

**MUNICIPAL DISTRICT OF BIG LAKES  
COUNCIL MEETING  
January 30, 2013**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, January 30, 2013 at 10:00 a.m.

**PRESENT WERE:** Reeve: Alvin Billings, HP East/Banana Belt  
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
Councillor: Violet Campiou, Faust  
Randy Ehman, S. Sunset House/Gilwood  
Ken Killeen, Kinuso  
David Marx, Prairie Echo/Salt Prairie  
Guy L'Heureux, Joussard  
Fern Welch, Grouard

Absent: Ray Dupres, Enilda /Big Meadow

Administration: Ken Bosman, CAO  
Bill Landiuk, Treasurer  
Jessica Martinson, Recording Secretary  
Len Racher, Public Works Superintendent  
Pat Olansky, Community Development Officer  
Suzanne Cailliau, Agricultural Fieldman  
Denise Thompson, Grants Manger  
Louise Myre, FCSS Director  
Vic Abel, Project Manager  
Amanda Backs, Assistant Development Officer  
Elisa Cunningham, Community Peace Officer  
Donna Duchesneau, Public Works Coordinator

Press: Chris Clegg, South Peace News  
Jamie Ballam, 93.5 Prairie FM

Public: Jeannie Plamondon  
Tom Stewart

**CALL TO ORDER:** Reeve Billings called the meeting to order at 10:03 a.m.

Reeve Billings presented Rudolf Lubeseder with the Queen's Diamond Jubilee Award.

**MINUTES:**

**2013-02-028** **MOVED BY DEPUTY REEVE MATTHEWS** that the minutes of the January 9, 2013 Regular Council Meeting be adopted as circulated.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING  
FROM MINUTES:**

Council reviewed the Status of Council Motions.

Mr. Bosman informed Council about the inter-municipal meeting with the Town of High Prairie on February 12, 2013.

**ADDENDUM  
TO AGENDA:**

Historical Society  
In Camera – Land, Negotiations

***HISTORICAL  
SOCIETY:***

Councillor Ehman presented council with a request to have the Beverly Sandalack & Francisco Alaiz from the University of Calgary facility of Environmental Design present at the next Committee of the Whole meeting.

**2013-02-029** **MOVED BY COUNCILLOR EHMEN** that the administration arrange with Duane Nichols to have Beverly Sandalack & Francisco Alaiz from the University of Calgary facility of Environmental Design present at the next committee of the whole meeting.

**CARRIED UNANIMOUSLY**

**2013-02-030** **MOVED BY COUNCILLOR CAMPIOU** that the agenda with addendum for the January 30, 2013 Council Meeting be adopted.

**CARRIED UNANIMOUSLY**

**COMMUNITY AND PROTECTIVE SERVICES:**

***ANIMAL CONTROL:***

Mr. Cunningham informed Council that the Edmonton Humane Society will no longer be accepting dogs after January 31, 2013 which leaves the M.D. with no location to send the dogs that are captured.

**2013-02-031** **MOVED BY COUNCILLOR L'HEUREUX** that the Community Peace Officer be authorized to use his discretion when dealing with dogs at large.

**CARRIED**

**PUBLIC HEARING RE BYLAW #15-2012:**

**2012-23-032** **MOVED BY COUNCILLOR MARX** that the meeting go into public hearing at 10:19 a.m.

**CARRIED UNANIMOUSLY**

**2012-23-033** **MOVED BY COUNCILLOR MARX** that the meeting come out of public hearing at 10:45 a.m.

**CARRIED UNANIMOUSLY**

***BYLAW #15-2012:*** Being a bylaw to allow one (1) recreational vehicle per lot on an approved recreational vehicle parking space as permitted use in the hamlet residential, hamlet estate residential, hamlet mixed use and country residential districts.

**2013-02-034** **MOVED BY REEVE BILLINGS** that the Land Use Bylaw Amendment 15-2012 be amended to read "the parking or storage of any recreational vehicle on a residential lot in a Hamlet Residential District, Hamlet Estate Residential District and Hamlet Mixed use District shall be limited to one (1) per lot" and that section 7.30 title be changed to read "Recreational Vehicles".

**CARRIED**

**2013-02-035** **MOVED BY COUNCILLOR MARX** that Bylaw No. 15-2012 be approved for second reading.

**CARRIED**

**2013-02-036** **MOVED BY COUNCILLOR MARX** that Bylaw No. 15-2012 be approved for third reading.

**CARRIED**

***PROPOSED OFF-HIGHWAY VEHICLE BYLAW:***

Council was presented with the proposed off-highway vehicle bylaw and has requested that administration review the current and new proposed off-highway vehicle bylaws and provided recommendations to the next committee of the whole meeting.

