

**BIG LAKES COUNTY
COUNCIL MEETING**

April 13, 2016

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, April 13, 2016 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ken Killeen, Kinuso
Ron Matula, Enilda/Big Meadow
Robert Nygaard, Faust
Edward Podollan, Joussard
Frank Sutherland, Grouard
Ann Stewart, S. Sunset House/Gilwood

Absent: Donald Charrois, HP East/Banana Belt

Administration: William Kostiw, CAO
Bill Landiuk, Exec. Director of Corporate Services
Sylvia Jezewski, Recording Secretary
Donna Duchesneau, Public Works Coordinator
Pat Olansky, Director of Planning & Development
Deb Welsh, Manager of Human Resources
Georgette Hopkins, Utilities Coordinator
Suzanne Allan, Director of Community Services
Louise Myre, Manager of FCSS
Leo Tobin, Fire Chief

Delegation: Hawkings Epp Dumont

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:02 a.m.

AGENDA: Special Council Meeting – Budget

2016-12-242 **MOVED BY DEPUTY REEVE MARX** that the March 23, 2016 agenda be adopted as presented.

CARRIED UNANIMOUSLY

MINUTES:

2016-12-243 **MOVED BY COUNCILLOR STEWART** that the minutes of the March 22, 2016 Special Council Meeting, March 23, 2016 Regular Council Meeting and the March 24, 2016 Special Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2016-12-244 **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS:

STAFF REPORTS: Council was presented with the staff reports.

2016-12-245 **MOVED BY COUNCILLOR NYGAARD** that the Chief Administrative Officer report be received for information.

CARRIED UNANIMOUSLY

2016-12-246 **MOVED BY COUNCILLOR MATULA** that the following reports be received for information:

- Director of Planning & Development
- Director of Public Works
- Director of Utilities
- Manager of Community Development
- Family & Community Services
- Fire Chief Report

CARRIED UNANIMOUSLY

2016-12-247 **MOVED BY COUNCILLOR PODOLLAN** that any Councilors wishing to attend the Alberta Fire Chief Association (AFCA) 2016 conference in Calgary on May 29 - June 01, 2016 be approved.

CARRIED

ADMINISTRATION:***M.D. OF SPIRIT RIVER &******M.D. OF PEACE:***

Council reviewed invitations from the Municipal District of Spirit River, the Town of Spirit River and the Municipal District of Peace to attend their 100th Anniversary Celebration's being held on August 6, 2016 at the Rycroft Ag Centre and on July 16, 2016 at the Lac Cardinal Hall.

2016-12-248 **MOVED BY COUNCILLOR PODOLLAN** that administration be directed to arrange a gift for the Municipal District of Spirit River and the Town of Spirit River 100th Anniversary Celebration being held on August 6, 2016 at the Rycroft Ag Centre and for the Municipal District of Peace 100th Anniversary Celebration being held July 16, 2016 at the Lac Cardinal Hall.

CARRIED UNANIMOUSLY

2016-12-249 **MOVED BY COUNCILLOR NYGAARD** that Councillor Stewart be approved to attend the Municipal District of Peace 100th Anniversary Celebration being held July 16, 2016 at the Lac Cardinal Hall.

CARRIED UNANIMOUSLY

MEMBER AT-LARGE***SDAB:***

Council considered appointing Christopher Brown as a member at large to the Subdivision and Development Appeal Board (SDAB).

2016-12-250 **MOVED BY DEPUTY REEVE MARX** that Christopher Brown be appointed as a member at large to the Subdivision and Development Appeal Board (SDAB).

CARRIED UNANIMOUSLY

2016 CANADIAN BIOMASS***WORKSHOP:***

Council considered attending the 2016 Canadian Biomass Workshop (2016 Co-firing workshop) taking place on May 4, 2016.

2016-12-251 **MOVED BY COUNCILLOR STEWART** that Councillor Killeen, Councillor Nygaard and Councillor Charrois be approved to attend the 2016 Canadian Biomass Workshop (2016 Co-firing workshop) taking place on May 4, 2016.

