BIG LAKES COUNTY
COUNCIL MEETING
April 12, 2017

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, April 12, 2017 at 10:00 a.m.

PRESENT WERE:

Deputy Reeve:	David Marx, Prairie Echo/Salt Prairie
Councillor:	Ron Matula, Enilda/Big Meadow
	Edward Podollan, Joussard
	Ann Stewart, S. Sunset House/Gilwood
	Ken Killeen, Kinuso
	Frank Sutherland, Grouard
Absent:	Ken Matthews, N. Gilwood/Triangle
	Robert Nygaard, Faust
	Donald Charrois, HP East/Banana Belt
Administration:	Roy Brideau, CAO
	Pat Olansky, Director of Planning & Development
	Jessica Martinson, Recording Secretary
	Mark Schonken, Director of Corporate Services
	Vic Abel, Director of Public Works
	Jordan Panasiuk, Director of Community Services
Delegations:	Darla Driscoll, Banana Belt Recreation Association
Press:	Richard Froese, South Peace News

CALL TO ORDER: Deputy Reeve Marx called the meeting to order at 10: 00 a.m.

AGENDA:

2017-06-154 **MOVED BY COUNCILLOR KILLEEN** that the April 12, 2017 agenda be adopted as presented.

CARRIED UNANIMOUSLY

MINUTES:

2017-06-155 **MOVED BY COUNCILLOR SUTHERLAND** that the March 15, 2017 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES:

ACTION LIST: Council reviewed the action list.

2017-06-156 **MOVED BY COUNCILLOR MATULA** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS: Council was presented with staff reports.

Mr. Abel noted that the dust control applications are due May 15, 2017.

Mr. Panasiuk advised that Big Lakes County was approved for a grant in the amount of $180,850 for the Inter-municipal Broadband Discovery project.

2017-06-157 **MOVED BY COUNCILLOR KILLEEN** that the following reports be received for information:

- Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Utilities
- Director of Community Services

CARRIED UNANIMOUSLY

ADMINISTRATION:

MUNICIPAL ELECTION 2017: Council considered entering into an agreement with the High Prairie School Division No. 48 for the purpose of holding a joint election in October 2017. Administration advised Council that the correct election date is October 16, 2017.

2017-06-158 **MOVED BY COUNCILLOR STEWART** that Big Lakes County be approved to enter into an agreement with the High Prairie School Division No. 48 for the purpose of holding a joint election in October 2017.

CARRIED UNANIMOUSLY

APPOINTMENT OF RETURNING OFFICER: Council considered appointing a returning officer for the 2017 municipal and school elections. It was noted the correct election date is October 16, 2017.

2017-06-159 **MOVED BY COUNCILLOR SUTHERLAND** that Jessica Martinson be appointed as Returning Officer for the 2017 municipal and school elections under section 13 of the Local Authorities Election Act, RSA 2000.

CARRIED UNANIMOUSLY

EW PRATT GRADUATION: Council reviewed an invitation from the E.W. Pratt High School Graduation Committee.

2017-06-160 **MOVED BY COUNCILLOR SUTHERLAND** that Reeve Matthews or his alternate be approved to attend and provide a speech at the E.W. Pratt Commencement Ceremony taking place on Friday, June 30, 2017 at 2:00 p.m. at E.W. Pratt School.

CARRIED UNANIMOUSLY

NORTHERN LAKES COLLEGE CONVOCATION: Council reviewed an invitation to attend the 2017 Northern Lakes College Convocation taking place on June 2, 2017.

2017-06-161 **MOVED BY COUNCILLOR STEWART** that Reeve Matthews or his alternate be approved to attend and provide official greetings on behalf of the municipality during the 2017 Northern Lakes College Convocation ceremony taking place on Friday, June 2, 2017 at 1:00 p.m. at the High Prairie Sport Palace.

CARRIED UNANIMOUSLY

HOTEL REIMBURSEMENT: Councillor Stewart declared pecuniary interest and stepped out of the meeting at 10:22 a.m.

Council considered waving the fee for Councillor Stewart.

2017-06-162 **MOVED BY COUNCILLOR PODOLLAN** that the charges in the amount of $268.33 for Councillor Stewart's hotel accommodations be approved to be waived due to family medical reasons.

