

**BIG LAKES COUNTY
COUNCIL MEETING**

March 9, 2016

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, March 9, 2016 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Ron Matula, Enilda/Big Meadow
Robert Nygaard, Faust
Frank Sutherland, Grouard
Ann Stewart, S. Sunset House/Gilwood

Absent: Edward Podollan, Jousard

Administration: William Kostiw, CAO
Bill Landiuk, Exec. Director of Corporate Services
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works
Pat Olansky, Director of Planning & Development
Ted Laszczak, Director of Utilities & Safety
Andrew Austin, GIS Technician
Suzanne Allan, Manager of Community Development
Louise Myre, Manager of FCSS
Leo Tobin, Fire Chief
Kelly Leeson, Fire Chief Assistant

Delegation: Christopher Robblee, Community Futures
Ryan Herben, Shaw's Point Resort
Carson Porisky, Shaw's Point Resort
Tom Hoffman, Tolko
Jim Baskerville, Tolko

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:01 a.m.

AGENDA: 3rd Annual Big Lakes Charity Golf Tournament

2016-08-128 **MOVED BY DEPUTY REEVE MARX** that the March 9, 2016 agenda be adopted as presented.

CARRIED UNANIMOUSLY

MINUTES:

2016-08-129 **MOVED BY COUNCILLOR NYGAARD** that the minutes of the February 17, 2016 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2016-08-130 **MOVED BY COUNCILLOR MATULA** that administration be directed to bring back the Big Lakes County flag design to the March 23, 2016 Council meeting.

CARRIED

2016-08-131 **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS:

STAFF REPORTS: Council was presented with the staff reports.

2015-08-132 **MOVED BY COUNCILLOR STEWART** that the Big Lakes County annual BBQ be scheduled for June 23, 2016.

CARRIED UNANIMOUSLY

2016-08-133 **MOVED BY COUNCILLOR STEWART** that the following reports be received for information:

- Chief Administrative Officer
- Executive Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Utilities
- Manager of Community Development
- Family & Community Services
- Fire Chief Report

CARRIED UNANIMOUSLY

ADMINISTRATION:

CHURCH SAND: Council considered a request for sand for the reclamation of the shore in the Hamlet of Jousard.

2016-08-134 **MOVED BY COUNCILLOR CHARROIS** that the request for sand for the reclamation of the shore in the Hamlet of Jousard be approved.

CARRIED UNANIMOUSLY

BIO-MASS PROJECT: Council considered supporting a development of a Bio Mass power plant.

2016-08-135 **MOVED BY COUNCILLOR STEWART** that Big Lakes County supports the development of a Bio Mass power plant project by investigating fuel supply to a max of \$30,000.00.

CARRIED UNANIMOUSLY

GOLF: Council considered supporting the Heart and Stroke foundation and the Stollery Children's hospital.

2016-08-136 **MOVED BY DEPUTY REEVE MARX** that the 3rd annual Big Lakes Charity Golf tournament be approved for August 11, 2016 supporting the Heart and Stroke Foundation with 50% of the funds and 50% to another charity.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque lists for February 10, 2016 and February 23, 2016.

2016-08-137 **MOVED BY COUNCILLOR KILLEEN** that cheques #70087 to #70224 in the amount of \$305,893.04 for the period ending February 10, 2016, and that cheques #770225 to #770338 in the amount of \$676,054.79 for the period ending February 23, 2016 be received for information.

CARRIED UNANIMOUSLY

Deputy Reeve Marx stepped out of the meeting at 10:46 a.m.

REDUCTION IN 2016

ASSESSMENT: Council was provided with information regarding a reduction in the 2016 Assessment.

Deputy Reeve Marx returned to the meeting at 10:49 a.m.

A break was taken from 10:54 a.m. to 11:10 a.m.

2016-08-138 **MOVED BY DEPUTY REEVE MARX** that the discussion regarding the reduction in 2016 assessment be tabled until the in camera session.

CARRIED UNANIMOUSLY

RECREATION BOARD

CAPITAL FUNDING

ICE RESURFACER: Council considered approving a request from the High Prairie & District Recreation Board for the purchase of an ice resurfacer.