Councillor Campiou left the meeting at 10:53 a.m.

**2013-02-037**                    **MOVED BY DEPUTY REEVE MATTHEWS** that Bylaw 01-2013 Off-Highway Vehicles be tabled for further information.

**CARRIED UNANIMOUSLY**

A break was taken from 11:00 a.m. to 11:07 a.m.

**M.D. BBQ:**                    Council considered Friday, June 21, 2013 as the date for the MD Barbecue.

**2013-02-038**                    **MOVED BY COUNCILLOR WELCH** that the M.D. Barbecue be scheduled for Friday, June 21, 2013.

**CARRIED UNANIMOUSLY**

**FCSS REPORT:**                Council was presented with the FCSS Report.

**2013-02-039**                    **MOVED BY COUNCILLOR CAMPIOU** that the FCSS Report be received for information.

**CARRIED UNANIMOUSLY**

**COMMUNITY PEACE OFFICERS REPORT:**

Council was presented with the Community Peace Officers Report.

**2013-02-040**                    **MOVED BY COUNCILLOR L'HEUREUX** that the Community Peace Officers report be received for information.

**CARRIED UNANIMOUSLY**

**H.P. FISH & GAME ASSOICATION:**

Council considered a sponsorship request from the High Prairie Fish & Game Association 12<sup>th</sup> Annual Gun & Sportsman Show.

**2013-02-041**                    **MOVED BY COUNCILLOR EHMEN** that a Miscellaneous Grant (2-71-40-00-735) in the amount of \$300 be donated to the High Prairie Fish & Game Association for their 12<sup>th</sup> Annual Gun & Sportsman Show.

**CARRIED UNANIMOUSLY**

**GRANT MANAGER'S REPORT:**

Council was presented with the Grant Manager's Report.

**2013-02-042**                    **MOVED BY COUNCILLOR CAMPIOU** that the grant managers report be received for information.

**CARRIED UNANIMOUSLY**

**HP & DISTRICT MUSEUM:**

Council considered a request from the High Prairie & District Museum for help with a copier or printer. Discussion was held regarding the amount that the copier or printer would cost.

**2013-02-043**                    **MOVED BY DEPUTY REEVE MATTHEWS** that the capital grant to the High Prairie & District Museum be tabled for more information regarding the assistance of a printer or copier.

**CARRIED**

**SPRUCE POINT PARK:**

Ms. Thompson presented Council with a grant extension request received from the Spruce Point Park Association.

**2013-02-044** **MOVED BY COUNCILLOR KILLEEN** that the Spruce Point Park Association be granted with an extension to complete the flooring and chinking inside the gate house and installation of signage.

**CARRIED UNANIMOUSLY**

**LITTLE SMOKY  
SKI HILL:**

Council considered a request from the Little Smoky Ski Hill for \$65,000 to help with the Rental Facility.

**2013-02-045** **MOVED BY DEPUTY REEVE MATTHEWS** that administration releases the funds of \$65,000 to the M.D. of Smoky River for the M.D. of Big Lakes contribution towards the Rental Facility Capital Project as per the Ski Hill Agreement.

**CARRIED UNANIMOUSLY**

**2013-02-046** **MOVED BY DEPUTY REEVE MATTHEWS** that administration arrange a meeting with the M.D. of Smoky River to discuss the expired inter-municipal agreement.

**CARRIED UNANIMOUSLY**

**PIONEER  
THRESHERMAN'S :**

Council considered a request from the Pioneer Thresherman's Association for funding to help with the construction of a new community hall.

**2013-02-047** **MOVED BY COUNCILLOR L'HEUREUX** that administration includes \$250,000 in additional funding to the Capital Grant Funding Budget for the Pioneer Thresherman's Association New Hall Building Fund.

**CARRIED UNANIMOUSLY**

**RECREATIONAL GRANT  
FUNDING:**

Council considered changing the Grant to the Recreation Boards title to Hamlet Enhancement Funding.

**2013-02-048** **MOVED BY COUNCILLOR WELCH** that the title be called Recreation & Culture Grant not recreational grant funding.

**CARRIED**

**SKATEBOARD  
PARK:**

Ms. Thompson informed Council that she has researched the Council Minutes for the skateboard park design drawing funds and there was no motion passed.

**2013-02-049** **MOVED BY COUNCILLOR MARX** that administration obtains more information regarding the High Prairie Sports Complex Skateboard Park.

