

**BIG LAKES COUNTY
COUNCIL MEETING
December 9, 2020**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, December 9, 2020 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ann Stewart, S. Sunset House/Gilwood
Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Robert Nygaard, Faust
Richard Simard, Joussard
Fern Welch, Grouard

Administration: Jordan Panasiuk, CAO
Brett Hawken, Director of Community & Protective Service
Eunice McCauley, Human Resources Manager
Heather Nanninga, Director of Corporate Services
Jessica Plante, Recording Secretary
Pat Olansky, Director of Planning & Development
Vic Abel, Director of Public Works

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:01 a.m.

**ADDITIONS TO
THE AGENDA:**

It was noted that Councillor Simard will be attending the meeting by Zoom.

Doctors Recruitment Letter
Negotiation – In Camera
Delegation Freeman Iwasiuk – Cancelled

2020-25-671 **MOVED BY COUNCILLOR KILLEEN** that the December 9, 2020 agenda be adopted as amended.

CARRIED

MINUTES:

Administration advised Council of a correction to the Regular November 25, 2020 Council Meeting Minutes. Motion 2020-25-627 should read “that the November 25, 2020 agenda be adopted as presented” rather than “that the October 14, 2020 agenda be adopted as presented”.

2020-25-672 **MOVED BY COUNCILLOR NYGAARD** that the November 25, 2020 Regular Council Meeting Minutes be adopted as amended.

CARRIED

2020-25-673 **MOVED BY COUNCILLOR CHARROIS** that the November 26, 2020 Special (Budget) Council Meeting minutes be adopted as presented.

CARRIED

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST:

2020-25-674 **MOVED BY COUNCILLOR WELCH** that the action list be received for information.

CARRIED

STAFF REPORTS:

2020-25-675 **MOVED BY COUNCILLOR NYGAARD** that the following Staff Reports be received for information:

- Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Community & Protective Services

CARRIED

ADMINISTRATION:

REGULAR MEETING – ELECTRONIC MEANS:

2020-25-676 **MOVED BY COUNCILLOR CHARROIS** that due to extenuating circumstances Council authorizes Councillors to attend the December 2020 to April 2021 Regular meetings in person or by electronic means.

CARRIED

DOCTOR RECRUITMENT LETTER:

2020-25-677 **MOVED BY DEPUTY REEVE MARX** that administration be directed to draft a letter explaining Council's concerns with doctor recruitment in Northern Alberta and that the letter be present to the Northern Alberta Elected Leaders.

CARRIED

A break was taken from 10:45 a.m. to 10:59 a.m.

**CORPORATE
SERVICES:**

CHEQUE LISTS:

2020-25-678 **MOVED BY COUNCILLOR BISSELL** that cheques #86841 to #86921 in the amount of \$357,538.44 for the period ending November 18, 2020 and that cheques #86922 to #87005 in the amount of \$1,255,215.43 for the period ending November 25, 2020 be received for information.

CARRIED

***ADDITIONAL NAMED INSURANCE PROGRAM – REMOVALS FOR
DELINQUENT PAYMENT:***

2020-25-679 **MOVED BY COUNCILLOR STEWART** that Council authorizes the removal of the Lesser Slave Lake Economic Alliance Society, High Prairie & District Sports Complex Society, High Prairie Regals Hockey Club, High Prairie & Area Prevention of Family Violence Association and Grouard (Ward II) Community Association from Big Lakes County's Additional Named Insured program.

CARRIED

**CENTRAL SLAVE LAKE AGRICULTURAL SOCIETY (CSAS) –
OPERATING GRANT – INCOMPLETE APPLICATION:**

2020-25-680 **MOVED BY DEPUTY REEVE MARX** that the Central Slave Lake Agricultural Society Community Hall grant funding be tabled for further information.

CARRIED

SCHEDULE OF FEES BYLAW AMENDMENT BYLAW 29-2020:

2020-25-681 **MOVED BY COUNCILLOR NYGAARD** that the Schedule of Fees Bylaw 29-2020 be tabled for further discussion later in the meeting.

CARRIED

PUBLIC TIME:

E. CORBIERE: Eric Corbiere presented Council with a presentation to keep the Enilda Transfer Station open and convert it into a multi-use transfer station like Jousard Transfer Station. A petition was also presented to Council.

