

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
January 28, 2015**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, January 28, 2015 at 10:00 a.m.

PRESENT WERE: Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Frank Sutherland, Grouard
Edward Podollan, Joussard
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood

Absent : Ken Matthews, N. Gilwood/Triangle
Ray Dupres, Enilda /Big Meadow

Administration: William Kostiw, CAO
Bill Landiuk, Executive Director of Corp. Services
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works and Utilities
Pat Olansky, Director of Planning & Development
Alma Mallock, Manager of Administration
Ted Laszczak, Manager of Utilities
Suzanne Allan, Community Development Officer

Press: Chris Clegg, South Peace News
Monica Lockett, 93.5 Prairie FM

CALL TO ORDER: Deputy Reeve Marx called the meeting to order at 10:00 a.m.

AGENDA:

2015-02-049 **MOVED BY COUNCILLOR KILLEEN** that the January 28, 2015 agenda be approved as amended.

CARRIED UNANIMOUSLY

MINUTES:

2015-02-050 **MOVED BY COUNCILLOR NYGAARD** that the minutes of the January 28, 2015 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2015-02-051 **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

CARRIED UNANIMOUSLY

ADMINISTRATION:

***ALBERTA ASSOCIATION OF
POLICE GOVERNANCE***

CONFERENCE: Council considered sending one member of council to the Alberta Association of Police Governance Conference April 10 & 11, 2015 in Calgary.

2015-02-052 **MOVED BY COUNCILLOR KILLEEN** that the Alberta Association of Police Governance Conference being held April 10 & 11, 2015 in Calgary be received for information.

CARRIED UNANIMOUSLY

PERSONAL EXPENSE

CLAIM FORM: Council was presented with changes to the Personal Expense Claim Forms for administration.

2015-02-053 **MOVED BY COUNCILLOR STEWART** that the Personal Expense Claim Form be adopted as presented.

CARRIED UNANIMOUSLY

AAMD&C MEMBER

VISIT: Council considered scheduling an AAMD&C Member visit.

2015-02-054 **MOVED BY COUNCILLOR NYGAARD** that administration be directed to arrange a longer familiarization tour and meeting with the AAMD&C representatives.

CARRIED UNANIMOUSLY

2015 MUNICIPAL LAW

SEMINAR: Council considered sending member of council to the 2015 Annual Municipal Law Seminar being hosted by Reynolds Mirth Richards and Farmer on March 13, 2015 in Grande Prairie.

2015-02-055 **MOVED BY COUNCILLOR STEWART** that any councilors wishing to attend be approved to attend the 2015 Annual Municipal Law Seminar being hosted by Reynolds Mirth Richards and Farmer on March 13, 2015 in Grande Prairie.

CARRIED UNANIMOUSLY

STRATEGIC PLANNING

WORKSHOP: Council was presented with information regarding the strategic planning workshop for February 9 & 10, 2015.

2015-02-056 **MOVED BY COUNCILLOR PODOLLAN** that the Strategic Planning Workshop agenda be approved as presented.

CARRIED UNANIMOUSLY

2015-02-057 **MOVED BY COUNCILLOR STEWART** that Activation Analysis be approved for senior staff evaluations and facilitator for the strategic planning workshop on February 9 & 10, 2015.

CARRIED UNANIMOUSLY

STRATEGIC MEETING**WITH MD OF**

OPPORTUNITY: Council considered scheduling a strategic meeting with the M.D. of Opportunity No 17.

2015-02-058 **MOVED BY COUNCILLOR KILLEEN** that Council direct administration to schedule a strategic meeting between the Council of the M.D. of Opportunity No 17 and the M.D. of Big Lakes.

CARRIED UNANIMOUSLY

LITTLE SMOKY**SKI HILL VISIT:**

Council reviewed an invitation for the Municipal District of Smoky River to attend a tour of the Little Smoky Ski Hill on February 20, 2015 beginning at 10:00 a.m.