CARRIED UNANIMOUSLY

Councillor Stewart returned to the meeting at 10:23 a.m.

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque lists for March 09, 2017, March 15, 2017 and March 28, 2017.

2017-06-163 **MOVED BY COUNCILLOR KILLEEN** that cheques #73953 to #74027 in the amount of $304,892.75 for the period ending March 09, 2017, cheques #74028 to #74115 in the amount of $316,336.38 for the period ending March 15, 2017 and cheques #74116 to #74216 in the amount of $1,775,221.56 for the period ending March 28, 2017 be received for information.

CARRIED UNANIMOUSLY

GROUARD SENIORS COMMUNITY CLUB OPERATING GRANT REQUEST: Council reviewed a request from the Grouard Seniors Community Club.

A break was taken from 10:33 a.m. to 10:41 a.m.

2017-06-164 **MOVED BY COUNCILLOR SUTHERLAND** that the Grouard Seniors Community Club Community Hall grant be increased from $5,000 to $6,000 and that their Seniors Transportation funding allocation be decreased from $4,000 to $3,000 and that administration be directed to send a letter of explanation.

CARRIED UNANIMOUSLY

SPRUCE POINT PARK: Council considered providing Spruce Point Park a letter of support.

2017-06-165 **MOVED BY COUNCILLOR KILLEEN** that administration be directed to draft a letter of support and partnership for the Spruce Point Park grant application to the FCCAgriSpirit Fund.

CARRIED UNANIMOUSLY

HP HEALTH COMPLEX GALA CHARITY BALL: Council considered sponsoring the High Prairie Health Complex Gala Charity Ball.

2017-06-166 **MOVED BY COUNCILLOR STEWART** that the sponsorship grant for the High Prairie Health Care Auxiliary Society Charity Ball be received for information.

CARRIED UNANIMOUSLY

2017 TAX BYLAW NO. 06-2017: Council considered providing first reading to the 2017 Tax Bylaw No. 06-2017.

2017-06-167 **MOVED BY COUNCILLOR PODOLLAN** that administration be directed to arrange a delegation with the County's tax assessor.

CARRIED UNANIMOUSLY

2017-06-168 **MOVED BY COUNCILLOR STEWART** that first reading be given to the 2017 Tax Bylaw No. 06-2017.

CARRIED UNANIMOUSLY

TENDERS:

NEW MOTOR GRADERS: Council reviewed the quotations for the supply and delivery of Two (2) New Motor Graders.

2017-06-169 **MOVED BY COUNCILLOR MATULA** that the quotations for the supply and delivery of Two (2) New Motor Graders be opened at 11: 15 a.m.

CARRIED UNANIMOUSLY

QUOTATIONS RECEIVED	
COMPANY	**PRICE**
Brandt Tractor	$499,000
Finning	$506,007

2017-06-170 **MOVED BY COUNCILLOR MATULA** that the Request for Quotations for the supply and delivery of Two (2) New Motor Graders be awarded to the lowest qualified quotation.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:

REVIEW OF AREA STRUCTURE PLANS: Council considered reviewing the Area Structure Plans for the Hamlet of Faust, Hamlet of Grouard and Hamlet of Joussard.

2017-06-171 **MOVED BY COUNCILLOR KILLEEN** that administration be directed to proceed with advertising the Hamlet of Faust, Hamlet of Grouard and Hamlet of Joussard review of Area Structure Plans Request for Proposals.

CARRIED UNANIMOUSLY

PUBLIC WORKS:

ROAD PLAN CANCELLATION: Council considered proceeding with the road plan cancellation for Plan 650B within SW 23-77-14-W5. Council discussed the road plan cancellation and discussed having the landowners purchase land to have it returned to the quarter.

2017-06-172 **MOVED BY COUNCILLOR STEWART** that the cancellation of Road Plan 650BM within SW 23-77-14-W5M be tabled for more information.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

CONNECT TO INNOVATE: Council considered providing a letter of Support to Local Internet Service Providers.

2017-06-173 **MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to send a letter of support to CCI Wireless and Slave Lake Communications Ltd in support of their Connect to Innovate Grant funding applications.

CARRIED UNANIMOUSLY

AGRICULTURE:

APPOINTMENT OF AGRICULTURAL FIELDMAN: Council considered appointing Sheila Kaus as the Agricultural Fieldman.