CARRIED UNANIMOUSLY

2016-12-252 **MOVED BY COUNCILLOR PODOLLAN** that any other Councillors wishing to attend 2016 Canadian Biomass Workshop (2016 Co-firing workshop) taking place on May 4, 2016 may be approved.

CARRIED UNANIMOUSLY

RIVERBEND WATER

CO-OP: Council considered approving the asset purchase agreement with the Riverbend Water Co-op.

2016-12-253 **MOVED BY COUNCILLOR STEWART** that the Riverbend Water Co-op asset purchase agreement which will include all the assets, liabilities and subject to no rebates be approved as presented.

CARRIED UNANIMOUSLY

A break was taken from 11:01 a.m. to 11:12 a.m.

REGIONAL ECONOMIC DEVELOPMENT

STRATEGY: Council was presented with the Economic Development authority

2016-12-254 **MOVED BY DEPUTY REEVE MARX** that the Economic Development Strategy plan be tabled until the April 27, 2016 Regular Council meeting to provide each Councillor more time to review.

CARRIED UNANIMOUSLY

REGIONAL WATER: Discussion was held regarding the Regional Water project.

2016-12-255 **MOVED BY COUNCILLOR STEWART** that:

- the Regional Water Phase I be held in abeyance until council explores the proposed area options;
- A private meeting with the Town of High Prairie be scheduled to discuss Regional Water Strategy and invite Honourable Danielle Larivee, Minister of Municipal Affairs as soon as possible;
- A private meeting with the Sucker Creek First Nation be scheduled to discuss Regional Water Strategy and invite Arnold Viersen, MP as soon as possible;
- Administration be directed to continue dialogue with INAC staff and SCF staff as soon as possible.

CARRIED UNANIMOUSLY

2ND ANNUAL ALBERTA ENVIRONMENT & PARKS

SUMMIT: Council considered attending the 2nd Annual Alberta Environment & Parks Summit.

2016-12-256 **MOVED BY COUNCILLOR STEWART** that Councillor Podollan, Councillor Nygaard and Reeve Matthews be approved to attend the Alberta Environment & Parks Summit on May 26, 2016.

CARRIED

2016-12-257 **MOVED BY COUNCILLOR PODOLLAN** that any Councillors wishing to attend the 2nd Annual Alberta Environment & Parks Summit be approved.

DEFEATED

PUBLIC TIME:

D. BISSELL: Donald Bissell presented Council with questions regarding the status of the old Fire Hall in the Hamlet of Enilda.

Reeve Matthews advised Mr. Bissell that administration will bring back an update to the April 27, 2016 regular Council meeting.

***SPECIAL COUNCIL
MEETING:***

Council considered a special council meeting for April 26, 2016.

2016-12-258

MOVED BY COUNCILLOR STEWART that a Special Council meeting be scheduled for April 26, 2016 at 10:00 a.m. in the Big Lakes County Council Chambers for the purpose of adopting the 2016 Capital and Operating Budgets and the 2016 Tax Bylaw.

CARRIED UNANIMOUSLY

The meeting recessed for lunch at 11:55 a.m. and reconvened at 12:42 p.m.

**CORPORATE
SERVICES:*****CHEQUE LIST:***

Council was presented with the cheque lists for March 23, 2016.

2016-12-259

MOVED BY COUNCILLOR SUTHERLAND that cheques #70483 to #70601 in the amount of \$462,040.68 for the period ending March 23, 2016 be received for information.

CARRIED UNANIMOUSLY

BORROWING BYLAW***05-2016:***

Council considered Bylaw 05-2016 which gives the ability to finance any operating and/or capital expenditures.

2016-12-260

MOVED BY DEPUTY REEVE MARX that first reading be given to Borrowing Bylaw 05-2016.

CARRIED UNANIMOUSLY

2016-12-261

MOVED BY COUNCILLOR STEWART that second reading be given to Borrowing Bylaw 05-2016.

CARRIED UNANIMOUSLY

2016-12-262

MOVED BY COUNCILLOR SUTHERLAND that the Borrowing Bylaw 05-2016 be given unanimous approval to proceed to third and final reading.

