED UNANIMOUSLY**

**SMALL COMMUNITIES**

**FUND – TOWN OF**

**HIGH PRAIRIE:**

Council reviewed a request from the Town of High Prairie for support for the Small Communities Grant Application.

**2015-07-234**

**MOVED BY COUNCILLOR SUTHERLAND** that Big Lakes County financially supports the Town of High Prairie's application for the Small Communities Fund for 56<sup>th</sup> Avenue Water and Sewer Main Replacement project.

**CARRIED UNANIMOUSLY**

**2015-07-235**

**MOVED BY COUNCILLOR STEWART** that the financial support for the Town of High Prairie's Small Communities Fund be drawn from the County's contribution under the 2015-2019 Inter- Municipal Cost Sharing agreement.

**CARRIED UNANIMOUSLY**

A break was taken from 10:42 a.m. to 10: 58 a.m.

**CORPORATE SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque list for March 25, 2015.

**2015-07-236**

**MOVED BY COUNCILLOR KILLEEN** that cheques #64359 to #64496 in the amount of \$1,324,679.93 for the period ending March 25, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**2015 GRANT FUNDING:**

Council was presented with information regarding the 2015 Grant funding from the Province of Alberta.

**2015-07-237**

**MOVED BY COUNCILLOR KILLEEN** that the 2015 grant funding report be received for information.

**CARRIED UNANIMOUSLY**

**2015-07-238**

**MOVED BY COUNCILLOR PODOLLAN** that administration be directed to investigate and bring back options to conduct annual assessments and a 2015 census.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT:**

**AESRD PROTECTIVE NOTATIONS- POTENTIAL RECREATION SITE:**

Council considered recommending to AESRD three Potential Recreation Sites within the Swan Hills area.

2015-07-239

**MOVED BY COUNCILLOR DUPRES** that administration be directed to recommend to AESRD that the Protective Notations on the following sites be retained for future recreation development:

- PNT840607-Freeman River Crossing
- PNT840608-PennWest Reservoir
- PNT840609-PennWest Reservoir

**CARRIED UNANIMOUSLY**

**REQUEST TO PURCHASE**

**MD LAND:**

Council was presented with a letter from Mark Patenaude with regards to purchasing MD Land in the Hamlet of Enilda.

2015-07-240

**MOVED BY COUNCILLOR PODOLLAN** that administration be directed to do a lot line adjustment on Plan 3676RS, Block 6, Lot 37 within the Hamlet of Enilda subject to the land owner agreeing to pay fair market value for the extra land required.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS:**

***BF 08092 BRIDGE SIZED  
CULVERT REPLACEMENT***

***TENDER:*** Council considered proceeding to tender for Bridge File 08092 Bridge Culvert Replace Contract.

2015-07-241

**MOVED BY COUNCILLOR DUPRES** that administration be approved to tender the BF 08092 Bridge Culvert Replace Contract.

**CARRIED UNANIMOUSLY**

***BF 08001 & 71438 BRIDGE  
SIZED CULVERT  
REPLACEMENTS***

***TENDER:*** Council considered proceeding to tender for BF 08001 and BF 71438 Bridge Culvert Replacement Contract.

2015-07-242

**MOVED BY COUNCILLOR CHARROIS** that administration be approved to tender BF 08001 and BF 71438 Bridge Culvert Replacement Contract.

**CARRIED UNANIMOUSLY**

***BF 71450 & 71810 BRIDGE***

***REPAIRS TENDER:*** Council considered proceeding to tender for BF 71450 and BF 71810 Bridge Repairs tender.

2015-07-243

**MOVED BY COUNCILLOR KILLEEN** that administration be approved to tender BF 71450 and BF 71810 Bridge Repairs tender.

**CARRIED UNANIMOUSLY**

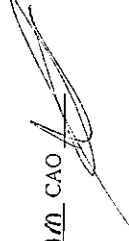
***SUPPLY & DELIVERY TWO NEW 4X4  
CREW CAB ½ TON  
PICKUPS:***

Council considered awarding the supply and delivery of two new 4x4 crew cab ½ ton pickups.

2015-07-244

**MOVED BY COUNCILLOR DUPRES** that the request for Quotations for the supply and delivery of two new 4x4 crew cab ½ ton pickups be awarded to Big Lakes Dodge in the amount of \$32,997.00 each, excluding taxes.

**CARRIED UNANIMOUSLY**



**SUPPLY & DELIVERY ONE NEW 4X4  
1 TON DUAL REAR WHEEL**

Council considered awarding the supply and delivery of one new 4x4 1 Ton Dual Rear Wheel Truck.

**2015-07-245**

**MOVED BY COUNCILLOR DUPRES** that the request for Quotations for the supply and delivery of one new 4x4 1 ton dual rear wheel truck be awarded to Big Lakes Dodge in the amount of \$32,999.00 each, excluding taxes.

**CARRIED UNANIMOUSLY**

**UTILITIES:**

**ANIMAL CONTROL**

**BYLAW:**

Council was presented with information regarding the animal control bylaw. Administration is going to bring back recommendations.

**2015-07-246**

**MOVED BY COUNCILLOR CHARROIS** that administration be directed to bring back a draft rewritten Animal Control Bylaw to the April 22 council meeting.

**CARRIED UNANIMOUSLY**

**COMMUNITY SERVICES:**

**AWARD OF CONTRACT FOR COLLABORATIVE GOVERNANCE INITIATIVE:**

Council considered awarding the contract for the Collaborative Governance Initiative.

**2015-07-247**

**MOVED BY COUNCILLOR KILLEEN** that the Collaborative Governance Initiative contract be awarded to IIANA Zynk Consulting.

**CARRIED UNANIMOUSLY**

**1<sup>ST</sup> ANNUAL HIGH PRAIRIE TRADITIONAL POW-WOW:**

Council considered providing sponsorship to the High Prairie Aboriginal Interagency Committee for the 1<sup>st</sup> Annual High Prairie Traditional Pow-wow.

Councillor Podollan stepped out of the meeting at 11:35 a.m.

**2015-07-248**

**MOVED BY COUNCILLOR DUPRES** that bronze sponsorship in the amount of \$500 be provided to the High Prairie Aboriginal Interagency Committee for the 1st Annual High Prairie Traditional Pow-wow.

**CARRIED UNANIMOUSLY**

Councillor Podollan returned to the meeting at 11:38 a.m.

**H.P. & AREA CHAMBER OF COMMERCE 2015 STREET FESTIVAL:**

Council considered providing sponsorship to the High Prairie & Area Chamber of Commerce 2015 Street Festival.

**2015-07-249**

**MOVED BY COUNCILLOR CHARROIS** that a 2015 Sponsorship Grant in the amount of \$500 be provided to the High Prairie & Area Chamber of Commerce 2015 Street Festival.

**CARRIED UNANIMOUSLY**

Councillor Podollan stepped out of the meeting at 11:39 a.m.



**H.P. AGRICULTURAL SOCIETY  
2015 SPRING AMATEUR  
RODEO:**

Council considered providing sponsorship to the High Prairie Agricultural Society for their 2015 Spring Amateur Rodeo.

**2015-07-250**

**MOVED BY COUNCILLOR STEWART** that a 2015 Sponsorship Grant of \$300 under the Muttin Bustin'/Wild Pony Race sponsorship package be provided to the High Prairie Agricultural Society for their 2015 Spring Amateur Rodeo.

**CARRIED UNANIMOUSLY**

***HIGH PRAIRIE  
FISH & GAME:***

Council considered providing the High Prairie Fish & Game Association with funding upfront for their Culbhouse/Training Centre Upgrade.

**2015-07-251**

**MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to send a letter to the High Prairie Fish & Game Association advising that funding will not be provided until invoices are received as according to policy.

**CARRIED UNANIMOUSLY**

**PUBLIC FOURM:**

**G. BEAUDRY:**

Greg Beaudry with Faust Harbour Developments addressed Council with information regarding the status of his development.

The meeting recessed for lunch at 11:46 a.m. and reconvened at 12:24 p.m.  
Councillor Podollan returned to the meeting at 12:24 p.m.

**AGRICULTURE:**

***ONE OFF ROAD UTILITY  
VEHICLE:***

Council considered proceeding to request for quotations to appropriate suppliers.

**2015-07-252**

**MOVED BY COUNCILLOR NYGAARD** that administration be directed to forward Request for Quotations to appropriate suppliers for the purchase of one (1) New Off-Road Utility Vehicle (Side-by-Side).

**CARRIED UNANIMOUSLY**

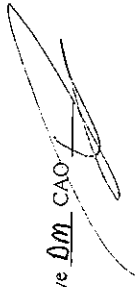
**INFORMATION/  
CORRESPONDENCE:**

**2015-07-253**

**MOVED BY COUNCILLOR NYGAARD** that the following items of correspondence be received for information:

- Revised Councillor Monthly Attendance Reports for January 2015
- High Prairie & District Regional Recreation Board Regular Minutes Dated February 23, 2015
- High Prairie & District Regional Recreation Board Budget Meeting Minutes Dated March 2, 2015
- Big Lakes County Municipal Planning Commission Meeting Minutes Dated March 24, 2015
- 2015 Education Property Tax Requisitions
- Letter from the Honourable Diana McQueen, Minister of Municipal Affairs Dated March 25, 2015 re: Municipal Sustainability Initiative (MSI) Capital
- Email from PC Alberta re: Putting Albertans First
- Peace Library System Board Meeting Highlights March 21, 2015
- Email from Honourable Diana McQueen Dated March 26, 2015 re: 2015 Municipal Sustainability Initiative Funding Allocations
- Letter from the Honourable Diana McQueen, Minister of Municipal Affairs dated March 25, 2015 re: 2014/2015 Alberta Community Partnership (ACP) Program.

**CARRIED UNANIMOUSLY**



**2015 SUMMIT:** Council reviewed a letter from Curtis Brock, Resource Manager to attend the ESRD/County/ MD 2015 Summit in Whitecourt, AB on June 23, 2015.

**2015-07-254** **MOVED BY COUNCILLOR STEWART** that administration be directed to draft and submit agenda items for the 2015 ESRD Summit taking place on June 23<sup>rd</sup> in Whitecourt, AB.

**CARRIED UNANIMOUSLY**

**MEETING**

<b><u>SCHEDULE:</u></b>	April 21, 2015	10:00 a.m.	Municipal Planning Commission
	April 24, 2015	9:00 a.m.	Finance Committee Meeting
	April 29 & 30, 2015		FCSS Conference

**IN CAMERA:**

**2015-07-255** **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 12:36 p.m. to discuss legal and land matters.

**CARRIED UNANIMOUSLY**

**2015-07-256** **MOVED BY COUNCILLOR NYGAARD** to come out of camera at 12:55 p.m.

**CARRIED UNANIMOUSLY**

**DELEGATION:**

**COYOTE ACRES 4-H CLUB:** Ramona Bokhout and Brooke Monteith with Coyote Acres 4-H Club presented Council with a request for funding for their Achievement Day taking place on June 6, 2015.

**2015-07-257** **MOVED BY COUNCILLOR STEWART** that a sponsorship grant in the amount of \$1,500 be provided to the Coyote Acres 4-H Club for their Achievement Day taking place on June 6, 2015.

**CARRIED**

**PUBLIC HEARING RE BYLAW #01-2015:**

**2015-07-258** **MOVED BY COUNCILLOR SUTHERLAND** that the meeting go into public hearing at 1:22 p.m.

**CARRIED UNANIMOUSLY**

**2015-07-259** **MOVED BY DEPUTY REEVE MARX** that the meeting come out of public hearing at 1:40 p.m.

**CARRIED UNANIMOUSLY**

**BYLAW #01-2015:** Being a bylaw to re-district NW 10-73-10-W5 from the Agriculture (AG) District to Country Residential (CR) District.

**2015-07-260** **MOVED BY COUNCILLOR DUPRES** that Bylaw No. 01-2015 be tabled for further information.

**CARRIED UNANIMOUSLY**

2015-07-8

NEXT MEETING:

The next Regular Council Meeting will be held on April 22, 2015 at the County Administration Building.

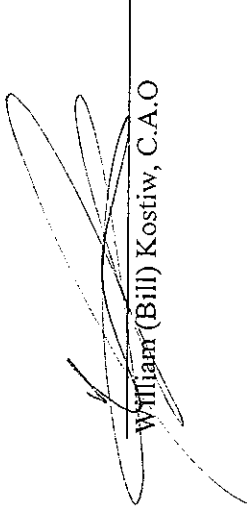
ADJOURNMENT:

2015-07-261

**MOVED BY COUNCILLOR NYGAARD** that the meeting be adjourned at 1:54 p.m.

**CARRIED UNANIMOUSLY**

  
David Marx, Deputy Reeve

  
William (Bill) Kostiw, C.A.O



**BIG LAKES COUNTY  
PUBLIC HEARING  
(LAND USE BYLAW AMENDMENT 01-2015)  
April 8, 2015**

Minutes of the Big Lakes County Public Hearing for an amendment to the Land Use Bylaw held at the County Administration Building in High Prairie, Alberta on Wednesday, April 8, 2015 commencing at 1:15 p.m.

**PRESENT WERE:**

Deputy Reeve:  
Councillor:

David Marx, Prairie Echo/Salt Prairie  
Donald Charrois, HP East/Banana Belt  
Ray Dupres, Enilda/Big Meadow  
Ken Killeen, Kinuso  
Robert Nygaard, Faust  
Edward Podollan, Jousard  
Frank Sutherland, Grouard  
Ann Stewart, S. Sunset House/Gilwood

Absent:

Ken Matthews, N. Gilwood/Triangle

Administration:

William Kostiw, CAO  
Jeri Romaniuk, Exec. Director of Inter-Gov. Relations  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Amanda Backs, Assistant Development Officer  
Alma Mallock, Manager of Administration  
Leo Tobin, Fire Chief

**CALL TO ORDER:**

Deputy Reeve Marx called the public hearing to order at 1:22 p.m.

