

**BIG LAKES COUNTY
COUNCIL MEETING
August 10, 2016**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, August 10, 2016 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ken Killeen, Kinuso
Ron Matula, Enilda/Big Meadow
Robert Nygaard, Faust
Frank Sutherland, Grouard
Donald Charrois, HP East/Banana Belt

Absent: Edward Podollan, Joussard
Ann Stewart, S. Sunset House/Gilwood

Administration: Garry Peterson, Interim CAO
William Kostiw, CAO
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works
Pat Olansky, Director of Planning & Development
Deb Welsh, Manager of Human Resources
Ted Laszczak, Director of Utilities & Safety
Mark Schonken, Director of Corporate Services
Suzanne Allan, Director of Community Services
Leo Tobin, Fire Chief

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:00 a.m.

AGENDA: Reeve Matthew introduced Garry Peterson, Interim CAO.

2016-24-633 **MOVED BY COUNCILLOR KILLEEN** that the August 10, 2016 agenda be adopted as presented.

CARRIED UNANIMOUSLY

MINUTES:

2016-24-634 **MOVED BY COUNCILLOR SUTHERLAND** that the minutes of the July 25, 2016 Special Council Meeting and the minutes of the July 27, 2016 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2016-24-635 **MOVED BY COUNCILLOR KILLEEN** that Tolko FMA be added to the August 10, 2016 Regular Council agenda for an in camera discussion.

CARRIED UNANIMOUSLY

2016-24-636 **MOVED BY COUNCILLOR MATULA** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS:

STAFF REPORTS: Council was presented with the staff reports.

2016-24-637 **MOVED BY DEPUTY REEVE MARX** that the Director of Planning & Development Report be received for information.

CARRIED UNANIMOUSLY

2016-24-638 **MOVED BY COUNCILLOR CHARROIS** that Director of Public Works Report be received for information.

CARRIED UNANIMOUSLY

2016-24-639 **MOVED BY COUNCILLOR KILLEEN** that the Fire Chief Report be received for information.

CARRIED UNANIMOUSLY

2016-24-640 **MOVED BY COUNCILLOR CHARROIS** that the Director of Utilities and Safety Report be received for information.

CARRIED UNANIMOUSLY

ADMINISTRATION:

SPECIES AT RISK ACT:

Council reviewed information about the Caribou.

2016-24-641 **MOVED BY COUNCILLOR MATULA** that the discussion regarding Species at Risk Act be added to the in camera discussion during the August 10, 2016 Regular Council meeting.

CARRIED UNANIMOUSLY

HEALTH CARE: Ms. Welsh provided Council with some background information regarding Health Care benefits for anyone over the age of 75. Ms. Welsh advised council that the policy with Equitable Life will be coming up for renewal October 1, 2016 where administration will look into different options on providing benefits to anyone over the age of 75.

2016-24-642 **MOVED BY DEUPTY REEVE MARX** that the discussion regarding health care coverage be received for information.

CARRIED UNANIMOUSLY

STRATEGIC PLANNING SESSION:

Council considered holding a 2 day strategic planning session in October 2016.

2016-24-643 **MOVED BY COUNCILLOR CHARROIS** that administration be authorized to contract the services of Gordon McIntosh to facilitate a 2 day strategic planning session on October 25 and 26 at a location away from the Big Lakes County Office subject to a new Chief Administrative Officer being hired.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque list for July 27, 2016.

2016-24-644 **MOVED BY COUNCILLOR SUTHERLAND** that cheques #71696 to #71788 in the amount of \$2,238,632.17 for the period ending July 27, 2016 be received for information.

CARRIED UNANIMOUSLY

TAX PENALTY FORGIVENESS:

Council considered providing Tax Penalty Forgiveness to Roll #043743.

2016-24-645 **MOVED BY DEPUTY REEVE MARX** that the tax penalty request from Tamara (Nielsen) Peterson for Roll #043743 be denied.

CARRIED UNANIMOUSLY

A break was taken from 10:51 a.m. to 11:03 a.m.

