

**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING  
September 11, 2013**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, September 11, 2013 at 10:00 a.m.

**PRESENT WERE:** Reeve: Alvin Billings, HP East/Banana Belt  
Councillor: Violet Campiou, Faust  
Ray Dupres, Enilda /Big Meadow  
Ken Killeen, Kinuso  
Guy L'Heureux, Joussard  
David Marx, Prairie Echo/Salt Prairie  
Fern Welch, Grouard

Absent: Ken Matthews, N. Gilwood/Triangle  
Randy Ehman, S. Sunset House/Gilwood

Administration: Bill Landiuk, Acting CAO/Treasurer  
Jessica Martinson, Recording Secretary  
Vic Abel, Interim Public Works Superintendent  
Leo Tobin, Fire Chief  
Suzanne Cailliau, Agricultural Fieldman  
Louise Myre, FCSS Director  
Daniel Steiner, Special Projects Manager  
Gary Couch, Public Works Utilities Forman

Press: Chris Clegg, South Peace News  
Jamie Ballam, 93.5 Prairie FM

**CALL TO ORDER:** Reeve Billings called the meeting to order at 10: 00 a.m.

**MINUTES:**

**2013-20-508** **MOVED BY COUNCILLOR WELCH** that the minutes of the August 28, 2013 Regular Council Meeting be adopted as circulated.

**CARRIED UNANIMOUSLY**

**2013-20-509** **MOVED BY COUNCILLOR MARX** that the minutes of the August 30, 2013 Special Council Meeting be adopted as circulated.

**CARRIED UNANIMOUSLY**

Councillor Campiou arrived to the meeting at 10:02 a.m.

**BUSINESS ARISING  
FROM MINUTES:**

Council reviewed the status of Council motions.

**ADDENDUM  
TO AGENDA:**

Welcome Sign in Faust  
Unightly Premises  
Letter of Support Spruce Point Park  
Enilda Fire Department Update

**2013-20-510** **MOVED BY COUNCILLOR KILLEEN** that the agenda with addendum for the September 11, 2013 Council Meeting be adopted.

**CARRIED UNANIMOUSLY**

**PUBLIC HEARING:**

***LAND USE BYLAW  
AMENDMENT  
06-2013:***

Council considered rescheduling the Public Hearing date for Land Use Bylaw Amendment 06-2013.

**2013-20-511**

**MOVED BY COUNCILLOR DUPRES** that:

- Re-schedule the Public Hearing date for Bylaw 06-2013 in the Council Chambers of the M.D. of Big Lakes Administration Building,
- Place Notices of the Public Hearing in the South Peace News.

**CARRIED UNANIMOUSLY**

**COMMUNITY AND PROTECTIVE SERVICES:**

**FCSS REPORT:** Council was presented with the FCSS Report.

**2013-20-512**

**MOVED BY COUNCILLOR KILLEEN** that the FCSS report be received for information.

**CARRIED UNANIMOUSLY**

**GRANT PROGRAM REPORT:**

Council was provided with the Grant Program Report.

**2013-20-513**

**MOVED BY COUNCILLOR L'HEUREUX** that the Grant Program report be received for information.

**CARRIED UNANIMOUSLY**

**ENILDA FIRE DEPARTMENT:**

Councillor Dupres asked administration for an update regarding the East Prairie Metis Settlement Fire Meeting. Mr. Tobin informed Council that he has been working with East Prairie Metis Settlement to help arrange 911.

Discussion also took place regarding the fire services for Kapawe'no First Nations. Administration was advised by the Kapawe'no First Nations Chief, Frank Halcrow that the municipality receives Federal funding to pay for the fire services. Administration advised to the best of their knowledge that the municipality has never received federal funding for fire services for Kapawe'no First Nation. Mr. Tobin, Fire Chief has requested documentation from Kapawe'no First Nation's to support the funding received by the municipality.

**2013-20-514**

**MOVED BY COUNCILLOR MARX** that administration be directed to send a letter to Kapawe'no First Nations to inform them that the municipality does not received money from the Federal Government to pay for fire services.

**CARRIED UNANIMOUSLY**

**DELEGATION:**

**S. PODOLLAN:**

Shirley Podollan, Chester Hardy, Alvina Nygaard and Diane Nobert presented Council with a petition signed by 156 concerned residents opposed to the Shadow Creek Resort road relocation. Ms. Podollan read the petition a loud to Council "We welcome Shadow Creek Inc. to Joussard, but do not agree to the proposed road closure of Peace River Ave. + the re-routing of same. Therefore, we the concerned citizens of Joussard and area, do herby sign this petition and stand united against this action." Ms. Podollan informed Council that the current Peace River Ave is a historical road known as the "Old Alaska Highway". Ms. Podollan also informed council that the road is a waste of tax payer's dollars and it should be stopped.