Big Lakes County received an application from Jane Fillion, landowner, to re-district NW 10-73-10-W5 from Agriculture (AG) District to County Residential (CR) District. This includes two parcels – the first being 1.35 acres in size and the other being 74.6 acres. Which is the remnant from a three lot country residential subdivision.

Mrs. Fillion would like to sell the property. What she has discovered is that the Agriculture Financial Services Corporation (AFSC) does not lend money to buyers for properties less than a quarter section and conventional lenders do not easily lend on lands zoned Agricultural. She had a buyer who tried both routes and was unsuccessful in obtaining financing. This buyer is still interested and is hoping the re-districting application is approved. The current use of the lands is residential (one dwelling) and pasture.

Bylaw 01-2015 received first reading on March 11, 2015.

The public hearing was duly advertised in the March 25 and April 1, 2015 issues of the South Peace News. Notices were mailed to adjacent landowners and various referral agencies for comment. No written submissions have been received either in favor of against the proposed amendment.

The public hearing was closed at 1:40 p.m.

  
David Marx, Deputy Reeve

  
William (Bill) Kostiw, CAO



**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING**  
March 25, 2015

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, March 25, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Ray Dupres, Enilda /Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Frank Sutherland, Grouard  
Edward Podollan, Jousard  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood

Administration:

William Kostiw, CAO  
Bill Landiuk, Executive Director of Corp. Services  
Jeri Romaniuk, Exec. Director of Inter-Gov. Relations  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Alma Mallock, Manager of Administration  
Ted Laszczak, Manager of Utilities  
Suzanne Allan, Community Development Officer  
Robbie Klatt, Ag Fieldman/ ASB Manger  
Leo Tobin, Fire Chief

Delegation:

Len Parke, Pioneer Threshermen's Association

Press:

Monica Lockett, 93.5 Prairie FM  
Chris Clegg, South Peace News

**CALL TO ORDER:**

Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:**

**2015-06-190** **MOVED BY COUNCILLOR STEWART** that the March 25, 2015 agenda be approved as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2015-06-191** **MOVED BY COUNCILLOR NYGAARD** that the minutes of the March 11, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

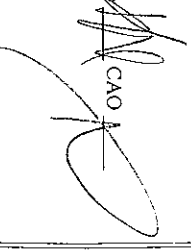
**ACTION LIST:**

Council reviewed the action list.

Councillor Podollan arrived to the meeting at 10:03 a.m.

**2015-06-192** **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**

  
CAO

ADMINISTRATION:

**RAIL SAFETY WEEK:**

Council considered adopting the draft resolution to support Public – Rail Safety Week April 27 to May 3, 2015.

**2015-06-193**

**MOVED BY DEPUTY REEVE MARX** that the draft resolution to support Public – Rail Safety Week April 27 to May 3, 2015 be approved.

**CARRIED UNANIMOUSLY**

**2015-06-194**

**MOVED BY DEPUTY REEVE MARX** that the draft resolution to support Public – Rail Safety Week April 27 to May 3, 2015 be advertised in the local newspaper.

**CARRIED UNANIMOUSLY**

**PRAIRIE FM CONTRACT:**

Council was presented with an email from Lynn Bellerose with Prairie FM regarding the radio contract that is due to expire in the middle of March.

**2015-06-195**

**MOVED BY COUNCILLOR DUPRES** that administration be authorized to negotiate the contract with Prairie FM.

**CARRIED UNANIMOUSLY**

**HOLY FAMILY CATHOLIC REGIONAL DIVISION:**

Council considered attending the Board of Trustees Holy Family Catholic Regional Division and the Board of Trustees of High Prairie School Division for an invitational lunch being held on April 15, 2015 at the Town of High Prairie Board Room.

**2015-06-196**

**MOVED BY COUNCILLOR NYGAARD** that any Councillors wishing to attend the Board of Trustees Holy Family Catholic Regional Division and the Board of Trustees of High Prairie School Division for an invitational lunch being held on April 15, 2015 at the Town of High Prairie Board Room be approved.

**CARRIED UNANIMOUSLY**

**DENTAL OUTREACH PROGRAM:**

Council considered providing a letter of support for satellite dental clinics to remain in McLennan, High Level and La Crete.

**2015-06-197**

**MOVED BY COUNCILLOR KILLEEN** that the Municipal District of Big Lakes sends a letter of support to Hon. Stephan Mandel, Minister of Health supporting satellite dental clinics to remain in McLennan, High Level and La Crete with copies of the letters to Hon. Robin Campbell, Minister of Finance and Pearl Calahasen, MLA.

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque list for March 04, 2015 and March 11, 2015.

**2015-06-198**

**MOVED BY COUNCILLOR STEWART** that cheques #64243 to #64292 in the amount of \$68,895.71 for the period ending March 04, 2015 and that cheques #64293 to #64358 in the amount of \$394,468.85 for the period ending March 11, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT:**

***OFFSITE LEVY REPORT:***

Council considered entering into an agreement with MPE Siemens to update the 2009 Offsite Levy Report.

2015-06-199

**MOVED BY COUNCILLOR PODOLLAN** that the 2009 Offsite Levy Report update be tabled until the May 13, 2015 Regular MD Council meeting to allow for MPE Siemens to make a presentation to Council.

**CARRIED UNANIMOUSLY**

***MUNICIPAL DEVT PLAN & LAND USE BYLAW REVIEW:***

Council considered entering into an agreement with WSP to undertake a review of the Municipal Development Plan & Land Use Bylaw.

2015-06-200

**MOVED BY COUNCILLOR STEWART** that the MD enter into an agreement with WSP to undertake a review of the Municipal Development Plan & Land Use Bylaw at a cost of \$86,684.00 plus GST and the budget be amended accordingly.

**CARRIED UNANIMOUSLY**

***SERVICE CONNECTION FEE PROPOSAL:***

Council was presented with a proposal for utility services connection fees.

Councillor Dupres stepped out of the meeting at 10:57 a.m. A break was taken from 10:58 a.m. to 11:09 a.m.

2015-06-201

**MOVED BY COUNCILLOR SUTHERLAND** that the utility services connection fee proposal be tabled for more information.

**CARRIED UNANIMOUSLY**

Councillor Dupres returned to the meeting at 11:14 a.m.

2015-06-202

**MOVED BY DEPUTY REVEE MARX** that a special meeting be scheduled for April 29, 2015 at 10:00 a.m. to discuss utility services connection fees.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS:**

***ROADWAY LINE PAINTING:***

Council was presented with a request approval to advertise the invitation to tender for the supply of painting material and painting of roadway lines on paved local roads for the 2015 season.

2015-06-203

**MOVED BY COUNCILLOR CHARROIS** that administration be approved to tender the 2015 Roadway Line Painting Contract and that the tenders be approved to close April 22, 2015 at 1:30 p.m.

**CARRIED UNANIMOUSLY**

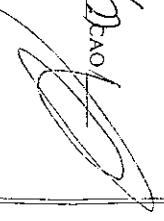
***ASPHALT CRACKSEALING:***

Council was presented with a request approval to advertise the invitation to tender for the supply and placement of Asphalt Cracksealing on paved local roads for the 2015 season.

2015-06-204

**MOVED BY COUNCILLOR KILLEEN** that administration be approved to tender the 2015 Asphalt Cracksealing contract and that the tenders be approved to close April 22, 2015 at 1:30 p.m.

**CARRIED UNANIMOUSLY**



**COMMUNITY SERVICES:**  
**SMALL COMMUNITIES FUND:**

Council considered applying for the Small Communities Fund Program.

**2015-06-205**

**MOVED BY COUNCILLOR KILLEEN** that the 2015 application to the Small Communities Fund for improvement of the House Mountain Connector Road be approved and that Big Lakes County partner with the Town of Swan Hills.

**CARRIED UNANIMOUSLY**

**2015-06-206**

**MOVED BY COUNCILLOR STEWART** that the 2015 application to the Small Communities Fund Gilwood Road pavement (Township Road 740) be approved and that we partner with the Municipal District of Smoky River.

**DEFEATED**

**2015-06-207**

**MOVED BY COUNCILLOR KILLEEN** that Big Lakes County partners and supports the Town of Swan Hills for their Small Communities Fund Grant application for utility upgrades within the Town of Swan Hills.

**CARRIED UNANIMOUSLY**

**LSLEA:**

Discussion was held regarding the Lesser Slave Lake Economic Alliance.

**2015-06-208**

**MOVED BY COUNCILLOR STEWART** that the discussion regarding Lesser Slave Lake Economic Alliance (LSLEA) be tabled to an in camera discussion.

**CARRIED UNANIMOUSLY**

**INFORMATION/ CORRESPONDENCE:**

**2015-06-209**

**MOVED BY COUNCILLOR NYGAARD** that Councillor Stewart be approved to attend the High Prairie & District Food Bank Annual General Meeting on Tuesday, March 31, 2015.

**CARRIED UNANIMOUSLY**

**2015-06-210**

**MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- Letter dated February 26, 2015 from the Honourable Diana McQueen, Minister regarding the federal Small Communities Fund (SCF)
- A reply letter was sent from the Honourable Kyle Fawcett, Minister of Environment and Sustainable Resource Development regarding commercial fisheries in Alberta
- Councillor Attendance Report for February 2015
- Letter from Susan Hart, Director General, Connecting Canadians branch regarding the Connecting Canadians program
- Invitation to attend the High Prairie & District Food Bank Society Annual General Meeting on Tuesday, March 31st, 2015 at Amiro's meeting room
- Peace Region Economic Development Alliance (PREDA) February 2015 membership update
- Letter from Norma Deuchar, Jousard Community Association dated March 13, 2015 regarding commercial fishermen in Alberta
- High Prairie School Division Board of Trustees meeting minutes – March 18, 2015
- High Prairie & Area Chamber of Commerce Minutes March 04, 2015
- Lyle Oberg contact information
- High Prairie Municipal Library Board Minutes February 10, 2015
- Letter dated March 11, 2015 from Environment and Sustainable Resource Development regarding the MD's application to exchange No. PLS 140028
- Letter from the Grouard Fire Department RE: Appreciation for the use of your fire truck

**CARRIED UNANIMOUSLY**

Initials: Reeve  CAO 

**2015-06-211**

**MOVED BY COUNCILLOR STEWART** that the following additional items of correspondence be received for information:

- Alberta Government Orders in Council – March 6, 2015 Name Change
- Letter from the Northern Alberta Development Council Dated March 17, 2015
- Letter from Hon. Wayne Drysdale, Minister of Transportation Dated March 16, 2015 re: February 6, 2015 meeting.
- AAMD&C Aggregated Business Services 2015 Golf Tournament, Thursday, June 11, 2015
- Small Communities Fund Review and Ranking Criteria
- Transport Canada Rail Safety Oversight and Expertise
- Articles on:
  - We Celebrate for Good Reason
  - The Impact of a Life
  - Planning Municipal Cemeteries for Life

**CARRIED UNANIMOUSLY**

**PUBLIC FORUM:**

**M. SLOAN:**

Mit Sloan with Sun Set Park presented council with information regarding an update on his development as he hired an engineer to prepare the required plans for his subdivision and it was noted he would like to proceed with it as quickly as possible.

The meeting recessed for lunch at 11:46 a.m. and reconvened at 12:43 p.m.

**DELEGATION:**

**PIONEER THRESHERMEN'S**

**ASSOCIATION:** Len Parke with the Pioneer Threshermen's Association presented Council with an update regarding the new Pioneer Threshermen's Hall.

Reeve Matthews thanked Mr. Park for his update.

**MEETING**  
**SCHEDULE:**

March 26, 2015	10:00 a.m.	Economic Development
March 31, 2015	10:00 a.m.	ASB
April 9, 2015	9:00 a.m.	Finance Committee Meeting
April 21, 2015	10:00 a.m.	Municipal Planning Commission

**AAMD&C GOLF:** Council considered attending the 2015 AAMD&C Golf Tournament on Thursday, June 11, 2015 at the St. Paul Golf Club.

**2015-06-212** **MOVED BY COUNCILLOR STEWART** that Councillors wishing to attend the 2015 AAMD&C Golf Tournament on Thursday, June 11, 2015 at the St. Paul Golf Club be approved.

**CARRIED UNANIMOUSLY**

**MD BBQ:** Council reviewed locations for the MD BBQ.

**2015-06-213** **MOVED BY COUNCILLOR STEWART** that the annual MD BBQ be held on Thursday, June 18, 2015 at the MD Administration Office in High Prairie.

**CARRIED**

**ANNUAL GENERAL**  
**MEETINGS:**

Council considered having Big Lakes County Annual General Meetings in the Hamlet of Faust and the Hamlet of Enilda.

**2015-06-214** **MOVED BY REEVE MATTHEWS** that the Annual General Meetings be held in Faust on June 23, 2015 at 5:00 p.m. and June 24, 2015 in Enilda at 5:00 p.m.

**CARRIED UNANIMOUSLY**



**TENDERS:**

***DUAL WHEEL PICKUP TRUCK:***

Discussion was held regarding the process of opening tenders during a regular council meeting.

One 4x4 1 Ton dual Wheel Pickup Truck.