CARRIED UNANIMOUSLY

2016-12-263

MOVED BY COUNCILLOR NYGAARD that third and final reading be given to Borrowing Bylaw 05-2016.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:*****COUNCIL/ MPC
WORKSHOP:***

Council considered having a Land Use Bylaw Workshop in May 2016.

2016-12-264

MOVED BY COUNCILLOR PODOLLAN that Brownlee LLP conduct a Land Use Bylaw Workshop for Council and the Municipal Planning Commission in May 2016.

CARRIED UNANIMOUSLY

COUNTY & HAMLET***HIGHWAY SIGNS:***

Council was presented with different sign options from Valley Traffic Systems.

2016-12-265

MOVED BY COUNCILLOR KILLEEN that option B be approved for Big Lakes County highway "welcome" signs and that option B be approved for Hamlet Entrance signs and that the signs be purchased from Valley Traffic Systems at a total cost of \$150,350.00 plus GST.

CARRIED UNANIMOUSLY

***PURCHASE OF
MD LAND:***

Council considered selling Plan 3676RS, Block 6, Lot 37 in the Hamlet of Enilda.

2016-12-266

MOVED BY COUNCILLOR MATULA that Plan 3676RS, Block 6, Lot 37 within the Hamlet of Enilda be sold to Violet Patenaude in care of Jan Whitney, Power of Attorney for assessed value and costs associated with lot consolidation and title transfer.

CARRIED UNANIMOUSLY**PUBLIC WORKS:*****G. & A.******VALIQUETTE:***

Council considered purchasing tree for Gilles & Alice Valiquett owners of Plan 052 5345, Block 3, Lot 13 in the Hamlet of Joussard.

2016-12-267

MOVED BY DEPUTY REEVE MARX that the purchase of trees for Gilles & Alice Valiquett owners of Plan 052 5345, Block 3, Lot 13 in the Hamlet of Joussard be tabled for further information.

CARRIED UNANIMOUSLY***ROAD CLOSURE
& LEASE:***

Council reviewed the road allowance lease application from Barry and Heather Boisvert.

2016-12-268

MOVED BY COUNCILLOR KILLEEN that a public hearing be held in regards to the road closure and lease of a portion of the road allowance between SW 5-73-10-W5 and SE 6-73-10-W5.

CARRIED UNANIMOUSLY**UTILITIES:*****WATER TREATMENT******PLANTS:***

Council considered replacing the water systems in the water treatment plants.

2016-12-269

MOVED BY COUNCILLOR SUTHERLAND that administration be approved to replace Chlorine Water Systems in the Water Treatment Plants in the Hamlets of Grouard, Joussard and Faust with a sodium hypochlorite system.

CARRIED***WATER******RESERVOIR:***

Council considered approving a new water reservoir and truckfill station in the Hamlet of Kinuso on Big Lakes County land.

2016-12-270

MOVED BY COUNCILLOR KILLEEN that administration be approved to start the design process for concrete reservoir/boosting station in Kinuso.

CARRIED UNANIMOUSLY

2016-12-271

MOVED BY COUNCILLOR SUTHERLAND that administration be approved to send out grant applications for Alberta Municipal Water Wastewater Program.

CARRIED UNANIMOUSLY***TENDER OF EXTENSION******WATER & SEWER LINE******IN JOUSSARD:***

Council considered approving the Joussard Trunk Line Extension.

2016-12-272

MOVED BY COUNCILLOR PODOLLAN that the Joussard Water & Sewer Trunk Line Extension tender east to Highway 2, in the Hamlet of Joussard be approved.

CARRIED UNANIMOUSLY

**RURAL WATER
HOOKUP**

REQUEST: Council reviewed the letter from Roger Bjornson regarding a rural water hookup in the Big Meadow area.

2016-12-273 **MOVED BY COUNCILLOR MATULA** that the rate of \$15,000.00 be waived and that a rate of \$7,000.00 be approved for the water hook up fee in Big Meadow for Roger Bjornson.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES:**

MACKENZIE COUNTY

AG FAIR: Council considered an event sponsorship grant for the Mackenzie County Agricultural Fair and Trade Show.

