

**BIG LAKES COUNTY
COUNCIL MEETING
June 24, 2015**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, June 24, 2015 at 10:00 a.m.

PRESENT WERE:

Reeve:	Ken Matthews, N. Gilwood/Triangle
Deputy Reeve:	David Marx, Prairie Echo/Salt Prairie
Councillor:	Donald Charrois, HP East/Banana Belt
	Ray Dupres, Enilda
	Ken Killeen, Kinuso
	Frank Sutherland, Grouard
	Robert Nygaard, Faust
	Ann Stewart, S. Sunset House/Gilwood
Absent:	Edward Podollan, Jousard /Big Meadow
Administration:	William Kostiw, CAO
	Jessica Martinson, Recording Secretary
	Vic Abel, Director of Public Works and Utilities
	Pat Olansky, Director of Planning & Development
	Alma Mallock, Manager of Administration
	Louise Myre, Director of FCSS
	Sherry Monteith, Agricultural Assistant
	Suzanne Allan, Manager of Community Development
	Ted Laszczak, Director of Utilities
Delegation:	Shadow Creek Resort
	Aspenleaf Energy Ltd.
	Sheila McNaughtan Q.C., RMRF
Press:	Monica Lockett, 93.5 Prairie FM
	Chris Clegg, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:01 a.m.

AGENDA:

2015-13-422 **MOVED BY COUNCILLOR KILLEEN** that the June 24, 2015 agenda be adopted as presented.

CARRIED UNANIMOUSLY

Deputy Reeve Marx arrived to the meeting at 10:02 a.m.

MINUTES:

2015-13-423 **MOVED BY COUNCILLOR NYGAARD** that the minutes of the May 27, 2015 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2015-13-424 **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS: Council was presented with the staff reports.

2015-13-425 **MOVED BY DEPUTY REEVE MARX** that the Chief Administrative Officer report be received for information.

CARRIED UNANIMOUSLY

2015-13-426 **MOVED BY COUNCILLOR NYGAARD** that the Director of Planning & Development report be received for information.

CARRIED UNANIMOUSLY

2015-13-427 **MOVED BY COUNCILLOR STEWART** that the Director of Public Works report be received for information.

CARRIED UNANIMOUSLY

2015-13-428 **MOVED BY DEPUTY REEVE MARX** that the Director of Utilities report be received for information.

CARRIED UNANIMOUSLY

2015-13-429 **MOVED BY COUNCILLOR KILLEEN** that the Manager of Administration report be received for information.

CARRIED UNANIMOUSLY

2015-13-430 **MOVED BY COUNCILLOR STEWART** that the FCSS report be received for information.

CARRIED UNANIMOUSLY

2015-13-431 **MOVED BY COUNCILLOR CHARROIS** that the Agricultural Fieldman & ASB Manger report be received for information.

CARRIED UNANIMOUSLY

2015-13-432 **MOVED BY COUNCILLOR DUPRES** that the Manager of Community Development Officer Report be received for information.

CARRIED UNANIMOUSLY

ADMINISTRATION:

GOOD NEIGHBOR RELATIONSHIP: Council reviewed a letter from Frank T. Halcrow, Chief for Kapawe’no First Nations.

2015-13-433 **MOVED BY DEPUTY REEVE MARX** that the Inter-Governmental Committee be authorized to meet with Kapawe’no First Nations as soon as possible.

CARRIED UNANIMOUSLY

2015 ELKS PRO RODEO PARADE: Council considered entering a float into the 2015 High Prairie Elks Pro Rodeo Parade on July 28, 2015.

2015-13-434 **MOVED BY COUNCILLOR STEWART** that administration be authorized to enter a float into the 2015 High Prairie Elks Pro Rodeo Parade on July 28, 2015 and that council approves a budget of \$2,000.

CARRIED

GROUARD LANDS: Council considered contacting Richie Bros. Auctioneers to help sell the land in the Hamlet of Grouard.

