

**BIG LAKES COUNTY  
COUNCIL MEETING  
December 14, 2016**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, December 14, 2016 at 10:00 a.m.

**PRESENT WERE:**

Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt  
Ron Matula, Enilda/Big Meadow  
Robert Nygaard, Faust  
Edward Podollan, Joussard  
Ann Stewart, S. Sunset House/Gilwood  
Frank Sutherland, Grouard

Absent: Ken Killeen, Kinuso

Administration: Roy Brideau, CAO  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works  
Pat Olansky, Director of Planning & Development  
Ted Laszczak, Director of Utilities & Safety  
Suzanne Allan, Director of Community Services  
Jordan Panasiuk, Director of Community Services  
Sherry Monteith, Community Outreach Worker  
Leo Tobin, Fire Chief  
Louise Myre, Director of FCSS

Delegation: Lyndon & Denise Drefs, Flaman Rentals

Press: Richard Froese, South Peace News

**CALL TO ORDER:** Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:**

**2016-35-917** **MOVED BY DEPUTY REEVE MARX** that the December 14, 2016 agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2016-35-918** **MOVED BY DEPUTY REEVE MARX** that the minutes of the November 23, 2016 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

***ACTION LIST:*** Council reviewed the action list.

**2016-35-919** **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:** Council was presented with staff reports.

**2016-35-920** **MOVED BY DEPUTY REEVE MARX** that the following reports be received for information:

- Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Utilities & Safety
- Director of Community Services
- FCSS
- Fire Chief

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

***MEMBER AT-LARGE***

***APPOINTMENTS:*** Council considered appointing members at large to the Agricultural Service Board and the Assessment Review Board.

A secret ballot was taken for the Agriculture Service board.

**2016-35-921** **MOVED BY COUNCILLOR STEWART** that Peter Blacha be appointed as member at-large to the Assessment Review Board.

**CARRIED UNANIMOUSLY**

**2016-35-922** **MOVED BY DEPUTY REEVE MARX** that Garry Basarab be appointed as member at-large to the Agricultural Service Board.

**CARRIED UNANIMOUSLY**

***JOINT USE OF FACILITIES***

***AGREEMENT:*** Council considered a request to amend the Joint Use of Facilities Agreement to include the St. Francis School.

**2016-35-923** **MOVED BY DEPUTY REEVE MARX** that the Joint Use of Facilities Agreement be amended to include the St. Francis School (Holy Family Catholic Regional Division #37).

**CARRIED UNANIMOUSLY**

**CORPORATE SERVICES:**

***CHEQUE LIST:*** Council was presented with the cheque list for November 23 and December 5, 2016.

**2016-35-924** **MOVED BY COUNCILLOR STEWART** that cheques #72850 to #72987 in the amount of \$1,101,041.32 for the period ending November 23, 2016 and cheques #72988 to #73086 in the amount of \$347,154.05 for the period ending December 5, 2016 be received for information.

**CARRIED UNANIMOUSLY**

***FINANCIAL STATEMENT:***

Council was presented with the financial statements for period ending November 30, 2016

**2016-35-925** **MOVED BY COUNCILLOR CHARROIS** that the financial statements for period ending November 30, 2016 be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT:*****FAUST OSMOSE  
SITE UPDATE:***

Council was presented with an update regarding the Faust Osmose Site.

**2016-35-926**

**MOVED BY COUNCILLOR NYGAARD** that Big Lakes County begins the application process for a Recreation Lease disposition of the Faust Osmose Site at Pt. SW 15-73-11-W5.

**CARRIED UNANIMOUSLY**

***REQUEST TO PURCHASE******COUNTY LAND:***

Council reviewed a request from Cassandra Loon & Clarence Auger Jr. to purchase River Lot 1, Lesser Slave Lake Settlement within the Hamlet of Grouard.

**2016-35-927**

**MOVED BY COUNCILLOR SUTHERLAND** that Lesser Slave Lake Settlement River Lot 1 (Linc 0016957540) within the Hamlet of Grouard not be offered for sale at this time.

**CARRIED UNANIMOUSLY**

A break was taken from 10:54 a.m. to 11:07 a.m.

**2016-35-928**

**MOVED BY DEPUTY REEVE MARX** that the secret ballots be destroyed.

**CARRIED UNANIMOUSLY**

***ALCOHOL & DRUG******POLICY ADMIN 32:***

Council was presented with updates to the Alcohol & Drug Policy Admin-32.

