

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
March 11, 2015**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, March 11, 2015 at 10:00 a.m.

PRESENT WERE: Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ray Dupres, Enilda /Big Meadow
Donald Charrois, HP East/Banana Belt
Frank Sutherland, Grouard
Edward Podollan, Joussard
Ann Stewart, S. Sunset House/Gilwood

Absent: Ken Matthews, N. Gilwood/Triangle
Robert Nygaard, Faust
Ken Killeen, Kinuso

Administration: Bill Landiuk, Executive Director of Corp. Services
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works and Utilities
Pat Olansky, Director of Planning & Development
Alma Mallock, Manager of Administration
Ted Laszczak, Manager of Utilities
Suzanne Allan, Community Development Officer
Sherry Monteith, Ag. Administrative Assistant
Jeri Romaniuk, Exec. Director of Inter-Gov. Relations
Louise Myre, Director of FCSS
Leo Tobin, Fire Chief
Donna Duscheneau, Public Works Coordinator

Press: Monica Lockett, 93.5 Prairie FM
Chris Clegg, South Peace News

CALL TO ORDER: Deputy Reeve Marx called the meeting to order at 10:02 a.m.

AGENDA: Interview Questions – Ganna Samoylenko
High Prairie Seed Cleaning Co-op Ltd.

2015-05-152 **MOVED BY COUNCILLOR STEWART** that the February 25, 2015 agenda be approved as amended.

CARRIED UNANIMOUSLY

MINUTES:

2015-05-153 **MOVED BY COUNCILLOR CHARROIS** that the minutes of the February 25, 2015 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list. Councillor Dupres requested that administration indicate target completions dates for each motion.

2015-05-154 **MOVED BY COUNCILLOR DUPRES** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS:

STAFF REPORTS: Council was presented with the staff reports.

2015-05-155 **MOVED BY COUNCILLOR DUPRES** that the following reports be received for information:

- Executive Director of Corporate Services
- Director of Public Works
- Director of Utilities
- Manager of Administration
- Ag Fieldman & ASB Manager
- Family & Community Services
- Community Development Officer
- Fire Chief Report
- Director of Planning & Development

CARRIED UNANIMOUSLY

ADMINISTRATION:

PRAIRIE FM CONTRACT: Council considered renewing the contract with Prairie FM Radio.

2015-05-156 **MOVED BY COUNCILLOR PODOLLAN** that the Contract with Newcap Radio be tabled until the next regular council meeting.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque list for February 20, 2015.

2015-05-157 **MOVED BY COUNCILLOR STEWART** that cheques #64104 to #64188 in the amount of \$473,725.95 for the period ending February 20, 2015 be received for information.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:

BYLAW 01-2015: Council was presented with Land Use Bylaw Amendment 01-2015, Agriculture (AG) to Country Residential (CR) District NW 10-73-10-W5 Jane Filion.

2015-05-158 **MOVED BY COUNCILLOR CHARROIS** that First Reading be given to Bylaw 01-2015.

CARRIED UNANIMOUSLY

2015-05-159 **MOVED BY COUNCILLOR STEWART** that a Public Hearing date be set for April 8, 2015 at 1:15 p.m. in the Council Chambers of the M.D. of Big Lakes Administration Building for Land Use Bylaw Amendment 01-2015.

CARRIED UNANIMOUSLY

2015-05-160 **MOVED BY COUNCILLOR PODOLLAN** that notices of the Public Hearing for Land Use Bylaw Amendment 01-2015 be placed in the South Peace News.

CARRIED UNANIMOUSLY

G. SAMOYLENKO: Council was presented with a list of Interview Questions on the Lesser Slave Lake Water Body Study from Ganna Samoylenko.

2015-05-161 **MOVED BY COUNCILLOR SUTHERLAND** that the discussions regarding the Interview Questions on the Lesser Slave Lake Water Body Study from Ganna Samoylenko be received for information.

