

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
August 14, 2013**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, August 14, 2013 at 10:00 a.m.

PRESENT WERE: Reeve: Alvin Billings, HP East/Banana Belt
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Ray Dupres, Enilda /Big Meadow
Randy Ehman, S. Sunset House/Gilwood
Ken Killeen, Kinuso
Guy L'Heureux, Joussard
Fern Welch, Grouard

Absent: Violet Campiou, Faust
David Marx, Prairie Echo/Salt Prairie

Administration: Ken Bosman, CAO
Jessica Martinson, Recording Secretary
Bill Landiuk, Treasurer
Len Racher, Public Works Superintendent
Pat Olansky, Community Development Officer
Suzanne Cailliau, Agricultural Fieldman
Gary Couch, Public Works Utilities Forman
Ramona Blood, Administrative Assistant
Leo Tobin, Fire Chief

Delegation: Kevin Bell

Public: Milt Sloan

Press: Samara Hawkins, South Peace News
Jamie Ballam, 93.5 Prairie FM

CALL TO ORDER: Reeve Billings called the meeting to order at 10:02 a.m.

Mr. Bosman introduced Leo Tobin, Fire Chief and Ramona Blood, Administrative Assistant.

MINUTES: Motion 2013-16-401 should read "should" rather than "shall".

2013-16-420 **MOVED BY DEPUTY REEVE MATTHEWS** that the minutes of the July 24, 2013 Regular Council Meeting be adopted as amended.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

Council reviewed the status of Council motions.

Mr. Racher explained the negotiations that took place with the landowners on Range Road 172 as per motion 2013-14-363. Administration has been directed to bring the matters back to the committee of the whole meeting to discuss options on how to proceed.

Mr. Bosman informed Council that a meeting has been set up with Stg. Frissen to discuss the enhanced policing.

Reeve Billings and Councillor Welch declared interest and stepped out of the meeting at 10:22 a.m.

Deputy Reeve Matthews assumed the position as chair.

Discussion took place regarding motion 2013-09-219.

2013-16-421 **MOVED BY COUNCILLOR EHMAN** that administration be directed to find out the number of lots sold in Grouard which may require surveying and to bring back to the meeting after lunch.

CARRIED UNANIMOUSLY

Reeve Billings and Councillor Welch returned to the meeting at 10:24 a.m.

Reeve Billings assumed the position as chair.

ADDENDUM TO AGENDA:

- Grader Contract
- Kinuso Intersection
- Faust Water Plant
- Survey Land in the Hamlet of Grouard
- Texada Paving – Hamlet of Grouard
- Hilliard’s Bay Road
- Snipe Lake Grants
- In Camera – Negotiations and Staff

2013-16-422 **MOVED BY COUNCILLOR KILLEEN** that the agenda with addendum for the August 14, 2013 Council Meeting be adopted.

CARRIED UNANIMOUSLY

COMMUNITY AND PROTECTIVE SERVICES:

FCSS REPORT: Council was presented with the FCSS Report.

2013-16-423 **MOVED BY DEPUTY REEVE MATTHEWS** that the FCSS report be received for information.

CARRIED UNANIMOUSLY

GRANT PROGRAM REPORT:

Council was provided with the Grant Program Report.

2013-16-424 **MOVED BY DEPUTY REEVE MATTHEWS** that the Grant Program report be received for information.

CARRIED UNANIMOUSLY

FIRE CHIEF REPORT:

Council reviewed the Fire Chief’s July 2013 Monthly Report.

2013-16-425 **MOVED BY COUNCILLOR L’HEUREUX** that the Fire Chief’s July 2013 Monthly Report be received for information.

CARRIED UNANIMOUSLY

COMMUNITY PEACE OFFICERS REPORT:

Council was presented with the Community Peace Officers Report.

2013-16-426 **MOVED BY COUNCILLOR DUPRES** that the Community Peace Officers report be received for information.

CARRIED UNANIMOUSLY

ECONOMIC DEVELOPMENT:

SPECIAL PROJECTS MANAGER:

Council was presented with the Special Projects Manager’s Report.