PLANNING & DEVELOPMENT:

***REQUEST TO PURCHASE
MD LAND – RIVER LOT
34 LESSERSLAVE LAKE***

SETTLEMENT: Council reviewed the letter from Mary McDermott and Carmen McDermott regarding purchase of River Lot 34, Lesser Slave Lake Settlement within the Hamlet of Grouard.

2016-24-646 **MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to subdivide River Lot 34, Lesser Slave Lake Settlement into three lots within the Hamlet of Grouard and that the two larger lots be advertised for public sale in accordance with the Sale of Municipal Lands Policy #Admin-05, and that Administration advise Mary McDermott and Carmen McDermott of Council’s decision.

CARRIED UNANIMOUSLY

UTILITIES:

***APPROVAL TO
SELL OLD ATTENDANT***

OFFICES: Council considered selling the old attendant offices at the transfer stations.

2016-24-647 **MOVED BY COUNCILLOR NYGAARD** that administration be approved to sell the old attendant buildings from the transfer stations.

CARRIED UNANIMOUSLY

***REGIONAL WATER
(WEST):***

Council considered revitalizing the Regional Water (West) project.

2016-24-648 **MOVED BY DEPUTY REEVE MARX** that the discussion regarding the Regional water project be tabled until the August 10, 2016 in camera session.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

***TRADITIONAL
USE CAMP:***

Council considered providing a donation to Swan River First Nation for their Traditional Use Camp.

2016-24-649 **MOVED BY DEPUTY REEVE MARX** that administration be directed to advise the Swan River First Nation that there are no funds available for a traditional use camp at this time.

CARRIED UNANIMOUSLY

2016-24-650 **MOVED BY COUNCILLOR NYGAARD** that administration be directed to send a letter to Swan River First Nation advising of help through the Canada 150 program for their project of a traditional use camp.

CARRIED

***SWAN HILLS GOLF
TOURNAMENT – EVENT***

SPONSORSHIP: Council considered providing an Event Sponsorship to the Swan Hills Ladies Golf Tournament.

2016-24-651

MOVED BY COUNCILLOR CHARROIS that Council supports the Swan Hills Ladies Golf Tournament through donation of an item for a tournament prize.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

2016-24-652

MOVED BY COUNCILLOR KILLEEN that the following items of correspondence be received for information:

- ❖ Canadian Cuisine: 20th Century Article
- ❖ High Prairie & District Recreation Board Meeting Minutes
- ❖ Letter from Hon. David Eggen, Minister of Education Dated July 13, 2016 re: Northland School Division
- ❖ Letter from Hon. Sarah Hoffman, Minister of Health Dated July 26, 2016 re: Clarification on the Recruitment process for physicians in Alberta
- ❖ Email from Pat Stier, MLA Livingstone-MacLeod Dated July 27, 2016 re: Feedback Request- Bill 21, Modernized Municipal Government Act.
- ❖ Lesser Slave Watershed Council Engagement Update dated July 28, 2016
- ❖ Letter from Bruce Mayer, Assistant Deputy Minister dated August 02, 2016 RE: Tolko High Prairie Forest Management Agreement (FMA) renewal process
- ❖ Grass mowing compliment from the public
- ❖ Thank you card from the High Prairie Agricultural Society
- ❖ Letter from the Town of High Prairie dated July 29, 2016 re: Little Smokey Ski Hill Agreement
- ❖ Invitation to the Grand opening of the Children's Resource Centre, Saturday, October 01, 2016 at 10:00 a.m.

CARRIED UNANIMOUSLY

**MEETING
SCHEDULE:**

August 13, 2016	09:00 a.m.	Big Lakes Charity Golf Tournament
August 16, 2016	10:00 a.m.	Municipal Development Committee
August 22, 2016	1:00 p.m.	Inter-Municipal Town of High Prairie

A break was taken from 11:38 a.m. to 11:44 a.m.

PUBLIC TIME:

J. NESSMAN:

Jerry Nessman, Key Cove President asked Council for an update regarding the local improvement for the Key Cove Condo Association. Mr. Nessman advised Council there may be a change in the number of members to connect.