2016-12-274 **MOVED BY COUNCILLOR KILLEEN** that the Event Sponsorship request from Mackenzie County for their Agricultural Fair and Trade Show be received for information.

CARRIED UNANIMOUSLY

**STARS
SPONSORSHIP
PLEDGE:**

Council considered a sponsorship pledge for the Shock Trauma Air Rescue Service Foundation (STARS).

2016-12-275 **MOVED BY COUNCILLOR PODOLLAN** that the 2016 Event Sponsorship grant be denied in the amount of \$25,000 for the Shock Trauma Rescue Society (STARS)

DEFEATED

2016-12-276 **MOVED BY COUNCILLOR STEWART** that a 2016 Event Sponsorship grant be approved in the amount of \$25,000 for the Shock Trauma Rescue Society (STARS).

CARRIED

**H.P. NATIVE FRIENDSHIP
CENTRE ABORIGINAL**

DAY: Council considered a sponsorship request from the High Prairie Native Friendship Centre for their Aboriginal Day Celebration.

2016-12-277 **MOVED BY DEPUTY REEVE MARX** that a 2016 Event Sponsorship grant be approved in the amount of \$250 for the High Prairie Native Friendship Centre for their Aboriginal Day Celebration.

CARRIED

AGRICULTURE:

**WOLF INCENTIVE
AMENDMENTS:**

Council was presented with the wolf hunting incentive amendments.

2016-12-278 **MOVED BY COUNCILLOR STEWART** that the Big Lakes County Wolf Hunting Incentive Program be amended to include the local First Nations and Metis Settlements as per the Agricultural Service Board Resolution number ASB 2016-03-15.

CARRIED

2016-12-279 **MOVED BY COUNCILLOR MATULA** that the 2016 Agricultural Services budget be amended to increase GL: 2-63-70-00-257, ASB Programs Contracted Services to a total of \$75,000 to ensure the continuance of a successful Wolf Hunting Incentive Program.

CARRIED UNANIMOUSLY

***ASB RENTAL
EQUIPMENT
FLEET:***

Council considered sending to auction the retired ASB rental equipment.

2016-12-280 **MOVED BY COUNCILLOR MATULA** that administration be directed to send to auction the retired ASB rental equipment items including: 9 yard scraper, cattle scale, quad sprayer, backpack sprayer, tag reader and the corral panels.

CARRIED UNANIMOUSLY

**PUBLIC HEARING RE
BYLAW #03-2016:**

2016-12-281 **MOVED BY COUNCILLOR NYGAARD** that public hearing for Bylaw #03-2016 be called to order at 1:30 p.m.

CARRIED UNANIMOUSLY

2016-12-282 **MOVED BY COUNCILLOR SUTHERLAND** that the meeting come out of public hearing at 1:54 p.m.

CARRIED UNANIMOUSLY

BYLAW #03-2016: Being a bylaw to redistrict Plan 122 4141, Block 1, Lot 20 in the Hamlet of Faust from the Hamlet Residential (HR) District to the Commercial Recreation (CREC) District.

2016-12-283 **MOVED BY COUNCILLOR STEWART** that second reading be given to Land Use Bylaw Amendment #03-2016.

DEFEATED

A break was taken from 1:59 p.m. to 2:06 p.m.

DELEGATION:

***HAWKINGS EPP
DUMONT LLP:***

Jeff Alliston with Hawking Epp Dumont LLP presented Council with a report on the actual results of the 2015 audit.

Reeve Matthews thanked Mr. Alliston for his presentation.

***2015 AUDITED
FINANCIAL
STATEMENTS:***

Council was presented with the 2015 Audited Financial Statements.

2016-12-284 **MOVED BY DEPUTY REEVE MARX** that the 2015 Audited Financial Statements be approved.