**CARRIED UNANIMOUSLY**

**AGRICULTURE:**

**V.S.I:** Council was presented with the 2013 V.S.I. Requisition.

**2013-02-050** **MOVED BY COUNCILLOR EHMAN** that the payment in the amount of \$51,000 be approved for the 2013 V.S.I. Requisition.

**CARRIED UNANIMOUSLY**

**AG FIELDMAN  
REPORT:**

Ms. Cailliau presented Council with the Ag Fieldman report for January 2013.

**2013-02-051** **MOVED BY COUNCILLOR L'HEUREUX** that the Ag Fieldman Report for January 2013 be received for information.

**CARRIED UNANIMOUSLY****PUBLIC WORKS:*****AWARD OF  
QUOTATION:***

Council considered a request to award the supply and delivery of one new 10ft and one new 15ft. Batwing Mower to Martin Deerline.

**2012-10-052**

**MOVED BY COUNCILLOR KILLEEN** that the supply and delivery of one new Degelman 10ft Batwing Mower in the amount of \$21,700.00 -excluding GST and one new Degelman 15ft. Batwing Mower in the amount of \$27,200.00 excluding GST be awarded to Martin Deerline.

**CARRIED UNANIMOUSLY*****GROUARD WALKING  
TRAILS:***

Council considered a request for a Capital Project Budget Amendment.

**2013-02-053**

**MOVED BY COUNCILLOR WELCH** that a 2013 Capital Project Budget Amendment for the Grouard Walking Trails be approved by increasing the amount by \$3,061.83 for a total cost of \$18,061.58 and to be coded to Transportation General Reserve 6-32-00-00-760.

**CARRIED UNANIMOUSLY*****PUBLIC WORKS  
REPORT:***

Council was presented with the Public Works Superintendent Report.

**2013-02-054**

**MOVED BY DEPUTY REEVE MATTHEWS** that the Public Works Superintendent Report be received for information.

**CARRIED UNANIMOUSLY****PUBLIC FORUM:**

Tom Stewart was in attendance for the Public Forum. Mr. Stewart was requesting information on a License of Occupation (L.O.C.) to cross crown land located at the NE 9-72-17-W5 in order to guarantee access to two quarters of privately owned property.

Reeve Billings informed Mr. Stewart that administration will be contact Environment and Sustainable Resource Development and will advised on the status of the L.O.C.

***CONNECTOR  
ACCESS:***

Council was presented with a Capital Budget Amendment for the Township Road 722 Connector.

Discussion took place regarding the current road listing and would like to review the list.

**2013-02-055**

**MOVED BY COUNCILLOR EHMAN** that the current road listing be brought forward for review at the next committee of the whole meeting.

**CARRIED UNANIMOUSLY**

Lunch recessed at 11:55 a.m. and reconvened at 12:29 p.m.

***CONTRACTORPRE-  
QUALIFICATION:***

Council was presented with a report regarding Contractor Pre-Qualification.

**2013-02-056**

**MOVED BY COUNCILLOR KILLEEN** that the implementing of the Contractor Pre-Qualification for construction or maintenance projects where appropriate be approved in accordance with the Request for Pre-Qualification documents as presented.

**CARRIED UNANIMOUSLY**

Councillor L'Heureux left the meeting at 12:38pm

**2013-02-057** **MOVED BY COUNCILLOR MARX** that administration sends a letter to the Minister of Transportation, Honorable Ric McIver regarding transportations Contractor pre-qualification process.

**CARRIED UNANIMOUSLY**

**FINANCE/  
ADMINISTRATION:**

**CHEQUE LIST:** Council was presented with the cheque list for December 19, 2012, January 3, 2013, January 9, 2013 and January 14, 2013.

Councillor L'Heureux returned to the meeting at 12:41 p.m.

Discussion took place regarding retirement gifts.

**2013-02-058** **MOVED BY DEPUTY REEVE MATTHEWS** that administration be directed to follow the Retirement/Years of Service Award Program Admin-16 Policy.

**CARRIED UNANIMOUSLY**

Council had some questions regarding the fire department Christmas parties.

**2013-02-059** **MOVED BY COUNCILLOR CAMPIOU** that cheques #56355 to #56444 in the amount of \$507,954.28 for the period ending December 19, 2012, that cheques #56445 to #56527 in the amount of \$290,636.85 for the period ending January 3, 2013, that cheques #56528 to #56593 in the amount of \$440,080.14 for the period ending January 9, 2013 and that cheques #56594 to #56657 in the amount of \$236,689.75 for the period ending January 14, 2013 be received for information.