Councillor Sutherland returned to the meeting at 11:47 a.m.

Council advised Mr. Nessman that discussion regarding the local improvement for the Key Cove Condo Association would be discussed later in the Council meeting during an in camera session.

TRAIL:

Mike Hegholz presented Council with questions regarding the trail on the undeveloped portion of Township Road 740. He advised Council that the trail is starting to become overgrown and there are a lot of stumps on the trail. He also inquired about the ownership of the land between the common property and the lake. Administration was directed to investigate and follow up with Mr. Hegholz.

The meeting recessed for lunch at 11:55 a.m. and reconvened at 12:39 p.m.

2016-24-653

MOVED BY COUNCILLOR KILLEEN that administration be directed to clean up the trail located on the undeveloped portion of Township Road 740 as it is starting to become overgrown and there are a lot of stumps.

CARRIED UNANIMOUSLY

2016-24-654 **MOVED BY COUNCILLOR KILLEEN** that administration be directed to work with Environment and Sustainable Resource Development (ESRD) regarding the ownership of the land between the common property and the lake located at Township Road 740.
CARRIED UNANIMOUSLY

IN CAMERA:

2016-24-655 **MOVED BY COUNCILLOR MATULA** to go into camera at 12:43 p.m. to discuss land, labour and legal matters.
CARRIED UNANIMOUSLY

2016-24-656 **MOVED BY DEPUTY REEVE MARX** to come out of camera at 1:36 p.m.
CARRIED UNANIMOUSLY

PUBLIC HEARING RE BYLAW #09-2016:

2016-24-657 **MOVED BY COUNCILLOR MARX** that public hearing for Bylaw #09-2016 be called to order at 1:37 p.m.
CARRIED UNANIMOUSLY

2016-24-658 **MOVED BY COUNCILLOR KILLEEN** that the meeting come out of public hearing at 1:46 p.m.
CARRIED UNANIMOUSLY

BYLAW #09-2016: Being a bylaw for a road closure and lease the road allowance between SE 23-75-17-W5 and a portion of the road allowance between SW 25 and NW 24-75-17-W5.

2016-24-659 **MOVED BY COUNCILLOR NYGAARD** that first reading of Road Closure Bylaw #09-2016 not proceed due to a “legitimate objection” as per Policy PW-04 (Permits, Sales and Lease of County Roadways).
CARRIED UNANIMOUSLY

2016-24-661 **MOVED BY DEPUTY REEVE MARX** that Big Lakes County does not support the formerly approved McLennan-Peavine Connector road and will propose other alternatives for the funding.
CARRIED UNANIMOUSLY

2016-24-662 **MOVED BY COUNCILLOR CHARROIS** that subject to a valid easement, the County shall install the utility infrastructure within the Key Cove subdivision within the provided easement, with the installation costs to be recovered from the unit owners as connection fees at the current rates of \$15,000 for water and \$7,000 for sewer.
CARRIED

A break was taken from 1:51 p.m. to 2:00 p.m.

TENDERS:

HOUSE MOUNTAIN ROAD:

Tender for the House Mountain Road – Clearing and Timber Salvage, grading, shoulder pull, subgrade preparation, gravel surfacing and other work.

2016-24-663 **MOVED BY COUNCILLOR NYGAARD** that the tenders for the House Mountain Road be opened at 2:00 p.m.
CARRIED UNANIMOUSLY

CONTRACTOR	TENDERED PRICE	AMENDMENT	TOTAL PRICE
Petrowest Construction LP	\$9,410,931.19	- \$2,943,557.84	\$6,467,373.35
Tri-Gen Construction Ltd.	\$5,790,210.80		\$5,790,210.80
Prairie North Construction Ltd.	\$10,971,205.74		\$10,971,205.74
Martushev Logging Ltd.	\$6,004,795.48	-\$231,000.00	\$5,773,795.48
Crow Enterprises Ltd.	\$8,734,633.33		\$8,734,633.33
In-Line Contracting Partnership	\$6,439,956.33		\$6,439,956.33
Cox Contractors Ltd.	\$6,481,504.70		\$6,481,504.70

2015-24-664 **MOVED BY COUNCILLOR NYGAARD** that the tender for the House Mountain Road be awarded to the lowest qualified bidder.

