

**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING  
May 8, 2013**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, May 8, 2013 at 10:00 a.m.

**PRESENT WERE:**

|                 |   |
|-----------------|---|
| Reeve:          | Alvin Billings, HP East/Banana Belt           |
| Deputy Reeve:   | Ken Matthews, N. Gilwood/Triangle             |
| Councillor:     | Violet Campiou, Faust                         |
|                 | Ray Dupres, Enilda /Big Meadow                |
|                 | Randy Ehman, S. Sunset House/Gilwood          |
|                 | Ken Killeen, Kinuso                           |
|                 | David Marx, Prairie Echo/Salt Prairie         |
|                 | Guy L'Heureux, Joussard                       |
|                 | Fern Welch, Grouard                           |
|                 |   |
| Administration: | Ken Bosman, CAO                               |
|                 | Jessica Martinson, Recording Secretary        |
|                 | Len Racher, Public Works Superintendent       |
|                 | Pat Olansky, Community Development Officer    |
|                 | Louise Myre, FCSS Director                    |
|                 | Denise Thompson, Grants Manger                |
|                 | Bill Landiuk, Treasurer                       |
|                 | Daniel Steiner, Special Projects Manager      |
|                 | Suzanne Cailliau, Agricultural Fieldman       |
|                 |   |
| Delegation:     | Kim Dumont, High Prairie & District Food Bank |
|                 |   |
| Press:          | Chris Clegg, South Peace News                 |
|                 | Jamie Ballam, 93.5 Prairie FM                 |

**CALL TO ORDER:** Reeve Billings called the meeting to order at 10:00 a.m.

**MINUTES:**

**2013-09-205** **MOVED BY COUNCILLOR CAMPIOU** that the minutes of the April 24, 2013 Regular Council Meeting be adopted as circulated.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

Council reviewed the Status of Council Motions.

**ADDENDUM  
TO AGENDA:**

Grouard Land Titles  
Roads  
Drainage  
Commercial Fishing Industry  
Swan Hills Airport  
In Camera – Staff and Negotiations

**2013-09-206** **MOVED BY COUNCILLOR MARX** that the agenda with addendum for the May 8, 2013 Council Meeting be adopted.

**CARRIED UNANIMOUSLY**

**COMMUNITY AND  
PROTECTIVE SERVICES:**

***FCSS REPORT:*** Council was presented with the FCSS Report.

Ms. Myre informed Council that she attended the High Prairie Interagency meeting on May 1, 2013 where an opportunity to discuss a long-term operating plan was presented however no organizations stayed to discuss the options.

**FCSS SUMMER HOURS:**

Councillor Campiou declared interest and stepped out of the meeting at 10:06 am.

Councillor Dupres arrived to the meeting at 10:07 a.m.

Council was provided with information regarding the FCSS Community Workers hours. Ms. Myre provided Council with the current hours and months worked and also provided a proposed request which would extend the FCSS Community Workers' hours into the summer months.

**2013-09-207** **MOVED BY COUNCILLOR MARX** that the FCSS Community Workers hours remain the same and no summer hours be provided.

**CARRIED**

**2013-09-208** **MOVED BY COUNCILLOR WELCH** that the FCSS report be received for information.

**CARRIED UNANIMOUSLY**

**JOUSSARD COMMUNITY**

**ASSOCIATION:** Council considered a sponsorship request from the Joussard Community Association for their Canada Day Celebrations.

**2013-09-209** **MOVED BY COUNCILLOR L'HEUREUX** that a miscellaneous Grant (2-71-40-00-735) in the amount of \$1000 be provided to the Joussard Community Association for their Canada Day Celebrations.

**CARRIED UNANIMOUSLY**

Councillor Campiou returned to the meeting at 10:23 a.m.

**PIONEER THRESHERMEN'S**

**HOEDOWN:** Council considered a sponsorship request from the Pioneer Thresherman's Association for their Hoedown being held July 26-28, 2013.