**2015-06-215**

**MOVED BY COUNCILLOR SUTHERLAND** that the quotations for awarding the Supply & Delivery of One 4x4 1 Ton Dual Wheel Pickup Truck be opened at 1:30 p.m.

**CARRIED UNANIMOUSLY**

**Tenders Received:**

Big Lakes Dodge Ltd.	\$ 32,999.00
Monahan Ford	\$ 33,585.00

***NEW CREW CAB ½ TON PICKUPS:***

New Crew Cab ½ Ton Pickups.

**2015-06-216**

**MOVED BY DEPUTY REEVE MARX** that the quotations for awarding the Supply & Delivery of New Crew Cab ½ Ton Pickups be opened at 1:30 p.m.

**CARRIED UNANIMOUSLY**

**Tenders Received:**

Monahan Ford	\$ 39,400.00
Revolution	\$ 37,527.71
Big Lakes Dodge Ltd.	\$ 32,997.00

**2015-06-217**

**MOVED BY COUNCILLOR DUPRES** that administration be directed to review and bring back the tenders for awarding to the next regular council meeting.

**CARRIED UNANIMOUSLY**

A break was taken from 1:46 p.m. to 1:54 p.m.

**IN CAMERA:**

**2015-06-218**

**MOVED BY COUNCILLOR NYGAARD** to go into camera at 1:54 p.m. to discuss legal and land matters.

**CARRIED UNANIMOUSLY**

**2015-06-219**

**MOVED BY COUNCILLOR SUTHERLAND** to come out of camera at 2:40 p.m.

**CARRIED UNANIMOUSLY**

**2015-06-220**

**MOVED BY COUNCILLOR CHARROIS** that administration be directed to respond to Victor Plamondon and Jeannie Cloutier's letter dated March 18, 2015 informing that the municipality has received the letter.

**CARRIED UNANIMOUSLY**





**2015-06-221**      **MOVED BY COUNCILLOR SUTHERLAND** that the discussion regarding the Little Smoky Ski Hill be received for information.

**CARRIED UNANIMOUSLY**

**2015-06-222**      **MOVED BY COUNCILLOR NYGAARD** that the discussion regarding the Peavine Connector Road Negotiations be received for information.

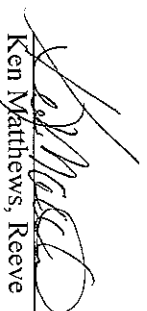
**CARRIED UNANIMOUSLY**

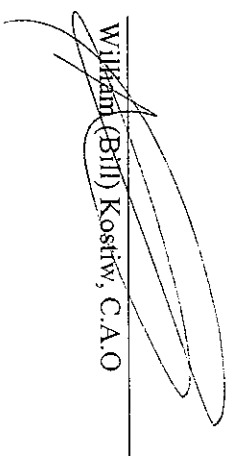
**NEXT MEETING:**      The next Regular Council Meeting will be held on April 08, 2015 at the M.D. Administration Building.

**ADJOURNMENT:**

**2015-06-223**      **MOVED BY COUNCILLOR DUPPRES** that the meeting be adjourned at 2:50 p.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Ken Matthews, Reeve

  
\_\_\_\_\_  
William (Bill) Kostiv, C.A.O



**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING  
March 11, 2015**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, March 11, 2015 at 10:00 a.m.

**PRESENT WERE:**

Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Ray Dupres, Enilda /Big Meadow  
Donald Charrois, HP East/Banana Belt  
Frank Sutherland, Grouard  
Edward Podollan, Jousnard  
Ann Stewart, S. Sunset House/Gilwood

Absent:

Ken Matthews, N. Gilwood/Triangle  
Robert Nygaard, Faust  
Ken Killeen, Kinuso

Administration:

Bill Landiuk, Executive Director of Corp. Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Alma Mallock, Manager of Administration  
Ted Laszczak, Manager of Utilities  
Suzanne Allan, Community Development Officer  
Sherry Monteith, Ag. Administrative Assistant  
Jeri Romaniuk, Exec. Director of Inter-Gov. Relations  
Louise Myre, Director of FCCSS  
Leo Tobin, Fire Chief  
Donna Duscheneau, Public Works Coordinator

Press:  
Monica Lockett, 93.5 Prairie FM  
Chris Clegg, South Peace News

**CALL TO ORDER:**

Deputy Reeve Marx called the meeting to order at 10:02 a.m.

**AGENDA:**

Interview Questions – Ganna Samoylenko  
High Prairie Seed Cleaning Co-op Ltd.

**2015-05-152**

**MOVED BY COUNCILLOR STEWART** that the February 25, 2015 agenda be approved as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2015-05-153**

**MOVED BY COUNCILLOR CHARROIS** that the minutes of the February 25, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

**ACTION LIST:**

Council reviewed the action list. Councillor Dupres requested that administration indicate target completions dates for each motion.

**2015-05-154**

**MOVED BY COUNCILLOR DUPRES** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:**

**STAFF REPORTS:** Council was presented with the staff reports.

**2015-05-155**

**MOVED BY COUNCILLOR DUPRES** that the following reports be received for information:

- Executive Director of Corporate Services
- Director of Public Works
- Director of Utilities
- Manager of Administration
- Ag Fieldman & ASB Manager
- Family & Community Services
- Community Development Officer
- Fire Chief Report
- Director of Planning & Development

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

***PRAIRIE FM CONTRACT:***

Council considered renewing the contract with Prairie FM Radio.

**2015-05-156**

**MOVED BY COUNCILLOR PODOLLAN** that the Contract with Newcap Radio be tabled until the next regular council meeting.

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:**

***CHEQUE LIST:***

Council was presented with the cheque list for February 20, 2015.

**2015-05-157**

**MOVED BY COUNCILLOR STEWART** that cheques #64104 to #64188 in the amount of \$473,725.95 for the period ending February 20, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT:**

***BYLAW 01-2015:***

Council was presented with Land Use Bylaw Amendment 01-2015, Agriculture (AG) to Country Residential (CR) District NW 10-73-10-W5 Jane Filion.

**2015-05-158**

**MOVED BY COUNCILLOR CHARROIS** that First Reading be given to Bylaw 01-2015.

**CARRIED UNANIMOUSLY**

**2015-05-159**

**MOVED BY COUNCILLOR STEWART** that a Public Hearing date be set for April 8, 2015 at 1:15 p.m. in the Council Chambers of the M.D. of Big Lakes Administration Building for Land Use Bylaw Amendment 01-2015.

**CARRIED UNANIMOUSLY**

**2015-05-160**

**MOVED BY COUNCILLOR PODOLLAN** that notices of the Public Hearing for Land Use Bylaw Amendment 01-2015 be placed in the South Peace News.

**CARRIED UNANIMOUSLY**

**G. SAMOYLENKO:** Council was presented with a list of Interview Questions on the Lesser Slave Lake Water Body Study from Ganna Samoylenko.

**2015-05-161** **MOVED BY COUNCILLOR SUTHERLAND** that the discussions regarding the Interview Questions on the Lesser Slave Lake Water Body Study from Ganna Samoylenko be received for information.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS:**

**REQUEST FOR QUOTATIONS FOR NEW EQUIPMENT:**

Council considered receiving request for quotations for the supply and delivery of:

- Two New Lawn Tractors
- One new 15' Mower
- One New One Ton 4x4 Regular CAB Dual Rear Wheel Truck
- Two New ½ Ton 4x4 Quad Cab Pickups

**2015-05-162** **MOVED BY COUNCILLOR DUPRES** that administration be approved to send Requests for Quotations for Two (2) New Lawn Tractors.

**CARRIED UNANIMOUSLY**

**2015-05-163** **MOVED BY COUNCILLOR PODOLLAN** that administration be approved to send Requests for Quotations for One (1) New 15' Mower.

**CARRIED UNANIMOUSLY**

**2015-05-164** **MOVED BY COUNCILLOR STEWART** that administration be approved to send Requests for Quotations for One (1) New One Ton 4x4 Regular Cab Dual Rear Wheel Truck.

**CARRIED UNANIMOUSLY**

**2015-05-165** **MOVED BY COUNCILLOR CHARROIS** that administration be approved to send Requests for Quotations for Two (2) New ½ Ton 4x4 Quad Cab Pickups.

**CARRIED UNANIMOUSLY**

**HIGH PRAIRIE AIRPORT MAINTENANCE & RENOVATIONS:**

Council considered proceeding with repairs to the High Prairie Airport terminal and landscaping.

**2015-05-166** **MOVED BY COUNCILLOR STEWART** that administration proceeds with repairs to the High Prairie Airport terminal and landscaping.

**CARRIED DEFEATED**

**UTILITIES & SAFETY:**

**EAST PRAIRIE METIS SETTLEMENT AGREEMENT:**

Council considered entering into an agreement with East Prairie Metis Settlement to help assist with providing operating services at their Water Treatment Plant.

**2015-05-167** **MOVED BY COUNCILLOR STEWART** that the Municipal District of Big Lakes enters into an agreement with East Prairie Metis Settlement to assist with providing operating services at their Water Treatment Plant.

**CARRIED**

A break was taken from 10:52 a.m. to 11:08 a.m.

**PUBLIC WORKS  
CONT:**

**HIGH PRAIRIE AIRPORT  
MAINTENANCE &  
RENOVATIONS:**

The airport discussion was brought back to the table as the previous motion was defeated not carried.

**2015-05-168**

**MOVED BY COUNCILLOR DUPRES** that administration be directed to proceed with the landscaping at the High Prairie Airport to a maximum of \$20,000.

**CARRIED UNANIMOUSLY**

**2015-05-169**

**MOVED BY COUNCILLOR DUPRES** that administration be directed to hire day labour contractors to tear apart the High Prairie Airport Terminal building to inspect for potential health and safety issues up to a maximum of \$25,000 and that the budget be amended accordingly.

**CARRIED**

**UTILITIES &  
SAFETY CONT:**

**DESIGN CAD, PROGRAMING  
AUTOMATION,  
GENERATORS, ATS.**

Council considered obtaining an electrical company to design, program PLC, VFD, Install generators, ATS, MTS, UPS, Automation , Communication systems, SCADA in all Water Plants, Lift Stations and Pumping Stations.

**2015-05-170**

**MOVED BY COUNCILLOR CHARROIS** that administration obtain Action Soft Control Inc. to design, program PLC, VFD, install Generators, ATS, MTS, UPS, automation, communication systems, SCADA in all of the municipalities water plants, lift stations and pumping stations.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES:**

**H.P. AGRICULTURAL  
SOCIETY:**

Council considered providing the High Prairie Agricultural Society with New Timer Equipment & Score Board.

A break was taken from 11:32 a.m. to 11:43a.m.

**2015-05-171**

**MOVED BY COUNCILLOR CHARROIS** that a 2015 Sponsorship Grant be approved up to the request amount of \$2,119.98 for the High Prairie Agricultural Society for the purchase of a new timer and score board.

**CARRIED UNANIMOUSLY**

**PUBLIC FORUM:**

**C. CLEGG:**

Chris Clegg provided Council with an update regarding the High Prairie Beautification's appeal with the Alberta License & Gaming Commission. Mr. Clegg noted that no money raised by the High Prairie Beautification Society can be used for light up to purchase decorations or lights.

The meeting recessed for lunch at 11:52 a.m. to 12:29 p.m.



**IN CAMERA:** Council considered adding an item to the agenda under In Camera Legal Negotiations. Deputy Reeve Marx advised Council that a unanimous vote is required.

**2015-05-172** **MOVED BY COUNCILLOR DUPRES** that in camera legal negotiations be added to the agenda.

**DEFEATED**

**AGRICULTURE:**

**ESRD MANDATE REVIEW RESOLUTION:**

Council considered taking the Environment and Sustainable Resource Development Mandate Review Resolution forward to the AAMD&C Reeves meeting on March 16, 2015.

**2015-05-173** **MOVED BY COUNCILLOR STEWART** that the Environment and Sustainable Resource Development Mandate Review Resolution be approved as presented and be brought forward to the AAMD&C Reeves meeting on March 16, 2015.

**CARRIED UNANIMOUSLY**

**HIGH PRAIRIE SEED CLEANING CO-OP:**

Council was presented with the High Prairie Seed Cleaning Co-op Ltd. Manger's Report to Directors.

**2015-05-174** **MOVED BY DEPUTY REEVE MARX** that the High Prairie Seed Cleaning Co-op Ltd. Manger's Report to Directors be received for information.

**CARRIED UNANIMOUSLY**

**INFORMATION/ CORRESPONDENCE:**

**2015-05-175** **MOVED BY COUNCILLOR DUPRES** that the following items of correspondence be received for information:

- High Prairie School Division No. 48 Board of Trustee Minutes Dated February 18, 2015
- High Prairie Municipal Library Minutes Dated January 9, 2015
- Letter from Bruce Mayer, Assistant Deputy Minister, Environment and Sustainable Resource Development Dated February 17, 2015 re: 2014-2015 FireSmart Community Grant Program
- January/February 2015 Northland School Division Newsletter
- News Release Dated February 26, 2015 re: Northland School Division and Kee Tas Kee Now Tribal Council Winter Camp
- High Prairie & District Recreation Board Minutes Dated January 19, 2015
- Letter From Gitane De Silva, Deputy Minister International and Inter-governmental Relations Dated February 23, 2015 re: New West Partnership Trade Agreement

**CARRIED UNANIMOUSLY**

**IN CAMERA:** Administration advised Council that according to the Procedural Bylaw 43-2007 a 2/3 majority vote is require for adding items to the addendum.

