

**BIG LAKES COUNTY  
COUNCIL MEETING  
September 9, 2020**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, September 9, 2020 at 10:00 a.m.

**PRESENT WERE:** Reeve: Richard Simard, Jousard  
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
David Marx, Prairie Echo/Salt Prairie  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood  
Fern Welch, Grouard

Administration: Jordan Panasiuk, CAO  
Heather Nanninga, Director of Corporate Services  
Pat Olansky, Director of Planning & Development  
Vic Abel, Director of Public Works  
Brett Hawken, Acting Director of Community & Protective Service  
Jessica Plante, Recording Secretary  
Eunice McCauley, Human Resources Manager  
Victoria Zahacy, Communications Coordinator  
Katie Ellwood, Grants Officer

Delegations: Lindsay Pratt, Heart River Housing

Press: Richard Froese, South Peace News

**CALL TO ORDER:** Reeve Simard called the meeting to order at 10:00 a.m.

**ADDITIONS TO THE AGENDA:** Delegation – Lindsay Pratt, Heart River Housing – 11:00 a.m.

**2020-18-441** **MOVED BY DEPUTY REEVE MATTHEWS** that the August 26, 2020 agenda be adopted as amended.

**CARRIED**

**MINUTES:**

**2020-18-442** **MOVED BY COUNCILLOR NYGAARD** that the August 26, 2020 Regular Council Meeting minutes be adopted as presented.

**CARRIED**

**BUSINESS ARISING FROM MINUTES:**

***ACTION LIST:***

**2020-18-443** **MOVED BY COUNCILLOR CHARROIS** that the action list be received for information.

**CARRIED**

**STAFF REPORTS:**

**2020-18-444** **MOVED BY COUNCILLOR KILEEN** that the following Staff Reports be received for information:

- Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Acting Director of Community & Protective Services

**CARRIED**

**ADMINISTRATION:*****COMMUNICATION & ALTERING SOFTWARE:***

**2020-18-445** **MOVED BY DEPUTY REEVE MATTHEWS** that administration be directed to purchase the communication and altering software through Voyent Alert in the amount of \$2,800 for the 2020 year with the money coming from code 2-12-30-00-244 (Computer/ Network Support).

**CARRIED**

***ORGANIZATIONAL MEETING DATE:***

**2020-18-446** **MOVED BY COUNCILLOR WELCH** that the Organizational Meeting of Council be schedule for Tuesday, October 27, 2020 beginning at 10:00 a.m. in the Big Lakes County Council Chambers.

**CARRIED**

***RAIL SAFETY WEEK:***

**2020-18-447** **MOVED BY COUNCILLOR MARX** that the resolution to support Public Rail Safety Week September 21-27, 2020 be approved.

**CARRIED**

**CORPORATE SERVICES:*****CHEQUE LIST:***

**2020-18-448** **MOVED BY COUNCILLOR STEWART** that cheques #86063 to #86173 in the amount of \$758,584.92 for the period ending August 26, 2020 be received for information.

**CARRIED**

***DECEMBER 31, 2019 GOLF TOURNAMENT FINANCIAL STATEMENTS:***

**2020-18-449** **MOVED BY COUNCILLOR CHARROIS** that the December 31, 2019 Golf Tournament Financial Statements be approved.

**CARRIED**

***BIG LAKES COUNTY LIBRARY BOARD – FINANCIAL REPORTING CHANGE:***

**2020-18-450** **MOVED BY COUNCILLOR STEWART** that Big Lakes County Council requires the Big Lakes County Library Board to submit a reviewed financial statement in place of an Audited Financial statement.

**CARRIED**

**PLANNING & DEVELOPMENT:*****DEVELOPMENT AGREEMENT – SUBDIVISION FILE #20-14-SW 5-74-15-W5:***

**2020-18-451** **MOVED BY COUNCILLOR KILLEEN** that the Development Agreement for Subdivision File #20-14 be approved as presented.

**CARRIED**

**2020-18-452**            **MOVED BY DEPUTY REEVE MATTHEWS** that administration be directed to work with the County’s legal representatives to develop a one page summary page for the Development Agreement.

**CARRIED**

**DELEGATION:**

***HEART RIVER HOUSING:***

Lindsay Pratt with Heart River Housing presented Council with a brief overview of Heart River Housing and provided a list of the 2020 Heart River Housing Requisitions. Heart River Housing is constructed of 11 municipalities.

A break was taken from 11:09 a.m. to 11:25 a.m.

**PLANNING & DEVELOPMENT CON’T:**

***2020 WALL OF FAME AWARD:***

**2020-18-453**            **MOVED BY COUNCILLOR BISSELL** that Roberta Hunt be nominated to receive the 2020 Wall of Fame award.

