

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
September 24, 2014**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, September 24, 2014 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Frank Sutherland, Grouard
Ann Stewart, S. Sunset House/Gilwood
Edward Podollan, Joussard
Robert Nygaard, Faust

Absent : Ray Dupres, Enilda /Big Meadow

Administration: William Kostiw, CAO
Bill Landiuk, Executive Director of Corp. Services
Jessica Martinson, Recording Secretary
Donna Duchesneau, Public Works Coordinator
Vic Abel, Director of Public Works and Utilities
Pat Olansky, Director of Planning & Development
Suzanne Allan, Community Development Officer
Leo Tobin, Fire Chief

Delegations: Kevin Bell
Glenda Farnden, STARS

Press: Chris Clegg, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:01 a.m.

AGENDA: Reeve Matthews called for additions to the agenda.
Farm Development Leases
Personnel – In Camera
Skating Rink Land in the Hamlet of Grouard

2014-21-731 **MOVED BY DEPUTY REEVE MARX** that the September 24, 2014 agenda be approved as presented.

CARRIED UNANIMOUSLY

MINUTES:

2014-21-732 **MOVED BY COUNCILLOR STEWART** that the minutes of the September 10, 2014 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

2014-21-733 **MOVED BY COUNCILLOR KILLEEN** that the minutes of the September 16, 2014 Special Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

Council reviewed the action list.

2014-21-734 **MOVED BY DEPUTY REEVE MARX** that the action list be received for information.

CARRIED UNANIMOUSLY

ADMINISTRATION:

MUNICIPAL DISTRICT TO

COUNTY: Council considered changing the municipality from a Municipal District (M.D) to a County.

2014-21-735 **MOVED BY COUNCILLOR NYGAARD** that the municipality be approved to change the name from Municipal District of Big Lakes to Big Lakes County subject to public input via newspaper advertisements.

CARRIED UNANIMOUSLY

2014-21-736 **MOVED BY COUNCILLOR STEWART** that administration be directed to develop a school based competition for a new county logo.

CARRIED UNANIMOUSLY

H.P. MUNICIPAL LIBRARY

INVITATIONS: Council reviewed an invitation from the High Prairie Municipal Library to celebrate the retirement of Janet Lemay after 28 years.

2014-21-737 **MOVED BY COUNCILLOR STEWART** that any Councillors wishing to attend the retirement party on September 30, 2014 for Janet Lemay at the High Prairie Municipal Library be approved to attend.

CARRIED UNANIMOUSLY

MOU: Council considered canceling the Memorandum of Understanding between the Municipal District of Big Lakes and the Town of Swan Hills.

2014-21-738 **MOVED BY COUNCILLOR KILLEEN** that as the Municipal District of Big Lakes and the Town of Swan Hills have signed a long term viability agreement, the M.D. of Big Lakes declares the Memorandum of Understanding dated March 21, 2013 to be null and void subject to the Town Swan Hills passing the same resolution.

CARRIED UNANIMOUSLY

CANADA POST: Council was presented with a letter from the Canadian Union of Postal Workers requesting support to Save Canada Post.

2014-21-739 **MOVED BY COUNCILLOR CHARROIS** that administration be directed to submit the resolution as presented to the Canadian Union of Postal Workers to Save Canada Post.

CARRIED UNANIMOUSLY

STRATEGIC PLANNING:

Council was presented with a report regarding strategic planning.

2014-21-740 **MOVED BY COUNCILLOR NYGAARD** that the strategic planning report be received for information and that Council continues to work towards a strategic plan.

CARRIED UNANIMOUSLY

2014-21-741 **MOVED BY DEPUTY REEVE MARX** that the discussion regarding an in-depth analysis of the Town of High Prairie financial viability be tabled for further information.

CARRIED UNANIMOUSLY

Councillor Stewart stepped out of the meeting at 10:26 a.m.

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque lists for September 3, 2014 and September 10, 2014.