**2015-05-176** **MOVED BY COUNCILLOR DUPRES** that in camera legal negotiations be added to the agenda.

**CARRIED UNANIMOUSLY**

2015-05-177

2015-05-6

**MOVED BY COUNCILLOR CHARROIS** to go into camera at 12:52 p.m. to discuss legal negotiation matters.

**CARRIED UNANIMOUSLY**

2015-05-178

**MOVED BY COUNCILLOR DUPRES** that the meeting come out of camera at 1:01 p.m.

**CARRIED UNANIMOUSLY**

**MEETING SCHEDULE:**

March 16-18, 2015	AAMD&C Conference
March 23, 2015	Inter-Municipal Meeting (Town of HP)
March 24, 2015	Municipal Planning Commission
March 26, 2015	Economic Development
March 31, 2015	ASB

A break was taken from 1:04 p.m. to 1:29 p.m.

**TENDERS:**

**MOTOR GRADER:**

One (1) New Motor Grader.

2015-05-179

**MOVED BY COUNCILLOR SUTHERLAND** that the quotations for awarding the Supply & Delivery of One (1) New Motor Grader be opened at 1:33 p.m.

**CARRIED**

**Tenders Received:**

<b>Finning</b>	\$477,352.00
5yr/7500 hrs. buy back	\$213,600.00
Warranty 5yr/7500 hrs.	\$ 5,390.00
Hyd Angle Dozer (option)	\$ 12,000.00
U/V Angle Dozer (option)	\$ 22,000.00

2015-05-180

**MOVED BY COUNCILLOR CHARROIS** that the supply and delivery of one (1) new Motor Grader be awarded to the lowest qualified quote.

**CARRIED UNANIMOUSLY**

**TANDEM AXLE TRUCK:**

One (1) New Tandem Axle Truck (Plow/Gravel Truck).

2015-05-181

**MOVED BY COUNCILLOR DUPRES** that the quotations for awarding the Supply & Delivery of One (1) New Tandem Axle Truck (Plow/Gravel Truck) be opened at 1:41 p.m.

**CARRIED**

**Tenders Received:**

**Western Star & Freightliner Trucks of Grande Prairie**

- Western Star 4700 \$ 136,145.00
- Western Star 4900 \$ 162,475.00
- Freight Liner 114SD \$ 132,393.00

**Great West Kenworth Ltd.**

T800 \$ 147,900.00

**Diamond International Trucks**

7600 SBA Workstar \$132,883.60

Councillor Podollan stepped out of the meeting at 1:52 p.m.

**Finning Canada**

CT681SGSFA \$ 153,000.00

Councillor Podollan returned to the meeting at 1:55 p.m.



STAHLL Peterbilt Inc. \$ 166,850.00  
Freightliner of Red Deer Inc. \$ 133,632.00

**2015-05-182** **MOVED BY COUNCILLOR PODOLLAN** that the supply and delivery of one (1) new Tandem Axle Truck (Plow/Gravel Truck) be awarded to the lowest qualified quote.

**CARRIED UNANIMOUSLY**

**GRAVEL BOX:** One (1) New Gravel Box (Plow/Gravel Truck).

**2015-05-183** **MOVED BY COUNCILLOR STEWART** that the quotations for awarding the Supply & Delivery of One (1) New Gravel Box (Plow/Gravel Truck) be opened at 1:50 p.m.

**CARRIED**

Tenders Received:  
SWS Truck Bodies and Trailer \$ 23,515.00  
Fort Garry Industries \$ 21,600.00  
Drive Products Inc. \$ 21,110.00

**2015-05-184** **MOVED BY COUNCILLOR STEWART** that the supply and delivery of one (1) new Gravel Box (Plow/Gravel Truck) be awarded to the lowest qualified quote.

**CARRIED UNANIMOUSLY**

**SAND & SALT SPREADER/  
TWO-WAY REVERSIBLE  
SNOW PLOW/  
SNOW PLOW/  
WING:**

One (1) New Hopper Type Sand & Salt Spreader, One (1) New Two-way Reversible Snow Plow, and One (1) New Snow Plow Wing.

**2015-05-185** **MOVED BY COUNCILLOR SUTHERLAND** that the quotations for awarding the Supply & Delivery of One (1) New Hopper Type Sand & Salt Spreader, One (1) New Two-way Reversible Snow Plow, and One (1) New Snow Plow Wing be opened at 2:03 p.m.

**CARRIED**

Tenders Received:  
Drive Products Inc. \$ 116,650.00  
Fort Garry Industries \$ 118,445.00  
Weldco-Beales Mat. \$ 115,620.00

**2014-05-186** **MOVED BY COUNCILLOR SUTHERLAND** that the supply and delivery of One (1) New Hopper Type Sand & Salt Spreader, One (1) New Two-way Reversible Snow Plow, and One (1) New Snow Plow Wing be awarded to the lowest qualified quote.

**CARRIED UNANIMOUSLY**

A break was taken from 2:07 p.m. to 2:15 p.m.

**SINGLE AXLE  
DECK TRUCK:** One (1) New Single Axle Deck Truck.

**2015-05-187** **MOVED BY COUNCILLOR CHARROIS** that the quotations for awarding the Supply & Delivery of One (1) New Single Axel Deck Truck be opened at 2:15 p.m.

**CARRIED**

**Tenders Received:**

Great West Kenworth Ltd.	\$ 114,650.00
First Truck Centre	\$ 126,729.00
Raytel Fleet Outfitters	\$ 119,829.56
Western Star & Freightliners Trucks of Grande Prairie	\$ 133,756.00
STAHL Peterbilt Inc.	\$ 152,550.00
Diamond International Trucks	
• Option 1	\$ 119,343.73
• Option 2	\$ 130,396.73
• Option 3	\$ 118,393.73

2015-05-188

**MOVED BY COUNCILLOR CHARROIS** that the supply and delivery of One (1) New Single Axle Deck Truck be awarded to the lowest qualified quote.

**CARRIED UNANIMOUSLY**

**NEXT MEETING:**

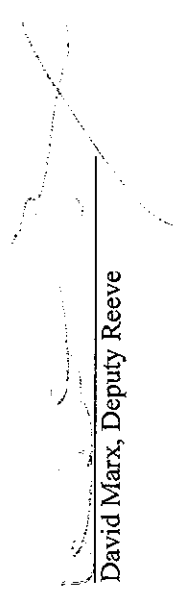
The next Regular Council Meeting will be held on March 25, 2015 at the M.D. Administration Building.

**ADJOURNMENT:**

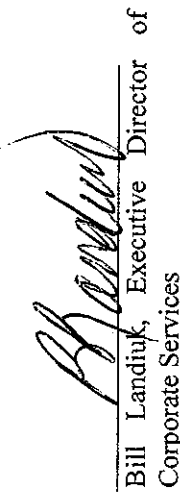
2015-05-189

**MOVED BY COUNCILLOR DUPRES** that the meeting be adjourned at 2:30 p.m.

**CARRIED UNANIMOUSLY**



David Marx, Deputy Reeve



Bill Landiuk, Executive Director of  
Corporate Services

**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING  
February 25, 2015**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, February 25, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Ray Dupres, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Frank Sutherland, Grouard  
Edward Podollan, Jousnard  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood

Administration:

William Kostiw, CAO  
Bill Landiuk, Executive Director of Corp. Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Amanda Backs, Development Officer  
Alma Mallock, Manager of Administration  
Ted Laszczak, Manager of Utilities  
Suzanne Allan, Community Development Officer  
Robbie Klart, Ag Fieldman/ ASB Manger  
Sherry Monteith, Ag. Administrative Assistant  
Andrew Austin, GIS Technician  
Leo Tobin, Fire Chief

Delegation:

Sheila McNaughtan, Q.C., RMRF  
Osman Hamid, ESRD  
Gerry Haekel, ESRD  
Therese Yaesyshyn, ESRD  
Laura A. Johnson, ESRD  
Kevin Quintilio, ESRD  
Norbert Raffael, ESRD

Press:

Monica Lockett, 93.5 Prairie FM

**CALL TO ORDER:**

Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:**

**2015-04-121** **MOVED BY DEPUTY REEVE MARX** that the February 11, 2015 agenda be approved as amended.

**CARRIED UNANIMOUSLY**

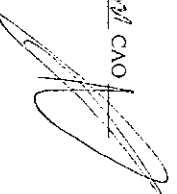
**MINUTES:**

**2015-04-122** **MOVED BY COUNCILLOR STEWART** that the minutes of the February 11, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

**ACTION LIST:** Council reviewed the action list.



**MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**DELEGATION:**

***ESRD:***

Osman Hamid, Approvals Manager, Gerry Haelkel, Unit Head Shoreline Management, Therese Yacyshyn, Operations Team Lead, Kevin Quintilio Regional Resource Manager-Upper Athabasca Region and Norbert Raffael, Resource Management Manger with Environment & Sustainable Resource Development presented Council with information regarding property boundaries and lakeshore development specifically Mills Subdivision in the Hamlet of Jossard.

Mr. Raffael presented Council with an update regarding the Osmose Wood Treatment Site and Mr. Quintilio informed that the land transfer between ESRD and the M.D. of Big Lakes is still under review.

Sheila McNaughtan, Q.C., with Reynold Mirth Richards and Farmer and the Municipal Planning Commission members Meghan Payne, Jeannie Cloutier and Leo Casavant were also in attendance.

**2015-04-124**

**MOVED BY COUNCILLOR NYGAARD** that the delegation from Alberta Environment & Sustainable Resource Development, Reynolds, Mirth, Richards and Farmer and Alberta Land Titles be received for information.

**CARRIED UNANIMOUSLY**

**PUBLIC FORUM:**

Reeve Matthews called for questions from the public regarding the Environment & Sustainable Resource Development Delegation. Jeannie Cloutier presented Council with an information package outlining her concerns regarding a parcel she previously owned which has been affected by accretion. Chester Hardy expressed his concern regarding the extra property created by fill material from the marina.

***S. SNOW:***

Samantha Snow with Snowflake Grooming presented Council with an information package on her business and future plans for growth.

The meeting recessed for lunch at 12:10 p.m. to 12:52 p.m.  
Councillor Dupres did not return to the meeting.

**ADMINISTRATION:**

***AAMD&C:***

Council was presented with a copy of the draft AAMD&C Agenda.

**2015-04-125**

**MOVED BY DEPUTY REEVE MARX** that the draft AAMD&C Agenda be received for information.

**CARRIED UNANIMOUSLY**

***AIRLINE SERVICES:***

Council was presented with an email regarding Airline Services for the north.

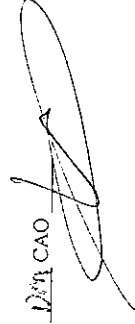
**2015-04-126**

**MOVED BY COUNCILLOR STEWART** that administration be directed to submit the Municipal District of Big Lakes population numbers to Brian Grant in support of another airline service for the north.

**CARRIED UNANIMOUSLY**

***ADMIN-16:***

Council was presented with the Retirement/Years of Service Award Program Policy Admin-16.



**2015-04-127** **MOVED BY COUNCILLOR CHARROIS** that the amendments to the Retirement/Years of Service Award Program Policy Admin-16 be approved as presented.

**DEFEATED**

**2015-04-128** **MOVED BY COUNCILLOR NYGAARD** that the amendments to the Retirement/Years of Service Award Program Policy Admin-16 be approved as presented and that an additional \$1000 be paid out for 25 years of service and 30 years of service.

**CARRIED**

**MOU:** Council considered signing a Memorandum of Understanding between the Municipal District of Big Lakes and Environment & Sustainable Resource Development.

**2015-04-129** **MOVED BY COUNCILLOR KILLEEN** that the Cooperation Memorandum of Understanding between Alberta Environment and Sustainable Resource Development (Operations Division, Upper Athabasca Region) and the Municipal District of Big Lakes be approved.

**CARRIED UNANIMOUSLY**

**NTAC:** Council considered joining the Northern Transportation Advisory Council (NTAC)

**2015-04-130** **MOVED BY COUNCILLOR SUTHERLAND** that the Municipal District of Big Lakes be approved to join the Northern Transportation Advisory Council (NTAC).

**CARRIED UNANIMOUSLY**

**2015-04-131** **MOVED BY COUNCILLOR NYGAARD** that two members of council be appointed to the Northern Transportation Advisory Council (NTAC).

**CARRIED UNANIMOUSLY**

Reeve Matthews called for nominations for members on the Northern Transportation Advisory Council. Councillor Killen nominated Deputy Reeve Marx, Councillor Stewart nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations for members on the Northern Transportation Advisory Council.

**2015-04-132** **MOVED BY COUNCILLOR CHARROIS** that nominations for the positions on the Northern Transportation Advisory Council cease.

**CARRIED UNANIMOUSLY**

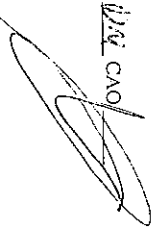
Reeve Matthews declared Deputy Reeve Marx and Reeve Matthews as members to the Northern Transportation Advisory Council.

**CORPORATE SERVICES:**

**CHEQUE LIST:** Council was presented with the cheque list for February 11, 2015.

**2015-04-133** **MOVED BY DEPUTY REEVE MARX** that cheques #64034 to #64103 in the amount of \$141,282.36 for the period ending February 11, 2015 be received for information.

**CARRIED UNANIMOUSLY**



**PLANNING & DEVELOPMENT:**

**SUBDIVISION**

**14-10:**

Council considered providing variance to General Servicing Standards for Subdivision file 14-10 Plan 50INNY, Lot 9 (Robert & Heather Mills).