2015-02-059 **MOVED BY COUNCILLOR STEWART** that any councilors wishing to attend the Little Smoky Ski Hill visit on February 20, 2015 be approved.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque list for January 14, 2015.

2015-02-060 **MOVED BY COUNCILLOR SUTHERLAND** that cheques #63758 to #63834 in the amount of \$703,113.86 for the period ending January 14, 2015 be received for information.

CARRIED UNANIMOUSLY

ALLOCATION OF 2014 SURPLUS TO RESERVE:

Council was presented with the 2014 surplus to reserve.

2015-02-061 **MOVED BY COUNCILLOR NYGAARD** that Council authorizes administration to allocate \$1,000,000 of the 2014 surplus to the transportation reserve account 6-32-00-00-760.

CARRIED

PUBLIC WORKS:***BUDGET AMENDMENT:***

Council considered a budget amendment for the Driftpile Gravel Crushing Contract.

2015-02-062 **MOVED BY COUNCILLOR PODOLLAN** that the 2015 Operating budget be amended in the amount of \$90,000 for change to spec and extension to the Driftpile Gravel Crushing Contract to be coded to 2-32-60-00-357.

CARRIED UNANIMOUSLY

2015-02-063 **MOVED BY COUNCILLOR STEWART** that the Dirftpile Gravel Crushing Contract include change of spec and additional volume of Des.4 Class 20 (3/4" crush) gravel.

CARRIED UNANIMOUSLY

NEW SKID STEER: Council considered awarding the purchase of one new skid steer to Bobcat of the Peace.

2015-02-064 **MOVED BY COUNCILLOR CHARROIS** that the supply and delivery of one new Skid Steer be awarded to Bobcat of the Peace in the total amount of \$31,593.88 including the 3000 hour warranty protection.

CARRIED UNANIMOUSLY

UTILITIES:***AWARD OF REGIONAL WATER FEASIBILITY STUDY:***

Council considered awarding the Regional Water Feasibility Study to MPE Siemens.

2015-02-065 **MOVED BY COUNCILLOR STEWART** that the Regional Water Feasibility Study be awarded to MPE Siemens in the amount of \$67,100.00.

CARRIED UNANIMOUSLY

WATER RATE INCREASE/ TRANSFER STATION:

Council was presented with information regarding a water rate increase and transfer station improvements. Administration advised that the rate increases would be effective May 1, 2015.

2015-02-066 **MOVED BY DEPUTY REEVE MARX** that administration be directed to bring back recommendations for transfer stations before the final budget.

CARRIED UNANIMOUSLY

A break was taken from 11:23 a.m. to 11:28 a.m.
Councillor Sutherland returned to the meeting at 11:31 a.m.

2015-02-067 **MOVED BY COUNCILLOR NYGAARD** that the water rates as per the Schedule of Fees Bylaw 22-2010 be amended to increase from \$4.04 to \$4.85 per cubic meter.

CARRIED

2015-02-068 **MOVED BY COUNCILLOR STEWART** that the Schedule of Fees Bylaw 22-2010 be amended for truckfill water tokens increase from \$5.50 to \$6.50 per token (300 gallons).

CARRIED

2015-02-069 **MOVED BY DEPUTY REEVE MARX** that the Schedule of Fees Bylaw 22-2010 for sewer rates remain at 50% of water charges.

CARRIED

COMMUNITY SERVICES:

SAFETY COMMITTEE

STRUCTURE: Council was presented with amendments to the Safety Program Policy Admin-07.

2015-02-070 **MOVED BY COUNCILLOR CHARROIS** that the amendments to the Safety Program Policy Admin-07 be approved to the end of 2015.

CARRIED UNANIMOUSLY

HIGH PRAIRIE ELKS PRO RODEO:

Council considered sponsoring the 55th Anniversary of the High Prairie Elks Pro Rodeo.