**2016-35-929**

**MOVED BY COUNCILLOR NYGAARD** that the proposed amendment to the Alcohol & Drug Policy Admin-32 be referred to Human Resources for review.

**CARRIED**

***SCHEDULE OF******FEES BYLAW******13-2016:***

Council was presented with the amendments to the Schedule of Fees Bylaw #13-2016.

**2016-35-930**

**MOVED BY DEPUTY REEVE MARX** that second reading be approved for Schedule of Fees Bylaw #13-2016.

**CARRIED UNANIMOUSLY**

**2016-35-931**

**MOVED BY DEPUTY REEVE MARX** that third reading be approved for Schedule of Fees Bylaw #13-2016.

**CARRIED UNANIMOUSLY**

***CHICKENS IN******URBAN AREAS:***

Council was presented with a request for chickens in urban areas.

**2016-35-932**

**MOVED BY COUNCILLOR MATULA** that no animals other than household pets shall be allowed on parcels smaller than 0.4 (1.0 acre.)

**DEFEATED**

**2016-35-933**

**MOVED BY COUNCILLOR PODOLLAN** that administration be directed to amend the existing Animal Control Bylaw and the new Land Use Bylaw to include chickens and ducks in urban areas for parcels smaller than 0.4 ha (1.0 acres).

**CARRIED**

The meeting recessed for lunch at 11:52 a.m. to 12:35 p.m.

**UTILITIES:**

***KINUSO RURAL***

***WATER CO-OP LTD:*** Council was presented with a letter from the Kinuso Rural Water Co-op for Big Lakes County to take it over.

**2016-35-934**

**MOVED BY COUNCILLOR STEWART** that administration be directed to proceed to negotiations with Kinuso Rural Water Co-op and bring back to council the final documents for approval.

**CARRIED UNANIMOUSLY**

***WATER TREATMENT***

***PLANT UPGRADES:*** Mr. Brideau provided Council with some background information regarding the replacement from Chlorine Water Systems to Sodium hypochlorite systems.

**2016-35-935**

**MOVED BY COUNCILLOR PODOLLAN** that the replacement from Chlorine Water Systems to Sodium hypochlorite systems in the Faust, Jousard and Grouard water treatment plants be approved with additional funding in the amount of \$127,000 and that the money be taken from the 2016 operating surplus.

**CARRIED UNANIMOUSLY**

**COMMUNITY SERVICES:**

***ROYAL CANADIAN LEGION SUPPORT***

***ADVERTISEMENT:*** Council was presented with more information regarding the Military Service Recognition book.

**2016-35-936**

**MOVED BY COUNCILLOR STEWART** that administration be directed to provide a donation to the High Prairie Legion Poppy Fund in the amount of \$545.00.

**CARRIED UNANIMOUSLY**

***SWAN HILLS***

***SENIORS PROJECT:*** Council considered providing a letter of support to the Barrhead and District Social Housing Association.

**2016-35-937**

**MOVED BY COUNCILLOR NYGAARD** that a letter of support be approved for the Barrhead and District Social Housing Association with the understanding that any deficits will be the responsibility of the Barrhead and District Social Housing Association and member municipalities.

**CARRIED UNANIMOUSLY**

***H.P. GOLDEN AGE CLUB:***

Council reviewed a request from the High Prairie Golden Age Club for an operating grant request.

**2016-35-938**

**MOVED BY COUNCILLOR SUTHERLAND** that the 2017 Seniors Transportation grant be increased from \$9,000 to \$10,500 for the High Prairie Golden Age Club.

**CARRIED UNANIMOUSLY**

**ALBERTA 55+  
PROVINCIAL FALL  
GAMES:**

Council considered providing the Mighty Peace Sports & Recreation Association an Event Sponsorship grant for the 2017 Alberta 55Plus Provincial Fall Games.

**2016-35-939**

**MOVED BY COUNCILLOR NYGAARD** that a one-time event and sponsorship grant of \$3,000 be approved for the Mighty Peace Sport & Recreation Association to be used towards the 2017 Alberta 55Plus Provincial Fall Games.

**CARRIED UNANIMOUSLY**

**AB COMMUNITY  
PARTNERSHIP  
INTER MUNICIPAL  
BROADBAND  
PROGRAM:**

Council reviewed a request to submit an application for the 2017 Alberta Community Partnership Inter-municipal Collaboration Grant Application.

**2016-35-940**

**MOVED BY COUNCILLOR CHARROIS** that Big Lakes County supports the 2017 Alberta Community Partnership Inter-municipal Collaboration Grant Application.