**2013-09-210** **MOVED BY DEPUTY REEVE MATTHEWS** that a miscellaneous Grant (2-71-40-00-735) in the amount of \$1000 be provided to the Pioneer Thresherman's Association for their Hoedown Celebration taking place July 26-28, 2013.

**DEFEATED**

**DELEGATION:**

**H.P. & DISTRICT FOOD BANK:**

Kim Dumont with the High Prairie & District Food Bank presented Council with and update and a Profit & Loss Budget Overview for the High Prairie & District Food Bank. Ms. Dumont informed Council that the Peavine Métis Settlement has committed \$2500 in funding to the High Prairie & District Food Bank.

**2013-09-211** **MOVED BY COUNCILLOR L'HEUREUX** that a miscellaneous Grant (2-71-40-00-735) in the amount of \$2500 be provided to the High Prairie & District Food Bank.

**CARRIED UNANIMOUSLY**

**COMMUNITY AND PROTECTIVE SERVICES CON'T:**

**GRANT MANAGER'S REPORT:**

Council was presented with the Grant Manager's report.

Council had some questions regarding the grant carry overs. Ms. Thompson informed Council that each of the groups had requested the extension and Council approved each request.

**2013-09-212** **MOVED BY COUNCILLOR L'HEUREUX** that the Grant Manager's report be received for information.

**CARRIED UNANIMOUSLY**

**COMMUNITY PEACE OFFICERS REPORT:**

Council was presented with the Community Peace Officers Report.

**2013-09-213** **MOVED BY COUNCILLOR CAMPIOU** that the Community Peace Officer's report be received for information.

**CARRIED UNANIMOUSLY**

**2013-09-214** **MOVED BY COUNCILLOR WELCH** that administration be directed to place the Bylaw 14-2010 Unsightly Property Bylaw in the M.D. of Big Lakes newsletter.

**CARRIED UNANIMOUSLY**

**OLD KINUSO FIRE HALL:**

Council considered different options for the use of the old Kinuso Fire Hall building.

**2013-09-215** **MOVED BY DEPUTY REEVE MATTHEWS** that administration investigate the costs for establishing a truck fill in the the old Kinuso Fire Hall.

**CARRIED UNANIMOUSLY**

**2013-09-216** **MOVED BY COUNCILLOR L'HEUREUX** that administration be directed to develop a truck fill in the old Kinuso Fire Hall to a maximum of \$10,000.

**CARRIED UNANIMOUSLY**

**TOWN OF SWAN HILLS VIABILITY REVIEW TEAM:**

Mr. Bosman presented council with a request from the Honourable Doug Griffiths, Minister of Municipal Affairs, to appoint two representatives from the municipality to sit on a Viability Review Team (VRT) for the dissolution of the Town of Swan Hills.

**2013-09-217** **MOVED BY REEVE BILLINGS** that Ken Bosman, CAO, and Councillor Killeen be appointed to sit on a Viability Review Team (VRT) for the dissolution of the Town of Swan Hills.

**CARRIED**

**PLANNING & DEVELOPMENT:**

**DEVELOPMENT OFFICER'S**

**REPORT:** Council reviewed the Community Development Officer's Report for April 2013.

**2013-09-218** **MOVED BY DEPUTY REEVE MATTHEWS** that the Community Development Officer's April 2013 Report to Council be received for information.

**CARRIED UNANIMOUSLY**

**GROUARD LAND TITLES:**

Discussion took place regarding an email that was received from Alberta Environment & Sustainable Resource Development in regards to properties in Grouard sold by the M.D. with altered property lines following after new land titles were issued.

**2013-09-219** **MOVED BY DEPUTY REEVE MATTHEWS** that administration send an appropriate reply to Alberta Environment & Sustainable Resource Development

regarding sold M.D. property in Grouard and that administration investigate and re-apply for land titles for those properties.

**CARRIED UNANIMOUSLY**

**AGRICULTURE:**

**GPS:** Council considered the addition of adding a new handheld GPS to the ASB rental fleet.

**2013-09-220** **MOVED BY COUNCILLOR DUPRES** that the deposit and rental rate for the new handheld GPS unit be approved as recommended by Agricultural Services.