The meeting recessed for lunch at 11:57 a.m. to 12:36 p.m.

Councillor Simard did not return to the meeting.

**CORPORATE
SERVICES CON'T:**

2020-25-682 **MOVED BY COUNCILLOR CHARROIS** that first reading be provided to bylaw 29-2020 Schedule of Fees Bylaw with an amendment to increase the Dog Pound Boarding Fees to \$30.00 per dog per day.

CARRIED

2020-25-683 **MOVED BY COUNCILLOR CHARROIS** that second reading be provided to bylaw 29-2020 Schedule of Fees Bylaw as amended.

CARRIED

2020-25-684 **MOVED BY DEPUTY REEVE MARX** that unanimous consent be provided to bylaw 29-2020 Schedule of Fees Bylaw to proceed to third reading.

DEFEATED

2020-25-685 **MOVED BY COUNCILLOR STEWART** that administration be directed to bring back the dust control program for review.

CARRIED

ACCOUNTS RECEIVABLE WRITE-OFFS:

2020-25-686 **MOVED BY DEPUTY REEVE MARX** that accounts receivable invoices 16252, 18649, 18650, 18651, 18652 and 1853 totaling \$13,858.54 be written off as uncollectable. Detail on these invoices is included in Appendix A.

CARRIED

2020-25-687 **MOVED BY COUNCILLOR NYGAARD** That the 2019 & 2020 property taxes and arrears in the amount of \$1,365,726.09 be cancelled from and uncollected properties an application be made for these properties to the Provincial Education & Designated Industrial requisition credit Refund Credit for Uncollected Education Property & Designated Industrial requisition Taxes on Oil and Gas Properties program. These tax rolls and amounts are identified in Appendix B.

CARRIED

2020-25-688 **MOVED BY COUNCILLOR KILLEEN** That the 2019 & 2020 property taxes and arrears in the amount of \$1,346,021.43 be cancelled from and uncollected properties an application be made for these properties to the Provincial Education & Designated Industrial requisition credit Refund Credit for Uncollected Education Property & Designated Industrial requisition Taxes on Oil and Gas Properties program. These tax rolls and amounts are identified in Appendix C.

CARRIED

2020-25-689 **MOVED BY DEPUTY REEVE MARX** That the 2019 & 2020 property taxes and arrears in the amount of \$74,835 be cancelled. These tax rolls and amounts are identified in Appendix D.

CARRIED

PLANNING & DEVELOPMENT:

REQUEST FOR VARIANCE TO GENERAL SERVICING STANDARDS POLICY # ADMIN-61 SUBDIVISION FILE #20-22 – Pt. NE 11-74-17-W5

2020-25-690 **MOVED BY COUNCILLOR NYGAARD** that the request from Dan Sekulich be approved for a variance to Section 3.1.1, General Servicing Standards Policy Admin-61 from 25m to 20m for a country residential roadway right-of-way for Subdivision File #20-22 (Pt. NE 11-74-17-W5) be refused.

CARRIED

2020-25-691 **MOVED BY COUNCILLOR CHARROIS** that the request from Dan Sekulich be approved for a variance to Section 3.1.1, General Servicing Standards Policy Admin-61 for a country residential roadway surface type from asphalt to gravel for Subdivision File #20-22 (Pt. NE 11-74-17-W5) be approved.

CARRIED

2020-25-692 **MOVED BY REEVE MATTHEWS** that administration be directed to bring back the General Servicing Standards Policy Admin-61 for review.

CARRIED

PUBLIC HEARING:

LAND USE BYLAW AMENDMENT 28-2020:

2020-25-693 **MOVED BY DEPUTY REEVE MARX** that the public hearing for Bylaw 28-2020 be called to order at 1:20 p.m.

CARRIED

2020-25-694 **MOVED BY DEPUTY REEVE MARX** that the meeting come out of public hearing at 1:24 p.m.

CARRIED

2020-25-695 **MOVED BY COUNCILLOR WELCH** that second reading be given to Bylaw 28-2020.

CARRIED

2020-25-696 **MOVED BY COUNCILLOR NYGAARD** that third reading be given to Bylaw 28-2020.