**CARRIED UNANIMOUSLY**

**FCSS:**

**RURAL TRANSPORTATION**

**PILOT PROGRAM:** Council considered entering into an agreement with the High Prairie Golden Age Club for rural transportation.

**2016-35-941**

**MOVED BY COUNCILLOR STEWART** that Big Lakes Family and Community Services be approved to establish an agreement with the High Prairie Golden Age Club to use their bus for a 12 month pilot program that would include bi-monthly trips to Grande Prairie and bi-weekly trips, into the County, with medical purposed being a priority.

**CARRIED UNANIMOUSLY**

**FIRE SERVICES:**

**FIRE**

**HALLS:**

Administration provided an update regarding the signs of structural damage in the Enilda, Faust and Grouard Fire halls more detail will be provided during the January Regular Council Meeting.

**INFORMATION/  
CORRESPONDENCE:**

**2016-35-942**

**MOVED BY COUNCILLOR NYGAARD** that the following items of correspondence be received for information:

- Councillor Attendance Report November 2016
- High Prairie School Div. No. 48 regular meeting – November 16, 2016
- Canada 150 Community Infrastructure Program Application
- Peace Library Systems Board meeting highlights – November 26, 2016
- Barrhead & District Social Housing Association regular board meeting minutes – October 25, 2016
- Northern Lakes College – Media Release
- Alberta Rural Physician Action Plan 2015-16 Provincial Impact report
- Community Futures Lesser Salve Lake Region – Regular Board of Directors Meeting October 4, 2016 Achimowin News Flash November 21, 2016
- Northern Lakes College Media Release dated December 6, 2016

**CARRIED UNANIMOUSLY**

**DELEGATION:*****FLAMAN  
RENTALS:***

Lyndon & Denise Drefs with the High Prairie Flaman Rental presented council with regards to rental equipment in High Prairie. Council was provided with a list of rental equipment and rates provided by Flaman Rentals. Mr. Drefs also advised that a manure spreader is available for rent and expressed his concerns regarding a letter sent to Ken Barlott.

Reeve Matthews thanked Mr. & Mrs. Drefs for their presentation.

A break was taken from 1:35 p.m. to 1:52 p.m.

**IN CAMERA:**

**2016-35-943** **MOVED BY COUNCILLOR SUTHERLAND** that the meeting go into camera at 1:53 p.m. to discuss legal and labour matters.

**CARRIED UNANIMOUSLY**

**2016-35-944** **MOVED BY COUNCILLOR SUTHERLAND** that the meeting come out of camera at 2:41 p.m.

**CARRIED UNANIMOUSLY**

**2016-35-945** **MOVED BY COUNCILLOR NYGAARD** that a 0.7% cost of living salary adjustment for 2017 be approved as per County policy.

**CARRIED UNANIMOUSLY**

**2016-35-946** **MOVED BY COUNCILLOR CHARROIS** that administration be approved to hire a Bylaw Enforcement officer (1 year contract) and an Assistant Chief Administrative Officer.

**CARRIED UNANIMOUSLY**

**2016-35-947** **MOVED BY COUNCILLOR MATULA** that Big Lakes County enters into an agreement with 1824400 Alberta Ltd. for the term of January 1, 2017 to March 30, 2017 to help assist with the design and execute a strategic plan that will help Big Lakes County access applicable government funding for its proposed water line project at a rate of \$6,000 per month plus GST.

**CARRIED UNANIMOUSLY**

**MEETING  
SCHEDULE:**

December 19, 2016	1:00 p.m.	Inter-Municipal Town of High Prairie
December 20, 2016	10:00 a.m.	Municipal Planning Commission

**2016-35-948** **MOVED BY COUNCILLOR MATULA** that Councillor Podollan be approved to attend the 2017 Provincial ASB Conference.

**CARRIED UNANIMOUSLY**

**2016-35-949** **MOVED BY DEPUTY REEVE MARX** that the January 25, 2016 Regular Council meeting be cancelled.

**CARRIED UNANIMOUSLY**

**NEXT MEETING:** The next Regular Council Meeting will be held on January 11, 2017 at the County Administration Building.

**ADJOURNMENT:**

**2016-35-950** **MOVED BY COUNCILLOR MATULA** that the meeting be adjourned at 2:53 p.m.

**CARRIED UNANIMOUSLY**

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Ken Matthews, Reeve

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Roy Brideau, CAO