**CARRIED UNANIMOUSLY**

***AG FIELDMAN REPORT:***

Council was presented with the Ag Fieldman report for April 2013.

**2013-09-221** **MOVED BY DEPUTY REEVE MATTHEWS** that the Ag Fieldman Report for April 2013 be received for information.

**CARRIED UNANIMOUSLY**

***V.S.I. REPORT:*** Council was presented with the V.S.I. First Quarter Report.

**2013-09-222** **MOVED BY COUNCILLOR L'HEUREUX** that the V.S.I. First Quarter Report of VSI expenditures be received for information.

**CARRIED UNANIMOUSLY**

***COMMERCIAL FISHING:***

Discussion took place regarding the Commercial Fishing Industry. Mr. Bosman suggested that the municipality considered conducting an independent study to review the commercial fishing industry. Council agreed to continue discussions after the Public Forum.

**PUBLIC FORUM:**

***T.STEWART:*** Tom Stewart was in attendance for the Public Forum. Mr. Stewart was requesting information on a License of Occupation (L.O.C.) to cross crown land located at SW 10-72-17-W5 and SE 10-72-17-W5 in order to guarantee access to the two quarters of privately owned property.

Council advised Mr. Stewart that no headway has been made regarding his License of Occupation (L.O.C). Council advised Mr. Stewart that there is nothing that can be done because the land is owned by Sustainable Resource Development. Council also advised Mr. Stewart that Sustainable Resource Development issued a joint License of Occupation (L.O.C.) a year back but Mr. Stewart refused due to the width of the access.

Mr. Stewart also had some questions regarding the drainage located at the Doucette drainage ditch. Mr. Stewart is requesting that the road be built back up to specifications. Mr. Racher informed Council that the ditch is always maintained and that administration has engineers looking into the ditch. A report will be coming back to Council.

Reeve Billings thanked Mr. Stewart for providing Council with his concerns.

Recess for lunch at 12:08 p.m. and reconvened at 12:39 p.m.

***COMMERCIAL FISHING CON'T:***

**2013-09-223** **MOVED BY DEPUTY REEVE MATTHEWS** that administration be directed to contact the Honorable Diana McQueen, Minister of Environment & Sustainable Resource Development, to request that a joint initiative to investigate the Commercial Fishing Industry be undertaken.

**CARRIED**

Councillor Welch left the meeting at 12:46 p.m.

**PUBLIC WORKS:**

***PUBLIC WORKS  
REPORT:***

Mr. Racher provided council with the public works superintendent report.

**2013-09-224** **MOVED BY COUNCILLOR DUPRES** that the public works superintendent report be received for information.

**CARRIED UNANIMOUSLY**

Councillor Welch returned to the meeting at 12:50 p.m.

Mr. Racher provided Council with some information regarding the cost analysis associated with the Swan Hills Airport. Council suggested that administration investigate how many planes use the airport each year.

***ROADS:*** Councillor Marx had some ditch snow removal questions regarding Range Road 160 and surrounding area.

Council had some discussion regarding the status of the locked gate located on the road allowance at RL 69-76-15-W5 .

***IMPERIAL ROAD:*** Council reviewed the email received from Bill Gish regarding the Imperial Road.

**2013-09-225** **MOVED BY COUNCILLOR MARX** that a letter be sent to Bill Gish, Operations Manager for the Alberta Transportation Peace District, clarifying the distance of the Imperial Road connector near Diftpile First Nations that municipality wishes to develop.

**CARRIED UNANIMOUSLY**

***DRAINAGE:*** Deputy Reeve Matthews had some questions regarding more culverts for Range Road 174 South of the Highway 2 by Mary McNabb's. Mr. Racher informed Council that administration has contacted CN Rail to increase culvert capacity through the rail road before culverts can be increased anywhere else. Once CN Rail increases the culverts administration will contact Alberta Transportation to increase the culverts along the highway.

Deputy Reeve Matthews asked administration to look into increasing culverts for Nancy Fisher's property located on the Gilwood Road. Administration will look into the problem.