2016-08-139 **MOVED BY COUNCILLOR STEWART** that the request from the High Prairie & District Recreation Board in the amount of \$37,010.13 be approved for the purchase of a new ice resurfacer. Funding coming from the High Prairie Recreation Capital Replacement Reserve 6-71-00-00-712.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:

FAUST OSMOSE

SITE: Council considered hosting a public consultation meeting in March 2016 to gain community input for a conceptual plan for the former Faust Osmose Wood Preserving Facility.

2016-08-140 **MOVED BY COUNCILLOR SUTHERLAND** that Big Lakes County hosts a public consultation meeting in March 2016 to gain community input for a conceptual plan for the former Faust Osmose Wood Preserving Facility contingent upon representatives from Alberta Environment & Parks and Alberta Health Services also being in attendance.

CARRIED UNANIMOUSLY

PUBLIC WORKS:

REQUEST FOR PERMISSION TO CLEAR ROAD

ALLOWANCE: Council reviewed a request for permission to clear road allowance.

2016-08-141 **MOVED BY DEPUTY REEVE MARX** that brushing of one mile of Township Road 772 to access the S1/2 17-77-16-W5 be approved provided that the work be performed by the leaseholder.

CARRIED UNANIMOUSLY

BUILDING DEMOLITION

& REMOVAL: Council considered awarding the Request for Quotation for the Building Demolition and Removal in the Hamlet of Grouard.

2016-08-142 **MOVED BY COUNCILLOR SUTHERLAND** that the demolition and removal of the old Seniors Centre building located at Lot 35, Plan LESSERS, and the removal of shed debris from Lot 8, Block 1, Plan 5471KS within the Hamlet of Grouard be approved.

CARRIED UNANIMOUSLY

2016-08-143 **MOVED BY COUNCILLOR MATULA** that the Request for Quotation for Building Demolition and Removal- Hamlet of Grouard be awarded to the low bidder, Cox Contractors Ltd, in the amount of \$9,749.00 excluding GST.

CARRIED UNANIMOUSLY

NEW EQUIPMENT: Council considered approving to send Requests for Quotations for One New Tractor and One New Side-Arm.

2016-08-144 **MOVED BY COUNCILLOR KILLEEN** that administration be approved to send Request for Quotations for One (1) New Tractor.

CARRIED UNANIMOUSLY

2016-08-145 **MOVED BY COUNCILLOR STEWART** that administration be approved to send Request for Quotations for One (1) New Side-Arm.

CARRIED UNANIMOUSLY

UTILITIES:

RIDGELINE CANADA INC: Council discussed Ridgeline Canada Inc.

2016-08-146 **MOVED BY COUNCILLOR CHARROIS** that the discussion regarding Ridgeline Canada Inc be received for information.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

EAST PRAIRIE METIS SETTLEMENT QUAD RALLY: Council considered providing an Event Sponsorship to the East Prairie Metis Settlement Quad Rally.

2016-08-147 **MOVED BY COUNCILLOR SUTHERLAND** that Council supports the East Prairie Metis Settlement 2016 Annual Quad Rally through the donation of County door prizes and Council attendance.

CARRIED UNANIMOUSLY

Reeve Matthews declared interest and stepped out of the meeting at 11:42 a.m.

Deputy Reeve Marx assumed the position as chair.

WISDOM PROJECT EXHIBITION: Council considered providing a grant support to the High Prairie & District Museum for the Wisdom of Our Elders Exhibition Open House.

2016-08-148 **MOVED BY COUNCILLOR NYGAARD** that the County supports the High Prairie & District Museum through Council attendance only at the Wisdom of Our Elders Exhibition Open House in consideration of the fund previously given in 2015 for a Capital Project Grant to create the exhibit.

CARRIED UNANIMOUSLY

Reeve Matthews returned to the meeting at 11:44 a.m. and assumed the position as chair.

SPRING RODEO 2016: Council considered providing a sponsorship grant to the High Prairie Agricultural Society for their 2016 Spring Amateur Rodeo.