**CARRIED UNANIMOUSLY**

***UTILITY ACCOUNT  
WRITE-OFFS:***

Council was presented with a listing of outstanding utility receivable accounts for write off.

**2013-02-060** **MOVED BY COUNCILLOR L'HEUREUX** that the 2011 outstanding utility receivable accounts be written off as presented.

**CARRIED UNANIMOUSLY**

**LAPP:** Council considered a new Local Authorities Pension Plan Policy.

**2013-02-061** **MOVED BY DEPUTY REEVE MATTHEWS** that the Local Authorities Pension Plan Policy Admin – 41 be approved.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE:**

***ENVIRONMENT & SUSTAINABLE  
RESOURCE***

**DEVELOPMENT:** Council reviewed a letter from Alberta Environment and Sustainable Resource Development regarding a road allowance closure on RL 69-76-15-W5.

**2013-02-062** **MOVED BY COUNCILLOR EHMAN** that a letter be sent to Mark Heckbert, Fish & Wildlife Manager with a copy to Honorable Diana McQueen, Minister of Environment & Sustainable Resource Development informing them that the closure of the developed road allowance on RL 69-76-15-W5 was denied by Council and the lock on the gate must be removed.

**CARRIED UNANIMOUSLY**

**2013-02-063** **MOVED BY DEPUTY REEVE MATTHEWS** that administration schedule a meeting with the Minister of Environment and Sustainable Resource Development, Honourable Diana McQueen at the Spring AAMD&C Convention.

**CARRIED UNANIMOUSLY****2013-02-064****MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- i. Letter from Alberta Environment and Sustainable Resource Development Dated January 9, 2013 re: Road Allowance Closure.
- ii. High Prairie School Division No. 48 Board of Trustees Meeting Minutes Dated January 16, 2013.
- iii. Invitation from Peavine Metis Settlement to attend the Peavine Arena Grand Opening on January 31, 2013.
- iv. Thank you Letter from the High Prairie Agricultural Society Dated January 9, 2013.
- v. Alberta Health Services Letter Dated January 28, 2013 re: Air Ambulance Advancements for Northern Alberta.

**CARRIED UNANIMOUSLY**

Council reviewed the request from Peavine Metis Settlement to attend the Peavine Arena Grand Opening on January 31, 2013.

**2013-02-065****MOVED BY COUNCILLOR EHMEN** that Councilor Welch and Mr. Bosman, CAO attend the Peavine Metis Settlement arena grand opening on January 31, 2013.**CARRIED UNANIMOUSLY****ALBERTA****TRANSPORTATION:** Council was presented with a invitation from Alberta Transportation to meet with municipal representatives at the AAMD&C Spring Convention.**2013-02-066****MOVED BY COUNCILLOR EHMEN** that administration set up a meeting with Alberta Transportation at the AAMD&C Spring Conference.**CARRIED UNANIMOUSLY**

Council had some discussion topics to be presented to the Minister of Transportation. Topics for discussion proposed driftpile road and Contractor Pre-Qualifications.

**2013-02-067****MOVED BY COUNCILLOR CAMPIOU** that administration arranges a meeting with the k-division commander.**CARRIED UNANIMOUSLY****COUNCILLOR COMMUNITY/  
COMMITTEE REPORTS:**

- D. MARX:** Councillor Marx reported his attendance at the ASB Conference, the Municipal Planning Commission meeting and the Committee of the Whole meeting.
- F. WELCH:** Councillor Welch reported her attendance at the ASB conference, a Grouard Peace River Trail meeting, the Municipal Planning Commission meeting and the Committee of the Whole meeting.
- K. MATTHEWS:** Deputy Reeve Matthews reported his attendance at the Municipal Planning Commission meeting, the Committee of the Whole meeting, the ASB Conference, the Stars Lottery Kick-off, a Doctor meeting and the Lesser Slave Lake Watershed meeting.
- K. KILLEEN:** Councillor Killeen reported his attendance at the Swan Hills meeting, the Municipal Planning Commission meeting and the Committee of the Whole meeting.
- V. CAMPIOU:** Councillor Campiou reported her attendance at the Municipal Planning Commission meeting, the Committee of the Whole meeting, a Barhead Housing meeting and the ASB Conference.

**G. L'HEUREUX:** Councillor L'Heureux reported his attendance at the Swan Hills meeting, the Municipal Planning Commission meeting, the Committee of the Whole meeting and a Peace Country Beef meeting.

**A.BILLINGS:** Reeve Billings reported his attendance at the Municipal Planning Commission meeting, the Committee of the Whole meeting, the ASB Conference and the Economic Development meeting.