**IN CAMERA:**

**2013-09-226** **MOVED BY COUNCILLOR MARX** that the meeting go into camera at 1:05 p.m. to discuss negotiations.

**CARRIED UNANIMOUSLY**

**2013-09-227** **MOVED BY COUNCILLOR CAMPIOU** that the meeting come out of camera at 1:28 p.m.

**CARRIED UNANIMOUSLY**

**2013-09-228** **MOVED BY COUNCILLOR MARX** that a letter be sent to the Honorable Fred Horne, Minister of Health, and Honorable Wayne Drysdale, Minister of

Infrastructure, with copies to Pearl Calahasen, MLA, and Alberta Health Services regarding the status of the new proposed High Prairie Hospital.

**CARRIED UNANIMOUSLY**

**FINANCE/  
ADMINISTRATION:**

**CHEQUE LIST:** Council was presented with the cheque list for April 24, 2013.

**2013-09-229** **MOVED BY COUNCILLOR CAMPIOU** that cheques #57553 to #57627 in the amount of \$651,184.26 for the period ending April 24, 2013 be received for information.

**CARRIED UNANIMOUSLY**

**2013 ELECTION:** Council considered entering into an agreement with the High Prairie School Division No. 48 for the purpose of holding joint elections in October 2013.

**2013-09-230** **MOVED BY COUNCILLOR L'HEUREUX** that the M.D. enter into an agreement with the High Prairie School Division No. 48 for the purpose of holding a joint election in October 2013.

**CARRIED UNANIMOUSLY**

***RETURNING  
OFFICER:***

Council considered appointing Amanda Backs as the Returning Officer for the 2013 M.D. of Big Lakes municipal and High Prairie School Division No. 48 board elections.

**2013-09-231** **MOVED BY COUNCILLOR EHMAN** that Amanda Backs be appointed Returning Officer to conduct the 2013 M.D. of Big Lakes municipal and High Prairie School Division No. 48 board elections under section 13 of the Local Authorities Election Act, RSA 2000.

**CARRIED UNANIMOUSLY**

***TAX RATE***

***BYLAW #04-2012:***

Council was presented with the Tax Rate Bylaw #03-2013.

**2013-09-232** **MOVED BY COUNCILLOR DUPRES** that Tax Rate Bylaw No. 03-2013 be approved for second reading.

**CARRIED UNANIMOUSLY**

**2013-09-233** **MOVED BY COUNCILLOR EHMAN** that Tax Rate Bylaw No. 03-2013 be approved for third reading.

**CARRIED UNANIMOUSLY**

***2013 OPERATING &  
CAPITAL  
BUDGET:***

Council was presented with the 2013 Operating and Capital Budget.

***ENHANCED  
POLICING:***

Discussion took place regarding the Enhanced Policing.

**2013-09-234** **MOVED BY COUNCILLOR EHMAN** that the municipality requires \$138,000 in contributions from the neighbouring municipalities otherwise the M.D. will not be contributing to the Enhanced Policing and written notice will be provided to exit the contract.

**DEFEATED**

**2013-09-235** **MOVED BY COUNCILLOR DUPRES** that administration contacts the neighbouring municipalities to inform them that a significant amount of contributions must be received otherwise written notice will be provide to exit the Enhanced Policing contract.

**CARRIED UNANIMOUSLY**

**2013-09-236**            **MOVED BY COUNCILLOR CAMPIOU** that the 2013 operating and capital budgets be approved as presented.