2016-08-149 **MOVED BY COUNCILLOR STEWART** that a 2016 Sponsorship Grant of \$300 under the Muttin Bustin/ Mini Bucker sponsorship package for the High Prairie Agricultural Society 2016 Spring Amateur Rodeo.

CARRIED

UKRAINIAN CULTURAL SOCIETY: Council considered providing a sponsorship grant to the Ukrainian Cultural Society for the High Prairie Zabava Celebration.

2016-08-150 **MOVED BY COUNCILLOR STEWART** that support to the Ukrainian Cultural Society by encouraging the society to utilize the fund recently given to them by the County in December 2015 and to re-apply prior to a scheduled event in 2017.

CARRIED UNANIMOUSLY

**REGIONAL COLLABORATION
INITIATIVE FINAL
REPORT:**

Council was provided with the Regional Collaboration Initiative Final Report.

2016-08-151 **MOVED BY DEPUTY REEVE MARX** that the County continue involvement with the Regional Collaboration Committee initiative without the consultant and with more/ additional administrative support from the County.

CARRIED UNANIMOUSLY

The meeting recessed for lunch at 11:58 a.m. and reconvened at 12:44 p.m.

FIRE:

FIRE GUARDIANS: Council considered appointing fire guardians for 2016.

2016-08-152 **MOVED BY COUNCILLOR CHARROIS** that Debbie Monteith, Angela Paul and Bryce Coad be appointed as Fire Guardians for the 2016 Fire Season.

CARRIED UNANIMOUSLY

**EMERGENCY
RESPONDER:**

Council considered the iamresponding.com app.

2016-08-153 **MOVED BY COUNCILLOR CHARROIS** that Big Lakes County accepts a free trial to the iamresponding.com app and within those two months come to the conclusion to accept and go forward with a subscription the service.

CARRIED UNANIMOUSLY

**GREEN LIGHT
PROGRAM:**

Council considered getting the Green Light Program.

2016-08-154 **MOVED BY COUNCILLOR STEWART** that Big Lakes County implements the use of the Green Light Program.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

**HP MUNICIPAL
LIBRARY:**

Councillor Stewart Requested That Suzanne Allan Attend The High Prairie Municipal Library Board Community Planning Committee Workshop On March 16, 2016.

RPAP: Council reviewed a letter from the Alberta Rural Physician Action Plan (RPAP).

2016-08-155 **MOVED BY COUNCILLOR SUTHERLAND** that a letter of support be approved for the Alberta Rural Physician Action Plan.

CARRIED UNANIMOUSLY

2016-08-156

MOVED BY COUNCILLOR KILLEEN that the following items of correspondence be received for information:

- Councillor Attendance Reports January 2016
- Letter from Peavine Metis Settlement Dated February 15, 2016 re: McLennan Connector Road
- Letter from Peavine Metis Settlement Dated February 22, 2016 re: Fire Agreement
- Regional News and Events from Lisa T Houle, Regional Economic Development Services
- Article from the Crowsnest Pass Herald (February 24, 2016) Why Close Alberta's 18 Coal-Fired Power Plants When....
- Article Alberta's NDP Causus- Working So Albertans Have Good Mortgage Paying Jobs
- FCM Presidents Corner Dated February 25, 2016
- Update on Calgary-Greenway CA Nomination Dated February 24, 2016
- FCM Budget 2016 Rising to the Moment
- Email from Ryan Konowalyk, Regional Director Alberta Transportation - 2016 AAMD&C Spring Conference
- Letter from RPAP re: Alberta Health Review of Alberta Rural Physician Action Plan (RPAP): Possible Closure or Reduction
- High Prairie Municipal Library Recruitment of Community Planning Committee Members
- High Prairie & District Regional Recreation Board Minutes Dated January 4, 2016
- Northland School Division No. 61 Newsletters for February 16, 2016
- Town of High Prairie Council Appointments Dated February 10, 2016
- Northern Lakes College Letter Dated February 9, 2016
- High Prairie School Division Board of Trustees Minutes Dated February 17, 2016
- Peace Region Economic Development Alliance (PREDA) Membership Update February 2016
- Grace Energy Solar & Wind Products Letter Dated February 23, 2016
- FCM Board Member survey
- New Release: Prime Minister Announces Significant New Investments in Climate Resilience
- Email FCM called upon to deliver climate change program for municipal sector
- Email Prime Minister Trudeau announces \$75 million for FCM to support climate change programs
- Email Droughts, downpours and diebacks: Scientists warn of new climate extremes for Canada in 2050
- Alberta Justice and Solicitor General Court Closures for 2016
- High Prairie Municipal Library Board meeting Minutes February 2, 2016
- Article Municipalities Stand with Resolute
- Letter from Hon. Danielle Larivee, Minister of Municipal Affairs to Al Kemmere, President of AAMD&C
- Email from Mark Onaba, WSP re: House Mountain Connector Road
- Email from Brent Kossey re: Important CN Information

