

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
February 25, 2015**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, February 25, 2015 at 10:00 a.m.

PRESENT WERE:

Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ray Dupres, Enilda /Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Frank Sutherland, Grouard
Edward Podollan, Joussard
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood

Administration: William Kostiw, CAO
Bill Landiuk, Executive Director of Corp. Services
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works and Utilities
Pat Olansky, Director of Planning & Development
Amanda Backs, Development Officer
Alma Mallock, Manager of Administration
Ted Laszczak, Manager of Utilities
Suzanne Allan, Community Development Officer
Robbie Klatt, Ag Fieldman/ ASB Manger
Sherry Monteith, Ag. Administrative Assistant
Andrew Austin, GIS Technician
Leo Tobin, Fire Chief

Delegation: Sheila McNaughtan, Q.C., RMRF
Osman Hamid, ESRD
Gerry Haekel, ESRD
Therese Yacyshyn, ESRD
Laura A. Johnson, ESRD
Kevin Quintilio, ESRD
Norbert Raffael, ESRD

Press: Monica Lockett, 93.5 Prairie FM

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:00 a.m.

AGENDA:

2015-04-121 **MOVED BY DEPUTY REEVE MARX** that the February 11, 2015 agenda be approved as amended.

CARRIED UNANIMOUSLY

MINUTES:

2015-04-122 **MOVED BY COUNCILLOR STEWART** that the minutes of the February 11, 2015 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2015-04-123 **MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

CARRIED UNANIMOUSLY

DELEGATION:

ESRD: Osman Hamid, Approvals Manager, Gerry Haekel, Unit Head Shoreline Management, Therese Yacyshyn, Operations Team Lead, Kevin Quintilio Regional Resource Manager-Upper Athabasca Region and Norbert Raffael, Resource Management Manger with Environment & Sustainable Resource Development presented Council with information regarding property boundaries and lakeshore development specifically Mills Subdivision in the Hamlet of Jousard.

Mr. Raffael presented Council with an update regarding the Osmose Wood Treatment Site and Mr. Quintlio informed that the land transfer between ESRD and the M.D. of Big Lakes is still under review.

Sheila McNaughtan, Q.C., with Reynold Mirth Richards and Farmer and the Municipal Planning Commission members Meghan Payne, Jeannie Cloutier and Leo Casavant were also in attendance.

2015-04-124 **MOVED BY COUNCILLOR NYGAARD** that the delegation from Alberta Environment & Sustainable Resource Development, Reynolds, Mirth, Richards and Farmer and Alberta Land Titles be received for information.

CARRIED UNANIMOUSLY

PUBLIC FORUM: Reeve Matthews called for questions from the public regarding the Environment & Sustainable Resource Development Delegation. Jeannie Cloutier presented Council with an information package outlining her concerns regarding a parcel she previously owned which has been affected by accretion. Chester Hardy expressed his concern regarding the extra property created by fill material from the marina.

S. SNOW: Samantha Snow with Snowflake Grooming presented Council with an information package on her business and future plans for growth.

The meeting recessed for lunch at 12:10 p.m. to 12:52 p.m.
Councillor Dupres did not return to the meeting.

ADMINISTRATION:

AAMD&C: Council was presented with a copy of the draft AAMD&C Agenda.

2015-04-125 **MOVED BY DEPUTY REEVE MARX** that the draft AAMD&C Agenda be received for information.

CARRIED UNANIMOUSLY

AIRLINE SERVICES: Council was presented with an email regarding Airline Services for the north.

2015-04-126 **MOVED BY COUNCILLOR STEWART** that administration be directed to submit the Municipal District of Big Lakes population numbers to Brian Grant in support of another airline service for the north.

CARRIED UNANIMOUSLY

ADMIN-16: Council was presented with the Retirement/Years of Service Award Program Policy Admin-16.

2015-04-127 **MOVED BY COUNCILLOR CHARROIS** that the amendments to the Retirement/Years of Service Award Program Policy Admin-16 be approved as presented.

DEFEATED

2015-04-128 **MOVED BY COUNCILLOR NYGAARD** that the amendments to the Retirement/Years of Service Award Program Policy Admin-16 be approved as presented and that an additional \$1000 be paid out for 25 years of service and 30 years of service.