**CARRIED**

**PUBLIC WORKS:**

***HAMLET CLEANUP:***

**2020-18-454**            **MOVED BY COUNCILLOR WELCH** that the Hamlet Cleanup be cancelled for 2020.

**CARRIED**

***REQUEST TO REMOVE POSTS AT LOT 8, BLOCK 1, PLAN 1255ET:***

**2020-18-455**            **MOVED BY COUNCILLOR CHARROIS** that administration be directed to leave the current posts installed on Lot 8, Block 1, Plan 1255ET in the Hamlet of Joussard and that similar posts be installed on the east side of the creek, and that gates be constructed with access to allow for grass mowing.

**CARRIED**

**PUBLIC TIME:**

***P & C. CARRIER:*** Peter and Carolyn Carrier presented Council with a request to remove the walking access located at Lot 8, Block 1, Plan 1255ET.

Councillor Charrois stepped out of the meeting at 11:54 a.m. and returned to the meeting 11:58 a.m.

***D. MONTEITH:*** Deborah Monteith with White Sands Campground and White Sands Estates presented Council with concerns regarding the Land Use Bylaw regulations for siting of recreation vehicles within the Hamlet Residential, Hamlet Residential Estate and Hamlet Mixed Use Districts, and enforcement inconsistencies within Joussard.

The meeting recessed for lunch at 12:01 p.m. and reconvened at 12:35 p.m.

**PLANNING &  
DEVELOPMENT CON'T:**

***LAND USE BYLAW AMENDMENT #20-2020- SECTION 6.34 SITING OF  
RECREATIONAL VEHICLES WITHIN THE HAMLET RESIDENTIAL,  
HAMLET RESIDENTIAL ESTATE & HAMLET MIXED USE DISTRICTS:***

**2020-18-456**            **MOVED BY COUNCILLOR STEWART** that first reading be given to Land Use Bylaw Amendment #20-2020.

Councillor Stewart stepped out of the meeting at 12:45 p.m. to 12:47 p.m.

**CARRIED**

**2020-18-457**            **MOVED BY COUNCILLOR STEWART** that a Public Hearing for Bylaw 20-2020 be set for October 14, 2020 at 1:00 p.m. in the Council Chambers of the Big Lakes County Administration Building.

**CARRIED**

**PUBLIC WORKS CON'T:**

***OPERATING BUDGET AMENDMENT – PAVEMENT PATCHING:***

**2020-18-458**            **MOVED BY DEPUTY REEVE MATTHEWS** that a budget amendment in the amount of \$315, 000 be approved for the Public Works, Summer Maintenance – Contracted Services Budget, GL 2-32-20-72-357, from the Road Surfacing Reserve.

**CARRIED**

***REQUEST FOR GRAVEL SURFACING OF NEW ROAD – FAUST OSMOSE SITE:***

**2020-18-459**            **MOVED BY COUNCILLOR NYGAARD** that the request for gravel surfacing of the New road-Faust Osmose Site be approved for 2020.

**CARRIED**

**COMMUNITY & PROTECTIVE SERVICES:**

***BUSINESS SUPPORT NETWORK- APPOINTING A COUNCILLOR:***

Reeve Simard and Councillor Nygaard expressed interest in attending the Business support network meeting.

A secret ballot was taken.

**2020-18-460**            **MOVED BY COUNCILLOR MARX** that Councillor Nygaard be approved to represent Big Lakes County at the first Business Support Network meeting and give a verbal report at a later meeting to discuss its value and Big Lakes' future participation.

**CARRIED**

**2020-18-461**            **MOVED BY DEPUTY REEVE MATTHEWS** that the secret ballots be destroyed.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**2020-18-462**            **MOVED BY COUNCILLOR CHARROIS** that the information/correspondence be received for information.

**CARRIED**

**CLOSED SESSION:**

**2020-18-463**      **MOVED BY COUNCILLOR MARX** that the meeting go into closed session at 1:41 p.m. to discuss legal negotiations matters as per section 27, Freedom of Information and Protection Act.

**CARRIED**

A break was taken from 11:42 p.m. to 1:55 p.m.

**2020-18-464**      **MOVED BY COUNCILLOR NYGAARD** that the meeting come out of closed session at 3:45 p.m.

**CARRIED**

**2020-18-465**      **MOVED BY DEPUTY REEVE MATTHEWS** that administration be approved to proceed with negotiations as discussed.

**CARRIED**

**2020-18-466**      **MOVED BY COUNCILLOR NYGAARD** that administration be approved to proceed with negotiations as discussed.

**CARRIED**

**ADJOURNMENT:**

**2020-18-467**      **MOVED BY COUNCILLOR KILLEEN** that the meeting be adjourned at 3:47 p.m.

**CARRIED**

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Richard Simard, Reeve

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Jordan Panasiuk, CAO