**2015-04-134**

**MOVED BY COUNCILLOR NYGAARD** that the variance to the General Servicing Standards as requested for Subdivision File #14-10 (Robert & Heather Mills) be denied.

**CARRIED UNANIMOUSLY**

**SAFETY CODES SERVICES AGREEMENT:**

Council considered entering into an agreement with Superior Safety Codes Inc.

**2015-04-135**

**MOVED BY DEPUTY REEVE MARX** that administration be directed to request proposals from other accredited agencies for Safety Codes Permitting Services.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS:**

**SURVEY REQUEST FOR**

**QUOTATIONS:**

Council considered awarding the surveying request for quotations to the low bidder.

**2015-04-136**

**MOVED BY COUNCILLOR PODOLLAN** that the Surveying Request for Quotations be awarded to the low bidder, Explore Surveys Inc., in the amount of \$42,010.00 excluding GST.

**CARRIED UNANIMOUSLY**

**ROAD**

**CONSTRUCTION:**

Council received a request from Doug McDermott for the construction of the Banana Belt Connector on Township Road 714.

**2015-04-137**

**MOVED BY DEPUTY REEVE MARX** that the road request received from Doug McDermott for the construction of the Banana Belt Connector on Township Road 714 be received for information and that administration be directed to send a letter to Doug McDermott advising that the road is not a top priority at this time and will remain on the Capital Projects list.

**CARRIED**

**DRIFTPILE GRAVEL CRUSHING:**

Council considered providing a budget amendment to the Driftpile Gravel Crushing Contract.

Councillor Stewart stepped out of the meeting at 1:40 p.m. to 1:42 p.m.

**2015-04-138**

**MOVED BY COUNCILLOR KILLEEN** that the 2015 Operating Budget be amended in the amount of \$62,300.00 for change to spec and extension to the Driftpile Gravel Crushing Contract to be coded to 2-32-60-00-357.

**CARRIED UNANIMOUSLY**

**2015-04-139**

**MOVED BY COUNCILLOR SUTHERLAND** that the Driftpile Gravel Crushing Contract include change of spec and additional volume of Des. 4 Class 22 (7/8" crush) gravel.

**CARRIED UNANIMOUSLY**

COMMUNITY SERVICES:

**CAPITAL PROJECT GRANT APPROVAL LETTERS:**

Council considered sending Capital Project Grant approval letters.

2015-04-140

**MOVED BY COUNCILLOR NYGAARD** that administration be directed to send Capital Project Grant approval letters to those organizations which have been approved for Capital grant funding in the 2015 preliminary budget.

**CARRIED UNANIMOUSLY**

**WATER NORTH COALITION:**

Administration advised that the next Water North Coalition meeting will take place on February 26, 2015 at the Northern Lakes College in Slave Lake and that Councillor Nygaard will be representing the municipality.

2015-04-141

**MOVED BY COUNCILLOR CHARROIS** that the update regarding the Water North Coalition be received for information.

**CARRIED UNANIMOUSLY**

**STARS:**

Council considered providing STARS with another 3 year pledge sponsorship in the amount of \$25,000.

2015-04-142

**MOVED BY COUNCILLOR STEWART** that a 3 year (2015-2017) pledge sponsorship be provided to STARS in the amount of \$25,000 annually.

**CARRIED**

**FIRE:**

**FIRE GUARDIAN APPOINTMENTS:**

Mr. Tobin presented council with 5 names for fire guardians within the municipality.

2015-04-143

**MOVED BY COUNCILLOR NYGAARD** that Anna-Lisa McDermott, Jason Cottingham and Angela Paul be appointed as Fire Guardians for the 2015 year.

**CARRIED**

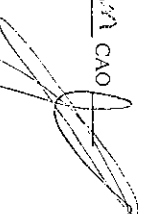
INFORMATION/ CORRESPONDENCE:

2015-04-144

**MOVED BY COUNCILLOR STEWART** that the following items of correspondence be received for information:

- Letter from Honourable Diana McQueen, Minister of Municipal Affairs re: Viability Review Town of Swan Hills
- Email Dated February 10, 2015 from Tyler Warman, Mayor for the Town of Slave Lake re: Commercial Fishing
- Letter from the Association of High Prairie & District Children's Resource Council Dated January 27, 2015
- Municipal District of Big Lakes Animal Control Bylaw 28-2007
- Pembina Hills Regional Division No. 7 Municipal Partners Meeting Dated October 23, 2014
- Letter from the Fracnotice Team dated February 13, 2015 re: Alberta Energy Regulator (WER) Directive 79/Abandoned Wells Setbacks
- Government of Canada and FCM support Wheatland County's feasibility study and development of a wastewater reclamation system for agricultural diversification
- Letter from Honourable Verlyn Olson, Minister of Agriculture and Rural Development

**CARRIED UNANIMOUSLY**



A break was taken from 1:58 p.m. to 2:10 p.m.

IN CAMERA:

2015-04-145

**MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 2:11 p.m. to discuss legal, labour matters.

**CARRIED UNANIMOUSLY**

2015-04-146

**MOVED BY COUNCILLOR KILLEN** to come out of camera at 3:12 p.m.

**CARRIED UNANIMOUSLY**

2015-04-147

**MOVED BY REEVE MATTHEWS** that the 2015 Capital Project grant to the Pioneer Threshermans Association for completion of the new hall facility be received for information.

**CARRIED UNANIMOUSLY**

2015-04-148

**MOVED BY DEPUTY REEVE MARX** that administration confirms that the Stop Order and Notice of Default be issued to Faust Harbour Developments Ltd. as presented.

**CARRIED UNANIMOUSLY**

2015-04-149

**MOVED BY COUNCILLOR STEWART** that administration be directed to proceed with an audit of the Lesser Slave Lake North Country Community Association.

**CARRIED UNANIMOUSLY**

2015-04-150

**MOVED BY COUNCILLOR CHARROIS** that administration be approved to conduct a financial review of the 5 core community groups.

**CARRIED UNANIMOUSLY**

MEETING SCHEDULE:

February 26, 2015	1:00 p.m.	Finance Committee Meeting
March 16-18, 2015		AAMD&C Conference
March 24, 2015	10:00 a.m.	Municipal Planning Commission

NEXT MEETING:

The next Regular Council Meeting will be held on March 11, 2015 at the M.D. Administration Building.

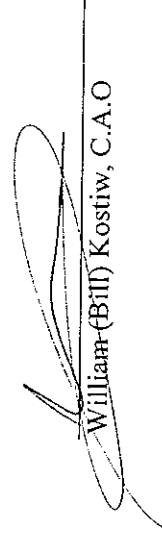
ADJOURNMENT:

2015-04-151

**MOVED BY COUNCILLOR PODOLLAN** that the meeting be adjourned at 3:16 p.m.

**CARRIED UNANIMOUSLY**

  
Ken Matthews, Reeve

  
William (Bill) Kostiw, C.A.O



**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING**  
February 11, 2015

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, February 11, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Mathews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Ray Dupres, Enilda/Big Meadow  
Ken Killen, Kinuso  
Frank Sutherland, Grouard  
Edward Podollan, Jousnard  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood

Absent : Donald Charrois, HP East/Banana Belt

Administration:

William Kostiw, CAO  
Bill Landiuk, Executive Director of Corp. Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Alma Mallock, Manager of Administration  
Ted Laszczak, Manager of Utilities  
Suzanne Allan, Community Development Officer  
Louise Myre, Director of FCSS  
Leo Robin, Fire Chief  
Robbie Klatt, Ag Fieldman/ ASB Manger

Press: Chris Clegg, South Peace News  
Monica Lockett, 93.5 Prairie FM

**CALL TO ORDER:**

Reeve Mathews called the meeting to order at 10:00 a.m.

**AGENDA:**

Dog Concerns  
Environment and Sustainable Resource Development

**2015-03-083**  
**MOVED BY COUNCILLOR KILLEEN** that the February 11, 2015 agenda be approved as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

Mr. Landiuk noted that for billing purposes the Water Rate Increase effective date has been changed to May 1, 2015 rather than April 1, 2015.

**2015-03-084**  
**MOVED BY COUNCILLOR STEWART** that the minutes of the January 28, 2015 Regular Council Meeting be adopted as amended.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

**ACTION LIST:**

Council reviewed the action list.

Councillor Dupres arrived to the meeting at 10:05 a.m.

**2015-03-085**  
**MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:**

***STAFF REPORTS:*** Council was presented with the staff reports.

Councillor Dupres stepped out of the meeting at 10:09 a.m. to 10:11 a.m.

2015-03-086

**MOVED BY COUNCILLOR KILLEEN** that the CAO Report be received for information.

**CARRIED UNANIMOUSLY**

2015-03-087

**MOVED BY DEPUTY REEVE MARX** that administration be directed to attach a summary to the Planning and Development monthly report summarizing the Municipal Planning Commission (MPC) approvals.

**CARRIED UNANIMOUSLY**

Mr. Laszczak presented Council with a quotation for power to the 5 transfer stations within the municipality and provided preliminary information on water and sewer along Peace River Ave in the Hamlet of Jossard.

Ms. Myre presented council with information regarding the family day functions happening within the municipality. Councillor Dupres advised administration he would like to see some FCSS events hosted in the Hamlet of Enilda.

Deputy Reeve Marx stepped out of the meeting at 10:36 a.m. to 10:37 a.m.

2015-03-088

**MOVED BY DEPUTY REEVE MARX** that the following reports be received for information:

- Executive Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Utilities
- Manager of Administration
- Ag Fieldman & ASB Manager
- Family & Community Services
- Community Development Officer
- Fire Chief Report

**CARRIED UNANIMOUSLY**

A break was taken from 10:51 a.m. to 11:00 a.m.

**ADMINISTRATION:**

***CEMETERY  
MAINTENANCE:***

Council reviewed options regarding cemetery maintenance.

2015-03-089

**MOVED BY COUNCILLOR NYGAARD** that the discussion regarding maintenance of abandoned cemeteries be received for information.

**CARRIED**

***ASTRAL HARVEST:***

Council was presented with a letter received from Real Gagnon and Blue Light in regards to the Astral Harvest Festival.

2015-03-090

**MOVED BY REEVE MATTHEWS** that administration be directed to review the Noise Control Bylaw 7-99 and take appropriate action in regards to the Astral Harvest Festival.

**CARRIED UNANIMOUSLY**

***MEMBERS AT  
LARGE:***

Council considered appointing Helen Henderson to the Subdivision and Development Appeal Board.

**2015-03-091** **MOVED BY COUNCILLOR DUPRES** that Helen Henderson be appointed as a member at large to the Subdivision and Development Appeal Board.

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque lists for January 28, 2015 and February 4, 2015.

**2015-03-092** **MOVED BY COUNCILLOR STEWART** that cheques #63835 to #63962 in the amount of \$654,464.08 for the period ending January 28, 2015 and that cheques #63963 to #64033 in the amount of \$316,062.78 be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT:**

**HISTORY BOOK PROJECT:**

Council considered developing a history book.

**2015-03-093** **MOVED BY DEPUTY REEVE MARX** that the Municipal District of Big Lakes enters into an agreement with Heritage Collaborative Inc. in the amount of \$21,000.00 to develop a history book utilizing the existing oral history transcripts.

**CARRIED UNANIMOUSLY**

**2015-03-094** **MOVED BY DEPUTY REEVE MARX** that the Municipal District of Big Lakes apply for a \$5,000 publication grant through the Alberta Historical Resources Foundation Heritage Preservation Partnership Program.

**CARRIED UNANIMOUSLY**

**IN CAMERA:**

**2015-03-095** **MOVED BY COUNCILLOR SUTHERLAND** that the meeting go into camera at 11:25 a.m. to discuss legal matters.

**CARRIED**

**2015-03-096** **MOVED BY DEPUTY REEVE MARX** that the meeting come out of camera at 11:47 a.m.

**CARRIED UNANIMOUSLY**

**PUBLIC FORUM:**

**L. CASAVANT:**  
Leo Casavant presented council with a request to extend the water and sewer from Shadow Creek Resort to the hamlet entrance at Highway 2 and Peace River Avenue at the east end of Jousard.

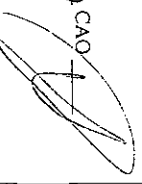
The meeting recessed for lunch at 12:06 p.m. and reconvened at 12:45 p.m.  
Councillor Stewart did not return to the meeting.

**PLANNING & DEVELOPMENT CONT:**

**HAMLET OF JOUSSARD EAST END SERVICING:**

Council considered a request from residents of Jousard to extend the water and sewer from Shadow Creek Resort to the hamlet entrance at Highway 2 and Peace River Avenue at the east end of Jousard.

Councillor Dupres stepped out of the meeting at 1:00 p.m. and returned at 1:03 p.m.



2015-03-097

**MOVED BY DEPUTY REEVE MARX** that administration be directed to bring back a recommendation to extend the water and sewer from Shadow Creek Resort to the hamlet entrance at Highway 2 and Peace River Avenue at the east end of Jousard and to include a service connection fee proposal.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS:**

**NEW PLOW/GRAVEL TRUCK:**

Council considered advertising for Requests for Quotations for the Supply and Delivery of One New Plow/Gravel Truck and Attachments.

2015-03-098

**MOVED BY COUNCILLOR DUPRES** that administration be approved to send out Request for Quotations (RFQ) for the supply and delivery of One New Plow/Gravel Truck and attachments and to close on March 11, 2015 at 1:30 p.m.