Councillor Stewart returned to the meeting at 10:27 a.m.

2014-21-742

MOVED BY DEPUTY REEVE MARX that cheques #62326 to #62423 in the amount of \$386,788.63 for the period ending September 3, 2014, and cheques #62424 to #62502 in the amount of \$1,016,284.19 for the period ending September 10, 2014 be received for information.

CARRIED UNANIMOUSLY

FINANCIAL STATEMENTS:

Council was presented with the Financial Statements for the period ending August 31, 2014.

2014-21-743

MOVED BY COUNCILLOR KILLEEN that the Financial Statements for the period ending August 31, 2014 be received for information.

CARRIED UNANIMOUSLY

DELEGATION:

K. BELL:

Kevin Bell presented Council with some concerns regarding the number of volunteers and where they reside which could affect the response time for the Joussard Fire Department. Mr. Bell also presented Council with a petition from residents of Joussard to re-instate Robin Marko as the Deputy Fire Chief.

Reeve Matthews thanked Mr. Bell for their presentation.

RIVERBEND WATER

CO-OP:

Roland Gauthier with the Riverbend Water Co-op presented Council with information regarding the municipality taking over the co-op. It was noted the next Riverbend Annual General Meeting will be taking place October 1, 2014 at 7:00 p.m. at the Agri-plex

Ken Matthews thanked Mr. Gauthier for his presentation.

A break was taken from 10:50 a.m. to 11:03 a.m.

Deputy Reeve Marx introduced Ken Thiessen as the New Recreation Director for the High Prairie & District Recreation Board.

PUBLIC WORKS:

RED SKY CONDO ASSOCIATION:

Council considered forgiving the sewer charges for Red Sky Condo Association due to a water leak.

2014-21-744

MOVED BY COUNCILLOR CHARROIS that the sewer charges of \$750.00 due to a water leak on Red Sky Condo Associations property in the Hamlet of Joussard within NE 07-74-13-W5 be forgiven.

CARRIED UNANIMOUSLY

RIVERBEND WATER

CO-OP:

Council considered a request from Riverbend Water Co-op to purchasing the co-op.

2014-21-745

MOVED BY DEPUTY REEVE MARX that Councillor Stewart, Councillor Charrois and Reeve Matthews be approved to attend the Riverbend Water Co-op Annual General meeting on October 1, 2014 at 7:00 p.m. at the Agriplex.

CARRIED UNANIMOUSLY

2014-21-746

MOVED BY COUNCILLOR STEWART that discussion regarding the evaluation the Riverbend Water Co-op to determine a purchase price be tabled for more information.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

**SWAN HILLS
ACP GRANT
APPLICATION:**

Council considered providing support for the Town of Swan Hills ACP Grant Application.

2014-21-747

MOVED BY COUNCILLOR KILLEEN that the M.D. of Big Lakes strongly supports the Town of Swan Hills ACP grant application for funding of a new Fire and Rescue Station.

CARRIED UNANIMOUSLY

2014-21-748

MOVED BY COUNCILLOR CHARROIS that administration be directed to provide the Town of Swan Hills with a letter of Support and by separate letter deny any cost-sharing at this time for a Fire and Rescue Station as per the viability agreement.

CARRIED UNANIMOUSLY

SKATING RINK:

Councillor Sutherland request land for a skating rink in the Hamlet of Grouard.

2014-21-749

MOVED BY COUNCILLOR SUTHERLAND that a long term lease agreement be provided to the Grouard Community Association for the land located at Plan 4835MC Lot R for a skating rink in the Hamlet of Grouard.

CARRIED UNANIMOUSLY

FCSS:

**EMERGENCY SOCIAL
SERVICES TRAINING**

FUNDING:

Council considered providing a letter of support for the Emergency Social Services Training funding.

2014-21-750

MOVED BY COUNCILLOR STEWART that a letter of support be approved for the Emergency Social Services Training and that training be provided to the FCS Community Outreach Workers and MD office administration staff, in order to provide for preparedness in the case of an emergency.