CARRIED UNANIMOUSLY

PUBLIC WORKS:

REQUEST FOR QUOTATIONS

NEW EQUIPMENT: Council considered receiving request for quotations for the supply and delivery of:

- Two New Lawn Tractors
- One new 15' Mower
- One New One Ton 4x4 Regular CAB Dual Rear Wheel Truck
- Two New ½ Ton 4x4 Quad Cab Pickups

2015-05-162 **MOVED BY COUNCILLOR DUPRES** that administration be approved to send Requests for Quotations for Two (2) New Lawn Tractors.

CARRIED UNANIMOUSLY

2015-05-163 **MOVED BY COUNCILLOR PODOLLAN** that administration be approved to send Requests for Quotations for One (1) New 15' Mower.

CARRIED UNANIMOUSLY

2015-05-164 **MOVED BY COUNCILLOR STEWART** that administration be approved to send Requests for Quotations for One (1) New One Ton 4x4 Regular Cab Dual Rear Wheel Truck.

CARRIED UNANIMOUSLY

2015-05-165 **MOVED BY COUNCILLOR CHARROIS** that administration be approved to send Requests for Quotations for Two (2) New ½ Ton 4x4 Quad Cab Pickups.

CARRIED UNANIMOUSLY

HIGH PRAIRIE AIRPORT MAINTENANCE & RENOVATIONS:

Council considered proceeding with repairs to the High Prairie Airport terminal and landscaping.

2015-05-166 **MOVED BY COUNCILLOR STEWART** that administration proceeds with repairs to the High Prairie Airport terminal and landscaping.

~~CARRIED UNANIMOUSLY~~

UTILITIES & SAFETY:

EAST PRAIRIE METIS SETTLEMENT AGREEMENT:

Council considered entering into an agreement with East Prairie Metis Settlement to help assist with providing operating services at their Water Treatment Plant.

2015-05-167 **MOVED BY COUNCILLOR STEWART** that the Municipal District of Big Lakes enters into an agreement with East Prairie Metis Settlement to assist with providing operating services at their Water Treatment Plant.

CARRIED

A break was taken from 10:52 a.m. to 11:08 a.m.

**PUBLIC WORKS
CON'T:**

***HIGH PRAIRIE AIRPORT
MAINTENANCE &
RENOVATIONS:***

The airport discussion was brought back to the table as the previous motion was defeated not carried.

2015-05-168 **MOVED BY COUNCILLOR DUPRES** that administration be directed to proceed with the landscaping at the High Prairie Airport to a maximum of \$20,000.

CARRIED UNANIMOUSLY

2015-05-169 **MOVED BY COUNCILLOR DUPRES** that administration be directed to hire day labour contractors to tear apart the High Prairie Airport Terminal building to inspect for potential health and safety issues up to a maximum of \$25,000 and that the budget be amended accordingly.

CARRIED

**UTILITIES &
SAFETY CON'T:**

***DESIGN CAD, PROGRAMING
AUTOMATION,***

GENERATORS, ATS. Council considered obtaining an electrical company to design, program PLC, VFD, Install generators, ATS, MTS, UPS, Automation , Communication systems, SCADA in all Water Plants, Lift Stations and Pumping Stations.

2015-05-170 **MOVED BY COUNCILLOR CHARROIS** that administration obtain Action Soft Control Inc. to design, program PLC, VFD, install Generators, ATS, MTS, UPS, automation, communication systems, SCADA in all of the municipalities water plants, lift stations and pumping stations.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES:**

***H.P. AGRICULTURAL
SOCIETY:***

Council considered providing the High Prairie Agricultural Society with New Timer Equipment & Score Board.

A break was taken from 11:32 a.m. to 11:43a.m.

2015-05-171 **MOVED BY COUNCILLOR CHARROIS** that a 2015 Sponsorship Grant be approved up to the request amount of \$2,119.98 for the High Prairie Agricultural Society for the purchase of a new timer and score board.

CARRIED UNANIMOUSLY

PUBLIC FORUM:

C. CLEGG: Chris Clegg provided Council with an update regarding the High Prairie Beautification's appeal with the Alberta License & Gaming Commission. Mr. Clegg noted that no money raised by the High Prairie Beautification Society can be used for light up to purchase decorations or lights.