Council requested that monthly reports from Peace Region Economic Development Alliance (PREDA) be included in the Council packages.

2013-16-427

MOVED BY DEPUTY REEVE MATTHEWS that the Special Projects Manager’s report be received for information.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:

MUNICIPAL LAND SALE:

Council was informed that no bids were received for the public land sale for SE 30-74-17-W5. Administration suggested looking into a farm leasing agreement.

2013-16-428

MOVED BY DEPUTY REEVE MATTHEWS that the report regarding the public sale of SE 30-74-17-W5 be received for information.

CARRIED UNANIMOUSLY

SALE OF MUNICIPAL LAND:

Council considered advertising Plan 782 1258, Lot 2 in the Hamlet of Grouard for public sale in accordance with the Sale of Municipal Lands Policy.

Discussion took place regarding the portion of land between the road allowance and the property line. Administration advised that the section of land in question is part of the road allowance.

2013-16-429

MOVED BY COUNCILLOR WELCH that Plan 782 1258, Lot 2 in the Hamlet of Grouard be advertised for public sale in accordance with the Sale of Municipal Lands Policy with a reserve bid of assessed value \$6,220.

CARRIED UNANIMOUSLY

DEVELOPMENT OFFICER’S REPORT:

Council reviewed the Community Development Officer’s Report for July 2013.

2013-16-430

MOVED BY COUNCILLOR L’HEUREUX that the Community Development Officer’s July 2013 Report to Council be received for information.

CARRIED UNANIMOUSLY

BYLAW 06-2013:

Council considered providing first reading to Land Use Bylaw Amendment 06-2013.

2013-16-431

MOVED BY COUNCILLOR KILLEEN that

- First reading to Land Use Bylaw Amendment 06-2013, and if first reading is granted by Council, then proceed to Public Hearing on September 11, 2013 for subsequent readings;
- Advertising re: public hearing be done consistant with MD policy and practice.
- Land Use Bylaw Amendment 06-2013 be referred to the next Municipal Planning Commission meeting.

CARRIED

AGRICULTURE:

AG FIELDMAN REPORT:

Council was presented with the Ag Fieldman report.

Discussion took place regarding the ditch mowing. Council recommended that administration budget for dual wheel on the mowing tractors for the 2014 year.

Councillor Dupres left the meeting at 10:58 a.m.

2013-16-432 **MOVED BY COUNCILLOR WELCH** that the Ag Fieldman Report be received for information.

CARRIED UNANIMOUSLY

A break was taken from 11:01 a.m. to 11:11 a.m.

PUBLIC WORKS:

***PUBLIC WORKS
REPORT:***

Council was presented with a verbal Public Works Superintendent report.

Councillor Welch left the meeting at 11:15 a.m. and returned at 11:17 a.m.

Mr. Couch informed Council that power failures are being looked into that have been taking place in the Hamlet of Kinuso.

Discussion took place regarding gravel in approaches for rate payers when the trucks turn around. Reeve Billings informed council that he paid for the gravel that was provided in his drive way.

***GRADER
CONTRACT:***

Discussion took place regarding the grading contact for the Banana Belt/Sunset House area.

2013-16-433 **MOVED BY COUNCILLOR EHMAN** that the Grader Maintenance Contract for the Snipe Lake/Banana Belt area be approved to proceed.

CARRIED UNANIMOUSLY

2013-16-434 **MOVED BY COUNCILLOR L'HEUREUX** that the verbal public works superintendent report be received for information.

CARRIED UNANIMOUSLY

***GROUARD
PAVING:***

Councillor Welch provide Council with quotes from Texada Paving Inc. for Hamlet Paving.

2013-16-435 **MOVED BY COUNCILLOR EHMAN** that pavement be provided in the Hamlet of Grouard from Highway 2 to Auger Avenue in the amount of \$361,872.00 with a budget amendment in the amount of \$61,872.00 coming from the Roadway Reserves 6-32-90-00-712.