CARRIED UNANIMOUSLY

AGRICULTURE:

**2014 REGIONAL ASB
CONFERENCE:**

Council considered attending the 2014 Regional ASB Conference being held in Rycroft on October 24, 2014.

Reeve Matthews called for nominations for members to attend the ASB Conference in Rycroft on October 24, 2014.

Councillor Nygaard nominated Councillor Stewart, Councillor Sutherland nominated Reeve Matthews, and Councillor Nygaard nominated Councillor Killeen. Reeve Matthews called a second and third time for nominations.

2014-21-751

MOVED BY DEPUTY REEVE MARX that nominations cease for members to attend the 2014 Regional ASB Conference.

CARRIED UNANIMOUSLY

Reeve Matthews declared Councillor Stewart, Councillor Killeen and Reeve Matthews to attend the 2014 Regional ASB Conference.

FDL LEASES:

Deputy Reeve Marx suggested that a resolution regarding farm development leases be brought forward to the 2014 Regional ASB Conference.

2014-21-752 **MOVED BY DEPUTY REEVE MARX** that administration be directed to forward a resolution regarding farm development leases to the October 24, 2014 2014 Regional ASB Conference.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

TRAP LINE: Council discussed the letter received from Dave Labby.

2014-21-753 **MOVED BY DEPUTY REEVE MARX** that administration be directed to negotiate leasing or purchasing of an easement with Howard Tanghe located at SE 3-73-9-W5M .

CARRIED UNANIMOUSLY

2014-21-754 **MOVED BY COUNCILLOR KILLEEN** that administration be directed to send a letter to Dave Labby to inform him that the M.D. is working on resolving his trap line problem.

CARRIED UNANIMOUSLY

2014-21-755 **MOVED BY DEPUTY REEVE MARX** that the following items of correspondence be received for information:

- ❖ Letter from Dave Labby dated September 15, 2014 re: Trap-line 1479.
- ❖ High Prairie School Division No. 48 Board of Trustee Minutes dated September 17, 2014
- ❖ High Prairie Aboriginal Interagency Committee Minutes dated June 10, 2014
- ❖ Northland School Division No. 61 Board Highlights
- ❖ High Prairie Municipal Library Board Meeting Minutes dated August 5, 2014
- ❖ Letter from Honourable Greg Weadick, Minister of Municipal Affairs dated September 4, 2014 re: Federal Gas Tax Fund
- ❖ Email from Wendy Goulet with Northwest Child & Family Services re: Service Provider for Seniors Training
- ❖ High Prairie & District regional Recreation Board Meeting Minutes dated July 21, 28 & 31, 2014.
- ❖ Letter to Alberta Environment & Sustainable Resource Development Dated September 11, 2014 re: NW 11-73-11-W5
- ❖ Letter from Municipal District of Smoky River No. 130 dated September 12, 2014 re: Acquisition of Land within the MD of Smoky River No. 130
- ❖ Diagram for the M3000 The Clear Leader in Self-Service Fueling
- ❖ Email from Mark Onaba with WSP re: Swan Valley Estates
- ❖ High Prairie School Division Letter Dated September 17, 2014

CARRIED UNANIMOUSLY

Deputy Reeve Marx stepped out of the meeting at 11:43 a.m.

**COUNCILLOR COMMUNITY/
COMMITTEE REPORTS:**

F. SUTHERLAND: Councillor Sutherland reported his attendance at the Grouard Community meeting, the Peace River Grouard Trail meeting, and a meeting with Northern Lakes College.

Deputy Reeve Marx returned to the meeting at 11:45 a.m.

Brief discussion occurred regarding the necessity of Councillor Community/Committee Reports.

D.MARX: Deputy Reeve Marx reported his attendance at the High Prairie & District Recreation Board meeting.