2017-06-174 **MOVED BY COUNCILLOR STEWART** that Sheila Kaus be appointed as Agricultural Fieldman pursuant to Section 8 of the Agricultural Service Board Act.

CARRIED UNANIMOUSLY

BYLAW 05-2017: Council considered approving first and second reading for the Elevation of Genetically Engineered Alfalfa to Prohibited Noxious Bylaw No. 05-2017.

2017-06-175 **MOVED BY COUNCILLOR STEWART** that first reading be approved for Elevation of Genetically Engineered Alfalfa to Prohibited Noxious Bylaw No. 05-2017.

CARRIED

2017-06-176 **MOVED BY COUNCILLOR SUTHERLAND** that second reading be approved for Elevation of Genetically Engineered Alfalfa to Prohibited Noxious Bylaw No. 05-2017.

CARRIED

The meeting recessed for lunch at 11:50 a.m. and reconvened at 12:58 p.m.

INFORMATION/ CORRESPONDENCE:

2017-06-177 **MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- Letter from Honourable Brian Mason, Minister of Alberta Infrastructure & Transportation RE: 2016 Fall AAMDC Convention
- Peace Library System Board Meeting Highlights – March 25, 2017
- Letter from Dayna Therien, WCB RE: April 28 – National Day of Mourning
- High Prairie Regional Business Support Network – Meeting Minutes from March 23, 2017
- News Release – Alberta Government: Northern Lakes College gets Provincial Funding
- Letter from Honourable Shaye Anderson, Minister of Municipal Affairs dated March 14, 2017 regarding grant approval under the Intermunicipal Collaboration component
- Pembina Pipeline Corp. – Construction Update – March 2017
- Northern Lakes College – Media Release
- High Prairie School Div. No. 48 regular meeting of the Board of Trustees meeting minutes – March 15, 2017

CARRIED UNANIMOUSLY

DELEGATION: Darla Driscoll with the Banana Belt Recreation Association presented council with a request to reconsider the denied 2017 Capital Project Gazebo Fire Pit. The association received funding from the New Horizons for Seniors Program for the project in the amount of $25,000.

Administration asked Ms. Driscoll if they are able to get stackable grants. Ms. Driscoll will find out the additional information and advise Mr. Brideau of her findings.

2017-06-178 **MOVED BY COUNCILLOR MATULA** that the delegation be tabled for further information.

CARRIED UNANIMOUSLY

PUBLIC HEARING RE BYLAW #02-2017 & 03-2017:

2017-06-179 **MOVED BY COUNCILLOR STEWART** that the public hearing for Bylaw #02-2017 be called to order at 1:15 p.m.

CARRIED UNANIMOUSLY

2017-06-180 **MOVED BY COUNCILLOR MATULA** that the meeting come out of public hearing at 1:59 p.m.

CARRIED UNANIMOUSLY

BYLAW #02-2017: Bylaw No. 02-2017 to adopt the Municipal Development Plan (MDP).

2017-06-181 **MOVED BY COUNCILLOR STEWART** that second reading be provided to Bylaw No. 02-2017 Municipal Development Plan.

CARRIED UNANIMOUSLY

2017-06-182 **MOVED BY COUNCILLOR SUTHERLAND** that the public hearing for Bylaw #03-2017 be called to order at 2:00 p.m.

CARRIED UNANIMOUSLY

2017-06-183 **MOVED BY COUNCILLOR KILLEEN** that the meeting come out of public hearing at 2:37 p.m.

CARRIED UNANIMOUSLY

BYLAW #03-2017: Bylaw No. 03-2017 to adopt the Land Use Bylaw (LUB).

2017-06-184 **MOVED BY COUNCILLOR MATULA** that second reading be provided to Bylaw No. 03-2017 Land Use Bylaw.

CARRIED UNANIMOUSLY

MEETING SCHEDULE: April 18, 2017 10:00 a.m. Municipal Planning Commission

NEXT MEETING: The next Regular Council Meeting will be held on April 26, 2017 at the County Administration Building.

ADJOURNMENT:

2017-06-185 **MOVED BY COUNCILLOR PODOLLAN** that the meeting be adjourned at 2:37 p.m.

