

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
February 11, 2015**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, February 11, 2015 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ray Dupres, Enilda /Big Meadow
Ken Killeen, Kinuso
Frank Sutherland, Grouard
Edward Podollan, Joussard
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood

Absent : Donald Charrois, HP East/Banana Belt

Administration: William Kostiw, CAO
Bill Landiuk, Executive Director of Corp. Services
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works and Utilities
Pat Olansky, Director of Planning & Development
Alma Mallock, Manager of Administration
Ted Laszczak, Manager of Utilities
Suzanne Allan, Community Development Officer
Louise Myre, Director of FCSS
Leo Tobin, Fire Chief
Robbie Klatt, Ag Fieldman/ ASB Manger

Press: Chris Clegg, South Peace News
Monica Lockett, 93.5 Prairie FM

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:00 a.m.

AGENDA: Dog Concerns
Environment and Sustainable Resource Development

2015-03-083 **MOVED BY COUNCILLOR KILLEEN** that the February 11, 2015 agenda be approved as amended.

CARRIED UNANIMOUSLY

MINUTES: Mr. Landiuk noted that for billing purposes the Water Rate Increase effective date has been changed to May 1, 2015 rather than April 1, 2015.

2015-03-084 **MOVED BY COUNCILLOR STEWART** that the minutes of the January 28, 2015 Regular Council Meeting be adopted as amended.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

Councillor Dupres arrived to the meeting at 10:05 a.m.

2015-03-085 **MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS:

STAFF REPORTS: Council was presented with the staff reports.

Councillor Dupres stepped out of the meeting at 10:09 a.m. to 10:11 a.m.

2015-03-086 **MOVED BY COUNCILLOR KILLEEN** that the CAO Report be received for information.

CARRIED UNANIMOUSLY

2015-03-087 **MOVED BY DEPUTY REEVE MARX** that administration be directed to attach a summary to the Planning and Development monthly report summarizing the Municipal Planning Commission (MPC) approvals.

CARRIED UNANIMOUSLY

Mr. Laszczak presented Council with a quotation for power to the 5 transfer stations within the municipality and provided preliminary information on water and sewer along Peace River Ave in the Hamlet of Joussard.

Ms. Myre presented council with information regarding the family day functions happening within the municipality. Councillor Dupres advised administration he would like to see some FCSS events hosted in the Hamlet of Enilda.

Deputy Reeve Marx stepped out of the meeting at 10:36 a.m. to 10:37 a.m.

2015-03-088 **MOVED BY DEPUTY REEVE MARX** that the following reports be received for information:

- Executive Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Utilities
- Manager of Administration
- Ag Fieldman & ASB Manager
- Family & Community Services
- Community Development Officer
- Fire Chief Report

CARRIED UNANIMOUSLY

A break was taken from 10:51 a.m. to 11:00 a.m.

ADMINISTRATION:***CEMETERY***

MAINTENANCE: Council reviewed options regarding cemetery maintenance.

2015-03-089 **MOVED BY COUNCILLOR NYGAARD** that the discussion regarding maintenance of abandoned cemeteries be received for information.

CARRIED

ASTRAL HARVEST: Council was presented with a letter received from Real Gagnon and Blue Light in regards to the Astral Harvest Festival.

2015-03-090 **MOVED BY REEVE MATTHEWS** that administration be directed to review the Noise Control Bylaw 7-99 and take appropriate action in regards to the Astral Harvest Festival.

CARRIED UNANIMOUSLY

***MEMBERS AT
LARGE:***

Council considered appointing Helen Henderson to the Subdivision and Development Appeal Board.

2015-03-091 **MOVED BY COUNCILLOR DUPRES** that Helen Henderson be appointed as a member at large to the Subdivision and Development Appeal Board.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque lists for January 28, 2015 and February 4, 2015.

2015-03-092 **MOVED BY COUNCILLOR STEWART** that cheques #63835 to #63962 in the amount of \$654,464.08 for the period ending January 28, 2015 and that cheques #63963 to #64033 in the amount of \$316,062.78 be received for information.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:

HISTORY BOOK PROJECT: Council considered developing a history book.

2015-03-093 **MOVED BY DEPUTY REEVE MARX** that the Municipal District of Big Lakes enters into an agreement with Heritage Collaborative Inc. in the amount of \$21,000.00 to develop a history book utilizing the existing oral history transcripts.

CARRIED UNANIMOUSLY

2015-03-094 **MOVED BY DEPUTY REEVE MARX** that the Municipal District of Big Lakes apply for a \$5,000 publication grant through the Alberta Historical Resources Foundation Heritage Preservation Partnership Program.

CARRIED UNANIMOUSLY

IN CAMERA:

2015-03-095 **MOVED BY COUNCILLOR SUTHERLAND** that the meeting go into camera at 11:25 a.m. to discuss legal matters.

CARRIED

2015-03-096 **MOVED BY DEPUTY REEVE MARX** that the meeting come out of camera at 11:47 a.m.