CARRIED UNANIMOUSLY

**PUBLIC HEARING RE
BYLAW #01-2016:**

2016-08-157 **MOVED BY DEPUTY REEVE MARX** that the meeting go into public hearing at 1:15 p.m.

CARRIED UNANIMOUSLY

2015-08-158 **MOVED BY COUNCILLOR NYGAARD** that the meeting come out of public hearing at 1:16 p.m.

CARRIED UNANIMOUSLY

BYLAW #01-2016: Being a bylaw to subdivide Plan 892 2041, Block 8, Lot 6 Parks & Industrial District to Commercial/ Industrial District.

2016-08-159 **MOVED BY COUNCILLOR NYGAARD** that Bylaw No. 01-2016 be provided 2nd reading.

CARRIED UNANIMOUSLY

2016-08-160 **MOVED BY COUNCILLOR KILLEEN** that Bylaw No. 01-2016 be provided 3rd reading.

CARRIED UNANIMOUSLY

A break was taken at 1:18 p.m. to 1:30 pm.

TENDERS:

***NEW MOTOR
GRADER:***

Supply and Delivery of One (1) New Motor Grader

2016-08-161 **MOVED BY COUNCILLOR NYGAARD** that the tenders for the Supply & Delivery of One (1) New Motor Grader be opened at 1:31 p.m.

CARRIED UNANIMOUSLY

Tenders Received:

Finning Canada Limited - \$501,542.00

Brandt Tractor - \$482,000.00

2015-08-162 **MOVED BY DEPUTY REEVE MARX** that the tender for Supply & Delivery of One (1) New Motor Grader be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY

DELEGATION:

***COMMUNITY
FUTURES:***

Christopher Robblee, Executive Director with Community Futures presented Council with an overview of services provided by Community Futures and asked Council if they wish to participate in the business visitation project for local municipalities.

Reeve Matthews thanked Mr. Robblee for his presentation.

IN CAMERA:

2016-08-163 **MOVED BY COUNCILLOR CHARROIS** to go into camera at 1:55 p.m. to discuss legal, labour and land matters.

CARRIED UNANIMOUSLY

2016-08-164 **MOVED BY DEPUTY REEVE MARX** to come out of camera at 2:30 p.m.

CARRIED UNANIMOUSLY

DELEGATION:***SHAW'S POINT
RESORT:***

Ryan Herben and Carson Porisky with Shaw's Point Resort asked Council the status of the paving of 2.5 km to the Shaw's Point Resort. Administration advised that there is no funding at this current time and pressure needs to be pressed on the Government.

Reeve Matthews thanked Mr. Herben and Mr. Porisky for their presentation.

**IN CAMERA
CON'T:**

2016-08-165 **MOVED BY COUNCILLOR NYGAARD** that the discussion regarding resource industry property taxes be tabled for further information.

CARRIED UNANIMOUSLY

2016-08-166 **MOVED BY COUNCILLOR KILLEEN** that the discussion regarding personnel matters be received for information.

CARRIED UNANIMOUSLY

2016-08-167 **MOVED BY COUNCILLOR CHARROIS** that administration be directed to review and bring back more information for the regional landfill and transfer stations.

CARRIED UNANIMOUSLY

A break was taken from 2:57 p.m. to 3:07 p.m.
Councillor Sutherland did not return to the meeting.