CARRIED

***HILLIARD'S
BAY ROAD:***

Councillor Welch provided Council with some information regarding a meeting she had with representatives from the Hilliard's Bay Condo Association regarding pavement for the Hilliard's Bay Road. Council requested that the Public Works department gather information on the product used in Bonnyville and consider using that product rather than calcium chloride on the Hilliard's Bay Estates Road in 2014 and present it at the Committee of the Whole meeting.

**FINANCE/
ADMINISTRATION:**

CHEQUE LIST: Council was presented with the cheque lists for July 23, 2013 and August 2, 2013.

2013-16-436 **MOVED BY COUNCILLOR L'HEUREUX** that cheques #58471 to #58556 in the amount of \$874,213.09 for the period ending July 23, 2013, and cheques #58557 to #58642 in the amount of \$410,029.85 for the period ending August 2, 2013, be received for information.

CARRIED UNANIMOUSLY

SWAN HILLS: Council considered an extension of one year for the Inter-Municipal Cost Sharing Agreement with the Town of Swan Hills in the amount of \$650,000.

2013-16-437 **MOVED BY COUNCILLOR EHMAN** that the Town of Swan Hills Inter-Municipal Cost Sharing Agreement be extended by one year (2014) in the amount of \$650,000.

CARRIED UNANIMOUSLY

**SWAN HILLS
AIRPORT:**

Discussion took place regarding work performed by the municipality at the Swan Hills airport in the amount of \$14,238.52.

2013-16-438

MOVED BY COUNCILLOR L'HEUREUX that the costs associated with the work performed by the municipality at the Swan Hills Airport in the amount of \$14,238.52 be covered by the M.D. of Big Lakes.

CARRIED

**FINANCIAL
STATEMENTS:**

Council reviewed the Financial Statements for the period ending July 31, 2013.

2013-16-439

MOVED BY DEPUTY REEVE MATTHEWS that the Financial Statements for the period ending July 31, 2013 be received for information.

CARRIED UNANIMOUSLY

PUBLIC FORUM:

M. SLOAN:

Milt Sloan asked council for the status of obtaining the lease for Spruce Point Park to access the bed and shores of Lesser Slave Lake on Range Road 104 and Township Road 740. Administration advised that they are in the process of obtaining the high water mark information.

Lunch recessed at 11:49 a.m. and reconvened at 12: 41 p.m.

Reeve Billings and Deputy Reeve Matthews raised money for Cancer Research for the Pinkest Little Town in the West.

Councillor Welch did not return after lunch.

**DOCTOR'S
CLINIC:**

Discussion took place regarding the Family Care Centre.

2013-16-440

MOVED BY DEPUTY REEVE MATTHEWS that administration be directed to schedule a meeting with the Honourable Wayne Drysdale, Minister of Infrastructure and the Honourable Fred Horne, Minister of Health to develop a better understanding of the intent and finances available with the Family Care Centre.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT CON'T:**

**LAND IN
GROUARD:**

Reeve Billings declared interest and stepped out of the meeting at 12:43 p.m.

Deputy Reeve Matthews assumed the chair.

Ms. Olansky presented Council with a map of the lots and a rough cost estimate to survey each piece of property.

2013-16-441

MOVED BY COUNCILLOR EHMAN that administration be directed proceed with surveying the 5 lots as discussed in the Hamlet of Grouard.

CARRIED

Reeve Billings returned to the meeting at 12:45 p.m. and assumed the chair.

Councillor Welch returned to the meeting at 12:50 p.m.

**SNIPE LAKE
GRANTS:**

Councillor Ehman presented Council with a request to reallocate grant money that has been set aside for the Snipe Lake Community Campsite Association and asked Council to consider a 5 year funding commitment. Council requested that a letter be sent in from the Snipe Lake Community Campsite Association with the requests.