Reeve Billings informed that the road would be built at developer's expense, no money from the tax payers is being used.

Chester Hardy informed Council that he is not in favor of the proposed road relocation.

Reeve Billings informed that a public hearing would have to take place before anything can take place. Reeve Billings thanked the delegation for their information.

**ECONOMIC  
DEVELOPMENT:**

***SPECIAL PROJECTS***

***MANAGER:*** Council was presented with the Special Projects Manager's Report.

**2013-20-515** **MOVED BY COUNCILLOR CAMPIOU** that the Special Projects Manager's report be received for information.

**CARRIED UNANIMOUSLY**

**PLANNING &  
DEVELOPMENT:**

***SALE OF MUNICIPAL***

***LAND:*** Council considered advertising Plan 2415HW, Block 1, Lot 1 and Lot 2 for Public Sale.

**2013-20-516** **MOVED BY COUNCILLOR CAMPIOU** that Plan 2415HW, Block 1, Lot 1 and Lot 2 be advertised for public sale in accordance with the Sale of Municipal Lands Policy.

**CARRIED UNANIMOUSLY**

**AGRICULTURE:**

***AG FIELDMAN***

***REPORT:*** Council was presented with the Ag Fieldman report. Ms. Cailliau informed Council that she is looking at scheduling the next ASB meeting for the month of November.

Discussion also took place regarding spraying. Council suggested that the current weed control program is reviewed and that, if necessary, Ms. Cailliau budget more money for the 2014 spray season to make up for the moisture and timing of the 2013 season. Ms. Cailliau intends to conduct more control work along fence lines by extending the boom of the sprayer from the MD road right of way over the property line (with landowner approval) to reduce infestations.

**2013-20-517** **MOVED BY COUNCILLOR L'HEUREUX** that the Ag Fieldman Report be received for information.

**CARRIED UNANIMOUSLY**

A break was taken from 10:48 a.m. to 10:52 a.m.

**PUBLIC WORKS:**

***SEAL LAKE ADVISORY***

***COMMITTEE:*** Council considered appointing Vic Abel, Acting Public Works Superintendent to the Seal Lake Connector Advisory Group.

**2013-20-518** **MOVED BY COUNCILLOR DUPRES** that Vic Abel, Acting Public Works Superintendent be appointed to the Seal Lake Connector Advisory Group as per the Road Maintenance Agreement.

**CARRIED UNANIMOUSLY**

***PUBLIC WORKS***

***REPORT:*** Council was presented with a verbal Public Works Report. Mr. Abel informed Council that pavement would be commencing in Grouard in the next few days and that administration is looking into the intersection from Highway 749 to the Gilwood Road.

Councillor L'Heureux asked administration to look into the hole located on the MD road allowance adjacent to Caudron's property where the lagoon force main was dug as cows are getting stuck.

Reeve Billings asked administration to look into the culvert washout on Rocky Lane Road.

Linda Williscoft asked administration about having more than one meter vault on two separately titled properties.

**2013-20-519** **MOVED BY COUNCILLOR CAMPIOU** that the water and sewer meter vault connection be tabled until after lunch for more information.

**CARRIED UNANIMOUSLY**

**2013-20-520** **MOVED BY COUNCILLOR DUPRES** that the verbal Public Works Report be received for information.

**CARRIED UNANIMOUSLY**

**WATER HOOKUPS:** Council reviewed a letter received from Edward & Shirley Podollan in regards to 8 inch water line.

**2013-20-521** **MOVED BY COUNCILLOR WELCH** that administration be directed to send a letter and a copy of Bylaw 09-2008 to Edward & Shirley Podollan informing that M.D. of Big Lakes has to reject their request as Bylaw 09-2008 states only one hook-up per lot.

**CARRIED UNANIMOUSLY**

**FAUST SIGNS:** Councillor Campiou asked administration to look into repainting the M.D. of Big Lakes Welcome signs.

**UNSIGHTLY PREMISE**

**BYLAW:** Councillor Campiou asked administration for the status of notifying the ratepayers of about the Unsightly Premises Bylaw. Administration advised that the Unsightly Premise Bylaw 14-2010 will be in the next issue of the MD newsletter.

