

**BIG LAKES COUNTY
COUNCIL MEETING**
October 24, 2018

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, October 24, 2018 at 10:00 a.m.

PRESENT WERE: Reeve: Richard Simard, Joussard
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
Ann Stewart, S. Sunset House/Gilwood
Ken Killeen, Kinuso

Absent: Donald Charrois, HP East/Banana Belt
David Marx, Prairie Echo/Salt Prairie
Robert Nygaard, Faust
Fern Welch, Grouard

Administration: Jordan Panasiuk, Deputy CAO
Heather Nanninga, Director of Corporate Services
Victoria Pegg, Recording Secretary
Vic Abel, Director of Public Works
Kaleb Brink, Grants Officer

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Simard called the meeting to order at 10:01 a.m.

CARES Application for Broadband Marketing & Community Engagement
In Camera – Land Negotiations

**ADDITIONS TO
THE AGENDA:**

2018-21-611 **MOVED BY COUNCILLOR STEWART** that the October 24, 2018 agenda be adopted as amended.

CARRIED UNANIMOUSLY

MINUTES:

2018-21-612 **MOVED BY COUNCILLOR BISSELL** that the October 10, 2018 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST:

2018-21-613 **MOVED BY COUNCILLOR KILLEEN** that the action list be received for information.

CARRIED UNANIMOUSLY

ADMINISTRATION:

***RCMP PUBLIC FACING CRIME
MAPPING PROJECT:***

2018-21-614 **MOVED BY DEPUTY REEVE MATTHEWS** that the Alberta RCMP Public Facing Crime Mapping Project be approved to be posted to the Big Lakes County Website along with a link to Crimestoppers and phone numbers to the RCMP complaint line.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LISTS:

2018-21-615 **MOVED BY DEPUTY REEVE MATTHEWS** that cheques #79247 to #79364 in the amount of \$1,084,070.05 for the period ending October 2, 2018 and that cheques #79365 to #79462 in the amount of \$686,198.15 for the period ending October 10, 2018 be received for information.

CARRIED UNANIMOUSLY

STATEMENT OF OPERATIONS:

2018-21-616 **MOVED BY COUNCILLOR STEWART** that the Statement of Operations for the nine months ended September 30, 2018 be received for information.

CARRIED UNANIMOUSLY

HP & AREA CHAMBER OF COMMERCE:

2018-21-617 **MOVED BY DEPUTY REEVE MATTHEWS** that the report regarding sponsorship to the High Prairie & Area Chamber of Commerce be received for information.

CARRIED UNANIMOUSLY

OPERATING GRANT KINUSO SENIOR CITIZENS CLUB:

2018-21-618 **MOVED BY COUNCILLOR KILLEEN** that Council forgo support of the Kinuso Seniors Citizens Club request for additional grant funding.

CARRIED UNANIMOUSLY

AERIAL PHOTO FEE:

2018-21-619 **MOVED BY COUNCILLOR BISSELL** that Mr. Olson’s and Ms. Nelson’s letters regarding Aerial Photo Fees be received for information.

CARRIED UNANIMOUSLY

MOTION OF SUPPORT INTERSECTION UPGRADE:

2018-21-620 **MOVED BY DEPUTY REEVE MATTHEWS** that Big Lakes County Council support the Town of High Prairie’s Alberta Community Partnership grant application related to the Traffic Impact Assessment and Highway 2 Intersection Upgrades.

CARRIED UNANIMOUSLY

ADMIN 34 TANGIBLE CAPITAL ASSETS:

2018-21-621 **MOVED BY COUNCILLOR STEWART** that the proposed amendments to the existing policy ADMIN-34 Tangible Capital Assets policy be approved.

CARRIED UNANIMOUSLY

**ADMIN 60
ACCOUNTS RECEIVABLE
COLLECTION & WRITE OFF:**

2018-21-622 **MOVED BY COUNCILLOR KILLEEN** that the proposed Accounts Receivable Collection & Write Off Policy be approved.

CARRIED UNANIMOUSLY

**ST. BERNARD CATHOLIC
CHURCH BATHROOM
RENOVATION:**

2018-21-623 **MOVED BY COUNCILLOR BISSELL** that the St. Bernard Catholic Church be invited to submit a Capital Project Application for 2019.

DEFEATED

2018-21-624 **MOVED BY DEPUTY REEVE MATTHEWS** that administration be directed to invite St. Bernard Catholic Church to submit an application for funding, and if necessary create a Funding Options Report intended to assist the church with obtaining funding.

CARRIED UNANIMOUSLY

A break was taken 11:13 a.m. to 11:25 a.m.

**PLANNING &
DEVELOPMENT:**

**AMENDMENTS TO THE
SAFETY PROGRAM POLICY
ADMIN 07:**

2018-21-625 **MOVED BY DEPUTY REEVE MATTHEWS** that the amendments to the Safety Program Policy No. Admin 07 be approved.

DEFEATED

2018-21-626 **MOVED BY COUNCILLOR STEWART** that the Safety Program Policy No. Admin 07 be approved as presented and to include the wording should the organization receive a minimum score of 80% on an external audit staff shall be recognized with a gift to a maximum of \$60.00 value.

CARRIED UNANIMOUSLY

PUBLIC WORKS:

POLICY PW-01:

2018-21-627 **MOVED BY COUNCILLOR KILLEEN** that Policy PW-01, Construction of Approaches to Well Site from County Road Allowances, be amended by changing Municipal District of Big Lakes to Big Lakes County or M.D. to County where noted.

