

**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING  
March 27, 2013**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, March 27, 2013 at 10:00 a.m.

**PRESENT WERE:** Reeve: Alvin Billings, HP East/Banana Belt  
Councillor: Violet Campiou, Faust  
Ray Dupres, Enilda /Big Meadow  
Randy Ehman, S. Sunset House/Gilwood  
Ken Killeen, Kinuso  
David Marx, Prairie Echo/Salt Prairie  
Guy L'Heureux, Joussard  
Fern Welch, Grouard

Absent: Ken Matthews, N. Gilwood/Triangle

Administration: Ken Bosman, CAO  
Jessica Martinson, Recording Secretary  
Donna Duchesneau, Public Works Coordinator  
Vic Abel, Public Works Project Manager  
Pat Olansky, Community Development Officer  
Louise Myre, FCSS Director  
Denise Thompson, Grants Manger  
Suzanne Cailliau, Agricultural Fieldman  
Bill Landiuk, Treasurer

Delegation: High Prairie & District Food Bank

Press: Chris Clegg, South Peace News  
Jamie Ballam, 93.5 Prairie FM

**CALL TO ORDER:** Reeve Billings called the meeting to order at 10:00 a.m.

**MINUTES:**

**2013-06-131** **MOVED BY COUNCILLOR CAMPIOU** that the minutes of the March 13, 2013 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

Council reviewed the Status of Council Motions.

Discussion took place regarding the lease for the land on which the Kinuso water treatment plant is situated. Mr. Bosman informed Council that administration has sent a letter via fax, email, and registered mail to the Swan River First Nations and no response has been received.

**ADDENDUM  
TO AGENDA:**

Proposed Grader Contract  
Alder Ridge Land  
Recreation Board Tourism  
In Camera – Land Negotiations

**2013-06-132** **MOVED BY COUNCILLOR DUPRES** that the agenda with addendum for the March 27, 2013 Council Meeting be adopted.

**CARRIED UNANIMOUSLY**

***GROUARD 1st  
STREET:***

Discussion took place regarding the \$300,000 that was allocated for the Grouard 1<sup>st</sup> Street South Extension. Councillor Welch informed Council that the money was set aside for pavement.

**2013-06-133**            **MOVED BY COUNCILLOR WELCH** that administration be directed to proceed with road construction and pavement in the amount of \$300,000 for the Grouard 1<sup>st</sup> Street South Extension.

**CARRIED UNANIMOUSLY**

**COMMUNITY AND PROTECTIVE SERVICES:**

**FCSS REPORT:**            Council was presented with the FCSS Report.

**2013-06-134**            **MOVED BY COUNCILLOR CAMPIOU** that the FCSS report be received for information.

**CARRIED UNANIMOUSLY**

***PIONEER THRESHERMAN'S DEMOLITION DERBY:***

Council was presented with a request for event support funding for the Pioneer Thresherman's Demolition Derby & July 1<sup>st</sup> Celebrations.

**2013-06-135**            **MOVED BY COUNCILLOR L'HEUREUX** that an Event Support Grant (2-71-20-00-735) in the amount of \$1500 be provided to the Pioneer Thresherman's Demolition Derby & July 1<sup>st</sup> Celebrations.

**CARRIED UNANIMOUSLY**

***GRANT MANAGER'S REPORT:***

Council was presented with the Grant Manager's report.

**2013-06-136**            **MOVED BY COUNCILLOR WELCH** that the Grant Manager's report be received for information.

**CARRIED UNANIMOUSLY**

**PUBLIC HEARING RE BYLAW #02-2013:**

**2013-06-137**            **MOVED BY COUNCILLOR MARX** that the meeting go into public hearing at 10:16 a.m.

**CARRIED UNANIMOUSLY**

**2013-06-138**            **MOVED BY COUNCILLOR MARX** that the meeting come out of public hearing at 10:19 a.m.

**CARRIED UNANIMOUSLY**

**BYLAW #02-2013:**        Being a bylaw to re-district SW 18-74-13-W5 from Agriculture (AG) District to Bare Land Recreation (BR) District.

