

**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING  
October 22, 2014**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, October 22, 2014 at 10:00 a.m.

**PRESENT WERE:** Reeve: Ken Matthews, N. Gilwood/Triangle  
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie  
Councillor: Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
Frank Sutherland, Grouard  
Ann Stewart, S. Sunset House/Gilwood  
Edward Podollan, Joussard  
Robert Nygaard, Faust

Absent : Ray Dupres, Enilda /Big Meadow

Administration: William Kostiw, CAO  
Bill Landiuk, Executive Director of Corp. Services  
Jessica Martinson, Recording Secretary  
Vic Abel, Director of Public Works and Utilities  
Pat Olansky, Director of Planning & Development  
Suzanne Allan, Community Development Officer  
Leo Tobin, Fire Chief  
Elias Cunningham, Peace Officer  
Robbie Klatt, Ag. Fieldman & ASB Manger  
Louise Myre, Director of FCSS

Delegations: Dale Cox, Chief of Police for Lakeshore  
Regional Police Services  
Staff Sergeant M.L. (Myron) Friesen, RCMP

Press: Chris Clegg, South Peace News

**CALL TO ORDER:** Reeve Matthews called the meeting to order at 10:00 a.m.

**AGENDA:** Crawford Connector Road

**2014-24-849** **MOVED BY DEPUTY REEVE MARX** that the October 22, 2014 agenda be approved as amended.

**CARRIED UNANIMOUSLY**

**MINUTES:**

**2014-24-850** **MOVED BY COUNCILLOR STEWART** that the minutes of the September 24, 2014 Regular Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**2014-24-851** **MOVED BY COUNCILLOR KILLEEN** that the minutes of the October 15, 2014 Special Council Meeting be adopted as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING**

**FROM MINUTES:** Council reviewed the action list.

**2014-24-852** **MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

**CARRIED UNANIMOUSLY**

**STAFF REPORTS:**

**STAFF REPORTS:** Council was presented with the following reports:

- Chief Administrative Officer
- Executive Director of Corporate Services
- Director of Planning & Development
- Director of Public Works & Utilities
- Agricultural Fieldman & ASB Manager
- Fire Chief
- Community Development Officer
- Verbal FCSS Report

**2014-24-853** **MOVED BY COUNCILLOR KILLEEN** that the CAO, Directors and Managers Reports be received for information.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:****PROPOSED OFFICE****CLOSURE:**

Council considered closing the office on January 2, 2015. Mr. Kostiw noted that staff will be required to take a holiday or a day in lieu.

**2014-24-854** **MOVED BY COUNCILLOR STEWART** that the Chief Administrative Officer be authorized to close the Municipal District of Big Lakes office and public works shop on Friday, January 2, 2015.

**CARRIED UNANIMOUSLY**

**PETITION FROM  
THE HAMLET OF  
JOUSSARD:**

Council considered hosting a community meeting in the Hamlet of Jousard on November 5, 2014 at 7:00 p.m. to discuss matters relating to the Jousard Fire Department Operations and any other matters of concern.

**2014-24-855** **MOVED BY COUNCILLOR NYGAARD** that the legal opinion from Brownlee LLP regarding the petition that was received on September 24, 2014 from the Hamlet of Jousard residents be received for information and that the petition be classified as invalid and no further action be taken.

**CARRIED UNANIMOUSLY**

**2014-24-856** **MOVED BY COUNCILLOR PODOLLAN** that administration be directed to hold a community meeting on November 5, 2014 at 7:00 p.m. in the Hamlet of Jousard to discuss options to restore the operations of the Jousard Fire Department, walking trails and signage.

**CARRIED UNANIMOUSLY**

**NEW VEHICLE:** Council considered purchasing a new vehicle for administration.

**2014-24-857** **MOVED BY COUNCILLOR STEWART** that administration be authorized to purchase a new pickup truck from a local supplier with the best price with funding coming from the public works equipment reserve 631-000-000-760.

**CARRIED UNANIMOUSLY**

**NCDC:** Council was presented with changes taking place to the Northwest Corridor Development Corporation.

**2014-24-858** **MOVED BY COUNCILLOR STEWART** that the report regarding the recent changes to the Northwest Corridor Development Corporation be received for information.

**CARRIED UNANIMOUSLY**

**2014-24-859** **MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to work with municipalities around Lesser Slave Lake to discuss restructuring the Economic Alliance.

**CARRIED UNANIMOUSLY**

***HIGH PRAIRIE REGIONAL  
AIRPORT***

***AGREEMENT:*** Council considered amending the agreement between the Municipal of Big Lakes and the Town of High Prairie for the High Prairie Regional Airport.