**CARRIED UNANIMOUSLY**

**NEW MOTOR GRADER:**

Council considered advertising for Requests for Quotations for the Supply and Delivery of One New Motor Grader.

2015-03-099

**MOVED BY COUNCILLOR KILLEEN** that administration be approved to send out Request for Quotations (RFQ) for the supply and delivery of One New Motor Grader and to close on March 11, 2015 @ 1:30 p.m.

**CARRIED UNANIMOUSLY**

**UTILITIES:**

**UPGRADING LIFT STATION IN KINUSO:**

Council considered upgrading the lift station in the Hamlet of Kinuso.

2015-03-100

**MOVED BY COUNCILLOR DUPRES** that administration be approved to obtain Associated Engineering to design the project of upgrading the Kinuso Lift Station to a maximum amount of \$50,000.00.

**CARRIED UNANIMOUSLY**

**TRANSFER STATION POWER:**

Council was presented with the quotations for power to the 5 Transfer Stations in the municipality.

2015-03-101

**MOVED BY COUNCILLOR PODOLLAN** that the discussion regarding power quotations to the 5 transfer stations be received for information.

**CARRIED UNANIMOUSLY**

**COMMUNITY SERVICES:**

**GUN & SPORTSMAN SHOW:**

Council considered providing sponsorship to the 14<sup>th</sup> Annual Gun and Sportsman Show.

2015-03-102

**MOVED BY COUNCILLOR DUPRES** that an event sponsorship grant in the amount of \$300 (Silver Sponsorship) be approved for the 14<sup>th</sup> Annual Gun & Sportsman Show Dinner and Silent Auction.

**CARRIED**

**PIONEER THRESHERMANS:** Council considered sponsoring the Pioneer Threshermans 2015 Derby & Canada Day Celebration.

**2015-03-103** **MOVED BY REEVE MARTTHEWS** that an event sponsorship grant in the amount of \$1,500 (Gold Sponsorship) be provided to the Pioneer Threshermans 2015 Derby & Canada Day Celebrations.

**CARRIED**

**HAMLET RECREATION GRANT 2014**

**CARRYOVERS:** Council considered carrying over 2014 Hamlet Recreation Grants.

**2015-03-104** **MOVED BY DEPUTY REEVE MARX** that the Hamlet Recreation Grant carry forwards from 2014 to the 2015 fiscal year in the amount of \$62,093 to the Kinuso Community Association and \$37,542 to the Grouard Community Association be tabled for in camera discussion.

**CARRIED UNANIMOUSLY**

**OLD GROUARD FIRE HALL:**

Council considered establishing a rental agreement with the Grouard (Ward II) Community Association for the use of the Old Grouard Fire Hall.

**2015-03-105** **MOVED BY COUNCILLOR NYGAARD** that the establishment of another rental agreement with the Grouard (Ward II) Community Association for partial use of the old Grouard Fire Hall and the Municipal District of Big Lakes FCCSS department oversee the maintenance and operations of the facility, in conjunction with community programming accommodates both parties an serves the entire community; a clear agreement including scheduling, responsibilities and billing to be included.

**CARRIED**

**ECONOMIC DEVELOPMENT COMMITTEE MEMBERSHIP:**

Council considered adding a representative from the Town of High Prairie Council to the Economic Development Committee.

**2015-03-106** **MOVED BY DEPUTY REEVE MARX** that a representative from the Town of High Prairie Council be approved to sit on the Economic Development Committee a the Town of High Prairie's cost and that the Terms of Reference be amended.

**CARRIED**

**REGIONAL COLLABORATION 2015:**

Council considered approving a regional collaboration workshop.

**2015-03-107** **MOVED BY DEPUTY REEVE MARX** that a Regional Collaboration workshop be approved for late March or April and led by the selected facilitator and that Reeve Matthews be approved to personally invite each Chief and or Council Chairperson to attend the spring Regional Collaboration workshop or send an approved representatives in their stead.

**CARRIED**

AGRICULTURE:

**WILD BOAR  
CONTAINMENT  
STANDARDS:**

Council considered signing the Implantation of the Wild Boar Containment Standards Agreement.

2015-03-108

**MOVED BY COUNCILLOR KILLEEN** that administration be approved to sign the Agreement for the implantation of the Wild Board Containment Standards under the Agricultural Pest Act.

**CARRIED UNANIMOUSLY**

**SPRAY TRUCK/ROADSIDE  
SPRAYING:**

Council considered discontinuing the use of the External Spray Contractor and purchasing a new spray truck.

2015-03-109

**MOVED BY DEPUTY REEVE MARX** that administration be approved to tender for a new spray truck and discontinue utilizing an External Spray Contractor.

**CARRIED UNANIMOUSLY**

**DOG CONCERNS:**

Reeve Matthews advised Council that a concern has been brought to his attention regarding a situation in the municipality where an individual has over 30 dogs.

2015-03-110

**MOVED BY COUNCILLOR NYGAARD** that administration be directed to take action on the alleged illegal development located on Lot 1 Block 1 Plan 992 3962.

**CARRIED**

2015-03-111

**MOVED BY COUNCILLOR DUPRES** that administration be directed draft a bylaw stipulating a limit to the number of dogs a person may have on a parcel of land without a development permit for a kennel operation.

**CARRIED UNANIMOUSLY**

**ESRD:**

Deputy Reeve Marx suggested that a resolution regarding the realignment of Environment and Sustainable Resource Development be brought forward to the AAMD&C Zone Meeting on February 13, 2015.

2015-03-112

**MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to submit an emergent resolution to the AAMD&C Zone Meeting on February 13, 2015 with regarding the realignment of Environment and Sustainable Resource Development.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

**2015-03-113** **MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- Town of High Prairie Fire Chief Report Dated January 2015
- Councillor Attendance Reports for January 2015
- Letter from Northern Lakes College Dated January 30, 2015 re: Native Cultural Arts Museum Donation.
- Thank you Card from the High Prairie Golden Age Bus Governance Zone Article re: In Support of Contrary Arguments by George B. Cuff
- Draft AAMD&C Spring 2015 Convention Program
  - March 16, 2015 – Government Meeting
  - March 17, 2015 - with RMRF
- Letter from Pearl Calahasen, MLA Dated January 21, 2015 re: Thank you
- Letter from Hon. Diana McQueen, Minister of Municipal Affairs Dated January 28, 2015 re: Town of Swan Hills Viability Review Team
- Community Update: High Prairie Health Complex
- High Prairie & Area Chamber of Commerce Minutes Dated January 7, 2015
- High Prairie & District Regional Recreation Board Meeting Minutes Dated December 8, 2015
- Whitecourt RFAC Meeting Minutes Dated November 6, 2014

**CARRIED UNANIMOUSLY**

A break was taken from 2:30 p.m. to 2:38 p.m.

**IN CAMERA:**

**2015-03-114** **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 2:38 p.m. to discuss legal, land and labour matters.

**CARRIED UNANIMOUSLY**

**2015-03-115** **MOVED BY DEPUTY REEVE MARX** to come out of camera at 3:26 p.m.

**CARRIED UNANIMOUSLY**

**2015-03-116** **MOVED BY COUNCILLOR SUTHERLAND** that the Hamlet Recreation Grant carry forwards from 2014 to the 2015 fiscal year in the amount of \$62,093 to the Kinuso Community Association and \$37,542 to the Grouard (Ward II) Community Association and payment be approved pending submission of required documents.

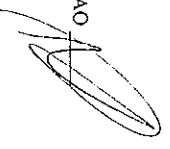
**CARRIED UNANIMOUSLY**

**2015-03-117** **MOVED BY COUNCILLOR PODOLLAN** that the 2013 Capital Grant to the Lesser Slave Lake North Country Community Association remain un-paid by the Municipal District of Big Lakes.

**DEFEATED**

**2015-03-118** **MOVED BY COUNCILLOR NYGAARD** that the Municipal District of Big Lakes honors the 2013 Capital Grant to the Lesser Slave Lake North Country Community Association and direct administration to pay the funds based on sufficient evidence of non-profit status and proper documentation.

**CARRIED**



2015-03-119

**MOVED BY DEPUTY REEVE MARX** that the discussion regarding utility negotiations be received for information.

**CARRIED UNANIMOUSLY**

**MEETING**

**SCHEDULE:**

February 17, 2015      10:00 a.m.      Municipal Planning Commission  
February 23, 2015      9:00 a.m.      FCSS Board Meeting

**NEXT MEETING:**

The next Regular Council Meeting will be held on February 25, 2015 at the M.D. Administration Building.

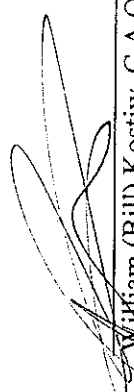
**ADJOURNMENT:**

2015-03-120

**MOVED BY COUNCILLOR DUPRES** that the meeting be adjourned at 3:28 p.m.

**CARRIED UNANIMOUSLY**

  
\_\_\_\_\_  
Ken Matthews, Reeve

  
\_\_\_\_\_  
William (Bill) Kostiw, C.A.O



**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING  
January 28, 2015**

2015-02-1

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, January 28, 2015 at 10:00 a.m.

**PRESENT WERE:**

Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Frank Sutherland, Grouard  
Edward Podollan, Jousard  
Robert Nygaard, Fausst  
Ann Stewart, S. Sunset House/Gilwood

Absent :

Ken Mathews, N. Gilwood/Triangle  
Ray Dupres, Enilda /Big Meadow

Administration:

William Kostiw, CAO  
Bill Landiuk, Executive Director of Corp. Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olanysky, Director of Planning & Development  
Alma Mallock, Manager of Administration  
Ted Laszczak, Manager of Utilities  
Suzanne Allan, Community Development Officer

Press:

Chris Clegg, South Peace News  
Monica Lockett, 93.5 Prairie FM

**CALL TO ORDER:**

Deputy Reeve Marx called the meeting to order at 10:00 a.m.

**AGENDA:**

**2015-02-049** **MOVED BY COUNCILLOR KILLEEN** that the January 28, 2015 agenda be approved as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2015-02-050** **MOVED BY COUNCILLOR NYGAARD** that the minutes of the January 28, 2015 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

**ACTION LIST:**

Council reviewed the action list.

**2015-02-051** **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**ALBERTA ASSOCIATION OF  
POLICE GOVERNANCE  
CONFERENCE:**

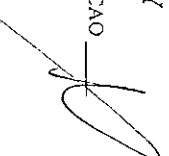
Council considered sending one member of council to the Alberta Association of Police Governance Conference April 10 & 11, 2015 in Calgary.

**2015-02-052** **MOVED BY COUNCILLOR KILLEEN** that the Alberta Association of Police Governance Conference being held April 10 & 11, 2015 in Calgary be received for information.

**CARRIED UNANIMOUSLY**

Council Meeting  
January 28, 2015

Initials: Reeve DR CAO AS



**PERSONAL EXPENSE**

**CLAIM FORM:** Council was presented with changes to the Personal Expense Claim Forms for administration.

**2015-02-053**

**MOVED BY COUNCILLOR STEWART** that the Personal Expense Claim Form be adopted as presented.

**CARRIED UNANIMOUSLY**

**AAMD&C MEMBER**

**VISIT:**

Council considered scheduling an AAMD&C Member visit.

**2015-02-054**

**MOVED BY COUNCILLOR NYGAARD** that administration be directed to arrange a longer familiarization tour and meeting with the AAMD&C representatives.

**CARRIED UNANIMOUSLY**

**2015 MUNICIPAL LAW**

**SEMINAR:**

Council considered sending member of council to the 2015 Annual Municipal Law Seminar being hosted by Reynolds Mirth Richards and Farmer on March 13, 2015 in Grande Prairie.

**2015-02-055**

**MOVED BY COUNCILLOR STEWART** that any councilors wishing to attend be approved to attend the 2015 Annual Municipal Law Seminar being hosted by Reynolds Mirth Richards and Farmer on March 13, 2015 in Grande Prairie.

**CARRIED UNANIMOUSLY**

**STRATEGIC PLANNING**

**WORKSHOP:**

Council was presented with information regarding the strategic planning workshop for February 9 & 10, 2015.

**2015-02-056**

**MOVED BY COUNCILLOR PODOLLAN** that the Strategic Planning Workshop agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**2015-02-057**

**MOVED BY COUNCILLOR STEWART** that Activation Analysis be approved for senior staff evaluations and facilitator for the strategic planning workshop on February 9 & 10, 2015.

**CARRIED UNANIMOUSLY**

**STRATEGIC MEETING**

**WITH MD OF**

**OPPORTUNITY:**

Council considered scheduling a strategic meeting with the M.D. of Opportunity No 17.

**2015-02-058**

**MOVED BY COUNCILLOR KILLEEN** that Council direct administration to schedule a strategic meeting between the Council of the M.D. of Opportunity No 17 and the M.D. of Big Lakes.

**CARRIED UNANIMOUSLY**

**LITTLE SMOKY**

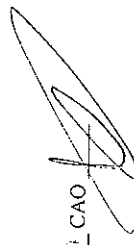
**SKI HILL VISIT:**

Council reviewed an invitation for the Municipal District of Smoky River to attend a tour of the Little Smoky Ski Hill on February 20, 2015 beginning at 10:00 a.m.

**2015-02-059**

**MOVED BY COUNCILLOR STEWART** that any councilors wishing to attend the Little Smoky Ski Hill visit on February 20, 2015 be approved.

**CARRIED UNANIMOUSLY**



CORPORATE SERVICES:

CHEQUE LIST:

Council was presented with the cheque list for January 14, 2015.

