

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
June 26, 2013**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, June 26, 2013 at 10:00 a.m.

PRESENT WERE:

Reeve:	Alvin Billings, HP East/Banana Belt
Deputy Reeve:	Ken Matthews, N. Gilwood/Triangle
Councillor:	Violet Campiou, Faust
	Ray Dupres, Enilda /Big Meadow
	Randy Ehman, S. Sunset House/Gilwood
	Ken Killeen, Kinuso
	David Marx, Prairie Echo/Salt Prairie
	Guy L'Heureux, Joussard
	Fern Welch, Grouard
Administration:	Ken Bosman, CAO
	Donna Duchesneau, Recording Secretary
	Len Racher, Public Works Superintendent
	Bill Landiuk, Treasurer
	Pat Olansky, Community Development Officer
	Louise Myre, FCSS Director
	Daniel Steiner, Special Projects Manager
	Suzanne Cailliau, Agricultural Fieldman
	Dennis Zahacy, Landfill Manager
Delegation:	Jessie Hess, Children's Resource Council
	Lindsay Davies, Children's Resource Council
	Kevin Bell, Zone E Commercial Fishing
	Linda Reynolds, Municipal Affairs
Press:	Samara Hawkins, South Peace News
	Jamie Ballam, 93.5 Prairie FM
Public:	RJ and Linda Willisroft, Shadow Creek Resort
	Kevin Bell
	Craig Wilson, Mayor, Town of Swan Hills

CALL TO ORDER:

Reeve Billings called the meeting to order at 10:01 a.m.

MINUTES:**2013-14-339**

MOVED BY COUNCILLOR EHMAN that the minutes of the June 10, 2013 Special Council Meeting be adopted as circulated.

CARRIED UNANIMOUSLY**2013-14-340**

MOVED BY COUNCILLOR MARX that the minutes of the June 12, 2013 Regular Council Meeting be adopted with a correction to Councillor Community/Committee Reports, V. Campiou, deleting the word "his" and replacing with the word "her".

CARRIED UNANIMOUSLY**BUSINESS ARISING
FROM MINUTES:**

Council reviewed the Status of Council Motions.

**ADDENDUM
TO AGENDA:**

Public Works - Joussard Drainage
In-Camera - Negotiations
Planning and Development – Snipe Lake Lease
Public works – Signage
Public Works – Range Road 172 (River Road)
Public Works – Golf Course Dust Control
Community and Protective Services – High Prairie Health Complex Ultrasound
Administration – AAMDC Zone Resolutions
Public Works – House Mountain Connector LOC
Public Works - Seal Lake Road

2013-14-341 **MOVED BY COUNCILLOR KILLEEN** that the agenda with addendum for the June 26, 2013 Council Meeting be adopted.

CARRIED UNANIMOUSLY

COMMUNITY AND PROTECTIVE SERVICES:

FCSS REPORT: Council was presented with the FCSS Report. Ms. Myre further noted that the M.D. of Big Lakes BBQ was attended by 530 people and extra tables may be purchased for next year, the new Fire and FCSS Admin Support person is working well, and that the advocacy letter has been sent. She further noted that safety reviews have been completed regarding seniors tripping on the curb outside the Jousard Office.

2013-14-342 **MOVED BY COUNCILLOR KILLEEN** that the FCSS report be received for information.

CARRIED UNANIMOUSLY

FIRE GUARDIANS:

Council considered appointing Norma Auger and Ramona Blood as Fire Guardians.

2013-14-343 **MOVED BY COUNCILLOR L'HEUREUX** that Norma Auger and Ramona Blood be appointed as Fire Guardians.

CARRIED UNANIMOUSLY

ENHANCED POLICING:

Council was presented with a report regarding enhanced policing.

2013-14-344 **MOVED BY COUNCILLOR DUPRES** that administration proceeds with notification to RCMP/Solicitor General that the new MOU for enhanced policing will be a multi-municipal agreement (as opposed to the current agreement which is solely between the MD and RCMP/Sol Gen) and proceed with possible renewal on this basis.

CARRIED UNANIMOUSLY

GRANT PROGRAM REPORT:

Council was presented with a report regarding the Grant Program.

2013-14-345 **MOVED BY COUNCILLOR L'HEUREUX** that the Grant Program Report be received for information.

CARRIED UNANIMOUSLY

2013-14-346 **MOVED BY DEPUTY REEVE MATTHEWS** that Pioneer Thresherman's Association's community hall capital grant allocation be paid out in phases as approved by the Special Projects Manager.