2015-13-435 **MOVED BY COUNCILLOR CHARROIS** that administration be directed to contact Richie Bros. Auctioneers and develop a proposal for sale of Grouard Lands for council's perusal.

CARRIED UNANIMOUSLY

**ALBERTA ENVIRONMENT &
PARKS AERIAL
INSPECTION:**

Council reviewed and invitation from Norbert Raffael with Environment and Parks to attend a tour and discussion on July 9, 2015.

2015-13-436 **MOVED BY COUNCILLOR STEWART** that Deputy Reeve Marx and Councillor Nygaard be authorized to attend the tour with Alberta Environment and Parks Aerial Inspection on July 9, 2015.

CARRIED UNANIMOUSLY

ANNUAL REPORT: Council was presented with the 2014 Annual Report.

2015-13-437 **MOVED BY DEPUTY REEVE MARX** that the annual report be approved as presented.

CARRIED UNANIMOUSLY

**LESSER SLAVE LAKE
WATER BODY:**

Council reviewed the research study completed by Ganna Samoylenko.

2015-13-438 **MOVED BY COUNCILLOR STEWART** that Council receives the Lesser Slave Lake study completed by Ganna Samoylenko for information and discusses options for a county wide economic strategy.

CARRIED UNANIMOUSLY

2015-13-439 **MOVED BY COUNCILLOR KILLEEN** that administration sets a special meeting day in September 2015 to discuss the whole matter of the Lake Development process and tying this into the final draft of the Municipal Development Plan and Land Use Bylaw.

CARRIED UNANIMOUSLY

A break was taken at 11:11 a.m. to 11:19 a.m.

**PIONEER THRESHERMANS
ASS. DERBY**

PASSES:

Council considered how to distribute the weekend passes for the 2015 Pioneer Threshermans Associations Derby.

2015-13-440 **MOVED BY COUNCILLOR NYGAARD** that a draw be held amongst interested County staff members for the weekend passes to the 2015 Pioneer Threshermans Associations Derby.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque lists for May 13, 2015, May 22, 2015 and June 10, 2015.

2015-13-441 **MOVED BY COUNCILLOR SUTHERLAND** that cheques #64862 to #64942 in the amount of \$154,835.14 for the period ending May 13, 2015, that cheques #64943 to #65031 in the amount of \$257,605.66 for the period ending May 22, 2015 and that cheques #67611 to #67689 in the amount of \$1,085,103.19 for the period ending June 10, 2015 be received for information.

CARRIED UNANIMOUSLY

FINANCIAL STATEMENTS:

Council was presented with the Financial Statements for the period ending May 31, 2015.

2015-13-442 **MOVED BY DEPUTY REEVE MARX** that the Financial Statements for the period ending May 31, 2015 be received for information.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:**ANIMAL CONTROL BYLAW:**

Council considered providing second reading to the draft Animal Control Bylaw #05-2015.

Ms. McNaughtan suggested that an amendment be made to Section 3 -Licensing Subsection 3.1 changing "No person shall keep a dog in the County unless same has been licensed with the County in accordance to sections 3" rather than "No person shall keep a dog in the County unless same has been licensed with the County in accordance to sections 4 and 5".

2015-13-443 **MOVED BY COUNCILLOR NYGAARD** that the draft Animal Control Bylaw#05-2015 be provided second reading as amended by changing Section 3 - Licensing Subsection 3.1 to read "No person shall keep a dog in the County unless same has been licensed with the County in accordance to sections 3".

CARRIED

2015-13-444 **MOVED BY COUNCILLOR DUPRES** that draft Animal Control Bylaw#05-2015 be advertised for two (2) weeks prior to third reading.

CARRIED

PUBLIC WORKS:**SNIPE LAKE ROAD-ZELMAN ACCESS:**

Council was presented with information regarding corrective measures to access Randy and Karen Zelman property located at SE 22-74-18-W5.

