

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
August 13, 2014**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, August 13, 2014 at 10:00 a.m.

PRESENT WERE:

Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Charrois, HP East/Banana Belt
Ray Dupres, Enilda /Big Meadow
Ken Killeen, Kinuso
Frank Sutherland, Grouard
Ann Stewart, S. Sunset House/Gilwood
Edward Podollan, Joussard
Robert Nygaard, Faust

Administration: William Kostiw, CAO
Bill Landiuk, Executive Director of
Corporate Services
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works & Utilities
Pat Olansky, Director of Planning & Development
Robbie Klatt, Ag. Fieldman & ASB Manager
Terry Moser, Director of Regulatory &
Protective Services
Suzanne Allan, Community Development Officer

Delegations: Deon Wilner, ISL Engineering

Press: Richard Froese, South Peace News
Daryl Vandenberg, Prairie FM

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:00 a.m.

AGENDA: Reeve Matthews called for additions to the agenda

Mr. Kostiw noted that Cameron Prichard with SENA Waste Services will not be in attendance.

Peace River Ave in the Hamlet of Joussard
Policing in the Hamlet of Joussard
Dog Control
Red Sky Concerns
Doctors Housing

2014-18-630 **MOVED BY COUNCILLOR KILLEEN** that the August 13, 2014 agenda be approved as amended.

CARRIED UNANIMOUSLY

MINUTES: Reeve Matthews noted he would be unavailable to attend the County of Grande Opening on September 19, 2014

2014-18-631 **MOVED BY COUNCILLOR NYGAARD** that the minutes of the July 23, 2014 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING

FROM MINUTES: Council reviewed the action list.

Motion 2013-06-155 – Administration to present at the September Council Meeting

Motion 2014-06-236- Administration to organize a Community Meeting September 9 for Grouard

Motion 2014-07-298 – Administration to schedule a meeting with fisherman

Motion 2014-09-347 - Completed
Motion 2014-18-600- Administration to present at the September Council meeting
Motion 2014-18-605- Administration to contact ISL Engineering to look at the administration building roof
Motion 2014-14-616- Administration advised that the resolution has been taken forward through ASB

2014-18-632 **MOVED BY COUNCILLOR STEWART** that the action list be received for information.

CARRIED UNANIMOUSLY

DELEGATION:

ISL

ENGINEERING: Deon Wilner with ISL Engineering provided Council with background information regarding ISL Engineering.

Councillor Dupres stepped out on the meeting at 10:43 a.m. to 10:45 a.m.

**PUBLIC HEARING RE
BYLAW #09-2014:**

2014-18-633 **MOVED BY DEPUTY REEVE MARX** that the meeting go into public hearing at 10:53 a.m.

CARRIED UNANIMOUSLY

2014-18-634 **MOVED BY DEPUTY REEVE MARX** that the meeting come out of public hearing at 10:56 a.m.

CARRIED UNANIMOUSLY

BYLAW #09-2014: Being a bylaw to re-district a portion of PT. NW 34-73-13-W5 from the Agriculture (AG) District to the Country Residential (CR) District.

2014-18-635 **MOVED BY COUNCILLOR CHARROIS** that Bylaw No. 09-2014 be approved for second reading.

CARRIED UNANIMOUSLY

2014-18-636 **MOVED BY COUNCILLOR KILLEEN** that Bylaw No. 09-2014 be approved for third reading.

CARRIED UNANIMOUSLY

STAFF REPORTS:

STAFF REPORTS: Council was presented with the following reports:

- Chief Administrative Officer
- Executive Director of Corporate Services
- Director of Planning & Development
- Director of Public Works & Utilities
- Director of Protective & Regulatory Services
- Community Development Officer
- Agricultural Fieldman & ASB Manager

2014-18-637 **MOVED BY COUNCILLOR KILLEEN** that the CAO, Directors and Manager's reports be received for information.

CARRIED UNANIMOUSLY

A break was taken at 11:27 a.m. to 11:40 a.m.

CORPORATE

SERVICES:***COUNCIL REMUNERATION
THROUGH
PAYROLL:***

Council considered having council remuneration calculated through payroll. Administration advised council that Council pay would be one month behind.

2014-18-638

MOVED BY COUNCILLOR STEWART that Council remuneration be paid through payroll effective January 1, 2015.

CARRIED***CHEQUE LIST:***

Council was presented with the cheque lists for July 13, July 22 & July 31, 2014.