CARRIED UNANIMOUSLY

ULTRASOUND UNIT:

Deputy Reeve Matthews discussed a request for funding for a new Ultrasound Unit for the High Prairie Health Complex Emergency Department in the amount of \$43,095.00. Reserves and previous donations were discussed.

Councillor Campiou joined the meeting at 10:30 a.m.

2013-14-347 **MOVED BY COUNCILLOR EHMAN** that the High Prairie Health Complex Emergency Department Ultrasound Unit donation be tabled for further information.

CARRIED

DELEGATION:

CHILDREN'S RESOURCE**COUNCIL:**

Jessie Hess and Lindsay Davies, Children's Resource Council, provided a review of services provided. Ms. Hess indicated that the Children's Resource Council currently provides services at three locations and would like to construct a new facility to provide a one stop service centre for their programs. The need for positive early childhood development was also discussed. Ms. Hess further indicated that they are requesting a donation towards this goal by July 31, 2013 in order to receive matching grant funding. Currently services are provided to families of children aged 0 to 6 years and starting October 1, 2013 they will be accepting families of children aged 0 to 12 years into their programs. The yearly average of MD of Big Lakes residents utilizing Children's Resource Council Services are 600 to 800 children per year in the 0-6 age group.

2013-14-348

MOVED BY COUNCILLOR EHMAN that a letter of commitment be provided to the Children's Resource Council for the new facility construction in the amount of \$62,000.00 from the 2014 budget, that the Children's Resource Council approach all other user municipalities for contributions challenging them to match the MD of Big Lakes donation amount, and that the Children's Resource Council be invited back to the July 24, 2013 Council Meeting to report on the donations received.

CARRIED UNANIMOUSLY

A break was taken from 11:05 a.m. to 11:11 a.m.

COMMERCIAL**FISHING INDUSTRY:**

Kevin Bell, President, Zone E Commercial Fishing provided a general update on operations. He further discussed the issues they are seeing with the Colby Report. Mr. Bell spoke about the discussions they have had with three biologists from the University of Guelph regarding this report and that they have convinced a biologist to travel to Alberta to do further testing. He indicated that the biologist will be testing three lakes to show what the Colby Report is lacking at a cost of \$20,000.00 to \$30,000.00. Mr. Bell requested a donation to assist with the cost of the biologist.

2013-14-349

MOVED BY COUNCILLOR EHMAN that a donation of up to a maximum of \$30,000.00 be approved for the costs to bring in a biologist for lake testing report and that the MD of Big Lakes be provided a copy of the invoice.

CARRIED UNANIMOUSLY**ECONOMIC****DEVELOPMENT:****SPECIAL PROJECTS****MANAGER:**

Council was presented with the Special Projects Manager's Report. Mr. Steiner noted that he did not attend the MD of Big Lakes BBQ as he had a chance to attend the NCDC Stollery Children's Hospital Fundraiser sponsored by CN Rail. He further reported that Mike Cory, VP of Transportation for CN Rail, spoke about Oil on Rail.

2013-14-350

MOVED BY DEPUTY REEVE MATTHEWS that the Special Projects Manager's report be received for information.

CARRIED UNANIMOUSLY**PLANNING &****DEVELOPMENT:****LEASE AGREEMENT:**

Councillor Ehman indicated that there is an error in the lease agreement between the MD of Big Lakes and the Snipe Lake Community Campground Association for the Little Smoky Campsite. The driveway to access the site was not included in the agreement.

2013-14-351 **MOVED BY COUNCILLOR MARX** that the agreement between the MD of Big Lakes and the Snipe Lake Community Campground Association for the Little Smoky Campsite be amended to add the driveway.

CARRIED

AGRICULTURE: Ms. Cailliau noted that the mowing crew was proceeding well while it was dry and the spray crews will be starting up once weather permits. Councillor Welch indicated that there are two celebrations in Grouard on August 2 to 4 and August 23 to 25 and would like the community mowed prior to these events.

2013-14-352 **MOVED BY COUNCILLOR EHMAN** that the Ag Fieldman's report be received for information.

CARRIED UNANIMOUSLY

PUBLIC WORKS:

BF 71354 BRIDGE REPAIR:

Council considered a request to award BF 71354 Bridge Repair to Bridgemen Services.

2013-14-353 **MOVED BY COUNCILLOR L'HUEREUX** that the tender for BF 71354 Bridge Repair be awarded to the low bidder, Bridgemen Services Ltd., in the amount of \$105,960.00 excluding site occupancy and GST and that the Budget for BF 71354 be increased by \$8,242.00 from the Transportation General Reserve (6-32-00-00-760).