CARRIED UNANIMOUSLY

2016-12-285 **MOVED BY COUNCILLOR MATULA** that the transfer of \$5,000,000 surplus to the following restricted surplus accounts be approved for 2016:

- Infrastructure Sustainability Fund - \$ 1,000,000
6-69-00-00-712
- Transportation - \$2,000,000
6-32-00-00-760
- Water - \$2,000,000
6-41-00-00-760

CARRIED UNANIMOUSLY**TENDERS:*****TANDEM AXLE TRUCK:***

Supply and Delivery of One (1) New Tandem Axle Truck (Plow/ Gravel Truck)

2016-12-286

MOVED BY COUNCILLOR SUTHERLAND that the tenders for the Supply & Delivery of One (1) New Tandem Axle Truck (Plow/ Gravel Truck) be opened at 2:47 p.m.

CARRIED UNANIMOUSLY**Tenders Received:**

Western Star & Freightliner Trucks of Grande Prairie
(Model 114 SD) - \$144,565.00

Western Star & Freightliner Trucks of Grande Prairie
(Model 4700) - \$144,226.00

Greatwest Kenworth Ltd - \$151,130.25

Diamond International Trucks Ltd - \$147,663.00

2015-12-287

MOVED BY COUNCILLOR SUTHERLAND that the tender for Supply & Delivery of One (1) New Tandem Axle Truck (Plow/ Gravel Truck) be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY***GRAVEL BOX:***

Supply and Delivery of One (1) New Gravel Box (Plow/ Gravel Truck).

2016-12-288

MOVED BY COUNCILLOR NYGAARD that the tenders for the Supply & Delivery of One (1) New Gravel Box (Plow/ Gravel Truck) be opened at 2:51 p.m.

CARRIED UNANIMOUSLY**Tenders Received:**

Commercial Truck Equipment Co. - \$30,891.71

DEL Equipment - \$31,100.00

SWS Truck Box & Hoist Ltd. - \$31,400.00

Fort Gary Industries Ltd. - \$21,750.00

2015-12-289

MOVED BY COUNCILLOR NYGAARD that the tender for Supply & Delivery of One (1) New Gravel Box (Plow/ Gravel Truck) be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY***SPREADER, SNOW PLOW***

SNOW PLOW WING: Supply and Delivery of One (1) Hopper Type Sand & Salt Spreader, One (1) New Two-way Reversible Snow Plow, and One (1) New Snow Plow Wing.

2016-12-290

MOVED BY COUNCILLOR STEWART that the tenders for the Supply & Delivery of One (1) Hopper Type Sand & Salt Spreader, One (1) New Two-way Reversible Snow Plow, and One (1) New Snow Plow Wing be opened at 2:55 p.m.

CARRIED UNANIMOUSLY**Tenders Received:**

Commercial Truck Equipment Co. - \$21,358.42 - Reversible Snow Plow

Commercial Truck Equipment Co. - \$70,244.65 – Sand & Salt Spreader

Weldo-Beales Mfg - \$19,665.00 – Snow Plow Wing

Weldo-Beales Mfg - \$29,885.00 – Reversible Snow Plow

Weldo-Beales Mfg - \$64,795.00 – Sand & Salt Spreader

Fort Gary Industries Ltd - \$22,975.00 – Snow Plow Wing

Fort Gary Industries Ltd - \$23,990.00 – Reversible Snow Plow
 Fort Gary Industries Ltd - \$73,965.00 – Sand & Salt Spreader

2015-12-291 **MOVED BY COUNCILLOR PODOLLAN** that the tender for Supply & Delivery of One (1) Hopper Type Sand & Salt Spreader, One (1) New Two-way Reversible Snow Plow, and One (1) New Snow Plow Wing be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY

FIRE:

***COMMUNITY
 PARTNERSHIP
 GRANT:***

Council considered applying for a Community Partnership Grant in conjunction with the Municipal District of Smoky River.

2016-12-292 **MOVED BY COUNCILLOR NYGAARD** that Big Lakes County partner with the Municipal District of Smoky River on a Community Partnership grant for new bunker gear.

CARRIED UNANIMOUSLY

2016-12-293 **MOVED BY DEPUTY REEVE MARX** that Councillor Matula or Councillor Podollan be approved to attend the High Prairie Forest Resource Advisory Council's first meeting scheduled on June 06, 2016 from 1:30 to 3:30 p.m. at the High Prairie Forest Products new office.