**R.EHMAN:** Councillor Ehman reported his attendance at the ASB Conference, the Municipal Planning Commission meeting, the Committee of the Whole meeting and the Economic Development meeting.

**2013-02-068** **MOVED BY DEPUTY REEVE MATTHEWS** that the Councillor Community /Committee Reports be received for information.

**CARRIED UNANIMOUSLY**

**MEETING SCHEDULE:**

February 1, 2013	10:00 a.m.	AAMD&C Zone Meeting
February 25, 2013	10:00 a.m.	Municipal Planning Commission
February 25, 2013	1:00 p.m.	Committee of the Whole

**NEXT MEETING:** The next Regular Council Meeting will be held on February 13, 2013 at the M.D. Administration Building.

**H.P. & DISTRICT MUSEUM:** Ms. Thompson presented council with the High Prairie Museums request for \$427.98 for the replacement of a copier or printer.

**2013-02-069** **MOVED BY COUNCILLOR L'HEURUEX** that a Capital Grant request in the amount of \$427.98 be provided to the High Prairie & District Museum to purchase a copier or printer.

**CARRIED UNANIMOUSLY**

A break was taken from 1:41 p.m. to 1:49 p.m.

**IN CAMERA:**

**2013-02-070** **MOVED BY COUNCILLOR WELCH** that the meeting go into camera at 1:49 p.m. to discuss land and negotiations.

**CARRIED UNANIMOUSLY**

**2013-02-071** **MOVED BY COUNCILLOR L'HEURUEX** that the meeting come out of camera at 3:18 p.m.

**CARRIED UNANIMOUSLY**

**2013-02-072** **MOVED BY DEPUTY REEVE MATTHEWS** that administration be directed to secure the land as discussed.

**CARRIED UNANIMOUSLY**



**2013-02-003**

**MOVED BY COUNCILLOR EHMAN** that SE-30-74-17-W5 be advertised for sale by public tender.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT:**

**2013-02-027**

**MOVED BY COUNCILLOR CAMPIOU** that the meeting be adjourned at 3:21 p.m.

**CARRIED UNANIMOUSLY**

---

Alvin Billings, Reeve

---

Ken Bosman, C.A.O.

**MUNICIPAL DISTRICT OF BIG LAKES  
PUBLIC HEARING  
(LAND USE BYLAW AMENDMENT 15-2012)  
January 30, 2013**

Minutes of the Municipal District of Big Lakes Public Hearing for an amendment to the Land Use Bylaw held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, January 30, 2013 commencing at 10:15 a.m.

**PRESENT WERE:**

Reeve: Alvin Billings, HP East/Banana Belt  
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
Councillor: Violet Campiou, Faust  
Randy Ehman, S. Sunset House/Gilwood  
Ken Killeen, Kinuso  
David Marx, Prairie Echo/Salt Prairie  
Guy L'Heureux, Jousard  
Fern Welch, Grouard

Absent: Ray Dupres, Enilda /Big Meadow

Administration: Ken Bosman, CAO  
Bill Landiuk, Treasurer  
Jessica Martinson, Recording Secretary  
Len Racher, Public Works Superintendent  
Pat Olansky, Community Development Officer  
Suzanne Cailliau, Agricultural Fieldman  
Denise Thompson, Grants Manger  
Louise Myre, FCSS Director  
Vic Abel, Project Manager  
Amanda Backs, Assistant Development Officer  
Elisa Cunningham, Community Peace Officer  
Donna Duchesneau, Public Works Coordinator

Press: Chris Clegg, South Peace News  
Jamie Ballam, 93.5 Prairie FM

Public: Jeannie Plamondon  
Tom Stewart

**CALL TO ORDER:**

Reeve Billings called the public hearing to order at 10:19 a.m.

The proposed amendment would allow one (1) recreational vehicle per lot on an approved recreational vehicle parking space as a Permitted Use in the Hamlet Residential, Hamlet Estate Residential, Hamlet Mixed use, and Country Residential Districts.

Bylaw 15-2010 was provided first reading by Council on December 12, 2012. The public hearing was duly advertised in the January 16 and 23, 2013 issues of the South Peace News. No comments have been received regarding this bylaw amendment.

Reeve Billings called for comments from the public. Jeannie Plamondon and Tom Stewart were in opposition of the Land Use Bylaw Amendment 15-2012.

The public hearing was closed at 10:45 a.m.

\_\_\_\_\_  
Alvin Billings, Reeve

\_\_\_\_\_  
Ken Bosman, C.A.O.