CARRIED UNANIMOUSLY

PUBLIC FORUM:

L.CASAVANT: Leo Casavant presented council with a request to extend the water and sewer from Shadow Creek Resort to the hamlet entrance at Highway 2 and Peace River Avenue at the east end of Joussard.

The meeting recessed for lunch at 12:06 p.m. and reconvened at 12:45 p.m. Councillor Stewart did not return to the meeting.

PLANNING & DEVELOPMENT CON'T:

HAMLET OF JOUSSARD EAST END SERVICING: Council considered a request from residents of Joussard to extend the water and sewer from Shadow Creek Resort to the hamlet entrance at Highway 2 and Peace River Avenue at the east end of Joussard.

Councillor Dupres stepped out of the meeting at 1:00 p.m. and returned at 1:03 p.m.

2015-03-097 **MOVED BY DEPUTY REEVE MARX** that administration be directed to bring back a recommendation to extend the water and sewer from Shadow Creek Resort to the hamlet entrance at Highway 2 and Peace River Avenue at the east end of Joussard and to include a service connection fee proposal.

CARRIED UNANIMOUSLY

PUBLIC WORKS:

NEW PLOW/GRAVEL

TRUCK: Council considered advertising for Requests for Quotations for the Supply and Delivery of One New Plow/Gravel Truck and Attachments.

2015-03-098 **MOVED BY COUNCILLOR DUPRES** that administration be approved to send out Request for Quotations (RFQ) for the supply and delivery of One New Plow/Gravel Truck and attachments and to close on March 11, 2015 at 1:30 p.m.

CARRIED UNANIMOUSLY

NEW MOTOR

GRADER: Council considered advertising for Requests for Quotations for the Supply and Delivery of One New Motor Grader.

2015-03-099 **MOVED BY COUNCILLOR KILLEEN** that administration be approved to send out Request for Quotations (RFQ) for the supply and delivery of One New Motor Grader and to close on March 11, 2015 @ 1:30 p.m.

CARRIED UNANIMOUSLY

UTILITIES:

UPGRADING LIFT

STATION IN

KINUSO:

Council considered upgrading the lift station in the Hamlet of Kinuso.

2015-03-100 **MOVED BY COUNCILLOR DUPRES** that administration be approved to obtain Associated Engineering to design the project of upgrading the Kinuso Lift Station to a maximum amount of \$50,000.00.

CARRIED UNANIMOUSLY

TRANSFER STATION

POWER:

Council was presented with the quotations for power to the 5 Transfer Stations in the municipality.

2015-03-101 **MOVED BY COUNCILLOR PODOLLAN** that the discussion regarding power quotations to the 5 transfer stations be received for information.

CARRIED UNANIMOUSLY

COMMUNITY

SERVICES:

GUN & SPORTSMAN

SHOW:

Council considered providing sponsorship to the 14th Annual Gun and Sportsman Show.

2015-03-102 **MOVED BY COUNCILLOR DUPRES** that an event sponsorship grant in the amount of \$300 (Silver Sponsorship) be approved for the 14th Annual Gun & Sportsman Show Dinner and Silent Auction.

CARRIED

PIONEER

THRESHERMANS: Council considered sponsoring the Pioneer Threshermans 2015 Derby & Canada Day Celebration.

2015-03-103 **MOVED BY REEVE MARTTHEWS** that an event sponsorship grant in the amount of \$1,500 (Gold Sponsorship) be provided to the Pioneer Threshermans 2015 Derby & Canada Day Celebrations.

CARRIED

HAMLET RECREATION

GRANT 2014

CARRYOVERS: Council considered carrying over 2014 Hamlet Recreation Grants.

2015-03-104 **MOVED BY DEPUTY REEVE MARX** that the Hamlet Recreation Grant carry forwards from 2014 to the 2015 fiscal year in the amount of \$62,093 to the Kinuso Community Association and \$37,542 to the Grouard Community Association be tabled for in camera discussion.

CARRIED UNANIMOUSLY

OLD GROUARD

FIRE HALL:

Council considered establishing a rental agreement with the Grouard (Ward II) Community Association for the use of the Old Grouard Fire Hall.

2015-03-105 **MOVED BY COUNCILLOR NYGAARD** that the establishment of another rental agreement with the Grouard (Ward II) Community Association for partial use of the old Grouard Fire Hall and the Municipal District of Big Lakes FCSS department oversee the maintenance and operations of the facility, in conjunction with community programming accommodates both parties and serves the entire community; a clear agreement including scheduling, responsibilities and billing to be included.

CARRIED

ECONOMIC DEVELOPMENT

COMMITTEE

MEMBERSHIP: Council considered adding a representative from the Town of High Prairie Council to the Economic Development Committee.

2015-03-106 **MOVED BY DEPUTY REEVE MARX** that a representative from the Town of High Prairie Council be approved to sit on the Economic Development Committee at the Town of High Prairie's cost and that the Terms of Reference be amended.

CARRIED

REGIONAL

COLLABORATION

2015: Council considered approving a regional collaboration workshop.