**2013-06-139**            **MOVED BY COUNCILLOR L'HEUREUX** that Bylaw No. 02-2013 be approved for second reading.

**CARRIED UNANIMOUSLY**

**2013-06-140**            **MOVED BY COUNCILLOR EHMAN** that Bylaw No. 02-2013 be approved for third reading.

**CARRIED UNANIMOUSLY**

Councillor L'Heureux stepped out of the meeting at 10:20 a.m. and returned at 10:22 a.m.

**FIRE REPORT:**            Council considered a request to revise and reappoint fire guardians for the 2013 year.

Mr. Bosman informed Council that interviews will be taking place shortly for recruitment of the new Fire Chief. Mr. Bosman took the opportunity to inform Council about all the hard work Everett Samuelson and the volunteer firefighters have had done over the past months.

2013-06-141

**MOVED BY COUNCILLOR CAMPIOU** that the following people be appointed as fire guardians for the 2013 fire season:

- Vicki Calhoon, M.D. of Big Lakes Admin Support (Program Coordinator)
- Loretta Nyberg Fire Guardian
- Gilbert Ferguson, Fire Guardian

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT:**

***ALDER RIDGE LAND:***

Councillor Ehman presented Council with some information regarding a proposed day use area on the M.D. owned land located at SE1-74-20-W5 Plan 3111EU. Councillor Ehman is requesting that the M.D. of Big Lakes consider leasing this area to the Snipe Lake Community Campground Association.

2013-06-142

**MOVED BY COUNCILLOR CAMPIOU** that a one year renewable lease be entered into with the Snipe Lake Community Campground for the MD. Owned property located at SE1-74-20-W5 Plan 311EU.

**CARRIED UNANIMOUSLY**

***RECREATION BOARD:***

Councillor Ehman informed Council that the Town of High Prairie and the M.D. of Big Lakes currently contribute \$10,000 each to the High Prairie & District Recreation Board's budget for the support of a tourism booth. It has been proposed that the money be removed from the Recreation Board budget.

2013-06-143

**MOVED BY COUNCILLOR L'HEUREUX** that the recreation board representatives present a funding decrease at the next High Prairie & District Recreation Board meeting in the amount of \$10,000 to eliminate the support of the tourism booth.

**CARRIED UNANIMOUSLY**

**DELEGATION:**

***HIGH PRAIRIE & DISTRICT FOOD BANK:***

Kim Dumont, Coordinator for the High Prairie & District Food Bank, presented Council with an information package regarding their organization and presented the board of directors. Earl Laboucan presented Council with some background information and asked Council for a donation to help assist with the shortage of operating expenses the food bank is currently facing.

Council suggested that the High Prairie & District Food Bank look into partnering with other organizations within the community to help with operating costs. Denise Thompson, Grants Manager for the M.D. will be organizing a meeting with all the struggling organizations within the community to come up with a long term solution to keep the organizations running. The municipality will not be providing any funding to the High Prairie & District Food Bank at this time.

Councillor Campiou stepped out of the meeting at 11:10 a.m. and returned at 11:13 a.m.

A break was taken from 11:16 a.m. to 11:26 a.m.

**AGRICULTURE:**

***RENTAL POLICY REVISION:***

Council was presented with some amendments to Policy No.ASB-08, Agricultural Rental Equipment.

**2013-06-144** **MOVED BY COUNCILLOR DUPRES** that the amendments to Policy No. ASB-08, Agricultural Rental Equipment to include the Scare Cannon shared use agreement as per Council motion 2013-04-077 be approved.

**CARRIED UNANIMOUSLY**

Councillor Campiou returned to the meeting at 11:28 a.m.

**PUBLIC WORKS:**

***PUBLIC WORKS REPORT:***

Mr. Abel provided Council with a verbal Public Works report.

***CONTRACT GRADER:***

Council considered contracting out the grading in the Gilwood/Banana Belt area.

**2013-06-145** **MOVED BY REEVE BILLINGS** that request for tenders be sent out for the contract grading in the Gilwood/Banana Belt area.