**2014-24-860** **MOVED BY COUNCILLOR KILLEEN** that the High Prairie Airport Agreement be amended as presented removing the word “commission” and replacing with “committee” and that administration be directed to submit all necessary documentation to the Town of High Prairie for signature.

**CARRIED UNANIMOUSLY**

**2014-24-861** **MOVED BY COUNCILLOR SUTHERLAND** that the airport committee members be approved to attend the Regional Airport Authorities Act and Regulation Seminar on November 21, 2014.

**CARRIED UNANIMOUSLY**

***JOINT USE  
AGREEMENT:***

Council considered scheduling a meeting with the Town of High Prairie and the High Prairie School Division to discuss the Joint Use Agreement.

**2014-24-862** **MOVED BY DEPUTY REEVE MARX** that the discussion on the joint use agreement with the Town of High Prairie & the High Prairie School Division be received for information.

**CARRIED UNANIMOUSLY**

***HANSEN  
PROPERTY:***

Council considered purchasing a parcel of SE 25-74-18-W5M (Hansen Property).

**2014-24-863** **MOVED BY COUNCILLOR CHARROIS** that administration be directed to let the land purchase option expire and that administration try to sell the option to purchase prior to expiration if possible.

**CARRIED**

A break was taken at 11:03 a.m. to 11:15 a.m.

**CORPORATE  
SERVICES:**

***CHEQUE LIST:*** Council was presented with the cheque lists for September 23, 2014, October 2, 2014 and October 10, 2014.

**2014-24-864** **MOVED BY COUNCILLOR KILLEEN** that cheques #62504 to #62650 in the amount of \$2,629,593.24 for the period ending September 23, 2014, that cheques #62651 to #62748 in the amount of \$655,733.39 for the period ending October 2, 2014, and cheques #62749 to #62864 in the amount of \$1,374,174.95 for the period ending October 10, 2014 be received for information.

**CARRIED UNANIMOUSLY**

***FINANCIAL  
STATEMENTS:***

Council was presented with the Financial Statements for the period ending September 30, 2014.

**2014-24-865** **MOVED BY COUNCILLOR NYGAARD** that the Financial Statements for the period ending September 30, 2014 be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT:**

***SKATING RINK:*** Council considered entering into a lease agreement with the Grouard (Ward II) Community Association to enable the community to build a community skating rink. Ms. Olansky handed out a lease agreement with an amendment to the location.

**2014-24-866** **MOVED BY COUNCILLOR SUTHERLAND** that the Municipal District of Big Lakes enters into a Lease Agreement with the Grouard (Ward II) Community

Association to enable the community to build a community skating rink on lands adjacent to the Grouard Fire Hall.

**CARRIED UNANIMOUSLY**

**MD LAND SALE:** Council considered selling Plan 4932CD, Block 1, Lot 26 in the Hamlet of Kinuso.

**2014-24-867** **MOVED BY COUNCILLOR SUTHERLAND** that the sale of Plan 4932CD, Block 1, Lot 26 to Harold Torkelson from the amount of \$5,250.00 plus GST be approved; and that the MD enter into an Agreement for Sale of Land with Harold Torkelson subject to sale conditions.

**CARRIED UNANIMOUSLY**

**GROUARD LAND DEVELOPMENT:** Council considered developing a Request for Proposal for development within the Hamlet of Grouard

**2014-24-868** **MOVED BY COUNCILLOR CHARROIS** that administration be directed to prepare an Request for Proposal (RFP) for Council perusal with regard to Grouard land development.

**CARRIED UNANIMOUSLY**

Recess for lunch at 11: 57 a.m. and reconvened at 12:43 p.m.

**DELEGATION:**

**ENHANCED POLICING:** Dale Cox, Chief of Police for Lakeshore Regional Police Services & Staff Sergeant M.L. (Myron) Friesen, RCMP announced that Lakeshore Regional Police Services has received 100 % funding for an enhanced policing position and has signed a memorandum of understanding between the Lakeshore Regional Police and the Royal Canadian Mounted Police.

Reeve Matthews thanked Mr. Cox and Mr. Friesen for their presentation.

**2014-24-869** **MOVED BY COUNCILLOR STEWART** that the presentation from Dale Cox, Chief of Police for Lakeshore Regional Police Services & Staff Sergeant M.L. (Myron) Friesen, RCMP be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING & DEVELOPMENT**  
**CON'T:**

**RURAL ADDRESS SIGNS:** Council considered rural addressing within the Red Sky Condominium Association in the Hamlet of Jousard.

**2014-24-870** **MOVED BY DEPUTY REEVE MARX** that Council approve Municipal Addressing Option 2 for Red Sky Condominium Corporation with amendments mutually agreed upon by the Condominium Corporation and the M.D. of Big Lakes.