The meeting recessed for lunch at 11:52 a.m. to 12:29 p.m.

IN CAMERA: Council considered adding an item to the agenda under In Camera Legal Negotiations. Deputy Reeve Marx advised Council that a unanimous vote is required.

2015-05-172 **MOVED BY COUNCILLOR DUPRES** that in camera legal negotiations be added to the agenda .

DEFEATED

AGRICULTURE:

ESRD MANDATE

REVIEW

RESOLUTION:

Council considered taking the Environment and Sustainable Resource Development Mandate Review Resolution forward to the AAMD&C Reeves meeting on March 16, 2015.

2015-05-173 **MOVED BY COUNCILLOR STEWART** that the Environment and Sustainable Resource Development Mandate Review Resolution be approved as presented and be brought forward to the AAMD&C Reeves meeting on March 16, 2015.

CARRIED UNANIMOUSLY

HIGH PRAIRIE SEED

CLEANING CO-OP: Council was presented with the High Prairie Seed Cleaning Co-op Ltd. Manger's Report to Directors.

2015-05-174 **MOVED BY DEPUTY REEVE MARX** that the High Prairie Seed Cleaning Co-op Ltd. Manger's Report to Directors be received for information.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

2015-05-175 **MOVED BY COUNCILLOR DUPRES** that the following items of correspondence be received for information:

- High Prairie School Division No. 48 Board of Trustee Minutes Dated February 18, 2015
- High Prairie Municipal Library Minutes Dated January 9, 2015
- Letter from Bruce Mayer, Assistant Deputy Minister, Environment and Sustainable Resource Development Dated February 17, 2015 re: 2014-2015 FireSmart Community Grant Program
- January/ February 2015 Northland School Division Newsletter
- News Release Dated February 26, 2015 re: Northland School Division and Kee Tas Kee Now Tribal Council Winter Camp
- High Prairie & District Recreation Board Minutes Dated January 19, 2015
- Letter From Gitane De Silva, Deputy Minister International and Inter-governmental Relations Dated February 23, 2015 re: New West Partnership Trade Agreement

CARRIED UNANIMOUSLY

IN CAMERA: Administration advised Council that according to the Procedural Bylaw 43-2007 a 2/3 majority vote is require for adding items to the addendum.

2015-05-176 **MOVED BY COUNCILLOR DUPRES** that in camera legal negotiations be added to the agenda .

CARRIED UNANIMOUSLY

2015-05-177 **MOVED BY COUNCILLOR CHARROIS** to go into camera at 12:52 p.m. to discuss legal negotiation matters.

CARRIED UNANIMOUSLY

2015-05-178 **MOVED BY COUNCILLOR DUPRES** that the meeting come out of camera at 1:01 p.m.

CARRIED UNANIMOUSLY

MEETING SCHEDULE:

March 16-18, 2015		AAMD&C Conference
March 23, 2015	1:00 p.m.	Inter-Municipal Meeting (Town of HP)
March 24, 2015	10:00 a.m.	Municipal Planning Commission
March 26, 2015	10:00 a.m.	Economic Development
March 31, 2015	10:00 a.m.	ASB

A break was taken from 1:04 p.m. to 1:29 p.m.

TENDERS:

MOTOR GRADER: One (1) New Motor Grader.

2015-05-179 **MOVED BY COUNCILLOR SUTHERLAND** that the quotations for awarding the Supply & Delivery of One (1) New Motor Grader be opened at 1:33 p.m.

CARRIED

Tenders Received:

Finning	\$477,352.00
5yr/7500 hrs. buy back	\$213,600.00
Warranty 5yr/7500 hrs.	\$ 5,390.00
Hyd Angle Dozer (option)	\$ 12,000.00
U/V Angle Dozer (option)	\$ 22,000.00

2015-05-180 **MOVED BY COUNCILLOR CHARROIS** that the supply and delivery of one (1) new Motor Grader be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY

TANDEM AXLE TRUCK:

One (1) New Tandem Axle Truck (Plow/Gravel Truck).

2015-05-181 **MOVED BY COUNCILLOR DUPRES** that the quotations for awarding the Supply & Delivery of One (1) New Tandem Axle Truck (Plow/Gravel Truck) be opened at 1:41 p.m.