CARRIED UNANIMOUSLY

**INFORMATION/
 CORRESPONDENCE:**

2016-12-294 **MOVED BY DEPUTY REEVE MARX** that the following items of correspondence be received for information:

- Letter from Questfire Energy Corp. Dated April 5, 2016 re: 2016 Municipal Property Taxes
- Letter from High Prairie Forest Products & Tolko Industries Ltd. Dated March 24, 2016 re: Invitation to Join the High Prairie Forest Resource Advisory Council
- Email from Louise Myre, FCSS re: Volunteer Appreciation Invitation
- New Release: New Chair & CEO appointed to head Alberta Securities Commission
- Peace Library System Board Meeting Highlights March 19, 2016
- Alberta Historical Resources Foundations Heritage Awards 2016
- High Prairie South Peace News Editorial – March 30, 2016
- Letter from Alberta Municipal Affairs Dated March 10, 2016 re: Anderson Creek Culvert Replacement (amended)
- Email to ARMAA members re: Industrial Assessment
- Letter from Hon. Danielle Larivee, Minister of Municipal Affairs re: Ongoing Safety Codes Exemption for Specified Residences under the Person with Developmental Disabilities (PDD) Program
- Article - Strategic Planning in a New Key
- Article- Pitfalls of Conflict of Interest
- Article - Governance Zone Managing Relationship
- News Release- Premier Notley Speaks to Albertans on CTV, Global on April 7, 2016
- Lesser Slave Watershed Council Upcoming Events
- News Release- Alberta and Metis Settlements announce New Consultation Policy
- Councillor attendance report March 2016
- Email - Landfill - PHC Impacted Soils
- Letter from Ted Laszczak, Director of Utilities & Safety RE: Modification of Water Plants, Lift Stations and Pumping Station at Big Lakes County
- A Letter from Questfire Energy Corp. dated April 05, 2016 RE: 2016 Municipal Property Taxes
- Invitation from WSP to Doug Schuler's Retirement Party on Friday, May 13th at 2:00 p.m. in Peace River, Alberta

- Wisdom for Today
- High Prairie Municipal Library Board meeting minutes - March 01, 2016
- High Prairie Municipal Library Financial review meeting minutes - March 16, 2016
- Letter from Arnold Viersen, MP Peace River – Westlock dated March 23, 2016 RE: infrastructure spending, etc.
- Value of straw – Partial Search 2016
- Email from Lisa Maria Fox, Founder & Executive Director RE: Bio Mass Project
- Business Cards

CARRIED UNANIMOUSLY

A break was taken from 3:07 p.m. to 3:16 p.m.

IN CAMERA:

2016-12-295 **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 3:17 p.m. to discuss land, labour and legal matters.

CARRIED UNANIMOUSLY

Councillor Killeen left the meeting at 3:57 p.m.

2016-12-296 **MOVED BY COUNCILLOR SUTHERLAND** to come out of camera at 3:58 p.m.

CARRIED UNANIMOUSLY

2016-12-297 **MOVED BY COUNCILLOR NYGAARD** that subject to the Alberta Municipal Affairs, Alberta Environment & Parks letter that Hill N Hollow Campground (2013) Ltd. shall be directed to:

- Remove all structures from Strawberry Creek, the environment reserve easement are and within the setback distance of 10 metres (32.8 ft) of the bank of the Strawberry Creek (deadline to be established);
- Submit a complete development permit application for the remainder of the existing development with all development conforming to the setback distance for environmental setbacks and environmental protection zones (deadline to be established) and;
- Apply for all applicable Safety Codes Permits for the remainder of the existing development (deadline to be established).

CARRIED UNANIMOUSLY

2016-12-298 **MOVED BY DEPUTY REEVE MARX** that discussions regarding the South Peace News, Personnel matters and Regional Water be received for information.

CARRIED UNANIMOUSLY

MEETING
SCHEDULE:

April 15, 2016	10:00 a.m.	ASB Meeting
April 19, 2016	10:00 a.m.	Municipal Planning Commission
April 20, 2016	10:00 a.m.	Special Council Meeting

NEXT MEETING:

The next Regular Council Meeting will be held on April 27, 2016 at the County Administration Building.