CARRIED

COMMUNITY AND PROTECTIVE SERVICES:

CARES FUNDING:

2020-25-697 **MOVED BY COUNCILLOR NYGAARD** that Council withdraws from the CARES grant.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

2020-25-698 **MOVED BY COUNCILLOR STEWART** that the information/correspondence be received for information.

CARRIED

A break was taken from 1:46 p.m. to 1:56 p.m.

CLOSED SESSION:

2020-25-699 **MOVED BY COUNCILLOR BISSELL** that the meeting go into closed session at 1:56 p.m. to discuss legal and land negotiations as per section 27, Freedom of Information and Protection Act.

CARRIED

2020-25-700 **MOVED BY COUNCILLOR NYGAARD** that the meeting come out of closed session at 2:21 p.m.

CARRIED

2020-25-701 **MOVED BY COUNCILLOR CHARROIS** that Council offer a letter of support, access to County right of ways for network infrastructure, and administrative assistance to Canadian Fiber Optics for an application to the Universal Broadband Fund for building a fiber optic network in Jousard, and potentially Enilda.

CARRIED

ADJOURNMENT:

2020-25-702 **MOVED BY COUNCILLOR NYGAARD** that the meeting be adjourned at 2:22 p.m.

CARRIED

Ken Matthews, Reeve

Jordan Panasiuk, CAO

**PUBLIC HEARING
(Land Use Bylaw Amendment 28-2020)
December 9, 2020**

Minutes of the Big Lakes County Public Hearing for Land Use Bylaw Amendment 28-2020 held at the County Administration Building in High Prairie, Alberta on Wednesday, December 9, 2020, commencing at 1:15 p.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ann Stewart, S. Sunset House/Gilwood
Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Robert Nygaard, Faust
Fern Welch, Grouard

Absent: Richard Simard, Joussard

Administration: Jordan Panasiuk, CAO
Brett Hawken, Director of Community & Protective Service
Eunice McCauley, Human Resources Manager
Heather Nanninga, Director of Corporate Services
Jessica Plante, Recording Secretary
Pat Olansky, Director of Planning & Development
Vic Abel, Director of Public Works

CALL TO ORDER: Reeve Matthews called the public hearing to order at 1:20 p.m.

Big Lakes County received an application from On It Projects Inc. on behalf of 1534158 Alberta Ltd. to redistrict Plan 687RS (within SW 17-73-30-W5) west of Kinuso from the Agriculture (AG) District to the Highway Commercial (HWC) District.

This parcel is the site of the Strawberry Service Station which was destroyed by fire in April 2020. The owners are proposing to rebuild a gas bar with convenience store and food services.

According to the Big Lakes County Land Use Bylaw, this property is within the Agriculture District. The business, as it stood before the fire, was considered a non-conforming use. However, if a non-conforming building is damaged or destroyed to the extent of more than 75% of the value of the building above its foundation, the building may not be repaired or rebuilt except where allowed under this Bylaw. As such, the parcel must be redistricted for the proposed development to conform with the Bylaw. The Highway Commercial District would most appropriately accommodate the use of the property. A development permit application was submitted concurrently with the application to amend the Land Use Bylaw. Additional information for the development permit has been requested to deem the application complete.

The bylaw was given first reading by Council at their regular meeting of November 25, 2020.

The notice of public hearing was posted to the County website and Facebook page, on the bulletin board of the County administration office,

The notice of public hearing was posted to the County website and Facebook page, and on the bulletin board of the County administration offices in High Prairie & Kinuso.

Notice of the public hearing was also sent to:

- Adjacent Landowners No comments received
- Alberta Environment & Parks No comments received
- Alberta Health Services No comments received
- Alberta Transportation No objections
- Kapawe'no First Nation No comments received

- Big Lakes County:
- Agriculture Services: no concerns
- Fire Services: no comments received
- Director of PW: no concerns
- PW Transp. Manager: no concerns
- Transp. Maint. Foreman: no concerns
- Utilities Manager: no concerns
- CAO: no concerns

The Municipal Planning Commission reviewed the application at its December 9, 2020 meeting.

Reeve Matthews called for comments from the public. No one was in attendance.

The public hearing was closed at 1:24 p.m.

Ken Matthews, Reeve

Jordan Panasiuk, CAO