2015-02-060

**MOVED BY COUNCILLOR SUTHERLAND** that cheques #63758 to #63834 in the amount of \$703,113.86 for the period ending January 14, 2015 be received for information.

**CARRIED UNANIMOUSLY**

ALLOCATION OF 2014 SURPLUS TO RESERVE:

Council was presented with the 2014 surplus to reserve.

2015-02-061

**MOVED BY COUNCILLOR NYGAARD** that Council authorizes administration to allocate \$1,000,000 of the 2014 surplus to the transportation reserve account 6-32-00-00-760.

**CARRIED**

PUBLIC WORKS:

BUDGET AMENDMENT:

Council considered a budget amendment for the Driftpile Gravel Crushing Contract.

2015-02-062

**MOVED BY COUNCILLOR PODOLLAN** that the 2015 Operating budget be amended in the amount of \$90,000 for change to spec and extension to the Driftpile Gravel Crushing Contract to be coded to 2-32-60-00-357.

**CARRIED UNANIMOUSLY**

2015-02-063

**MOVED BY COUNCILLOR STEWART** that the Driftpile Gravel Crushing Contract include change of spec and additional volume of Des.4 Class 20 (3/4" crush) gravel.

**CARRIED UNANIMOUSLY**

NEW SKID STEER:

Council considered awarding the purchase of one new skid steer to Bobcat of the Peace.

2015-02-064

**MOVED BY COUNCILLOR CHARROIS** that the supply and delivery of one new Skid Steer be awarded to Bobcat of the Peace in the total amount of \$31,593.88 including the 3000 hour warranty protection.

**CARRIED UNANIMOUSLY**

UTILITIES:

AWARD OF REGIONAL WATER FEASIBILITY STUDY:

Council considered awarding the Regional Water Feasibility Study to MPE Siemens.

2015-02-065

**MOVED BY COUNCILLOR STEWART** that the Regional Water Feasibility Study be awarded to MPE Siemens in the amount of \$67,100.00.

**CARRIED UNANIMOUSLY**

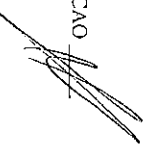
WATER RATE INCREASE/ TRANSFER STATION:

Council was presented with information regarding a water rate increase and transfer station improvements. Administration advised that the rate increases would be effective May 1, 2015.

2015-02-066

**MOVED BY DEPUTY REEVE MARX** that administration be directed to bring back recommendations for transfer stations before the final budget.

**CARRIED UNANIMOUSLY**



A break was taken from 11:23 a.m. to 11:28 a.m.  
Councillor Sutherland returned to the meeting at 11:31 a.m.

2015-02-067

**MOVED BY COUNCILLOR NYGAARD** that the water rates as per the Schedule of Fees Bylaw 22-2010 be amended to increase from \$4.04 to \$4.85 per cubic meter.

**CARRIED**

2015-02-068

**MOVED BY COUNCILLOR STEWART** that the Schedule of Fees Bylaw 22-2010 be amended for truckfill water tokens increase from \$5.50 to \$6.50 per token (300 gallons).

**CARRIED**

2015-02-069

**MOVED BY DEPUTY REEVE MARX** that the Schedule of Fees Bylaw 22-2010 for sewer rates remain at 50% of water charges.

**CARRIED**

**COMMUNITY SERVICES:**

**SAFETY COMMITTEE STRUCTURE:**

Council was presented with amendments to the Safety Program Policy Admin-07.

2015-02-070

**MOVED BY COUNCILLOR CHARROIS** that the amendments to the Safety Program Policy Admin-07 be approved to the end of 2015.

**CARRIED UNANIMOUSLY**

**HIGH PRAIRIE ELKS PRO RODEO:**

Council considered sponsoring the 55<sup>th</sup> Anniversary of the High Prairie Elks Pro Rodeo.

2015-02-071

**MOVED BY COUNCILLOR CHARROIS** that an event sponsorship grant in the amount of \$2,000 be provided to the High Prairie Elks Pro Rodeo for the 55<sup>th</sup> Anniversary and that 5 free passes be provided to the radio station to auction off and that 1 ticket be provided to Reeve Matthews.

**CARRIED UNANIMOUSLY**

**HIGH PRAIRIE AGRICULTURAL SOCIETY:**

Council considered sponsoring the High Prairie Agricultural Society for their 2015 Hearts and Boots Bull a Rama and dance.

2015-02-072

**MOVED BY COUNCILLOR NYGAARD** that the High Prairie Agricultural Society funding request for the 2015 Hearts and Boots Bull a Rama and dance be received for information.

**CARRIED UNANIMOUSLY**

**WATER NORTH COALITION:**

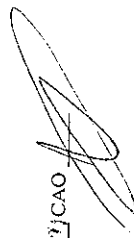
Council considered appointing one member to the Water North Coalition.

2015-02-073

**MOVED BY DEPUTY REEVE MARX** that Councillor Killeen and Councillor Nygaard be appointed to the Water North Coalition.

**CARRIED UNANIMOUSLY**

The meeting recessed for lunch at 11:50 a.m. to 12:37 p.m.



INFORMATION/  
CORRESPONDENCE:

**2015-02-074** **MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- ❖ Letter from the Honourable Diana McQueen, Minister regarding the M.D of Big Lakes request for a name change
- ❖ RCMP, High Prairie Detachment - December 2014 monthly report
- ❖ A letter dated January 06, 2015 was sent from The Alberta order of Excellence Council regarding a nomination of a deserving Albertan to become a member of the Alberta Order of Excellence
- ❖ High Prairie Municipal Library Board Minutes from December 10, 2014
- ❖ AER Focus Newsletter
- ❖ High Prairie School Division Board of Trustees Minutes Dated January 21, 2015
- ❖ 2015 Minister's Seniors Service Awards -- Nomination Deadline February 27, 2015

**CARRIED**

IN CAMERA:

**2015-02-075** **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 1:00 p.m. to discuss legal, land and labour matters.

**CARRIED UNANIMOUSLY**

**2015-02-076** **MOVED BY COUNCILLOR CHARROIS** to come out of camera at 1:32 p.m.

**CARRIED UNANIMOUSLY**

**2015-02-077** **MOVED BY COUNCILLOR STEWART** that the Inter-Governmental Relations Committee priorities be approved as presented.

**CARRIED UNANIMOUSLY**

**2015-02-078** **MOVED BY COUNCILLOR KILLEEN** that the study contract on the Lesser Slave Lake Water Body be approved as presented.

**CARRIED UNANIMOUSLY**

**2015-02-079** **MOVED BY COUNCILLOR PODDOLAN** that the discussion on the organizational chart be received for information.

**CARRIED UNANIMOUSLY**

**2015-02-080** **MOVED BY COUNCILLOR CHARROIS** that the 2015 Business Plan workbook be forwarded to the February 9 & 10 workshop.

**CARRIED UNANIMOUSLY**

**2015-02-081** **MOVED BY COUNCILLOR NYGAARD** that the discussion regarding Faust Harbor Developments be received for information.

**CARRIED UNANIMOUSLY**



**MEETING  
SCHEDULE:**

January 29, 2015	9:00 a.m.	Inter-Municipal Committee
January 29, 2015	1:00 p.m.	Economic Development Committee
February 4, 2015	10:00 a.m.	Airport Commission
February 9 & 10, 2015		Strategic Planning Workshop
February 17, 2015	10:00 a.m.	Municipal Planning Commission

**NEXT MEETING:** The next Regular Council Meeting will be held on February 11, 2015 at the M.D. Administration Building.

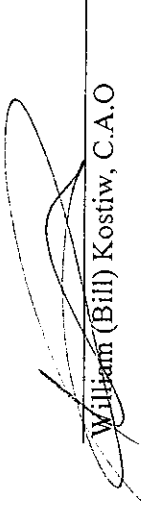
**ADJOURNMENT:**

**2015-02-082** **MOVED BY COUNCILLOR NYGAARD** that the meeting be adjourned at 1:57 p.m.

**CARRIED UNANIMOUSLY**



\_\_\_\_\_  
David Marx, Deputy Reeve Marx



\_\_\_\_\_  
William (Bill) Kostiw, C.A.O

**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING**  
January 14, 2015

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, January 14, 2015 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Mathews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt  
Ray Dupres, Enilda/Big Meadow  
Ken Killeen, Kinuso  
Frank Sutherland, Grouard  
Edward Podollan, Jousnard  
Robert Nygaard, Faust

Absent : Ann Stewart, S. Sunset House/Gilwood

Administration:

William Kostiw, CAO  
Bill Landiuk, Executive Director of Corp. Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Suzanne Allan, Community Development Officer  
Louise Myre, Director of FCSS  
Ted Laszczak, Manager of Utilities  
Leo Tobin, Fire Chief  
Robbie Klatt, Ag. Fieldman & ASB Manger  
Sherry Monteith, Ag. Administrative Assistant  
Andrew Austin, GIS Technician  
Georgette Hopkins, Utility Clerk

Delegation: Roland Derry, ESRD

Press: Chris Clegg, South Peace News  
Monica Lockett, 93.5 Prairie FM

**CALL TO ORDER:**

Reeve Mathews called the meeting to order at 10:00 a.m.

**AGENDA:**

Planning & Development – In Camera  
Police Dog – In Camera  
Transfer Site Power

**2015-01-001**  
**MOVED BY DEPUTY REEVE MARX** that the January 14, 2015 agenda be approved as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2015-01-002**  
**MOVED BY DEPUTY REEVE MARX** that the minutes of December 8, 2014 Special Council Meeting be adopted as presented.

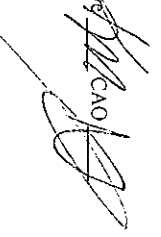
**CARRIED UNANIMOUSLY**

**2015-01-003**  
**MOVED BY COUNCILLOR KILLEEN** that the minutes of the December 10, 2014 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**2015-01-004**  
**MOVED BY COUNCILLOR CHARROIS** that the minutes of the December 11, 2014 Special Council Meeting (budget) be adopted as presented.

**CARRIED UNANIMOUSLY**



**BUSINESS ARISING FROM MINUTES:**

**ACTION LIST:**

Council reviewed the action list.

**2015-01-005** **MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:**

**STAFF REPORTS:** Council was presented with the following staff reports.

**2015-01-006** **MOVED BY COUNCILLOR SUTHERLAND** that the CAO Report be received for information.

**CARRIED UNANIMOUSLY**

**2015-01-007** **MOVED BY COUNCILLOR NYGAARD** that the Executive Director of Corporate Services Report be received for information.

**CARRIED UNANIMOUSLY**

**2015-01-008** **MOVED BY DEPUTY REEVE MARX** that the following reports be received for information:

- Director of Planning & Development
- Director of Public Works
- Manager of Utilities
- Ag Fieldman & ASB Manager
- Family & Community Services
- Fire Chief
- Community Development Officer

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**TRANSPORTATION:** Council considered sending letters to the Honourable Wayne Drysdale, Minister of transportation and David Yurdiga, MP.

**2015-01-009** **MOVED BY COUNCILLOR NYGAARD** that funding support for elevator road (50<sup>th</sup> ave) rehab be approved as part of the Town of High Prairie funding agreement.

**CARRIED UNANIMOUSLY**

**2015-01-010** **MOVED BY DEPUTY REEVE MARX** that the letter to the Honourable Wayne Drysdale, Minister of Transportation be approved as presented.

**CARRIED UNANIMOUSLY**

**2015-01-011** **MOVED BY COUNCILLOR SUTHERLAND** that the capital projects letter to David Yurdia, MP be approved as presented.

**CARRIED UNANIMOUSLY**

**POLICY ADMIN-25:** Council considered rescinding the Administration Convention & Registration Policy Admin-25.

**2015-01-012** **MOVED BY REEVE MATTHEWS** that administration be directed to re-write the Administration Convention & Registration Policy Admin-25 and bring back to council for approval.

**CARRIED UNANIMOUSLY**

**20 YEAR ANNIVERSARY:**

Council considered establishing an ad hoc council committee to propose option for a 20 year anniversary celebration for the Municipal District of Big Lakes.



**2015-01-013** **MOVED BY DEPUTY REEVE MARX** that Councillor Dupres, Councillor Nygaard and Deputy Reeve Marx be approved to propose options to all of council for the 20 year anniversary of the Municipal District of Big Lakes.

**CARRIED UNANIMOUSLY**

**CHARITY GOLF TOURNAMENT:**

Council considered hosting a 2015 charity golf tournament.

**2015-01-014** **MOVED BY COUNCILLOR DUPRES** that the Municipal District of Big Lakes be approved to host a charity golf tournament for 2015.

**CARRIED UNANIMOUSLY**

A break was taken from 10:55 a.m. to 11:11 a.m.

**MEMBERS AT LARGE:**

Council was presented with letter of interest from interested at-large members to site on various boards.

**2015-01-015**

**MOVED BY COUNCILLOR NYGAARD** that Vic Marula and Tim Stokes be appointed to the Pest and Weed Control Appeal Committee, that Gordon Olson be appointed to the Economic Development Committee and that Albert Burger be appointed to the Assessment Review board and that administration be directed to continue to advertise.

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:**

**CHEQUE LIST:**

Council was presented with the cheque lists for December 10, 2014, December 17, 2014 and January 7, 2015.

**2015-01-016**

**MOVED BY COUNCILLOR DUPRES** that cheques #63410 to #63493 in the amount of \$326,252.40 for the period ending December 10, 2014, that cheques #63494 to #63616 in the amount of \$609,167.49 for the period ending December 17, 2014, and cheques #63617 to #63757 in the amount of \$625,828.26 for the period ending January 7, 2015 be received for information.

