



## BIG LAKES COUNTY POLICY

TITLE: Christmas Staff Recognition	
POLICY NUMBER: ADMIN-21	
LEGAL AUTHORITY:	
APPROVED BY COUNCIL: January 12, 2005	
EFFECTIVE DATE: January 12, 2005	REVISED DATE: October 22, 2019

### POLICY STATEMENT

Recognizing the work that staff of the County does throughout the year, the Council for the Big Lakes County finds it appropriate to recognize these efforts.

### DEFINITION

"Employee" shall refer to:

- Permanent Full-Time Employees
- Permanent Part-Time Employees
- Returning Seasonal Employees to which employer benefits have been offered
- Any other seasonal employee, at the discretion of the department head

### POLICY

1. This policy applies to all employees of Big Lakes County as of the 1<sup>st</sup> day of December each year.
2. As a token of appreciation for the work done by the administrative staff, each staff member will be entitled to their choice of:
  - a. A \$150 grocery voucher;
  - b. Apparel to a maximum value of \$150; or
  - c. A \$150 gift card to a selected local business
3. In order to ensure that this policy remains representative of the wishes of Council, this policy shall be reviewed at each organizational meeting of council.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer

  
\_\_\_\_\_  
Date of Final Signature