CARRIED UNANIMOUSLY

GRADER MAINTENANCE CONTRACT:

Council considered rescinding the motion to award the Grader Maintenance Contract for the Snipe Lake/Banana Belt area and to advertise Request for Quotations at a later date.

2013-14-354 **MOVED BY COUNCILLOR CAMPIOU** that Motion 2013-13-314 awarding the Quotation for Grader Maintenance of the Snipe Lake/Banana Belt division to Allan McLeod be rescinded, that this contract not be awarded at this time, and that Administration advertise the Request for Quotations again at a later date.

CARRIED

PUBLIC FORUM: RJ and Linda Williscroft, Shadow Creek Resort, requested an In-Camera Session with Council.

Kevin Bell discussed flooding issues in Jousard and enquired if the MD of Big Lakes is looking into the problem. He indicated that the sewer and drainage systems are not keeping up to the rainfall accumulation. Mr. Bell further noted that the issue is ground water infiltrating into the system and he would like to know if this will be resolved. Councillor L'Heureux indicated that he has also seen some of these issues with the system.

Mr. Racher reported that the Public Works Department has completed some work on the sewer system in the community and are still working on resolving the problem.

A break was taken from 12:00 p.m. to 12:24 p.m.

2013-14-355 **MOVED BY COUNCILLOR CAMPIOU** to go into camera at 12:25 p.m. to discuss land and negotiations.

CARRIED UNANIMOUSLY

2013-14-356 **MOVED BY COUNCILLOR EHMAN** to come out of camera at 12:58 p.m.

CARRIED UNANIMOUSLY

2013-14-357

MOVED BY COUNCILLOR L'HEUREUX that the municipal portion of the taxes for tax roll 043490 in the amount of \$22,183.84, tax roll 043508 in the amount of \$11,034.24, and tax roll 318755 in the amount of \$3,128.81 be cancelled for 2013.

CARRIED

Councillor Campiou left the meeting at 2:15 p.m.

2013-14-358

MOVED BY COUNCILLOR L'HEUREUX that costs for the installation of water and sewer lines to MD of Big Lakes standards to service Shadow Creek Resort are to be allocated as follows: the MD of Big Lakes to be responsible for costs of oversizing of the lines for the entire length and the entire cost of the water and sewer lines not adjacent to Shadow Creek Resort's property; Shadow Creek Resort to be responsible for the costs of the water and sewer lines adjacent to Shadow Creek Resort's property not including the oversizing; with a maximum total project cost of \$250,000.00.

CARRIED

ULTRASOUND UNIT:

Council questioned Linda Williscroft, CFO, Community Foundation, if the grant given for the CT Scan Unit by the MD of Big Lakes could be re-allocated to the Ultrasound Unit instead.

Mrs. Williscroft explained that the \$500,000 of donations received for the Cat Scan Unit were invested and that the funds cannot be re-allocated to the Ultrasound Unit however the interest earned on the CT Scan Unit fund could be directed to another hospital program.

DELEGATION:

MUNICIPAL AFFAIRS:

Linda Reynolds, Municipal Affairs, provided a presentation and information sheet for the Town of Swan Hills Dissolution Study and the Viability Review process. She reported on the review process that Municipal Affairs completes during a dissolution study. Ms. Reynolds stated that the Minister has chosen to use the Viability Review Process and Self Assessment Questionnaire. She further noted that the more information is available on the Alberta Municipal Affairs website. The first meeting of the Viability Review Team will occur August, 2013.

A break was taken from 1:38 p.m. to 1:49 p.m.

2013-14-359

MOVED BY COUNCILLOR EHMAN that motion 2013-14-347 for the High Prairie Health Complex Emergency Department Ultrasound Unit donation be rescinded.

CARRIED

2013-14-360

MOVED BY DEPUTY REEVE MATTHEWS that the 2013 Operating Budget be amended to purchase the High Prairie Health Complex Emergency Department Ultrasound Unit in the amount of \$43,095.00 from the Medical Equipment Reserve.

CARRIED

Councillor Campiou returned to the meeting at 1:52 p.m.

PUBLIC WORKS:

PUBLIC WORKS REPORT:

Council was presented with the Public Works Superintendent Report.

2013-14-361

MOVED BY COUNCILLOR L'HEUREUX that the Public Works Superintendent Report be received for information.

CARRIED UNANIMOUSLY

Councillor L'Heureux declared interest and left the meeting at 2:17 p.m.