**CARRIED UNANIMOUSLY**

**FINANCE/ ADMINISTRATION:**

***CHEQUE LIST:***

Council was presented with the cheque lists for March 5, 2013. Council has requested that a review of the Enhanced Policing be added to the final budget deliberations.

**2013-06-146** **MOVED BY COUNCILLOR KILLEEN** that cheques #57052 to #57125 in the amount of \$828,735.02 for the period ending March 5, 2013 be received for information.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE:**

**2013-06-147** **MOVED BY COUNCILLOR KILLEEN** that a letter be sent to Bill Gish, Operations Manager for the Alberta Transportations Peace District and a copy to the Honorable Ric McIver, Minister of Transportation clarifying the distance of the Imperial Road connector near Diptpile First Nations that municipality wishes to develop.

**CARRIED UNANIMOUSLY**

**2013-06-148** **MOVED BY COUNCILLOR L'HEUREUX** that the following items of correspondence be received for information:

- i. Workers Compensation Board Letter Dated March 15, 2013 re: April 28 – Nation Day of Mourning
- ii. Alberta Transportation Letter Dated March 12, 2013 re: Imperial Road Connector.
- iii. Alberta Municipal Affairs Letter Dated march 14, 2013 re: 2012-2013 Fire Services and Emergency Preparedness Program.
- iv. Invite from the Coyote Acres 4-H Club re: Achievement Days.

**CARRIED UNANIMOUSLY**

***H.P. & DISTRICT MUSEUM & HISTORICAL SOCIETY:***

Council reviewed a request from the High Prairie & District Museum & Historical Society for a letter of support for their Alberta Culture grant application.

**2013-06-149** **MOVED BY COUNCILLOR DUPRES** that a letter of support be provided to the High Prairie & District Museum & Historical Society for their Alberta Culture grant application.

**CARRIED UNANIMOUSLY**

***HOLY FAMILY***

**CATHOLIC REGIONAL**

**DIVISION #37:** Council was presented with a request from the Holy Family Catholic Regional Division #37 to attend the Connecting to the World 2013 Learning Fair.

**2013-06-150** **MOVED BY COUNCILLOR KILLEEN** that the request from the Holy Family Catholic Regional Division #37 to attend the Connecting to the World 2013 Learning Fair be received for information.

**CARRIED UNANIMOUSLY**

Recess for lunch at 11:41 a.m. and reconvened at 12:10 p.m.

**COUNCILLOR COMMUNITY/  
COMMITTEE REPORTS:**

**D. MARX:** Councillor Marx reported his attendance at the AAMD&C Spring Convention, the Municipal Planning Commission meeting, the Committee of the Whole meeting and the Agricultural Advisory Committee meeting.

**F. WELCH:** Councillor Welch reported her attendance at the Growing the North Conference, a Heart River Housing meeting, the Grouard Peace River Trail meeting, the provincial budget meetings, the AAMD&C Spring Convention, the Municipal Planning Commission meeting, the Committee of the Whole meeting and the Agricultural Advisory Committee meeting.

**K. KILLEEN:** Councillor Killeen reported his attendance at the AAMD&C Spring Convention, the Municipal Planning Commission meeting, the Committee of the Whole meeting and the Agricultural Advisory Committee meeting.

**V. CAMPIOU:** Councillor Campiou reported her attendance at the AAMD&C Spring Convention, High Prairie Library Board meeting, the Municipal Planning Commission Meeting, the Committee of the Whole meeting and at the Agricultural Advisory Committee meeting.

**R. DUPRES:** No Report

**G. L'HEUREUX:** Councillor L'Heureux was missed during the Councillor Community/Committee Reports.

**A.BILLINGS:** Reeve Billings reported his attendance at the Agricultural Advisory Committee meeting.

**R.EHMAN:** Councillor Ehman reported his attendance at the AAMD&C Spring Convention, the Municipal Planning Commission meeting, the Committee of the Whole meeting and at the Agricultural Advisory Committee meeting.

**2013-06-151** **MOVED BY COUNCILLOR DUPRES** that the Councillor Community /Committee Reports be received for information.