- K. MATTHEWS:** Reeve Matthews reported his attendance at the Metis Settlement Consultations.
- K. KILLEEN:** Councillor Killeen reported his attendance at the APL meeting.
- R. NYGAARD:** Councillor Nygaard reported his attendance at the Committee of the Whole and Municipal Planning Commission meetings.
- E. PODOLLAN:** Councillor Podollan reported his attendance at the Committee of the Whole and Municipal Planning Commission meetings.
- D.CHARROIS:** Councillor Charrois reported his attendance at the High Prairie & District Recreation Board meeting.
- A.STEWART:** Councillor Stewart reported her attendance at the High Prairie Municipal Library Board meeting.
- 2014-21-756** **MOVED BY DEPUTY REEVE MARX** that the Councillor Community /Committee Reports be received for information.

CARRIED UNANIMOUSLY

Recess for lunch at 11: 48 a.m. and reconvened at 12: 57 p.m.

DELEGATION
CON'T:

CHARITY GOLF
CHEQUE
PRESENTATION:

Dave Buie and Joesetta Briand representatives for TOLKO presented Glenda Farnden with STARS and Harry Jong with High Prairie & District Community Health Foundation with a \$25,000 cheque each from the 1st Annual Invitation Charity Golf Tournament.

STARS: Glenda Farnden with Stars presented Council with an update regarding STARS activity and requested Council financial commitment.

TENDERS:

HILLIARD'S BAY/ SHAW'S
POINT ACCESS
ROADS:

Hilliard's Bay and Shaw's Point Access Roads, regarding and surfacing tenders.

2014-21-757 **MOVED BY DEPUTY REEVE MARX** that the tender for the regarding and surfacing of the Hilliard's Bay and Shaw's Point Access Roads be opened at 1:42 p.m.

CARRIED UNANIMOUSLY

Tenders Received:

CONTRACTOR	PRICE * ALL PRICING INCLUDES GST	OPTION
Cox Contracting Ltd.	\$ 3,042,385.50	Option A
E Construction Ltd.	\$ 3,479,885.85	Option A
	\$ 4,876,986.45	Option B
Knelson Sand & Gravel Ltd	\$ 3,124,485.00	Option A
	\$ 4,294,185.00	Option B
** It was noted that Knelson Sand & Gravel Ltd. did not acknowledge addendum number 4		

2014-21-758 **MOVED BY DEPUTY REEVE MARX** that the tender for the Hilliard's Bay and Shaw's Point Access Roads, regarding and surfacing be awarded to the lowest qualified bidder subject to budget deliberations.

CARRIED

GILWOOD STOCKPILE

GRAVEL SUPPLY: Gilwood Stockpile Gravel Supply- Supply of Crushing Aggregate, Stockpiling and Other Work.

2014-21-759 **MOVED BY COUNCILLOR SUTHERLAND** that the tender for the Gilwood Stockpile Gravel Supply be opened at 1:57p.m.

CARRIED UNANIMOUSLY

Tenders Received:

CONTRACTOR	PRICE
	* ALL PRICING EXCLUDING GST
High Prairie Forest Products	\$ 1,299,520.00
Cox Contracting Ltd	\$ 1,406,400.00

2014-21-760 **MOVED BY COUNCILLOR STEWART** that the tender for the Gilwood Stockpile Gravel Supply of Crushing Aggregate, Stockpiling and Other Work be awarded to the lowest qualified bidder.

CARRIED UNANIMOUSLY

2014-21-761 **MOVED BY DEPUTY REEVE MARX** that the tender for the Gilwood Stockpile Gravel Supply be provided a budget amendment in the amount of \$1,299,520.

CARRIED UNANIMOUSLY

**TOWNSHIP ROAD
714:**

Township Road 714 Grading and Other Work.

2014-21-762 **MOVED BY COUNCILLOR NYGAARD** that the tender for Township Road 714, Grading and Other Work be opened at 2:02 p.m.