**JOUSSARD
DRAINAGE:**

Correspondence was received from Edward and Shirley Podollan regarding flooding and drainage issues they are experiencing since development of adjacent land. Mr. Racher indicated that the development had some deficiencies which have now all been corrected and is now in compliance with the development permit and requirements.

Mr. Podollan also enquired if the house that was moved on this property is encroaching and if there was a permit for the move. Mrs. Olansky indicated that the house is within the allowable limits.

2013-14-362

MOVED BY COUNCILLOR EHMAN that this information be forwarded to Edward and Shirley Podollan.

CARRIED

Councillor L'Heureux returned to the meeting at 2:28 p.m.

SIGNS:

Councillor Marx directed Public Works to contact Leslie Schmaltz regarding "slow children playing" signs.

RIVER ROAD:

Deputy Reeve Matthews stated that there is more erosion of the road and shoulders along Range Road 172 (River Road) adjacent to the West Prairie River. He further indicated that the process to acquire land or expropriate the land to move the road needs to be started.

Councillor Ehman directed Administration to approach Andrew Wagner to request assistance related to access for properties adjacent to the River Road.

2013-14-363

MOVED BY DEPUTY REEVE MATTHEWS that Administration initiate negotiations with the landowner adjacent to Range Road 172 (River Road) and enquire into the process for expropriation.

CARRIED UNANIMOUSLY

DUST CONTROL:

Council considered a request for assistance for dust control at the High Prairie and District Golf Club.

2013-14-364

MOVED BY DEPUTY REEVE MATTHEWS that a donation in the amount of \$1000.00 for dust control at the High Prairie and District Golf Club be approved.

CARRIED

SEAL LAKE ROAD:

Councillor Dupres discussed creating a long term plan for upgrades to the Seal Lake Road.

Mr. Bosman indicated that Administration is currently working on this.

Mr. Racher noted that he met with Chris Noskey, Peavine Metis Settlement Public Works with regards to the Seal Lake Connector Road Advisory Group.

SOUTHWEST SHORE:

2013-14-365

MOVED BY COUNCILLOR L'HEUREUX that the MD of Big Lakes be responsible for the costs of oversizing water and sewer lines installed to MD of Big Lakes standards to service Southwest Shore bareland condominium.

CARRIED

**FINANCE/
ADMINISTRATION:**

CHEQUE LIST:

Council was presented with the cheque lists for June 6, 2013 and June 12, 2013.

2013-14-366

MOVED BY COUNCILLOR WELCH that cheques #57979 to #58509 in the amount of \$170,631.95 for the period ending June 6, 2013 and cheques #58060

to #58122 in the amount of \$577,882.99 for the period ending June 12, 2013 be received for information.

CARRIED UNANIMOUSLY

ARMAA: Council considered a request for Ken Bosman, CAO to attend the Alberta Rural Municipal Administrators Association Conference.

2013-14-367 **MOVED BY DEPUTY REEVE MATTHEWS** that Ken Bosman, CAO be approved to attend the Alberta Rural Municipal Administrators Association Conference.

CARRIED UNANIMOUSLY

AAMD&C RESOLUTIONS: Council discussed airshed monitoring funding. It was noted that the government will be taking over the airshed monitoring programs rather than continuing to fund the current programs. Deputy Reeve Matthews recommended submitting a resolution to request that funding remain in place for the airshed monitoring programs.

Transloader facilities were also discussed. Concern was expressed with respect to lack of governmental monitoring of transloader facilities.

2013-14-368 **MOVED BY DEPUTY REEVE MATTHEWS** that administration draft resolutions as discussed regarding airshed monitoring funding and transloader facilities government monitoring for the next council meeting.

CARRIED UNANIMOUSLY

CAO REPORT TO COUNCIL: Council was presented with the CAO Report to Council.

2013-14-369 **MOVED BY COUNCILLOR MARX** that the CAO report to council be received for information.

CARRIED UNANIMOUSLY

SWAN RIVER FIRST NATION: Council was advised of a request for a meeting with Swan River First Nation at 2:00 p.m. on July 3, 2013 at Swan River First Nation Administration Office in Kinuso.

CORRESPONDENCE:

2013-14-370 **MOVED BY DEPUTY REEVE MATTHEWS** that the following items of correspondence be received for information:

- i. Letter from Honorable Ric McIver, Minister of Transportation, dated June 5, 2013 re: Local Road Bridge Project
- ii. Letter from the Association of High Prairie & District Children's Resource Council re: High Prairie and Area Early Years Resource Directory.