CARRIED

IN CAMERA:

2016-24-665 **MOVED BY DEPUTY REEVE MARX** to go into camera at 2:16 p.m. to discuss land, labour and legal matters.

CARRIED UNANIMOUSLY

2016-24-666 **MOVED BY COUNCILLOR MATULA** to come out of camera at 3:15 p.m.

CARRIED UNANIMOUSLY

2016-24-667 **MOVED BY COUNCILLOR KILLEEN** that administration be directed to terminate the current consultants working on the Regional Water project.

CARRIED UNANIMOUSLY

2016-24-668 **MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to engage with Stantec Consulting Ltd. to revitalize and define the regional water project.

CARRIED UNANIMOUSLY

2016-24-669 **MOVED BY COUNCILLOR NYGAARD** that Garry Peterson, Interim CAO be approved to help assist in the recruitment of a new Chief Administrative Officer.

CARRIED UNANIMOUSLY

NEXT MEETING: The next Regular Council Meeting will be held on August 24, 2016 at the County Administration Building.

ADJOURNMENT:

2016-24-670 **MOVED BY COUNCILLOR MATULA** that the meeting be adjourned at 3:30 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

Garry Peterson, Interim C.A.O

**BIG LAKES COUNTY
PUBLIC HEARING
(ROAD CLOSURE BYLAW 09-2016)
August 10, 2016**

Minutes of the Big Lakes County Public Hearing for an amendment to the Land Use Bylaw held at the County Administration Building in High Prairie, Alberta on Wednesday, August 10, 2016 commencing at 1:30 p.m.

PRESENT WERE:

Reeve:	Ken Matthews, N. Gilwood/Triangle
Deputy Reeve:	David Marx, Prairie Echo/Salt Prairie
Councillor:	Ken Killeen, Kinuso
	Ron Matula, Enilda/Big Meadow
	Robert Nygaard, Faust
	Frank Sutherland, Grouard
	Donald Charrois, HP East/Banana Belt
Absent:	Edward Podollan, Joussard
	Ann Stewart, S. Sunset House/Gilwood
Administration:	William Kostiw, CAO
	Garry Peterson, Interim CAO
	Jessica Martinson, Recording Secretary
	Vic Abel, Director of Public Works
	Pat Olansky, Director of Planning & Development
	Deb Welsh, Manager of Human Resources
	Ted Laszczak, Director of Utilities & Safety
	Mark Schonken, Director of Corporate Services
	Suzanne Allan, Director of Community Services
	Leo Tobin, Fire Chief
Press:	Richard Froese, South Peace News

CALL TO ORDER:

Reeve Matthews called the public hearing to order at 1:37p.m.

Big Lakes County received an application from Doug Campbell to lease the road allowance between SW 26 and NE 23-75-17-W5 and a portion of the road allowance between SW 25 and NW 24-75-17-W5. In order to lease the road allowance it must first be closed by a Road Closure Bylaw and approved by Alberta Transportation.

The closure and lease of the road allowance was advertised in the local newspaper, letters were sent to adjacent landowners and to appropriate referral agencies. Application to lease road allowance between SW 25, 26-75-17-W5 and NW 24, NE 23-75-17-W5 was submitted. Environment & Parks and Winagami Wildland Park opposed to the road closure.

Deputy Reeve Marx doesn't feel the concerns outlined are valid.

Reeve Matthews called for comments from the public.

Doug Campbell advised Council that he wants to repair the fences and put cattle in the grazing lease. Mr. Campbell advised that the fence is on the other side of the road allowance and didn't want to have to fence in the road allowance. Mr. Campbell than stated that since the fence is in poor condition he has decided to re-build the fence on his property line.

The public hearing was closed at 1:46 p .m.

Ken Matthews, Reeve

Garry Peterson, Interim CAO