**CARRIED UNANIMOUSLY**

**UTILITY ACCOUNT**

**WRITE-OFFS:**

Council was presented with a listing of outstanding utility receivable accounts for write off.

**2015-01-017**

**MOVED BY COUNCILLOR POPOLIAN** that the 2014 outstanding utility receivable accounts be written off as presented.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT:**

**FAUST CEMETERY:** Council was presented with options regarding the Faust cemetery.

**2015-01-018**

**MOVED BY COUNCILLOR NYGAARD** that administration be directed to review the M.D.'s Faust Cemetery survey plan, attempt to locate the survey pins, and compare the actual burial plots with the plot plan.

**CARRIED UNANIMOUSLY**

**MPP/DLUB:**

Council was presented with Terms of Reference for the Municipal Development Plan and Land Use Bylaw.

**2015-01-019**

**MOVED BY COUNCILLOR DUPRES** that the Terms of Reference for the Municipal Development Plan and Land Use Bylaw Review be approved and that administration be directed to send the Terms of Reference to various planning services firms or agencies.

**CARRIED UNANIMOUSLY**

**SUBDIVISION  
FILE #14-10:**

Council considered tabling Development Agreement Subdivision File #14-10 (Plan 501NY, Lot 9).

**2015-01-020**

**MOVED BY COUNCILLOR PODOLLAN** that Development Agreement Subdivision File #14-10 (Plan 501NY, Lot 9) be tabled for legal survey and more information.

**CARRIED UNANIMOUSLY**

**2015 DISASTER  
FORUM:**

Council considered sending the Emergency Management Committee to the 2015 Disaster Forum.

**2015-01-021**

**MOVED BY COUNCILLOR DUPRES** that the 2015 Disaster Forum discussions be received for information.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS:**

**S. MADEJ**

**WATER LEAK:**

Council considered forgiving the sewer charges for Stan Madej due to a water leak.

**2015-01-022**

**MOVED BY COUNCILLOR KILLEEN** that the water/sewer charges in the amount of \$2064.03 due to a water leak on Stan Madej's property in the Hamlet of Kinuso on Plan 4932CD Block 1 Lot 18 be forgiven.

**CARRIED UNANIMOUSLY**

**DELEGATION:**

**R. DERRY:**

Roland Derry, Wildfire Technologist for Environment and Sustainable Resource Development presented council with the Mutual Aid Fire Control Plan.

**2015-01-023**

**MOVED BY COUNCILLOR DUPRES** the Mutual Aid Fire Control Plan be approved for the term 2015-2018.

**CARRIED UNANIMOUSLY**

**2015-01-024**

**MOVED BY COUNCILLOR KILLEEN** that administration be directed to advertise for Fire Guardians.

**CARRIED UNANIMOUSLY**

Recess for lunch at 11:54 a.m. and reconvened at 12:38 p.m.

**PUBLIC WORKS  
CONT:**

**REQUEST FOR ROAD  
CONSTRUCTION  
RR151:**

Council considered a request for road construction on Range Road 151 to access property at SE 11-75-15-W5.



**2015-01-025**

**MOVED BY COUNCILLOR KILLEEN** that correspondence be forwarded to the landowners informing them that brushing of the road allowance on Range Road 151 to access SE 11-75-15-W5 is the responsibility of the current landowner.

**CARRIED UNANIMOUSLY**

**REQUEST FOR ROAD  
CONSTRUCTION**

**PT SW 26-76-16-W5:** Council considered a request for road construction to access property at Pt. SW 26-76-16-W5.

Initials: Reeve  CAO 

**2015-01-026** **MOVED BY COUNCILLOR NYGAARD** that correspondence be forwarded to Mr. Jong indicating that the current landowner would be responsible to provide and construct an access for this property at his own cost.

**CARRIED UNANIMOUSLY**

**QUOTATIONS FOR ONE SKID STEER:**

Council considered sending out Request for Quotations and purchasing of one new Skid Steer.

**2015-01-027** **MOVED BY COUNCILLOR NYGAARD** that request for quotations and the purchase of one new skid steer be approved in an amount not to exceed \$35,000.00.

**CARRIED UNANIMOUSLY**

**TRANSFER STATION POWER:**

Councillor Killeen asked administration for an update on having power to the transfer stations.

**2015-01-028** **MOVED BY COUNCILLOR SUTHERLAND** that administration bring forward a recommendation for power at the transfer stations.

**CARRIED UNANIMOUSLY**

**COMMUNITY SERVICES:**

**GROWING THE NORTH CONFERENCE:**

Council considered appointing four members of the Economic Development Committee to the 2015 Growing the North Conference.

**2015-01-029** **MOVED BY COUNCILLOR NYGAARD** that 4 members of the Economic Development Committee be approved to attend the 2015 Growing the North Conference in Grande Prairie on February 17 -19, 2015.

**CARRIED UNANIMOUSLY**

**FCSS:**

**MD BBQ:**

Council considered having the annual MD BBQ on Thursday, June 18, 2015.

**2015-01-030** **MOVED BY COUNCILLOR KILLEEN** that the annual MD BBQ be held on Thursday, June 18, 2015.

**CARRIED UNANIMOUSLY**

**FCSS GRANT ALLOCATION:**

Council considered supporting an increased grant allocation for FCSS.

**2015-01-031** **MOVED BY COUNCILLOR DUPRES** that a letter of support be sent to Pearl Calahasen, MLA supporting increased grant allocations for FCSS.

**CARRIED UNANIMOUSLY**

**INFORMATION/ CORRESPONDENCE:**

**MMSA:**

Council reviewed an email from Lucien Turcotte, CAO from the M.D. of Smoky River regarding Mackenzie Municipal Services Agency (MMSA).

**2015-01-032** **MOVED BY DEPUTY REEVE MARX** that administration be approved to schedule a visit with the Mackenzie Municipal Services Agency (MMSA) to review their operations and decided whether or not to join and that administration be directed to Lucien Turcotte, CAO informing that the municipality is looking into joining.

**CARRIED UNANIMOUSLY**

*MR*  
*CAO*  


2015-01-033

**MOVED BY DEPUTY REEVE MARX** that Councillor Charrois and Reeve Matthews be approved to attend Lucien Turcotte's retirement celebration on January 30, 2014.

**CARRIED UNANIMOUSLY**

2015-01-034

**MOVED BY DEPUTY REEVE MARX** that William (Bill) Kostiw, CAO be authorized to be a member on the Alberta Funeral Service Regulatory Board.

**CARRIED UNANIMOUSLY**

2015-01-035

**MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- ❖ Councillor Attendance Report for December 2014
- ❖ Letter from Brownlee LLP. re: Preparation of an Airport Lease Between the Town of High Prairie and the Municipal District of Big Lakes
- ❖ Letter from Honourable Diana McQueen, Minister of Municipal Affairs Dated December 9, 2014.
- ❖ Email from Lucien Turcotte, CAO M.D. of Smoky River re: Mackenzie Municipal Services Agency (MMSA)
- ❖ Letter from David Yurdiga, MP Dated December 10, 2014 re: Infrastructure Priorities and Goals for 2015.
- ❖ Email from AMISK re: AMISK Hydroelectric Project
- ❖ Letter from Honourable Maureen Kubinec, Minister of Culture and Tourism Dated December 10, 2014 re: Police Point in Grouard
- ❖ Letter from Honourable Wayne Drysdale, Minister of Transportation Dated December 8, 2014 re: Update on Projects discussed at AAMD&C
- ❖ Letter from Brenda Lucki, District Commander for the Royal Canadian Mounted Police re: Alberta RCMP 2013-2014 Year in Review"
- ❖ Email from ATCO Electric re: Education Program ATCO Electric
- ❖ Letter from the Federation of Canadian Municipalities (FCM) Dated December 8, 2014 re: Membership
- ❖ High Prairie School Division Board of Trustees Minutes Dated December 14, 2014
- ❖ High Prairie & District Regional Recreation Board Minutes Dated November 3, 2014
- ❖ High Prairie Municipal Library Board Meeting Minutes Dated November 4, 2014
- ❖ Northland School Division No. 61 November/December 2014 Newsletter
- ❖ High Prairie RCMP Detachment Drug Enhanced Unit.
- ❖ Alberta Health Services Memorandum Dated December 3, 2014 re: EMS Update – Leadership and Organizational Structure
- ❖ Well Drilling Equipment Tax Rate Regulation
- ❖ Letter from the Federation of Canadian Municipalities (FCM) Dated December 19, 2014 re: Canada Post's Five Point Action Plan.
- ❖ Letter from the Alberta Funeral Services Regulatory Board (AFSRB) Dated October 27, 2014 re: Appointing William (Bill) Kostiw to the board.
- ❖ Letter from AMISK Hydroelectric Project Dated December 8, 2014 re: AHP Development Corporation – AMISK Hydroelectric Project
- ❖ Information on Land-Use Framework
- ❖ News/letter from NADC

**CARRIED UNANIMOUSLY**

2015-01-036

**MOVED BY DEPUTY REEVE MARX** that 2 councillors be approved to attend the Swan Hills Treatment Centre 2015 Technical Review Meeting on January 22, 2015 in Spruce Grove.

**CARRIED UNANIMOUSLY**

A break was taken 1:37 p.m. to 1:45 p.m.

**IN CAMERA:**

**2015-01-037** **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 1:55 p.m. to discuss legal, land and labour matters.

**CARRIED UNANIMOUSLY**

**2015-01-038** **MOVED BY COUNCILLOR DUPRES** to come out of camera at 3:45 p.m.

**CARRIED UNANIMOUSLY**

**2015-01-039** **MOVED BY COUNCILLOR KILLEEN** that a strategic planning workshop be scheduled for February 9 and 10, 2015 site to be determined.

**CARRIED UNANIMOUSLY**

**2015-01-040** **MOVED BY COUNCILLOR NYGAARD** that the CAO performance approval and evaluation by the consultant be approved as presented.

**CARRIED UNANIMOUSLY**

**2015-01-041** **MOVED BY COUNCILLOR DUPRES** that a 3% Cost of Living (COLA) for the Chief Administrative Officer be approved effective January 1, 2015.

**CARRIED UNANIMOUSLY**

**2015-01-042** **MOVED BY COUNCILLOR CHARROIS** that the Chief Administrative Officers bonus as recommended by the consultant in lieu of a grid movement be approved and that that the bonus be paid in the form of an SP-RRSP.

**CARRIED UNANIMOUSLY**

**2015-01-043** **MOVED BY COUNCILLOR PODOLLAN** that the CAO action plan as developed by council and the consultant as outlined below be approved and are to be expeditiously implemented.

- a) The CAO completed or cause to complete all the necessary staff evaluations by January 31, 2015.
- b) The CAO review internal operations for efficiency, plus staff performance, and provide a report to Council by March 1, 2015. The CAO to give priority to Planning and Development and the Public Works Departments.
- c) The CAO work with Council to provide a short term (1 year) operating plan plus a long term strategic plan (5 years). The plans are to include large capital projects by March 1, 2015.
- d) The CAO receive and recommend to Council a policy on project control and management by March 1, 2015. This recommendation is to include new revenue sources like planning and development cost recovery, utility rates and taxes.
- e) The CAO prepare a purchasing and tendering policy for council's review by March 1, 2015 and that this policy includes recommendations on signing authority based on amount and precedence of documents.
- f) The CAO prepare a level of service policy for all departments for Council Perusal by March 31, 2015.
- g) The CAO work with Council on a tax base enhancement and protection policy for council's perusal by March 31, 2015.
- h) The CAO work with council to develop a council workshop in late March 2015 which is to include a professional facilitator plus provincial experts on assessment, public lands and municipal development planning.

**CARRIED UNANIMOUSLY**

**2015-01-044** **MOVED BY COUNCILLOR DUPRES** that the Chief Administrative Officer be directed to forward the engineered drawings for Subdivision Application 07-27 (Block A, Plan 1255ET) in the Hamlet of Jousard to the Municipal District of Big Lakes engineer for action.

**CARRIED UNANIMOUSLY**

2015-01-045

**MOVED BY REEVE MATTHEWS** that a stop work order be issued to Faust Harbour Development until the Municipal District of Big Lakes Engineers and Lawyers have review the development and have provided approval to proceed.

**CARRIED UNANIMOUSLY**

2015-01-046

**MOVED BY DEPUTY REEVE MARX** that the meeting proceed past 4:00 p.m.

**CARRIED UNANIMOUSLY**

Councillor Killeen stepped out of the meeting at 4:03 p.m.

2015-01-047

**MOVED BY DEPUTY REEVE MARX** that the Police Point Land project be tabled until 75% capital funding can be received from the province.

**CARRIED UNANIMOUSLY**

**MEETING  
SCHEDULE:**

January 20, 2015     10:00 a.m.     Municipal Planning Commission

**NEXT MEETING:**

The next Regular Council Meeting will be held on January 28, 2015 at the M.D. Administration Building.

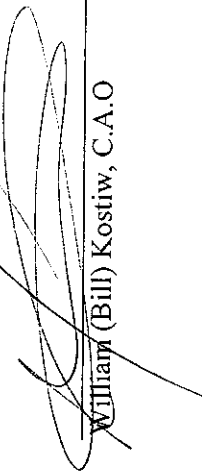
**ADJOURNMENT:**

2015-01-048

**MOVED BY DEPUTY REEVE MARX** that the meeting be adjourned at 4:06 p.m.

**CARRIED UNANIMOUSLY**

  
Ken Matthews, Reeve

  
William (Bill) Kostiw, C.A.O