**CARRIED UNANIMOUSLY**

**PUBLIC WORKS:**

**RIVERBEND WATER CO-OP:** Council considered a request from Riverbend Water Co-op to purchase the co-op.

**2014-24-871** **MOVED BY COUNCILLOR STEWART** that administration be directed to complete a financial and system evaluation of the River Bend Water Co-op to

determine the value and viability of the River Bend Water Co-op and present this to council for a decision.

**CARRIED UNANIMOUSLY**

**NEW SWEEPER:** Council considered purchasing a new sweeper for the Swan Hills Airport.

**2014-24-872** **MOVED BY COUNCILLOR KILLEEN** that the supply and delivery of one new sweeper be awarded to the low bidder, Talet Equipment International Ltd., in the amount of \$34,006.00 excluding GST.

**CARRIED UNANIMOUSLY**

**2014-24-873** **MOVED BY COUNCILLOR NYGAARD** that administration be directed to investigate the purchase price of a hamlet sidewalk sweeper and present the findings to Council.

**CARRIED UNANIMOUSLY**

***KINUSO PAVING  
EXTENSION:***

Council considered a budget amendment for the Kinuso Paving Project.

**2014-24-874** **MOVED BY COUNCILLOR CHARROIS** that the 2014 Capital Budget be amended in the amount of \$300,000 for an extension to the Kinuso Paving Project to be funded from the Roadway Surfacing Fund (6-32-90-00-712).

**CARRIED UNANIMOUSLY**

**2014-24-875** **MOVED BY COUNCILLOR STEWART** that the Paving Project in the Hamlet of Kinuso be extended on 6<sup>th</sup> Street past the Museum to Highway 2.

**CARRIED UNANIMOUSLY**

***CONNECTOR  
ROADS:***

Discussion took place regarding the Crawford and Banana Belt connector roads. Administration advised that the roads would need a drainage pipes.

**2014-24-876** **MOVED BY COUNCILLOR STEWART** that administration be directed to investigate pricing options and report back to Council for the Crawford Connector Road and the Banana Belt Connector Road.

**CARRIED UNANIMOUSLY**

**COMMUNITY  
SERVICES:**

**ELDERS BANQUET:** Council considered providing sponsorship to the High Prairie Native Friendship Center for the 34<sup>th</sup> Anniversary Banquet Honoring Our Elders.

**2014-24-877** **MOVED BY DEPUTY REEVE MARX** that event sponsorship in the amount of \$500 be provided for the High Prairie Native Friendship Centre for 34<sup>th</sup> Anniversary Banquet Honoring Our Elders.

**CARRIED**

***INTER-GOVERNMENTAL  
RELATIONS  
COMMITTEE:***

Council considered appointing the Inter-Governmental Relations Committee to meet with the Northern Lakes College Board to discuss the possibility of relocating the Northern Lakes College main campus to High Prairie.

**2014-24-878** **MOVED BY COUNCILLOR NYGAARD** that the Inter-Governmental Relations Committee be directed to schedule a meeting with the Northern Lakes College Board to discuss the option of relocating the Northern Lakes College main campus to High Prairie.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**COMMUNITY  
INFRASTRUCTURE  
PARTNERSHIP  
PROGRAM:**

Discussion took place regarding the federal Community Infrastructure Partnership Program (CIPP).

**2014-24-879**

**MOVED BY DEPUTY REEVE MARX** that administration be directed to schedule a meeting with Pearl Calahasen, MLA, David Yurdiga, MP and Peigi Wilson, FCM Program Manager.