CARRIED

MOU: Council considered signing a Memorandum of Understanding between the Municipal District of Big Lakes and Environment & Sustainable Resource Development.

2015-04-129 **MOVED BY COUNCILLOR KILLEEN** that the Cooperation Memorandum of Understanding between Alberta Environment and Sustainable Resource Development (Operations Division, Upper Athabasca Region) and the Municipal District of Big Lakes be approved.

CARRIED UNANIMOUSLY

NTAC: Council considered joining the Northern Transportation Advisory Council (NTAC)

2015-04-130 **MOVED BY COUNCILLOR SUTHERLAND** that the Municipal District of Big Lakes be approved to join the Northern Transportation Advisory Council (NTAC).

CARRIED UNANIMOUSLY

2015-04-131 **MOVED BY COUNCILLOR NYGAARD** that two members of council be appointed to the Northern Transportation Advisory Council (NTAC).

CARRIED UNANIMOUSLY

Reeve Matthews called for nominations for members on the Northern Transportation Advisory Council. Councillor Killeen nominated Deputy Reeve Marx, Councillor Stewart nominated Reeve Matthews. Reeve Matthews called a second and third time for nominations for members on the Northern Transportation Advisory Council.

2015-04-132 **MOVED BY COUNCILLOR CHARROIS** that nominations for the positions on the Northern Transportation Advisory Council cease.

CARRIED UNANIMOUSLY

Reeve Matthews declared Deputy Reeve Marx and Reeve Matthews as members to the Northern Transportation Advisory Council.

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque list for February 11, 2015.

2015-04-133 **MOVED BY DEPUTY REEVE MARX** that cheques #64034 to #64103 in the amount of \$141,282.36 for the period ending February 11, 2015 be received for information.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

SUBDIVISION

14-10:

Council considered providing variance to General Servicing Standards for Subdivision file 14-10 Plan 501NY, Lot 9 (Robert & Heather Mills).

2015-04-134

MOVED BY COUNCILLOR NYGAARD that the variance to the General Servicing Standards as requested for Subdivision File #14-10 (Robert & Heather Mills) be denied.

CARRIED UNANIMOUSLY

***SAFETY CODES
SERVICES***

AGREEMENT:

Council considered entering into an agreement with Superior Safety Codes Inc.

2015-04-135

MOVED BY DEPUTY REEVE MARX that administration be directed to request proposals from other accredited agencies for Safety Codes Permitting Services.

CARRIED UNANIMOUSLY

PUBLIC WORKS:

***SURVEY REQUEST FOR
QUOTATIONS:***

Council considered awarding the surveying request for quotations to the low bidder.

2015-04-136

MOVED BY COUNCILLOR PODOLLAN that the Surveying Request for Quotations be awarded to the low bidder, Explore Surveys Inc., in the amount of \$42,010.00 excluding GST.

CARRIED UNANIMOUSLY

ROAD

CONSTRUCTION:

Council received a request from Doug McDermott for the construction of the Banana Belt Connector on Township Road 714.

2015-04-137

MOVED BY DEPUTY REEVE MARX that the road request received from Doug McDermott for the construction of the Banana Belt Connector on Township Road 714 be received for information and that administration be directed to send a letter to Doug McDermott advising that the road is not a top priority at this time and will remain on the Capital Projects list.

CARRIED

DRIFTPILE GRAVEL

CRUSHING:

Council considered providing a budget amendment to the Driftpile Gravel Crushing Contract.

Councillor Stewart stepped out of the meeting at 1:40 p.m. to 1:42 p.m.

2015-04-138

MOVED BY COUNCILLOR KILLEEN that the 2015 Operating Budget be amended in the amount of \$62,300.00 for change to spec and extension to the Driftpile Gravel Crushing Contract to be coded to 2-32-60-00-357.

CARRIED UNANIMOUSLY

2015-04-139

MOVED BY COUNCILLOR SUTHERLAND that the Driftpile Gravel Crushing Contract include change of spec and additional volume of Des. 4 Class 22 (7/8" crush) gravel.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES:**

***CAPITAL PROJECT
GRANT APPROVAL
LETTERS:***

Council considered sending Capital Project Grant approval letters.