**CARRIED UNANIMOUSLY**

***MUNICIPAL CENSUS***

**DATE:**                    Council considered declaring Wednesday, May 15, 2013 as the official Municipal Census date.

**2013-09-237**            **MOVED BY COUNCILLOR DUPRES** that Wednesday, May 15, 2013 be declared as the official municipal census date for the M.D. of Big Lakes.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE:**

**2013-09-238**            **MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- i.        Thank You from the Peace Country Beef Congress.
- ii.       Letter from the High Prairie Elks Pro Rodeo re: High Prairie Elks 53<sup>rd</sup> Anniversary Pro Rodeo July 30<sup>th</sup> & July 31<sup>st</sup>, 2013
- iii.      Letter from Honorable Ric McIver, Minister of Transportation Dated April 17, 2013.
- iv.      56<sup>th</sup> Annual Fly-In Breakfast Sunday, May 26, 2013 Camrose, Alberta
- v.        High Prairie School Division No. 48 Board of Trustees Minutes Dated April 17, 2013
- vi.      Letter from the Honorable Ric McIver, Minister of Transportation Dated April 23, 2013 re: Alberta Transportation's policy on pre-qualification of bidders.

**CARRIED UNANIMOUSLY**

***2013 ENERGIZE WORKSHOP:***

Council considered nominating someone for the Recreation Volunteer recognition Awards.

**2013-09-239**            **MOVED BY COUNCILLOR L'HEUREUX** that the Recreation Volunteer Recognition Award nomination be received for information.

**CARRIED UNANIMOUSLY**

***SENIORS ADVISORY COUNCIL:***

Council considered a request to proclaim June 3-9, 2013 as Seniors Week.

**2013-09-240**            **MOVED BY COUNCILLOR WELCH** that June 3-9, 2013 be proclaimed as Seniors Week.

**CARRIED UNANIMOUSLY**

**COUNCILLOR COMMUNITY/  
COMMITTEE REPORTS:**

- D. MARX:** Councillor Marx reported his attendance at the High Prairie Recreation Board Meeting.
- F. WELCH:** Councillor Welch reported her attendance at the Canadian Housing and Renewal Conference.  
  
Councillor Welch presented Council with a request from the Archdiocese of Grouard McLennan for a Faith Rally on August 23-25, 2013. They are requesting the use of the M.D. tents. Council agreed to lend the MD tents for the Faith Rally.
- K. MATTHEWS:** Deputy Reeve Matthews reported his attendance at the Library Board Conference, the Health Council meeting and the Assessment Appeal Board in Greenview.
- K. KILLEEN:** No Report
- V. CAMPIOU:** Councillor Campiou reported his attendance at the Library Board Conference and the High Prairie Library Board meeting.
- G. L'HEUREUX:** Councillor L'Heureux reported his attendance at the Peace Country Beef and Forage Association meeting.
- R. DUPRES:** No Report
- A. BILLINGS:** Reeve Billings reported his attendance at the High Prairie Fireman's Ball.
- R. EHMAN:** Councillor Ehman reported his attendance at the High Prairie Recreation Board meeting and the Assessment Appeal Board in Greenview.
- 2013-09-241** **MOVED BY COUNCILLOR WELCH** that the Councillor Community /Committee Reports be received for information.

**CARRIED UNANIMOUSLY**

**MEETING  
SCHEDULE:**

|                 |            |                               |
|-----------------|------------|-------------------------------|
| May 13-16, 2013 |            | Disaster Conference           |
| May 27, 2013    | 10:00 p.m. | Committee of the Whole        |
| May 27, 2013    | 1:00 a.m.  | Municipal Planning Commission |

- 2013-09-242** **MOVED BY COUNCILLOR DUPRES** that the July 10, 2013 regular scheduled Council meeting be cancelled.

**CARRIED UNANIMOUSLY**

**NEXT MEETING:** The next Regular Council Meeting will be held on May 22, 2013 at the M.D. Administration Building.

A break was taken from 2:23 p.m. to 2:33 p.m.



**IN CAMERA:**

**2013-09-243**            **MOVED BY COUNCILLOR MARX** that the meeting go into camera at 2:33 p.m. to discuss staff matters.

**CARRIED UNANIMOUSLY**

**2013-09-244**            **MOVED BY COUNCILLOR CAMPIOU** that the meeting come out of camera at 3:44 p.m.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT:**

**2013-09-245**            **MOVED BY COUNCILLOR CAMPIOU** that the meeting be adjourned at 3:45 p.m.

**CARRIED UNANIMOUSLY**

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Alvin Billings, Reeve

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Ken Bosman, C.A.O.