2014-18-639

MOVED BY COUNCILLOR SUTHERLAND that cheques #61843 to #61958 in the amount of \$1,140,031.89 for the period ending July 13, 2014, cheques #61959 to #62015 in the amount of \$391,231.93 for the period ending July 22, 2014 and cheques #62016 to #62086 in the amount of \$251,10.11 for the period ending July 31, 2014 be received for information.

CARRIED UNANIMOUSLY**PUBLIC FORUM:*****RED SKY
CONDOMINIUM
ASSOCIATION:***

Shane Knutson presented Council with questions and concerns regarding addressing signs.

2014-18-640

MOVED BY COUNCILLOR STEWART that condominium addressing signs be tabled for more information to have ISL Engineering review the addressing concerns within Red Sky Condominium.

CARRIED UNANIMOUSLY

Lunch was taken from 12:06 a.m. to 1:02 p.m.

**CORPORATE
SERVICES CON'T:*****FINANCIAL
STATEMENTS:***

Council was presented with the financial statements for the period ending July 31, 2014.

2014-18-641

MOVED BY COUNCILLOR DUPRES that the financial statements for the period ending July 31, 2014 be received for information.

CARRIED UNANIMOUSLY***DOCTOR
HOUSING:***

Discussion took place regarding payments for doctor housing. Administration received an invoice.

2014-18-642

MOVED BY COUNCILLOR KILLEEN that administration be directed to pay the invoice from the Community Health Foundation for doctor housing.

CARRIED

Deputy Reeve Marx and Councillor Charrois returned to the meeting at 1:15 p.m.

ADMINISTRATION:

REGIONAL WATER: Council was presented with a report regarding Regional Water and funding partners. Council considered proceeding with a full regional water study.

2014-18-643

MOVED BY COUNCILLOR STEWART that administration be directed to develop a Request For Proposals (RFP) for a full regional water study including all government bodies in the M.D. of Big Lakes boundaries.

CARRIED UNANIMOUSLY

2014-18-644 **MOVED BY COUNCILLOR DUPRES** that the Inter-Governmental Relations Committee be approved to assist with getting the message about regional water to the Town of High Prairie, the First Nations and Metis Settlements.

CARRIED UNANIMOUSLY

MMSA: Discussion took place regarding the Mackenzie Municipal Services Agency (MMSA).

2014-18-645 **MOVED BY DEPUTY REEVE MARX** that the discussions regarding the Mackenzie Municipal Services Agency (MMSA) be referred to the strategic planning workshop August 27-28.

CARRIED UNANIMOUSLY

COMMUNITY FACILITIES:

Council was presented with a report regarding community facilities within the municipality. Council discussed different options to help fund the community facilities.

2014-18-646 **MOVED BY COUNCILLOR STEWART** that administration be directed to develop a core community facility funding program for councils perusal at the September 24, 2014 Council Meeting.

CARRIED UNANIMOUSLY

FUN SHOOT: Council was presented with a poster for the Council & Staff Fun Shoot taking place on September 27, 2014.

STRATEGIC PLANNING

WORKSHOP: Council discussed the strategic planning workshop on August 27-28, 2014.

2014-18-647 **MOVED BY COUNCILLOR NYGAARD** that the strategic planning workshop start on August 26, 2014 at 5:00 p.m. and finish at August 28, 2014 at 4:00 p.m.

CARRIED UNANIMOUSLY

FLAME OF HOPE CLASSIC:

Council considered sponsoring a team of 4 to the 16th Annual Flame of Hope Classic Charity Golf Tournament.

2014-18-648 **MOVED BY COUNCILLOR STEWART** that administration be directed to submit a team of four for the 16th Annual Flame of Hope Classic Charity Golf Tournament on September 4, 2014.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:

BYLAW 10-2014: Council considered providing Land Use Bylaw Amendment 10-2014 for first reading.

2014-18-649 **MOVED BY COUNCILLOR STEWART** that:

- Bylaw No. 10-2014 be approved for first reading.
- A Public Hearing be set for September 10, 2014 @ 1:15 p.m.
- Notices of the public hearing related to Bylaw 10-2014 be placed in the South Peace News

CARRIED UNANIMOUSLY

PEACE RIVER AVE:

Discussion took place regarding the dust control along Peace River Ave.