2015-03-107 **MOVED BY DEPUTY REEVE MARX** that a Regional Collaboration workshop be approved for late March or April and led by the selected facilitator and that Reeve Matthews be approved to personally invite each Chief and or Council Chairperson to attend the spring Regional Collaboration workshop or send an approved representatives in their stead.

CARRIED

AGRICULTURE:

***WILD BOAR
CONTAINMENT
STANDARDS:***

Council considered signing the Implantation of the Wild Boar Containment Standards Agreement.

2015-03-108

MOVED BY COUNCILLOR KILLEEN that administration be approved to sign the Agreement for the implantation of the Wild Board Containment Standards under the Agricultural Pest Act.

CARRIED UNANIMOUSLY

SPRAY TRUCK/ROADSIDE

SPRAYING:

Council considered discontinuing the use of the External Spray Contractor and purchasing a new spray truck.

2015-03-109

MOVED BY DEPUTY REEVE MARX that administration be approved to tender for a new spray truck and discontinue utilizing an External Spray Contractor.

CARRIED UNANIMOUSLY

DOG CONCERNS:

Reeve Matthews advised Council that a concern has been brought to his attention regarding a situation in the municipality where an individual has over 30 dogs.

2015-03-110

MOVED BY COUNCILLOR NYGAARD that administration be directed to take action on the alleged illegal development located on Lot 1 Block 1 Plan 992 3962.

CARRIED

2015-03-111

MOVED BY COUNCILLOR DUPRES that administration be directed draft a bylaw stipulating a limit to the number of dogs a person may have on a parcel of land without a development permit for a kennel operation.

CARRIED UNANIMOUSLY

ESRD:

Deputy Reeve Marx suggested that a resolution regarding the realignment of Environment and Sustainable Resource Development be brought forward to the AAMD&C Zone Meeting on February 13, 2015.

2015-03-112

MOVED BY COUNCILLOR SUTHERLAND that administration be directed to submit an emergent resolution to the AAMD&C Zone Meeting on February 13, 2015 with regarding the realignment of Environment and Sustainable Resource Development.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

2015-03-113 **MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- Town of High Prairie Fire Chief Report Dated January 2015
- Councillor Attendance Reports for January 2015
- Letter from Northern Lakes College Dated January 30, 2015 re: Native Cultural Arts Museum Donation.
- Thank you Card from the High Prairie Golden Age Bus
- Governance Zone Article re: In Support of Contrary Arguments by George B. Cuff
- Draft AAMD&C Spring 2015 Convention Program
 - March 16, 2015 – Government Meeting
 - March 17, 2015 - with RMRF
- Letter from Pearl Calahasen, MLA Dated January 21, 2015 re: Thank you
- Letter from Hon. Diana McQueen, Minister of Municipal Affairs Dated January 28, 2015 re: Town of Swan Hills Viability Review Team
- Community Update: High Prairie Health Complex
- High Prairie & Area Chamber of Commerce Minutes Dated January 7, 2015
- High Prairie & District Regional Recreation Board Meeting Minutes Dated December 8, 2015
- Whitecourt RFAC Meeting Minutes Dated November 6, 2014

CARRIED UNANIMOUSLY

A break was taken from 2:30 p.m. to 2:38 p.m.

IN CAMERA:

2015-03-114 **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 2:38 p.m. to discuss legal, land and labour matters.

CARRIED UNANIMOUSLY

2015-03-115 **MOVED BY DEPUTY REEVE MARX** to come out of camera at 3:26 p.m.

CARRIED UNANIMOUSLY

2015-03-116 **MOVED BY COUNCILLOR SUTHERLAND** that the Hamlet Recreation Grant carry forwards from 2014 to the 2015 fiscal year in the amount of \$62,093 to the Kinuso Community Association and \$37,542 to the Grouard (Ward II) Community Association and payment be approved pending submission of required documents.

CARRIED UNANIMOUSLY

2015-03-117 **MOVED BY COUNCILLOR PODOLLAN** that the 2013 Capital Grant to the Lesser Slave Lake North Country Community Association remain un-paid by the Municipal District of Big Lakes.

DEFEATED

2015-03-118 **MOVED BY COUNCILLOR NYGAARD** that the Municipal District of Big Lakes honors the 2013 Capital Grant to the Lesser Slave Lake North Country Community Association and direct administration to pay the funds based on sufficient evidence of non-profit status and proper documentation.

CARRIED

2015-03-119

MOVED BY DEPUTY REEVE MARX that the discussion regarding utility negotiations be received for information.

CARRIED UNANIMOUSLY

MEETING

SCHEDULE:

February 17, 2015	10:00 a.m.	Municipal Planning Commission
February 23, 2015	9:00 a.m.	FCSS Board Meeting

NEXT MEETING:

The next Regular Council Meeting will be held on February 25, 2015 at the M.D. Administration Building.

ADJOURNMENT:

2015-03-120

MOVED BY COUNCILLOR DUPRES that the meeting be adjourned at 3:28 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

William (Bill) Kostiw, C.A.O