2015-04-140

MOVED BY COUNCILLOR NYGAARD that administration be directed to send Capital Project Grant approval letters to those organizations which have been approved for Capital grant funding in the 2015 preliminary budget.

CARRIED UNANIMOUSLY

***WATER NORTH
COALITION:***

Administration advised that the next Water North Coalition meeting will take place on February 26, 2015 at the Northern Lakes College in Slave Lake and that Councillor Nygaard will be representing the municipality.

2015-04-141

MOVED BY COUNCILLOR CHARROIS that the update regarding the Water North Coalition be received for information.

CARRIED UNANIMOUSLY

STARS:

Council considered providing STARS with another 3 year pledge sponsorship in the amount of \$25,000.

2015-04-142

MOVED BY COUNCILLOR STEWART that a 3 year (2015-2017) pledge sponsorship be provided to STARS in the amount of \$25,000 annually.

CARRIED

FIRE:

***FIRE GUARDIAN
APPOINTMENTS:***

Mr. Tobin presented council with 5 names for fire guardians within the municipality.

2015-04-143

MOVED BY COUNCILLOR NYGAARD that Anna-Lisa McDermott, Jason Cottingham and Angela Paul be appointed as Fire Guardians for the 2015 year.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

2015-04-144

MOVED BY COUNCILLOR STEWART that the following items of correspondence be received for information:

- Letter from Honourable Diana McQueen, Minister of Municipal Affairs re: Viability Review Town of Swan Hills
- Email Dated February 10, 2015 from Tyler Warman, Mayor for the Town of Slave Lake re: Commercial Fishing
- Letter from the Association of High Prairie & District Children's Resource Council Dated January 27, 2015
- Municipal District of Big Lakes Animal Control Bylaw 28-2007
- Pembina Hills Regional Division No. 7 Municipal Partners Meeting Dated October 23, 2014
- Letter from the Fracnotice Team dated February 13, 2015 re: Alberta Energy Regulator (WER) Directive 79/Abandoned Wells Setbacks
- Government of Canada and FCM support Wheatland County's feasibility study and development of a wastewater reclamation system for agricultural diversification
- Letter from Honourable Verlyn Olson, Minister of Agriculture and Rural Development

CARRIED UNANIMOUSLY

A break was taken from 1:58 p.m. to 2:10 p.m.

IN CAMERA:

2015-04-145 **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 2:11 p.m. to discuss legal, labour matters.

CARRIED UNANIMOUSLY

2015-04-146 **MOVED BY COUNCILLOR KILLEEN** to come out of camera at 3:12 p.m.

CARRIED UNANIMOUSLY

2015-04-147 **MOVED BY REEVE MATTHEWS** that the 2015 Capital Project grant to the Pioneer Threshermans Association for completion of the new hall facility be received for information.

CARRIED UNANIMOUSLY

2015-04-148 **MOVED BY DEPUTY REEVE MARX** that administration confirms that the Stop Order and Notice of Default be issued to Faust Harbour Developments Ltd. as presented.

CARRIED UNANIMOUSLY

2015-04-149 **MOVED BY COUNCILLOR STEWART** that administration be directed to proceed with an audit of the Lesser Slave Lake North Country Community Association.

CARRIED UNANIMOUSLY

2015-04-150 **MOVED BY COUNCILLOR CHARROIS** that administration be approved to conduct a financial review of the 5 core community groups.

CARRIED UNANIMOUSLY

MEETING

SCHEDULE:

February 26, 2015	1:00 p.m.	Finance Committee Meeting
March 16-18, 2015		AAMD&C Conference
March 24, 2015	10:00 a.m.	Municipal Planning Commission

NEXT MEETING:

The next Regular Council Meeting will be held on March 11, 2015 at the M.D. Administration Building.

ADJOURNMENT:

2015-04-151 **MOVED BY COUNCILLOR PODOLLAN** that the meeting be adjourned at 3:16 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

William (Bill) Kostiw, C.A.O