**CARRIED UNANIMOUSLY**

**MEETING  
SCHEDULE:**

April 3, 2013	10:00 a.m.	Economic Development Meeting
April 29, 2013	10:00 a.m.	Municipal Planning Commission
April 29, 2013	1:00 p.m.	Committee of the Whole

**2013-06-152** **MOVED BY COUNCILLOR L'HEUREUX** that all Committee of the Whole meeting be scheduled for 10:00 a.m. and all Municipal Planning Commission meetings be scheduled for 1:00 p.m.

**CARRIED UNANIMOUSLY**

**NEXT MEETING:** The next Regular Council Meeting will be held on April 10, 2013 at the M.D. Administration Building.

**IN CAMERA:**

**2013-06-153**            **MOVED BY COUNCILLOR MARX** that the meeting go into camera at 12:28 p.m. to discuss land negotiations.

**CARRIED UNANIMOUSLY**

**2013-06-154**            **MOVED BY COUNCILLOR CAMPIOU** that the meeting come out of camera at 12:50 p.m.

**CARRIED UNANIMOUSLY**

**2013-06-155**            **MOVED BY COUNCILLOR EHMAN** that administration be directed to proceed with rezoning and sub-division of SE-25-74-18-W5 as discussed.

**CARRIED UNANIMOUSLY**

**2013-06-156**            **MOVED BY COUNCILLOR EHMAN** that administration brings forward all the cost analysis associated with the Swan Hills House and Airport.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT:**

**2013-06-157**            **MOVED BY COUNCILLOR CAMPIOU** that the meeting be adjourned at 1:11 p.m.

**CARRIED UNANIMOUSLY**

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Alvin Billings, Reeve

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Ken Bosman, C.A.O.

**MUNICIPAL DISTRICT OF BIG LAKES  
PUBLIC HEARING  
(LAND USE BYLAW AMENDMENT 02-2013)  
March 27, 2013**

Minutes of the Municipal District of Big Lakes Public Hearing for an amendment to the Land Use Bylaw held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, March 27, 2013 commencing at 10:15 a.m.

**PRESENT WERE:**

Reeve: Alvin Billings, HP East/Banana Belt  
Councillor: Violet Campiou, Faust  
Ray Dupres, Enilda /Big Meadow  
Randy Ehman, S. Sunset House/Gilwood  
Ken Killeen, Kinuso  
David Marx, Prairie Echo/Salt Prairie  
Guy L'Heureux, Joussard  
Fern Welch, Grouard

Absent: Ken Matthews, N. Gilwood/Triangle

Administration: Ken Bosman, CAO  
Jessica Martinson, Recording Secretary  
Donna Duchesneau, Public Works Coordinator  
Vic Abel, Public Works Project Manager  
Pat Olansky, Community Development Officer  
Louise Myre, FCSS Director  
Denise Thompson, Grants Manger  
Suzanne Cailliau, Agricultural Fieldman  
Bill Landiuk, Treasurer

Press: Chris Clegg, South Peace News  
Jamie Ballam, 93.5 Prairie FM

**CALL TO ORDER:**

Reeve Billings called the public hearing to order at 10:16 a.m.

The Municipal District of Big Lakes has received an application from Shane White, President of SouthWest Shore Ltd. to re-district SW 18-74-13-W5 from the Agriculture (AG) District to the Bare Land Recreation (BR) District.

South West Shore Ltd. proposes to create a 22 lot bare land condominium recreation resort development. Each lot is proposed to be 2 to 3 acres in size and fully serviced.

Bylaw 02-2013 was provided first reading by Council on February 27, 2013. The public hearing was duly advertised in the March 13 and 20, 2013 issues of the South Peace News. Letters of referral were sent to the adjacent landowners and various referral agencies for comments. Area Fisheries Biologist – Alberta Environment and Sustainable Resource Development sent an email with no objection to the proposed land use bylaw amendment. A letter from John and Nancy Noga was received in favor of the proposed land use bylaw amendment.

Reeve Billings called for comments from the public. No comments were received.

The public hearing was closed at 10: 19 a.m.

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Alvin Billings, Reeve

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Ken Bosman, C.A.O.