**CARRIED**

**2014-24-880**

**MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- ❖ Councillor Attendance Report for September 2014
- ❖ Mighty Peace Watershed Alliance – Draft State of the Watershed Report
- ❖ Newspaper Article August 2014 re: Possible Funding Solutions
- ❖ High Prairie & Area Chamber of Commerce Minutes September 3, 2014
- ❖ Letter sent to Arnold Cunningham, High Prairie & District Golf Club re: Stars Charity Golf (Heli-Pad)
- ❖ Information on Starting a Local Citizens on Patrol (C.O.P.) Group
- ❖ Peace Library System Board Meeting Highlights September 20, 2014
- ❖ Athabasca Watershed Council Board of Director Memberships dated September 23, 2014
- ❖ Northland School Division No. 61 Newsletter
- ❖ Community Update: High Prairie Health Complex
- ❖ University of Alberta Letter dated September 15, 2014 re: Agricultural, Life & Environmental Sciences (ALES) Opening Celebration on October 22, 2014.
- ❖ Lesser Slave Watershed Council Water Bootcamp for Municipalities November 4, 2014 at the Faust Community Center.
- ❖ Northern Alberta Elected Leaders Meeting December 19, 2014.
- ❖ QPR High Performance Cold Mix
- ❖ High Prairie Aboriginal Interagency Committee Agenda (October 14, 2014) and Minutes (September 9, 2014)
- ❖ High Prairie & District Regional Recreation Board Minutes September 3, 2014
- ❖ Mackenzie Municipal Services Agency The Land Use Bylaw – What it Does For You November 26, 2014
- ❖ High Prairie Municipal Library Board Minutes Dated September 9, 2014
- ❖ Email from Peigi Wilson, Program Manager, First Nations-Municipal CIPP (Federation of Canadian Municipalities) Dated Community Infrastructure Partnership Program
- ❖ Overview of Transportation Activities associated with Canada's plan to manage the used nuclear fuel that is created through electricity generation.
- ❖ 2014 FDA Process Review of Alberta Municipal Levies: Implications for Alberta Taxpayers and Connection to Alberta Democracy
- ❖ Town of High Prairie letter to the Pioneer Threshermans Association Alberta Historical Resources Foundation Heritage Marker Sign
- ❖ Northland School Division No. 61 Newsletter dated September/October
- ❖ Festival Place Cultural Arts Foundation presents the Annual Black and White Fundraiser

**CARRIED UNANIMOUSLY**

**COUNCILLOR COMMUNITY/  
COMMITTEE  
REPORTS:**

Discussion took place on removing the Councillor Community/ Committee Reports from the Council agendas.

**2014-24-881** **MOVED BY COUNCILLOR NYGAARD** that the Councillor Community /Committee Reports be removed from the Council agendas.

**CARRIED UNANIMOUSLY**

**2014-24-882** **MOVED BY DEPUTY REEVE MARX** that the Inter -Governmental Relations Committee be directed to discuss the Nuclear Fuel Waste Act and Power Generation with Honourable Frank Oberle, Minister of Energy at the November 4, 2014 meeting.

**CARRIED UNANIMOUSLY**

**IN CAMERA:**

**2014-24-883** **MOVED BY DEPUTY REEVE MARX** to go into camera at 2:05 p.m. to discuss legal, land and labour matters.

**CARRIED UNANIMOUSLY**

**2014-24-884** **MOVED BY COUNCILLOR KILLEEN** to come out of camera at 3:01p.m.

**CARRIED UNANIMOUSLY**

**2014-24-885** **MOVED BY DEPUTY REEVE MARX** that the Inter-Municipal Negotiating Committee present the revised draft cost sharing agreement to the Town of High Prairie at the October 23, 2014 Inter-Municipal Negotiating Committee Meeting.

**CARRIED UNANIMOUSLY**

**2014-24-886** **MOVED BY REEVE MATTHEWS** that Council defers cost sharing rehabilitation of the Town of High Prairie Railway Ave to the 2015 budget.

**CARRIED UNANIMOUSLY**

**2014-24-887** **MOVED BY COUNCILLOR STEWART** that administration be directed to continue to work with the Town of High Prairie to get water and sewer to West Fraser.

**CARRIED UNANIMOUSLY**

**2014-24-888** **MOVED BY DEPUTY REEVE MARX** that administration continues to work with regional partners to complete the regional water Request For Proposals.

**CARRIED UNANIMOUSLY**

**2014-24-889** **MOVED BY COUNCILLOR PODOLLAN** that administration be directed to bring back names of consultants to Council for CAO and senior staff evaluations.

**CARRIED UNANIMOUSLY**

**2014-24-890** **MOVED BY COUNCILLOR STEWART** that administration be directed to negotiate with the Municipal District of Smoky River regarding resource road funding and that Council meeting with the M.D. of Smoky River at the AAMD&C Fall Convention.

**CARRIED UNANIMOUSLY**

**2014-24-891** **MOVED BY DEPUTY REEVE MARX** that Councillor Dupres be excused from the October 22, 2014 Council Meeting for personal reasons.

**CARRIED UNANIMOUSLY**

**MEETING**

**SCHEDULE:**

October 28, 2014	10:00 a.m.	Municipal Planning Commission
October 30, 2014	10:00 a.m.	Economic Development Committee

**NEXT MEETING:**

The next Regular Council Meeting will be held on November 12, 2014 at the M.D. Administration Building.

**ADJOURNMENT:**

**2014-24-892**

**MOVED BY DEPUTY REEVE MARX** that the meeting be adjourned at 3:20 p.m.

**CARRIED UNANIMOUSLY**

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Ken Matthews, Reeve

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William (Bill) Kostiw, C.A.O