2016-08-168 **MOVED BY DEPUTY REEVE MARX** to go into camera at 3:08 p.m. to discuss land and legal matters.

CARRIED UNANIMOUSLY

Councillor Killeen stepped out of the meeting at 4:05 p.m.

2016-08-169 **MOVED BY REEVE MATTHEWS** to come out of camera at 4:15 p.m.

CARRIED UNANIMOUSLY

2016-08-170 **MOVED BY COUNCILLOR CHARROIS** that the meeting proceed past 4:30 p.m.

CARRIED UNANIMOUSLY

2016-08-171 **MOVED BY DEPUTY REEVE MARX** to go into camera at 4:16 p.m. to discuss land matters.

CARRIED UNANIMOUSLY

2016-08-172 **MOVED BY DEPUTY REEVE MARX** to come out of camera at 4:48 p.m.

CARRIED UNANIMOUSLY

2016-08-173 **MOVED BY DEPUTY REEVE MARX** that administration be directed to send a letter to Christopher Robblee, Executive Director with Community Futures advising that the County may not be participating in business visitation project at this time.

CARRIED UNANIMOUSLY

2016-08-174 **MOVED BY COUNCILLOR STEWART** that a special council meeting be scheduled for March 22, 2016 at 1:00 p.m. to discuss the 2016 budget.

CARRIED UNANIMOUSLY

**MEETING
SCHEDULE:**

March 14-16, 2016		AAMD&C
March 18, 2016	10:00 a.m.	ASB
March 22, 2016	10:00 a.m.	Municipal Planning Commission
April 05, 2016	9:00 a.m.	Economic Development

NEXT MEETING:

The next Regular Council Meeting will be held on March 23, 2016 at the County Administration Building.

ADJOURNMENT:

2016-08-175

MOVED BY COUNCILLOR CHARROIS that the meeting be adjourned at 4:54 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

William (Bill) Kostiw, C.A.O

**BIG LAKES COUNTY
PUBLIC HEARING
(LAND USE BYLAW AMENDMENT 01-2016)
March 9, 2016**

Minutes of the Big Lakes County Public Hearing for an amendment to the Land Use Bylaw held at the County Administration Building in High Prairie, Alberta on Wednesday, March 9, 2016 commencing at 1:15 p.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Ron Matula, Enilda/Big Meadow
Robert Nygaard, Faust
Frank Sutherland, Grouard
Ann Stewart, S. Sunset House/Gilwood

Absent: Edward Podollan, Jousard

Administration: William Kostiw, CAO
Bill Landiuk, Exec. Director of Corporate Services
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works
Pat Olansky, Director of Planning & Development
Ted Laszczak, Director of Utilities & Safety
Suzanne Allan, Manager of Community Development
Leo Tobin, Fire Chief
Kelly Leeson, Fire Chief Assistant

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the public hearing to order at 1:15 p.m.

Big Lakes County's application to subdivide Plan 892 2041, Block 8, Lot 1 in the Hamlet of Kinuso was approved by the Municipal Planning Commission on February 16, 2016. The parcel being subdivided is the location of the former Kinuso Fire Hall.

Council approved the sale of prosed Lot 6, Block 8 as shown on the attached plan to the Swan River Gas Co-op to construct a utility storage building. A condition of the subdivision approval was that the prosed lot shall be re-districted to the Commercial/ Industrial District.

The proposed subdivisions are approximately 0.225 acres and 0.240 acres. The county will retain the west lot contacting the former fire hall building. The lot being purchased by the Gas Co-op is currently vacant.

Bylaw 01-2016 was provided first reading by Council on January 27, 2016.

The public hearing was duly advertised in the February 24 and March 2, 2016 issues of the South Peace News. Notices were mailed to adjacent landowners and various referral agencies for comment. The MPC reviewed the application at the February 16, 2016 meeting. No concerns with the proposal were noted. No written submissions have been received either in favor of against the proposed amendment.

The public hearing was closed at 1:16 p.m.

Ken Matthews, Reeve

William (Bill) Kostiw, CAO