2014-18-650 **MOVED BY COUNCILLOR PODOLLAN** that administration be directed to proceed with ripping up and relaying the oil portion of the road along Peace River Ave in the Hamlet of Jousard as soon as possible.

CARRIED UNANIMOUSLY

REGULATORY SERVICES &

WASTE MANAGEMENT:***PUBLIC HEARING******DATED BYLAW******08-2014:***

Council considered scheduling the public hearing date for Joussard Speed Bylaw Amendment 08-2014 for 1:30 p.m. on September 10, 2014.

2014-18-651

MOVED BY COUNCILLOR SUTHERLAND that the public hearing date for Joussard Speed Bylaw Amendment 08-2014 be scheduled for September 10, 2014.

CARRIED UNANIMOUSLY***JOUSSARD******POLICING:***

Discussion took place regarding policing issues in the Hamlet of Joussard on weekends. It was suggested that Joussard join citizens on patrol.

2014-18-652

MOVED BY COUNCILLOR PODOLLAN that administration be directed to provide the Hamlet of Joussard with information on citizens on patrol.

CARRIED UNANIMOUSLY***DOG CONTROL:***

Discussion took place regarding shared dog control with Swan River first Nations.

2014-18-653

MOVED BY COUNCILLOR KILLEEN that administration be directed to discuss dog control with Swan River First Nations.

CARRIED UNANIMOUSLY***RED SKY******CONCERNS:***

Council was presented with an email addressing concerns from Red Sky Developments.

2014-18-654

MOVED BY COUNCILLOR NYGAARD that the email regarding concerns from Red Sky Developments be received for information.

CARRIED UNANIMOUSLY**COMMUNITY SERVICES:*****H.P. NATIVE******FRIENDSHIP******CENTRE:***

Council considered providing sponsorship for the 2nd Annual Cultural Festival being hosted by the High Prairie Native Friendship Centre.

2014-18-655

MOVED BY COUNCILLOR NYGAARD that sponsorship in the amount of \$500 be provided to the 2nd Annual Cultural Festival being hosted by the High Prairie Native Friendship Centre.

CARRIED**INFORMATION/
CORRESPONDENCE:****2014-18-656**

MOVED BY COUNCILLOR KILLEEN that the following items of correspondence be received for information:

- Councillor Attendance Report for July 2014
- High Prairie & District Recreation Board Minutes for May 27, June 5 and June 26, 2014
- Thank You Card From the High Prairie Agricultural Society
- Letter from Reynolds Mirth Richards and Farmer Dated July 25, 2014 re: L'Heureux Subdivision
- Letter from AMISK Hydroelectric Project Dated July 22, 2014 re: AHP Development Corporation
- Letter from the Honorable Greg Weadick, Minister of Municipal Affairs re: Safety Codes Act

- Invitation from Mackenzie County for the Highway 88 Official Opening September 5, 2014
- High Prairie Chamber of Commerce Meeting Minutes Dated June 4, 2014 and Agenda for August 6, 2014
- Letter from Alberta Promise Dated July 25, 2014
- Letter from Real Gagnon and Blue Light Dated July 28, 2014 re: Astral Harvest
- Letter from Andre Corbould, Deputy Minister for Municipal Affairs Dated July 29, 2014
- Letter from the Honorable Jeff Johnson, Minister of Education Dated July 30, 2014
- Email from Senator for Alberta Doug Black Dated August 6, 2014 re: National Post -Shipping Oil, Uniting Canadians
- Email from ash.com re: new Measures to Reduce and Prevent Tobacco use in your Community.
- Letter from Central MPB Planning Region Dated July 31, 2014 re: Central Region MPC 2013-14 Action Plan Summary Report
- Letter from Sucker Creek First Nations Dated July 30, 2014 re: Regional Water System
- Letter from East Prairie Metis Settlement Dated July 22, 2014 re: Regional Drinking Water Strategy
- Letter from East Prairie Metis Settlement Dated July 22, 2014 re: Regional Solid Waste Management
- Letter from Honorable Wayne Drysdale, Minister of Transportation Dated July 17, 2014 re: 50th Ave (Elevator Road)