CARRIED UNANIMOUSLY

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Ken Matthews, Reeve

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Roy Brideau, CAO

BIG LAKES COUNTY
PUBLIC HEARING
(MUNICIPAL DEVELOPMENT PLAN 02-2017)
April 12, 2017

Minutes of the Big Lakes County Public Hearing for the adoption of the Municipal Development Plan held at the County Administration Building in High Prairie, Alberta on Wednesday, April 12, 2017 commencing at 1:15 p.m.

PRESENT WERE:

Deputy Reeve:	David Marx, Prairie Echo/Salt Prairie
Councillor:	Ron Matula, Enilda/Big Meadow
	Edward Podollan, Joussard
	Ann Stewart, S. Sunset House/Gilwood
	Ken Killeen, Kinuso
	Frank Sutherland, Grouard
Absent:	Ken Matthews, N. Gilwood/Triangle
	Robert Nygaard, Faust
	Donald Charrois, HP East/Banana Belt
Administration:	Roy Brideau, CAO
	Pat Olansky, Director of Planning & Development
	Jessica Martinson, Recording Secretary
	Mark Schonken, Director of Corporate Services
	Vic Abel, Director of Public Works
	Jordan Panasiuk, Director of Community Services
Press:	Richard Froese, South Peace News

CALL TO ORDER: Deputy Reeve Marx called the public hearing to order at 1:15 p.m.

The Municipal Government Act (section 632 (1)) requires the Council of the municipality of 3500 or more must by bylaw adopt a municipal development plan. Big Lakes County began the revision process of the current Municipal Development Plan in 2015.

The final Municipal Development Plan has been completed by V3 Companies of Canada and copies have been provided to Council and the Municipal Planning Commission.

Bylaw # 02-2017 received first reading at the March 1, 2017 Council meeting.

Bylaw # 02-2017 were made available to the public both at the County office and on the County Website and was advertised in the local paper.

Deputy Reeve Marx's called for comments from the public wishing to speak Richard Neufeld with North Star Planning Inc. presented council with some questions and concerns regarding the Municipal Development Plan.

The public hearing was closed at 1:59 p.m.

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Ken Matthews, Reeve

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Roy Brideau, CAO

BIG LAKES COUNTY
PUBLIC HEARING
(LAND USE BYLAW 03-2017)
April 12, 2017

Minutes of the Big Lakes County Public Hearing for the adoption of the Land Use Bylaw held at the County Administration Building in High Prairie, Alberta on Wednesday, April 12, 2017 commencing at 1:15 p.m.

PRESENT WERE:

Deputy Reeve:	David Marx, Prairie Echo/Salt Prairie
Councillor:	Ron Matula, Enilda/Big Meadow
	Edward Podollan, Joussard
	Ann Stewart, S. Sunset House/Gilwood
	Ken Killeen, Kinuso
	Frank Sutherland, Grouard
Absent:	Ken Matthews, N. Gilwood/Triangle
	Robert Nygaard, Faust
	Donald Charrois, HP East/Banana Belt
Administration:	Roy Brideau, CAO
	Pat Olansky, Director of Planning & Development
	Jessica Martinson, Recording Secretary
	Mark Schonken, Director of Corporate Services
	Vic Abel, Director of Public Works
	Jordan Panasiuk, Director of Community Services
Press:	Richard Froese, South Peace News

CALL TO ORDER: Deputy Reeve Marx called the public hearing to order at 2:00 p.m.

The Municipal Government Act (section 632 (1)) requires the Council of the municipality of 3500 or more must by bylaw adopt a land use bylaw. Big Lakes County began the revision process of the current Land Use Bylaw in 2015.

The final Land Use Bylaw has been completed by V3 Companies of Canada and copies have been provided to Council and the Municipal Planning Commission.

Bylaw # 03-2017 received first reading at the March 1, 2017 Council meeting.

Bylaw # 03-2017 were made available to the public both at the County office and on the County Website and was advertised in the local paper.

Ms. Olanksy advised a letter was received from Wescott Consulting Group in favor of the land use bylaw.

Deputy Reeve Marx's called for comments from the public wishing to speak Richard Neufeld with North Star Planning Inc. presented council with some questions and concerns regarding the Municipal Development Plan.

The public hearing was closed at 2:37 p.m.

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Ken Matthews, Reeve

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Roy Brideau, CAO