CARRIED UNANIMOUSLY

Tenders Received:

CONTRACTOR	PRICE
	* ALL PRICING INCLUDES GST
Petro West Construction	\$ 1,095,208.34
Klassen Brother	\$ 1,313,707.50
Cox Contracting Ltd.	\$ 971,297.25
Northern Road Builders Inc.	\$ 1,228,122.00
Crow Enterprise Ltd.	
** It was noted that Crow Enterprise Ltd. did not acknowledge addendum number 1	

2014-21-763 **MOVED BY DEPUTY REEVE MARX** that the tender for Township Road 714, Grading and other Work be received for information.

CARRIED

A break was taken from 2:08 a.m. to 2:17 p.m.
Councillor Charrois did not return to the meeting.

**HILLIARD'S BAY/ SHAW'S
POINT ACCESS
ROADS CON'T:**

Council reviewed the tenders received for the Hilliard's Bay and Shaw's Point Access Roads.

2014-21-764 **MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to negotiation for phase 2 & 3 with the lowest qualified bidder for the Hilliard's Bay and Shaw's Point Access Roads to a maximum of \$2,700,000 coming from the transportation general reserve 6-32-00-00-760.

CARRIED

TOWNSHIP ROAD

714 CON'T: Council reviewed the tenders received for Township Road 714 (Banana Belt Connector). Discussion was held regarding funding that was previously budgeted from previous years. Administration noted that there was no budgeted funding for 2014.

2014-21-765 **MOVED BY COUNCILLOR NYGAARD** that administration be directed to negotiate for the construction of Township Road 714 to a maximum of \$320,000 with the funding coming from transportation general reserve 6-32-00-00-760.

DEFEATED

IN CAMERA:

2014-21-766 **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 2:52 p.m. to discuss legal, land and labour matters.

CARRIED UNANIMOUSLY

2014-21-767 **MOVED BY COUNCILLOR NYGAARD** to come out of camera at 3:59 p.m.

CARRIED UNANIMOUSLY

2014-21-768 **MOVED BY COUNCILLOR SUTHERLAND** that the meeting proceed past 4:00 p.m.

CARRIED UNANIMOUSLY

2014-21-769 **MOVED BY COUNCILLOR KILLEEN** to go into camera at 4:00 p.m. to discuss legal, land and labour matters.

CARRIED UNANIMOUSLY

2014-21-770 **MOVED BY COUNCILLOR SUTHERLAND** to come out of camera at 4:36 p.m.

CARRIED UNANIMOUSLY

2014-21-771 **MOVED BY COUNCILLOR STEWART** that administration be directed to offer the community hall organizations the option of joining the MD Insurance Policy as “Additional Named Insured(s)” (they pay own) and increase Community Hall Grant funding to a flat rate of \$10,000 annually; also increase funding for those organizations that have higher insurance rates (greater than \$10,000).

CARRIED UNANIMOUSLY

2014-21-772 **MOVED BY DEPUTY REEVE MARX** that the draft Inter-Municipal Cost Sharing Memorandum of Agreement with the Town of High Prairie be adopted as presented and that administration be directed to submit the Inter-Municipal Cost Sharing Memorandum of Agreement to the Town of High Prairie.

CARRIED UNANIMOUSLY

2014-21-773 **MOVED BY DEPUTY REEVE MARX** that discussion regarding vacant land in the Hamlet of Grouard be tabled for further information.

CARRIED UNANIMOUSLY

MEETING SCHEDULE:

September 26, 2014	10:00 a.m.	Economic Development
October 21, 2014	10:00 a.m.	Organizational Meeting
October 27, 2014	10:00 a.m.	Committee of the Whole
October 27, 2014	1:00 p.m.	Municipal Planning Commission

NEXT MEETING: The next Regular Council Meeting will be held on October 22, 2014 at the M.D. Administration Building.

ADJOURNMENT:

2014-21-774

MOVED BY COUNCILLOR SUTHERLAND that the meeting be adjourned at 5:00 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

William (Bill) Kostiw, C.A.O