CARRIED UNANIMOUSLY

**COUNCILLOR COMMUNITY/
COMMITTEE REPORTS:**

- D.MARX:** Deputy Reeve Marx reported his attendance at the High Prairie Seed Plant meeting, the High Prairie & District Recreation Board meeting, and the AAMD&C Leaders Forum.
- F. SUTHERLAND:** Councillor Sutherland reported his attendance at a meeting with CAO on Ground Infrastructure.
- K. MATTHEWS:** Reeve Matthews reported his attendance at the Economic Development, the Pioneer Threshermans Hoedown, the Municipal Planning Commission meeting, the Committee of the Whole meeting, the High Prairie Elks Pro Rodeo, The High Prairie & District Children's Resource meeting, the PREDA, the meeting with Jim Prentice, the Regional Collaboration meeting, the AAMD&C Leaders Forum, the Pleasantview Lodge, the Inter-municipal meeting, and the Emergency Management Meeting.
- K. KILLEEN:** Councillor Killeen reported his attendance at the Town of Swan Hills Infrastructure meeting.
- R. NYGAARD:** Councillor Nygaard reported his attendance at the Faust Charity Association Dance, and the Emergency Management Meeting.
- E. PODOLLAN:** Councillor Podollan reported his attendance at the Municipal Planning Commission meeting, and the Committee of the Whole meeting.
- R. DUPRES:** Councillor Dupres reported his attendance at the Municipal Planning Commission meeting, the Committee of the Whole meeting, and the Inter-Governmental Relations Committee meeting.
- D.CHARROIS:** Councillor Charrois reported his attendance at the Municipal Planning Commission meeting, the Committee of the Whole meeting, the High Prairie & District Recreation Board meeting and the Town of High Prairie Inter-Municipal Meeting.
- A.STEWART:** Councillor Stewart reported her attendance at the Municipal Planning Commission meeting, the Committee of the Whole meeting, High Prairie &

District Children’s Resource Council meeting, the High Prairie Library Board meeting, and the High Prairie Library Penny Carnival.

2014-18-657

MOVED BY COUNCILLOR DUPRES that the Councillor Community /Committee Reports be received for information.

CARRIED UNANIMOUSLY

A break was taken from 2:24 p.m. to 2:38 a.m.

IN CAMERA:

2014-18-658

MOVED BY DEPUTY REEVE MARX to go into camera at 2:39 p.m. to discuss legal matters.

CARRIED UNANIMOUSLY

2014-18-659

MOVED BY DEPUTY REEVE MARX to come out of camera at 4:00 p.m.

CARRIED UNANIMOUSLY

2014-18-660

MOVED BY DEPUTY REEVE MARX that the meeting proceed past 4:00 p.m.

CARRIED UNANIMOUSLY

2014-18-661

MOVED BY COUNCILLOR SUTHERLAND that the Swan Hills Viability Agreement be approved as presented and that administration be directed to send a copy to the Town of Swan Hill’s Chief Administrative Officer.

CARRIED UNANIMOUSLY

2014-18-662

MOVED BY COUNCILLOR CHARROIS that the Letter of Offer for the High Prairie Airport be approved as presented and that administration be directed to send a copy of the letter of offer to the Town of High Prairie Chief Administrative Officer.

CARRIED UNANIMOUSLY

A break was taken from 4:01 a.m. to 4:13 p.m.

TENDERS:

SWAN HILLS AIRPORT:

Council was presented with the tenders for the Swan Hills Airport Road.

2014-18-663

MOVED BY COUNCILLOR KILLEEN that the proposals be reviewed at 4:16 p.m. for the Swan Hills Airport Road.

CARRIED UNANIMOUSLY

Tenders

- E Construction \$ 775,814
- Paveit Construction Inc. \$ 754,080
- Knelson \$957,145

2014-18-664

MOVED BY COUNCILLOR SUTHERLAND that administration be directed to award the tender for the Swan Hills Airport Road to the Paveit Construction Inc. in the amount of \$754,080 plus GST with the funding coming from the Transportation Reserve 6-32-00-00-760.

CARRIED UNANIMOUSLY

KINUSO STREET PAVING:

Council was presented with the tenders for the Kinuso Street Paving.

<u>Tenders Received:</u>	<u>Total:</u>	<u>Total Excluding 1st Street:</u>
Texada Paving Inc.	\$829,793.40	\$546,264.00
E Construction Ltd.	\$891,946.60	\$583,165.60
Paveit Construction Inc.	N/A	\$633,126.10

2014-18-665 **MOVED BY COUNCILLOR KILLEEN** that administration be directed to award the tender for the Kinuso Street Paving to Texada Paving Inc. and that one street in the Hamlet in Enilda be paved with funds not to exceed \$50,000 coming from Hamlet Paving Project funding.