CARRIED UNANIMOUSLY

GROUARD & AREA HISTORICAL SOCIETY: Council considered a request from the Gouard & Area Historical Society to participate in the opening ceremony of the Gouard Celebration 1913-2013.

2013-14-371 **MOVED BY COUNCILLOR DUPRES** that Reeve Billings and Councillor Welch be approved to attend the Gouard Celebration 1913-2013 August 2-4, 2013.

CARRIED UNANIMOUSLY

HP & DISTRICT COMMUNITY & HEALTH FOUNDATION: Council was presented with a letter from the High Prairie & District Community & Health Foundation requesting the need for financial support.

2013-14-372 **MOVED BY DEPUTY REEVE MATTHEWS** that the letter from the High Prairie & District Community & Health Foundation be added to the next Inter-Municipal Meeting with the Town of High Prairie.

CARRIED UNANIMOUSLY**COUNCILLOR COMMUNITY/
COMMITTEE REPORTS:**

- D. MARX:** Councillor Marx reported his attendance at the June 14th meeting with Reeve Billings, Councillor Welch and Peavine Metis Settlement; the Municipal Planning Commission meeting and the Committee of the Whole meeting.
- F. WELCH:** Councillor Welch reported her attendance at the Peavine Metis Settlement meeting, the MD BBQ, the Municipal Planning Commission meeting and the Committee of the Whole meeting. She further enquired into what Council will be doing for Pink Day and advised that it be given some thought.
- K. MATTHEWS:** Deputy Reeve Matthews reported his attendance for the steering committee meeting on June 13th for the High Prairie Health Complex, a conference call with the Health Minister, Fred Horne, a meeting on fracking, and the MD BBQ.
- R. EHMAN:** Councillor Ehman reported his attendance at a Community Futures meeting on June 18th, the MD BBQ, the Committee of the Whole meeting, the Municipal Planning Commission meeting, and further reported that the Snipe Lake Community Campground Association has received funding from all three surrounding municipalities for the Little Smoky Campsite.
- K. KILLEEN:** Councillor Killeen reported his attendance at the Municipal Planning Commission meeting, the Committee of the Whole meeting and the MD BBQ.
- G. L'HEUREUX:** Councillor L'Heureux reported his attendance at the Municipal Planning Commission meeting, the Committee of the Whole meeting, the MD BBQ and the Watershed meeting. He further reported that on June 28, 2013 he will be taking Environment and Sustainable Resource Development to the Osmosis site in Faust.
- 2013-14-373** **MOVED BY COUNCILLOR WELCH** that Councillor L'Heureux be approved to attend the meeting at the Faust Osmosis Site.

CARRIED UNANIMOUSLY

- R. DUPRES:** Councillor Dupres reported his attendance at the Committee of the Whole meeting, the Municipal Planning Commission meeting and the Council meeting.
- A. BILLINGS:** Reeve Billings reported that the High Prairie Seed Cleaning Plant is running well and volumes are good. He noted that he will be setting up a meeting with the Town of Swan Hills and he will be attending a NADC meeting tonight.
- 2013-14-374** **MOVED BY COUNCILLOR MARX** that the Councillor Community/Committee Reports be received for information.

CARRIED UNANIMOUSLY**MEETING
SCHEDULE:**

July 5, 2013	3:00 p.m.	MD Annual Golf Tournament
July 24, 2013	10:00 a.m.	Council
July 29, 2013	10:00 a.m.	Committee of the Whole
June 29, 2013	1:00 p.m.	Municipal Planning Commission
July 3, 2013	2:00 p.m.	Swan River First Nation Meet & Greet

Administration directed to speak to the Minister of Environment and Sustainable Resource Development regarding the nesting birds study in Joussard requiring a helicopter tour.

- 2013-14-375** **MOVED BY COUNCILLOR WELCH** to go into camera at 3:35 p.m. to discuss negotiations.

CARRIED UNANIMOUSLY

2013-14-376

MOVED BY COUNCILLOR MARX to come out of camera at 3:59 p.m.

CARRIED UNANIMOUSLY

NEXT MEETING:

The next Regular Council Meeting will be held on July 24, 2013, 2013 at the M.D. Administration Building.

ADJOURNMENT:

2013-14-377

MOVED BY COUNCILLOR DUPRES that the meeting be adjourned at 3:59 p.m.

CARRIED UNANIMOUSLY

Alvin Billings, Reeve

Ken Bosman, C.A.O.