2015-13-445 **MOVED BY COUNCILLOR STEWART** that administration proceed with corrective measures to the access for Randy and Karen Zelman at SE 22-74-18-W5.

CARRIED UNANIMOUSLY

Councillor Charrois returned to the meeting at 11:43 a.m.

HAMLET ROAD RECONSTRUCTION & PAVING:

Council considered awarding the 2015 Hamlet Paving.

2015-13-446 **MOVED BY DEPUTY REEVE MARX** that the 2015 Hamlet Paving be awarded to E. Construction to a maximum of \$3,000,000.00 as per their quote of June 12, 2015 and subject to the County providing paving area maps for each hamlet.

CARRIED UNANIMOUSLY

**LITTLE SMOKY
PIT GRAVEL CRUSHING**

TENDER 2015: Council considered tendering the Little Smoky Pit Gravel Crushing Tender for 2015.

2015-13-447 **MOVED BY DEPUTY REEVE MARX** that administration be approved to tender the Gravel Crushing, Big lakes County West Gravel Supply, Little Smoky Gravel Pit Contract.

CARRIED UNANIMOUSLY

PUBLIC FORUM:

P. SLOAN: Pat Sloan suggested that the County hold open houses and rate payers meetings in the Hamlet of Kinuso.

The meeting recessed for lunch at 11:48 a.m. and reconvened at 12:41 a.m.

UTILITIES:

**WATER & SEWER HOOKUP
FEES & CONNECTION**

POLICY: Council reviewed a draft policy for Water and Sewer Hookup Fees and Connection Policy.

2015-13-448 **MOVED BY COUNCILLOR CHARROIS** that council receives the draft water and sewer hookup fees and connection policies for discussion and instructs administration on what to include in the final policy and fee schedule.

CARRIED UNANIMOUSLY

**INSTALL WATER
TOWER:**

Council considered the proposal to install a water tower (reservoir) in Joussard/Kinuso and to install a water line from Grouard Water plant to Joussard.

2015-13-449 **MOVED BY COUNCILLOR NYGAARD** that administration proceeds with the design and tender proposals for a Regional Water Line from Grouard to Joussard.

CARRIED UNANIMOUSLY

**ANIMAL CONTROL
BYLAW:**

Discussion was held regarding the number of dogs a ratepayer can have on an agriculture zoned piece of property and regarding the advertisement prior to third reading.

2015-13-450 **MOVED BY DEPUTY REEVE MARX** that motion 2015-13-444 be rescinded.

CARRIED

2015-13-451 **MOVED BY COUNCILLOR DUPRES** that third reading be provided to the Animal Control Bylaw 05-2015.

CARRIED

Councillor Dupres stepped out of the meeting at 1:34 p.m.

TENDERS:

BF 74150 & 71810: Award BF 71450 & 71810 Bridge Maintenance and Other Work Tender

2015-13-452 **MOVED BY DEPUTY REEVE MARX** that the tender for BF 71450 and BF 71810 Bridge Maintenance and Other Work be opened at 1:36 p.m.

CARRIED UNANIMOUSLY

Councillor Dupres returned to the meeting at 1:40 p.m.

Tenders Received:

CONTRACTOR	TENDERED PRICE	AMENDMENT	TOTAL PRICE
Griffin Contracting Ltd.	\$183,250.00		\$183,250.00
Ardy Rigging Ltd.	\$226,192.50	+ \$3,500.00	\$229,692.50
Mid-Knight Contractors Ltd.	\$152,250.00		\$152,250.00
Carmacks Enterprises Ltd.	\$434,525.00	- \$112,000.00	\$322,525.00
Surespan Construction Ltd.	\$752,250.00	- \$205,956.13	\$546,293.87
Formula Alberta Ltd.	\$278,000.00		\$278,000.00
Bridgemen Services Ltd.	\$196,650.00		\$196,650.00
Northstar Energy Services Inc.	\$226,965.00	+ \$18,835.00	\$245,800.00

2015-13-453 **MOVED BY DEPUTY REEVE MARX** that the tender for BF 71450 and BF 71810 Bridge Maintenance and Other Work be awarded to the lowest qualified bidder.