CORRESPONDENCE:

2013-16-442 **MOVED BY COUNCILLOR KILLEEN** that the following items of correspondence be received for information:

- i. Memorial Donation Form to STARS in Memory of Debra Stone
- ii. Letter from the County of Northern Lights Dated July 18, 2013 re: Air Ambulance Service in Northwest Alberta
- iii. Letter from AAMD&C Dated July 30, 2013 re: 2013-2014 AAMD&C Annual Membership
- iv. Letter from the Honorable Doug Griffiths Minister of Municipal Affairs Dated August 8, 2013 re: New Home Buyer Protection Act.

CARRIED UNANIMOUSLY

NORTHERN

SUNRISE COUNTY: Council was presented with an invitation to attend Northern Sunrise County's 10th Anniversary Celebration BBQ, August 16, 2013.

2013-16-443 **MOVED BY COUNCILLOR WELCH** that Deputy Reeve Matthews be approved to attend Northern Sunrise County's 10th Anniversary Celebration BBQ, August 16, 2013.

CARRIED UNANIMOUSLY

***SLAVE LAKE
LIBRARY:***

Council was presented with an invitation to attend the Slave Lake Regional Library Grand Opening September 13, 2013.

2013-16-444 **MOVED BY COUNCILLOR L'HEUREUX** that Councillor Killeen be approved to attend Slave Lake Grand Opening September 13, 2013.

CARRIED UNANIMOUSLY

***ROYAL CANADIAN
LEGION:***

Council considered a request to place an ad in the Military Service Recognition Book.

2013-16-445 **MOVED BY DEPUTY REEVE MATTHEWS** that the Municipal District of Big Lakes supports the Military Service Recognition Book by purchasing a ¼ Page Support/Remembrance Ad in the amount of \$ 545.00.

CARRIED UNANIMOUSLY

***MACKENZIE MUNICIPAL
SERVICES
AGENCY:***

Council considered attending the Geotechnical and Environmental Assessments Seminar being held by Mackenzie Municipal Services Agency.

2013-16-446 **MOVED BY COUNCILLOR L'HEUREUX** that the Geotechnical and Environmental Assessments Seminar being held by Mackenzie Municipal Services Agency October 4, 2013 be received for information.

CARRIED UNANIMOUSLY

S. JAIKARAN: Council considered a letter received from Sam Jaikaran for pavement in the Hamlet of Faust.

2013-16-447 **MOVED BY COUNCILLOR KILLEEN** that administration be directed to send a letter to Sam Jaikaran informing about the hamlet paving program.

CARRIED UNANIMOUSLY

***AAMD&C MGA
REVIEW:***

Council considered attending the Alberta Association of Municipal Districts & Counties (AAMD&C) Municipal Government Act (MGA) Workshop.

2013-16-448 **MOVED BY COUNCILLOR EHMEN** that the Alberta Association of Municipal Districts & Counties (AAMD&C) Municipal Government Act (MGA) Workshop in Grimshaw Alberta on August 20, 2013 be received for information.

CARRIED UNANIMOUSLY

***SUCKER CREEK
FIRST NATIONS:***

Council was presented with an invitation from the Sucker Creek First Nations to attend their first annual Pow Wow.

2013-16-449 **MOVED BY COUNCILLOR DUPRES** that the Sucker Creek First Nations First Annual Pow Wow August 30 – September 1, 2013 be received for information.

CARRIED UNANIMOUSLY

***COUNTY OF
G.P.:***

Council considered an invitation from the County of Grande Prairie No. 1 for the Grand Opening of the Grande Prairie Sportsplex.

2013-16-450 **MOVED BY COUNCILLOR KILLEEN** that the Grand Opening of the County of Grande Prairie Sportsplex on September 8th, 2013 be received for information.

CARRIED UNANIMOUSLY

***QUADS & FIREWORKS
KINUSO:***

Council considered a complaint from Linda and Mykola Wedmid regarding Quad and Fireworks in Kinuso.

2013-16-451 **MOVED BY COUNCILLOR EHMEN** that administration be directed to follow up with Mykola Wedmid regarding her complaint.