CARRIED UNANIMOUSLY

POLICY PW-03:

2018-21-628 **MOVED BY DEPUTY REEVE MATTHEWS** that Policy PW-03, Maintenance of County Graveling Program Main Haul Routes, be amended by adding the option of calcium to section 1 and changing Municipal District of Big Lakes to Big Lakes County or M.D. to County where noted.

CARRIED UNANIMOUSLY

POLICY PW-04:

2018-21-629 **MOVED BY COUNCILLOR KILLEEN** that Policy PW-04, Permits, Sales and Lease of County Roadways, be amended by changing Municipal District of Big Lakes to Big Lakes County or M.D. to County where noted.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

CARES:

2018-21-630 **MOVED BY COUNCILLOR BISSELL** that the CARES Application for marketing and community involvement be approved and agree to contribute up to \$18,750 towards the project to be included in the 2019 budget.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

2018-21-631 **MOVED BY COUNCILLOR STEWART** that the information / correspondence be received for information.

CARRIED UNANIMOUSLY

IN CAMERA:

2018-21-632 **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting go into camera at 11:49 a.m. to discuss land negotiations as per section 27, Freedom of Information and Protection Act.

CARRIED UNANIMOUSLY

In Attendance – In Camera:
Big Lakes County Council
Jordan Panasiuk, Deputy CAO
Vic Abel, Director of Public Works
Heather Nanninga, Director of Corporate Services
Jessica Martinson, Executive Assistant

2018-21-633 **MOVED BY COUNCILLOR KILLEEN** that the meeting come out of camera at 11:52 a.m.

CARRIED UNANIMOUSLY

2018-21-634 **MOVED BY DEPUTY REEVE MATTHEWS** that administration be directed to proceed with the land purchase as discussed.

CARRIED UNANIMOUSLY

The meeting recessed for lunch at 11:53 a.m. and reconvened at 1:00 p.m.

**CORPORATE
SERVICES CON'T:**

**TAX RECOVERY
SALE OF LAND/PROPERTIES
BY PUBLIC AUCTION:**

2018-21-635 **MOVED BY DEPUTY REEVE MATTHEWS** that the following properties be removed from the 2018 auction list due to property taxes being paid or payment arrangements made:

Roll Number	Zoning	Legal	Civic	Comments
048333	Hamlet Residential	Lot 9; Blk 5; Plan 2187ET	91 Railroad Avenue, Faust	Sending payments in. Cleared 2016 taxes
188783	Hamlet Residential	Lot 30; Blk 2; Plan 7722085	3 – 3 rd Street NE, Grouard	Agreement was signed
182998	Hamlet Residential	Lot 2; Blk 7; Plan 7621229	25 – 1 st Avenue SW Joussard	2016 taxes paid, working on paying off the rest.
179277	Agricultural	SE 7; 77; 17; W5	77106 RGE RD 175	Agreement signed
230327	Hamlet Residential	Lot 11; Blk 1; Plan 8420292	Vacant - Grouard	Taxpayer deceased, but executor paid full amount
188773	Hamlet Residential	Lot 20; Blk 2; Plan 7722085	12 – 3 rd Street NE, Grouard	Agreement signed
047683	Hamlet Residential	Lot 5; Blk 5; Plan 9623605	7 Railway Avenue, Enilda	Agreement signed

CARRIED UNANIMOUSLY

2018-21-636 **MOVED BY COUNCILLOR STEWART** that the reserve bid for the properties being sold by public auction be set as follows:

Roll Number	Zoning	Legal	Civic	Outstanding Taxes	Reserve Bid
193816	Hamlet Residential	Lot 15; Blk 3; Plan 7821407	14 – 5 th Avenue NE, Grouard	\$363.82	\$3,000
289662	Hamlet Residential	Lot 4; Plan 9022868	95 Mission Street, Grouard	\$845.09	\$15,000

CARRIED UNANIMOUSLY

2018-21-637 **MOVED BY DEPUTY REEVE MATTHEWS** that the terms of the sale are that payments must be in cash or certified cheque, and a 10% non-refundable deposit is required at the day of sale with the balance of the purchase price be required within 30 days.

CARRIED UNANIMOUSLY

2018-21-638 **MOVED BY COUNCILLOR KILLEEN** that Jordan Panasiuk, Deputy CAO be appointed as the auctioneer for the Sale of Land/ Properties by Public Auction.

CARRIED UNANIMOUSLY

Mr. Panasiuk declared the Sale of Land/ Properties by Public Auction open at 1:02 p.m. and read aloud the Tax Recovery Sales Script.

The following properties for sale include:

Roll Number	Zoning	Legal	Civic	Reserve Bid	Purchase Price
289662	Hamlet Residential	Lot 4; Plan 9022868	95 Mission Street, Grouard	\$15,000	No Bids Received
193816	Hamlet Residential	Lot 15; Blk 3; Plan 7821407	14 – 5 th Avenue NE, Grouard	\$3,000	No Bids Received

Mr. Panasiuk declared the Sale of Land/ Properties by Public Auction closed at 1:22 p.m.

ADJOURNMENT:

2018-21-639

MOVED BY COUNCILLOR BISSELL that the meeting be adjourned at 1:23 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

Jordan Panasiuk, Deputy CAO