**LETTER OF SUPPORT:**

Council considered sending a letter of support to the Spruce Point Park Association supporting the attrition of the flood plain lots.

**2013-20-522** **MOVED BY COUNCILLOR KILLEEN** that a letter of support be provided to the Spruce Point Park Association supporting the attrition of the flood plain lots.

**CARRIED UNANIMOUSLY**

**WATER HOOKUPS:**

Councillor Killeen informed administration that 3 residents requested water hookups to the Kinsuo Co-op and asked administration to follow up.

**FINANCE/ ADMINISTRATION:**

**CHEQUE LIST:** Council was presented with the cheque list for August 28, 2013.

Discussion took place regarding Cheque # 58858 to the Grouard Association for portable toilets at the ball diamonds.

**2013-20-523** **MOVED BY COUNCILLOR WELCH** that administration be directed to deduct \$1,932.00 from Grouard Associations grant funding to pay for the costs of portable toilets at the ball diamonds.

**CARRIED UNANIMOUSLY**

**2013-20-524** **MOVED BY COUNCILLOR L'HEUREUX** that cheques #58826 to #58901 in the amount of \$634,423.26 for the period ending August 28, 2013 be received for information.

**CARRIED UNANIMOUSLY**

**FINANCIAL STATEMENTS:**

Council was presented with Financial Statements for the period ending August 31, 2013.

**2013-20-525**

**MOVED BY COUNCILLOR DUPRES** that the Financial Statements for the period ending August 31, 2013 be received for information.

**CARRIED UNANIMOUSLY**

Councillor L'Heureux stepped out of the meeting at 11:33 a.m. and returned at 11:35 a.m.

**CORRESPONDENCE:**

**2013-20-526**

**MOVED BY COUNCILLOR MARX** that the following items of correspondence be received for information:

- i. High Prairie School Division Board of Trustee Minutes Dated August 21, 2013.
- ii. Letter from the Grouard and Area Historical Society Dated August 15, 2013 re: Thank you – Grouard Celebration 1913-2013
- iii. Letter from the Northern Alberta Development Council Dated August 13, 2013 re: Wisdom Gained: The Town of Salve Lake shares its reflection on recovery from the 2011 wildfire.

**CARRIED UNANIMOUSLY**

**PEACE LIBRARY**

**SYSTEM:**

Council considered attending the Peace Library System lunch and chat on September 14, 2013 in High Prairie, Alberta.

**2013-20-527**

**MOVED BY COUNCILLOR L'HEUREUX** that Councillor Campiou be approved to attend the Peace Library System lunch and chat on September 14, 2013 in High Prairie.

**CARRIED UNANIMOUSLY**

**COUNCILLOR COMMUNITY/ COMMITTEE REPORTS:**

**D.MARX:**

Councillor Marx reported his attendance at the Economic Development meeting, the Special Council meeting and the High Prairie Recreation Board meeting.

**F. WELCH:**

Councillor Welch reported her attendance at the Special Council meeting, the Heart River House meeting, and the Economic Development meeting.

**K. KILLEEN:**

Councillor Killeen reported his attendance at the Special Council Meeting.

Councillor Killeen informed Council about complaints being received regarding mischief at nights. Council questioned the status of the Faust RCMP Department.

**2013-20-528**

**MOVED BY COUNCILLOR KILLEEN** that administration be directed to look into the partnership between the RCMP detachments and the M.D. of Big Lakes Peace Officer.

**CARRIED UNANIMOUSLY**

**PUBLIC FORUM:**

**M. SLOAN:**

Milt Sloan asked council for the status of opening the access to the bed and shores of Lesser Slave Lake on Range Road 104 and Township Road 740. Council advised that a road tour took place and it was determined that once attrition takes place the trailer will be removed from the area. Council advised that walking access is still available. Mr. Sloan feels that the current structure is still on the municipality's road allowance.

**T.STEWART:** Tom Stewart presented Council with a request for information on a License of Occupation (L.O.C.) to cross crown land located at SW 10-72-17-W5 and SE 10-72-17-W5 in order to guarantee access to the two quarters of privately owned property. Mr. Stewart advised council he has a meeting with Environment and Sustainable Resource Development to discuss the LOC.

Mr. Stewart also had some questions regarding the drainage located at the Doucette drainage ditch. Administration advised Mr. Stewart that the water needs to be taken into the drop structure. Mr. Stewart is requesting that the road be built back up to specifications and also advised that Alberta Transportation never completed the ditch to standards. Administration advised that the ditch was taken over from Alberta Transportation as is.