CARRIED UNANIMOUSLY

BF 08092: Award BF 08092 Culvert Installation and Other Work Tender.

2015-13-454 **MOVED BY DEPUTY REEVE MARX** that the tender for BF 08092 Culvert Installation and Other Work Tender be opened at 1:48 p.m.

CARRIED

Tenders Received:

CONTRACTOR	TENDERED PRICE	AMENDMENT	TOTAL PRICE
North West Trenching Ltd.	\$774,625.00		\$774,625.00
Cox Contractors Ltd.	\$536,375.00		\$536,375.00
1070539 AB Ltd.O/A Driedger Construction	\$560,125.00		\$560,125.00
In-Line Contracting Partnership	\$999,000.00		\$999,000.00
1181512 Alberta Ltd.	\$978,325.00		\$978,325.00
Sure Grade Construction Ltd.	\$551,495.85		\$551,495.85
S & K Structures Ltd.	\$762,912.50		\$762,912.50
Oil-Berta Cats Ltd.	\$669,432.50		\$669,432.50
MDP Oilfield Services Ltd.	\$496,072.57		\$496,072.57
Norelco Contractors Ltd.	\$656,564.49		\$656,564.49
Northsite Contractors Ltd.	\$660,138.00		\$660,138.00
328766 Alta Ltd.	\$470,796.00		\$470,796.00
Prairie Erectors International Inc.	\$803,327.50	- \$25,767.00	\$777,560.50

2015-13-455 **MOVED BY COUNCILLOR STEWART** that the tender for BF 08092 Culvert Installation and Other Work be awarded to the lowest qualified bidder.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

ELECTED OFFICIALS

COURSE: Council considered hosting an Economic Development Training course hosted by the Economic Developers of Alberta (EDA).

2015-13-456 **MOVED BY DEPUTY REEVE MARX** that the discussion regarding the Economic Developers of Alberta (EDA) Elected Officials Course be tabled.

CARRIED

COMMUNITY DRUG ALERT

ADVERTISEMENT: Council considered advertising in the Community Drug Alert.

2015-13-457 **MOVED BY COUNCILLOR CHARROIS** that the advertisement in the Community Drug Alert be received for information.

CARRIED UNANIMOUSLY

SWAN RIVER RODEO

SPONSORSHIP: Council considered providing a sponsorship grant for the 7th Annual Swan River Rodeo.

2015-13-458 **MOVED BY COUNCILLOR STEWART** that a 2015 Sponsorship Grant in the amount of \$ 500 be provided to the 7th Annual Swan River Rodeo.

CARRIED UNANIMOUSLY

POLICE POINT PROPOSAL:

Council considered proceeding on the Police Point project in the Hamlet of Grouard.

2015-13-459 **MOVED BY COUNCILLOR DUPRES** that administration be directed to move forward on Phase One (1) of the Police Point Management Plan Proposal to preserve the historical buildings and pique community interest with a maximum of \$8,000 .

CARRIED

IN THE WOODS

ANIMAL RESCUE: Council considered providing In the Woods Animal Rescue with a donation to help assist with food, supplies and veterinary care expenses.

2015-13-460 **MOVED BY COUNCILLOR SUTHERLAND** that a donation in the amount of \$5,000 be provided to the In the Woods Animal Rescue to assist with 2015 food, supplies and veterinary care expenses.

CARRIED UNANIMOUSLY

A break was taken at 2:30 p.m. to 2:41 p.m.

IN CAMERA:

2015-13-461 **MOVED BY COUNCILLOR CHARROIS** to go into camera at 2:41 p.m. to discuss land, legal and labour matters.

CARRIED UNANIMOUSLY

2015-13-462 **MOVED BY COUNCILLOR NYGAARD** to come out of camera at 3:27 p.m.