CARRIED UNANIMOUSLY

***CHILDREN
PLAYING:***

Councillor L'Heureux informed Council that people are speeding through the area where children swim in the Hamlet of Jousard and he would like to have a sign posted to inform drivers.

2013-16-452 **MOVED BY COUNCILLOR L'HEUREUX** that administration be directed to install children playing sign in the Hamlet of Jousard along Peace River Ave by the church.

CARRIED UNANIMOUSLY

**COUNCILLOR COMMUNITY/
COMMITTEE REPORTS:**

F. WELCH: Councillor Welch reported her attendance at the Municipal Planning Commission meeting, the Committee of the Whole meeting, the High Prairie Elks Pro Rodeo and the Grouard Centennial.

K. MATTHEWS: Deputy Reeve Matthews reported his attendance at the AAMD&C Zone 4 meeting, the Town of High Prairie Inter Municipal Meeting, the Pioneer Thresherman’s Association Jamboree, the Grouard Centennial, the Committee of the Whole meeting, the Municipal Planning Commission meeting, Pop’s Home Hardware Grand Opening, and the High Prairie Hospital Steering Committee meeting.

K. KILLEEN: Councillor Killeen reported his attendance at the Committee of the Whole meeting and the Municipal Planning Commission meeting.

G. L’HEUREUX: Councillor L’Heureux reported his attendance at the Committee of the Whole meeting and the Municipal Planning Commission meeting.

R. DUPRES: Councillor Dupres reported his attendance at the Municipal Planning Commission meeting.

A. BILLINGS: Reeve Billings reported his attendance at the Town of High Prairie Inter Municipal meeting, the Municipal Planning Commission meeting, the Committee of the Whole meeting, the AAMD&C Zone 4 meeting and the Peavine Metis Settlement Inter Municipal meeting.

2013-16-453 **MOVED BY COUNCILLOR EHMEN** that administration be directed to look into the cost associated with a pavement patchier machine that was presented at the AAM&C and FCM Conferences.

CARRIED UNANIMOUSLY

R. EHMEN: Councillor Ehman reported his attendance at the Municipal Planning Commission meeting and the Committee of the Whole meeting.

2013-16-454 **MOVED BY COUNCILLOR DUPRES** that the Councillor Community/ Committee Reports be received for information.

CARRIED UNANIMOUSLY

MEETING SCHEDULE:

August 26, 2013	10:00 a.m.	Committee of the Whole
August 26, 2013	1:00 p.m.	Municipal Planning Commission

NEXT MEETING: The next Regular Council Meeting will be held on August 28, 2013 at the M.D. Administration Building.

IN CAMERA:

2013-16-455 **MOVED BY COUNCILLOR EHMEN** to go into camera at 1:27 p.m. to discuss negotiations and staff matters.

CARRIED UNANIMOUSLY

2013-16-456 **MOVED BY DEPUTY REEVE MATTHEWS** to come out of camera at 1:58 p.m.

CARRIED UNANIMOUSLY

DELEGATION:

K. BELL: Kevin Bell, President of the Commercial Fishing Industry arranged for a conference call regarding the Alberta Commercial Fisheries. Council spoke with Dr. Nudds, Biologist and David Nash and Kevin Reed. Dr. Nudds explained some points from the Colby report and informed Council that a bullet form list would be coming to Council outlining why the Colby report needs to be relooked.

A break was taken from 2:39 p.m. to 2:50 p.m.

IN CAMERA:

2013-16-457 **MOVED BY DEPUTY REEVE MATTHEWS** to go into camera at 2:50 p.m.
to discuss negotiations and staff matters.

CARRIED UNANIMOUSLY

2013-16-458 **MOVED BY REEVE BILLINGS** to come out of camera at 3:45 p.m.

CARRIED UNANIMOUSLY

ADJOURNMENT:

2013-16-459 **MOVED BY REEVE BILLINGS** that the meeting be adjourned at 3:50 p.m.

CARRIED UNANIMOUSLY

Alvin Billings, Reeve

Ken Bosman, C.A.O.