ADJOURNMENT:

2016-12-299

MOVED BY COUNCILLOR STEWART that the meeting be adjourned at 4:10 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

William (Bill) Kostiw, C.A.O

**BIG LAKES COUNTY
PUBLIC HEARING
(LAND USE BYLAW AMENDMENT 03-2016)
April 13, 2016**

Minutes of the Big Lakes County Public Hearing for an amendment to the Land Use Bylaw held at the County Administration Building in High Prairie, Alberta on Wednesday, April 13, 2016 commencing at 1:30 p.m.

<u>PRESENT WERE:</u>	Reeve: Ken Matthews, N. Gilwood/Triangle
	Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
	Councillor: Ken Killeen, Kinuso
	Ron Matula, Enilda/Big Meadow
	Robert Nygaard, Faust
	Edward Podollan, Joussard
	Frank Sutherland, Grouard
	Ann Stewart, S. Sunset House/Gilwood
Absent:	Donald Charrois, HP East/Banana Belt
Administration:	William (Bill) Kostiw, CAO
	Bill Landiuk, Exec. Director of Corporate Services
	Sylvia Jezewski, Recording Secretary
	Vic Abel, Director of Public Works
	Donna Duchesneau, Public Works Coordinator
	Deb Welsh, Manager of Human Resources
	Suzanne Allan, Manager of Community Development
	Leo Tobin, Fire Chief

CALL TO ORDER: Reeve Matthews called the public hearing to order at 1:30 p.m.

Big Lakes County received an application from Raul Paredes to redistrict Plan 122 4141, Block 1, Lot 20 in the Hamlet of Faust from the Hamlet Residential (HR) District to the Commercial Recreation (CREC) District. The owner of the Property is Helen Willoughby.

The applicant has submitted a development permit application (pending payment of application fee) for three recreational cabins that have been moved onto this property, which would be considered "Recreation-Intensive". The application is commercial in nature as the applicant proposes to offer the cabins for rent. Cabins (Recreation- Intensive) are not considered a Permitted or Discretionary Use under the Hamlet Residential District.

Within the Commercial Recreation (CREC) District, "cottage" is a Discretionary Use.

Section 6.4 of the Faust Area Structure Plan specifically addresses residential & urban reserve land use pertaining to recreational uses.

6.4.3 Future recreational development shall be in areas zoned, 'Hamlet Residential' and 'Hamlet Urban Reserve District' which is consistent with the MD of Big Lakes Land Use Bylaw. This is with the noticeable exception of hotels and motels which shall continue to be operated in the Hamlet Commercial District, as presently defined by the MD of Big Lakes Land Use Bylaw.

6.4.4 Notwithstanding section 6.4.3, all other future tourism related development (taken to include bed & breakfasts and similar) shall be located in the Hamlet Residential Infill area identified in Figure 4, 'Hamlet of Faust Land Use Concept. This provision excludes hotels and motels. (Future Land Use Map attached)

6.4.5 Notwithstanding section 6.3.4, cabins, cottages or similar shall be considered, at the discretion of the MD of Big Lakes, as an appropriate housing type for recreational properties. This provision applies to bed and breakfasts, campgrounds or similar uses.

- 6.4.7 Future recreational development will maintain the present character of the community and take into account adjacent land uses. Hamlet Residential & Urban Reserve properties should maintain their properties aesthetically at the level that the MD of Big Lakes Land Use Bylaws calls for, including signage, landscaping and the general appearance of the property and buildings.

Bylaw 03-2016 was provided first reading by Council on March 23, 2016.

The Public Hearing was duly advertised in the March 30 and April 6, 2016 issues of the South Peace News. Notices were mailed to adjacent landowners and various referral agencies for comment. Written comments were received from CN. Correspondence in support of the proposal is attached. MPC reviewed the application on March 22, 2016 and had no concerns with the proposal.

Reeve Matthews called for comments from the public. Raul Paredes and Bernie Falkner were in favor, Wally Garrick, Shelly Gladue/Brian Heroux, and George Duchesne were opposed.

The public hearing was closed at 1:54 p .m.

Ken Matthews, Reeve

William (Bill) Kostiw, CAO