CARRIED UNANIMOUSLY

HILLIARD’S BAY/SHAW’S POINT ROAD:

Council was presented with the Request for Proposals for the Hilliard’s Bay/Shaw’s Point Road

2014-18-666 **MOVED BY COUNCILLOR SUTHERLAND** that the proposals be reviewed at 4:27p.m. for the Hilliard’s Bay/Shaw Hills Road.

CARRIED UNANIMOUSLY

Tenders Received:
 ACP – \$3,200,000 for total project (3 phases)
 West Can - \$567,432 for Seal Coat Only

2014-18-667 **MOVED BY COUNCILLOR NYGAARD** that the tenders received from ACP and West Can Inc. be rejected due to budget costs.

DEFEATED

2014-18-668 **MOVED BY DEPUTY REEVE MARX** that administration be directed to negotiate with ACP or offer them to just do the chip sealing with administration to negotiate with local providers for the graveling and grading.

CARRIED UNANIMOUSLY

MEETING SCHEDULE:

August 14, 2014	10:00 a.m.	Inter-Governmental Relations Committee
August 21, 2014		Charity Golf Tournament
August 25, 2014	10:00 a.m.	Committee of the Whole
August 25, 2014	1:00 p.m.	Municipal Planning Commission

NEXT MEETING: The next Regular Council Meeting will be held on September 10, 2014 at the M.D. Administration Building.

ADJOURNMENT:

2014-18-669 **MOVED BY DEPUTY REEVE MARX** that the meeting be adjourned at 4:45 p.m.

CARRIED UNANIMOUSLY

 Ken Matthews, Reeve

 William (Bill) Kostiw, C.A.O

**MUNICIPAL DISTRICT OF BIG LAKES
PUBLIC HEARING
(LAND USE BYLAW AMENDMENT 09-2014)
August 13, 2014**

Minutes of the Municipal District of Big Lakes Public Hearing for an amendment to the Land Use Bylaw held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, August 13, 2014 commencing at 10:15 a.m.

PRESENT WERE:

Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ray Dupres, Enilda /Big Meadow
Ken Killeen, Kinuso
Frank Sutherland, Grouard
Ann Stewart, S. Sunset House/Gilwood
Edward Podollan, Joussard
Robert Nygaard, Faust
Donald Charrois, HP East/Banana Belt

Administration: William Kostiw, CAO
Bill Landiuk, Executive Director of Corporate Services
Jessica Martinson, Recording Secretary
Vic Abel, Director of Public Works & Utilities
Pat Olansky, Director of Planning & Development
Robbie Klatt, Ag. Fieldman & ASB Manager
Terry Moser, Director of Regulatory & Protective Services
Suzanne Allan, Community Development Officer

Delegations: Deon Wilner, ISL Engineering

Press: Richard Froese, South Peace News
Daryl Vandenberg, Prairie FM

CALL TO ORDER:

Reeve Matthews called the public hearing to order at 10:53 a.m.

The Municipal District of Big Lakes has received an application from Elmer Belcourt to re-district a portion of Pt. NW 34-73-13-W5 from the Agriculture (AG) District to the Country Residential (CR) District.

Mr. Belcourt has submitted an application to subdivide two lots from Pt. NW 34-73-13-W5. The proposed subdivision areas presently contain no development. The balance of the parcel contains an existing dwelling and garage. The proposed lots would be approximately 6.4 acres (2.6 ha) and 8.3 acres (3.36 ha) with proposed future use a country residential.

NW 34-73-13-W5 has been served into three separately titled parcels by Highway 2 and the CN rail tracks. There are two previously subdivided lots within the southern portion of the quarter section. In order for further subdivision of this quarter section, redistricting from Agriculture (AG) District to the Country Residential (CR) District is required.

Land use districts in proximity to the parcel are Crown Land, Country Residential and Agriculture. Uses of the adjacent lands are country residential.

Bylaw 09-2014 was provided first reading by Council on June 25, 2014. The public hearing was duly advertised in the July 30, 2014 and August 6, 2014 issues of the South Peace News. Notices were mailed to adjacent landowners and various referral agencies for comment. No written submissions have been received either in favor or against the proposed land use bylaw amendment.

Reeve Matthews called for comments from the public. No public was in attendance.

The public hearing was closed at 10:56 a.m.

Ken Matthews, Reeve

William (Bill) Kostiw, CAO