CARRIED UNANIMOUSLY

2015-13-463 **MOVED BY COUNCILLOR NYGAARD** that the proposal from Shadow Creek Resort be received for information.

DEFEATED

2015-13-464 **MOVED BY COUNCILLOR STEWART** that Shadow Creek Resort be required to host a public open house in the Hamlet of Jousard where they can obtain feedback for council's perusal in regards to the proposal for the road realignment of Peace River Ave.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

**ALBERTA DEVELOPMENT OFFICERS
ASSOCIATION 2015**

CONFERENCE: Discussion was held regarding the Alberta Development Officer's Association 2015 Conference taking place on September 28, 2015

2015-13-465 **MOVED BY DEPUTY REEVE MARX** that Reeve Matthew be approved to provide a few words during the Welcoming Remarks at the Alberta Development Officer's Association 2015 Conference taking place on September 28, 2015 and any councillor wishing to attend be approved.

CARRIED UNANIMOUSLY

2015-13-466 **MOVED BY COUNCILLOR STEWART** that Big Lakes County sponsors the opening reception in the amount of \$1,500 at the Alberta Development Officer's Association 2015 Conference taking place on September 28, 2015.

CARRIED UNANIMOUSLY

2015-13-467 **MOVED BY COUNCILLOR NYGAARD** that the following items of correspondence be received for information:

- High Prairie School Division Board of Trustees meeting minutes – June 24, 2015
- An email regarding the Public Postal Service Issues at FCM
- High Prairie Regional Recreation Board Special Meeting Minutes – April 28, 2015
- An email from CN Rail regarding AskRail press release on a new mobile app to give to Canadian first-responders real-time dangerous goods information
- Picture of NE-22-074-17-W5
- Councillor Attendance Report for May 2015
- Rural Library Conference in Grande Prairie, AB on September 24 & 25, 2015
- May 2015 Capital Budget
- Police Officer test
- High Prairie & District Regional Recreation Board meeting minutes – April 23, 2015
- Invitation to attend the achievement of the High Prairie Skate Plaza on Wednesday, June 17, 2015 at 7 p.m. at the High Prairie Sports Complex Society
- Letter from Government of Alberta – Alberta Emergency Management Agency regarding the CEMP (Community Emergency Coordination Centres) program
- Email regarding that the Northern Lakes School Campus in High Prairie is not closing and the newspaper has been notified about the error
- Tax Axe
- A Letter from Reynolds Mirth Richards & Farmer LLP dated June 16, 2015 RE: S. 299 Request
- Photo
- Photo – Airboat/ basic craft without the extra equipment & safety sides & bush guard

- Letter from the Natural Resources Conservation Board dated May 29, 2015 RE: Seeking stakeholder input on amendments to the Board Administrative Procedure Regulation
- Governance Zone – Building Bridges Municipalities and First Nations (part 2)
- Letter from ADOA dated June 16, 2015 RE: Alberta Development Officer's Association 2015 Conference
- National Aboriginal Day on Sunday, June 21, 2015 at 12:00-6:00 p.m.
- Article from Rounding up the Latest Oilsands News July/August 2015 re: Alberta's New NDP Cabinet Installed: Meet the Oilsands Players
- Email from Sam Jaikaran dated June 23, 2015 re: Paving Harbour Road in Faust

CARRIED UNANIMOUSLY

MEETING

SCHEDULE:

June 29, 2015	10:00 a.m.	Inter-Governmental Meeting
June 29, 2015	1:00 p.m.	Town of High Prairie Inter-Municipal
July 21, 2015	10:00 a.m.	Municipal Planning Commission

NEXT MEETING:

The next Regular Council Meeting will be held on July 22, 2015 at the County Administration Building.

ADJOURNMENT:

2015-13-468

MOVED BY COUNCILLOR SUTHERLAND that the meeting be adjourned at 3:52 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

William (Bill) Kostiw, C.A.O