CARRIED

Tenders Received:

Western Star & Freightliner Trucks of Grande Prairie

- Western Star 4700 \$ 136,145.00
- Western Star 4900 \$ 162,475.00
- Freight Liner 114SD \$ 132,393.00

Great West Kenworth Ltd.

T800 \$ 147,900.00

Diamond International Trucks

7600 SBA Workstar \$132,883.60

Councillor Podollan stepped out of the meeting at 1:52 p.m.

Finning Canada

CT681SGSFA \$ 153,000.00

Councillor Podollan returned to the meeting at 1:55 p.m.

STAHL Peterbilt Inc. \$ 166,850.00
Freightliner of Red Deer Inc. \$ 133,632.00

2015-05-182 **MOVED BY COUNCILLOR PODOLLAN** that the supply and delivery of one (1) new Tandem Axle Truck (Plow/Gravel Truck) be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY

GRAVEL BOX: One (1) New Gravel Box (Plow/Gravel Truck).

2015-05-183 **MOVED BY COUNCILLOR STEWART** that the quotations for awarding the Supply & Delivery of One (1) New Gravel Box (Plow/Gravel Truck) be opened at 1:50 p.m.

CARRIED

Tenders Received:

SWS Truck Bodies and Trailer \$ 23,515.00
Fort Garry Industries \$ 21,600.00
Drive Products Inc. \$ 21,110.00

2015-05-184 **MOVED BY COUNCILLOR STEWART** that the supply and delivery of one (1) new Gravel Box (Plow/Gravel Truck) be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY

**SAND & SALT SPREADER/
TWO-WAY REVERSIBLE
SNOW PLOW/
SNOW PLOW
WING:**

One (1) New Hopper Type Sand & Salt Spreader, One (1) New Two-way Reversible Snow Plow, and One (1) New Snow Plow Wing.

2015-05-185 **MOVED BY COUNCILLOR SUTHERLAND** that the quotations for awarding the Supply & Delivery of One (1) New Hopper Type Sand & Salt Spreader, One (1) New Two-way Reversible Snow Plow, and One (1) New Snow Plow Wing be opened at 2:03 p.m.

CARRIED

Tenders Received:

Drive Products Inc. \$ 116,650.00
Fort Garry Industries \$ 118,445.00
Weldco-Beales Maf. \$ 115,620.00

2014-05-186 **MOVED BY COUNCILLOR SUTHERLAND** that the supply and delivery of One (1) New Hopper Type Sand & Salt Spreader, One (1) New Two-way Reversible Snow Plow, and One (1) New Snow Plow Wing be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY

A break was taken from 2:07 p.m. to 2:15 p.m.

**SINGLE AXLE
DECK TRUCK:**

One (1) New Single Axle Deck Truck.

2015-05-187 **MOVED BY COUNCILLOR CHARROIS** that the quotations for awarding the Supply & Delivery of One (1) New Single Axle Deck Truck be opened at 2:15 p.m.

CARRIED

Tenders Received:

Great West Kenworth Ltd.	\$ 114,650.00
First Truck Centre	\$ 126,729.00
Raytel Fleet Outfitters	\$ 119,829.56
Western Star & Freightliners	
Trucks of Grande Prairie	\$ 133,756.00
STAHL Peterbilt Inc.	\$ 152,550.00
Diamond International Trucks	
• Option 1	\$ 119,343.73
• Option 2	\$ 130,396.73
• Option 3	\$ 118,393.73

2015-05-188

MOVED BY COUNCILLOR CHARROIS that the supply and delivery of One (1) New Single Axle Deck Truck be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY

NEXT MEETING:

The next Regular Council Meeting will be held on March 25, 2015 at the M.D. Administration Building.

ADJOURNMENT:

2015-05-189

MOVED BY COUNCILLOR DUPRES that the meeting be adjourned at 2:30 p.m.

CARRIED UNANIMOUSLY

David Marx, Deputy Reeve

Bill Landiuk, Executive Director of
Corporate Services