2015-02-071 **MOVED BY COUNCILLOR CHARROIS** that an event sponsorship grant in the amount of \$2,000 be provided to the High Prairie Elks Pro Rodeo for the 55th Anniversary and that 5 free passes be provided to the radio station to auction off and that 1 ticket be provided to Reeve Matthews.

CARRIED UNANIMOUSLY

HIGH PRAIRIE AGRICULTURAL SOCIETY:

Council considered sponsoring the High Prairie Agricultural Society for their 2015 Hearts and Boots Bull a Rama and dance.

2015-02-072 **MOVED BY COUNCILLOR NYGAARD** that the High Prairie Agricultural Society funding request for the 2015 Hearts and Boots Bull a Rama and dance be received for information.

CARRIED UNANIMOUSLY

WATER NORTH COALITION:

Council considered appointing one member to the Water North Coalition.

2015-02-073 **MOVED BY DEPUTY REEVE MARX** that Councillor Killeen and Councillor Nygaard be appointed to the Water North Coalition.

CARRIED UNANIMOUSLY

The meeting recessed for lunch at 11:50 a.m. to 12:37 p.m.

**INFORMATION/
CORRESPONDENCE:**

- 2015-02-074** **MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:
- ❖ Letter from the Honourable Diana McQueen, Minister regarding the M.D of Big Lakes request for a name change
 - ❖ RCMP, High Prairie Detachment - December 2014 monthly report
 - ❖ A letter dated January 06, 2015 was sent from The Alberta order of Excellence Council regarding a nomination of a deserving Albertan to become a member of the Alberta Order of Excellence
 - ❖ High Prairie Municipal Library Board Minutes from December 10, 2014
 - ❖ AER Focus Newsletter
 - ❖ High Prairie School Division Board of Trustees Minutes Dated January 21, 2015
 - ❖ 2015 Minister's Seniors Service Awards – Nomination Deadline February 27, 2015

CARRIED

IN CAMERA:

- 2015-02-075** **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 1:00 p.m. to discuss legal, land and labour matters.

CARRIED UNANIMOUSLY

- 2015-02-076** **MOVED BY COUNCILLOR CHARROIS** to come out of camera at 1:32 p.m.

CARRIED UNANIMOUSLY

- 2015-02-077** **MOVED BY COUNCILLOR STEWART** that the Inter-Governmental Relations Committee priorities be approved as presented.

CARRIED UNANIMOUSLY

- 2015-02-078** **MOVED BY COUNCILLOR KILLEEN** that the study contract on the Lesser Slave Lake Water Body be approved as presented.

CARRIED UNANIMOUSLY

- 2015-02-079** **MOVED BY COUNCILLOR PODOLLAN** that the discussion on the organizational chart be received for information.

CARRIED UNANIMOUSLY

- 2015-02-080** **MOVED BY COUNCILLOR CHARROIS** that the 2015 Business Plan workbook be forwarded to the February 9 & 10 workshop.

CARRIED UNANIMOUSLY

- 2015-02-081** **MOVED BY COUNCILLOR NYGAARD** that the discussion regarding Faust Harbor Developments be received for information.

CARRIED UNANIMOUSLY

MEETING

SCHEDULE:

January 29, 2015	9:00 a.m.	Inter-Municipal Committee
January 29, 2015	1:00 p.m.	Economic Development Committee
February 4, 2015	10:00 a.m.	Airport Commission
February 9 & 10, 2015		Strategic Planning Workshop
February 17, 2015	10:00 a.m.	Municipal Planning Commission

NEXT MEETING:

The next Regular Council Meeting will be held on February 11, 2015 at the M.D. Administration Building.

ADJOURNMENT:

2015-02-082

MOVED BY COUNCILLOR NYGAARD that the meeting be adjourned at 1:57 p.m.

CARRIED UNANIMOUSLY

David Marx, Deputy Reeve Marx

William (Bill) Kostiw, C.A.O