Council directed administration to look into the Doucette drainage ditch and the elevations of the surrounding residents and bring the information back to Council.

***SHADOW CREEK***

**RESORT:** RJ and Linda Williscroft informed Council and the concerned residents of Jousard that the new proposed road relocation would help prevent traffic from blocking Peace River Ave and that all expenses from the new road would be covered by the developer. Ms. Williscroft informed Council that a letter of support will be circulated around Jousard. It was also suggested that if Peace River Ave is historical that a sign be placed reflecting the significance.

Recess for lunch at 12:12 p.m. and reconvened at 12:51 p.m.

Councillor Campiou returned at 12:53 p.m.

**COUNCILLOR COMMUNITY/  
COMMITTEE REPORTS  
CON'T:**

**L'HEUREUX:** Councillor L'Heureux reported his attendance at the Special Council Meeting.

Councillor L'Heureux presented Council with the South- East End Water and Sewer Extension Feasibility and Shadow Creek Resort Service Design Review. Council had some discussion regarding the cost of the project and to have the residents pay the costs.

Discussion also took place regarding the upsizing of the sewer line. It was suggested by Voyageur Engineering that a larger line be placed to accommodate the extra hookups. Mr. Williscroft is prepared to wait for new line if the municipality wishes to increase the line before it placed in the ground. Mr. Williscroft informed Council that he has already fused sections of the current line together so the product cannot be returned. Council agreed to purchase the line from Mr. Williscroft to use in the rest of the project at a later date.

**2013-20-529** **MOVED BY COUNCILLOR L'HEUREUX** that administration be directed to proceed with the oversizing of the sewer line in Jousard as discussed.

**CARRIED**

***BYLAW***

**09-2008:** Discussion took place on having more than one service connection on the same lot. Administration presented council with Bylaw 09-2008 informing that "for lots other than single family residents, the Public Works Superintendent may authorize more than one service connection."

**2013-20-530** **MOVED BY COUNCILLOR MARX** that Shadow Creek Resort be permitted to have two sewer service connections on the lake lot side of their development.

**CARRIED UNANIMOUSLY**

Discussion also took place regarding water service connections extending from one separately tilted lot to another separately tilted lot. Council informed Mr. & Ms. Williscroft that they legally cannot allow for water service connections to extending from one separately tilted lot to another separately tilted lot based on Bylaw 09-2008.

Council discussed the South Boundary road allowance located a Spruce Point Park.

**2013-20-531** **MOVED BY REEVE BILLINGS** that administration be directed to schedule a meeting with Environment and Sustainable Resource Development and Fisheries and Oceans to discuss the south boundary road allowance in Spruce Point Park.

**CARRIED UNANIMOUSLY**

**COUNCILLOR COMMUNITY/  
COMMITTEE REPORTS  
CON'T:**

**V. CAMPIOU:** Councillor Campiou reported her attendance at the Special Council Meeting, and the Alberta Recycling Conference.

**R. DUPRES:** Councillor Dupres reported his attendance at the Special Council Meeting, the Enilda Fire Department meeting.

**A.BILLINGS:** Reeve Billings reported his attendance at the Special Council Meeting.

**2013-20-532** **MOVED BY COUNCILLOR CAMPIOU** that the Councillor Community/Committee Reports be received for information.

**CARRIED UNANIMOUSLY**

**MEETING  
SCHEDULE:**

September 30, 2013	10:00 a.m.	Committee of the Whole
September 30, 2013	1:00 p.m.	Municipal Planning Commission

**NEXT MEETING:** The next Regular Council Meeting will be held on September 25, 2013 at the M.D. Administration Building.

**IN CAMERA:**

**2013-20-533** **MOVED BY COUNCILLOR WELCH** to go into camera at 1:35 p.m. to discuss personnel matters.

**CARRIED UNANIMOUSLY**

**2013-20-534** **MOVED BY COUNCILLOR MARX** to come out of camera at 1:55 p.m.

**CARRIED UNANIMOUSLY**

**2013-20-535** **MOVED BY COUNCILLOR WELCH** that administration be directed to advertise for the Chief Administrative Officer position as presented.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT:**

**2013-20-536** **MOVED BY COUNCILLOR DUPRES** that the meeting be adjourned at 1:58 p.m.

**CARRIED UNANIMOUSLY**

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Alvin Billings, Reeve

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Bill Landiuk, Interim C.A.O.