

**BIG LAKES COUNTY  
COUNCIL MEETING**  
July 10, 2019

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, July 10, 2019 at 10:00 a.m.

**PRESENT WERE:** Reeve: Richard Simard, Joussard  
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
David Marx, Prairie Echo/Salt Prairie  
Robert Nygaard, Faust  
Ann Stewart, S. Sunset House/Gilwood  
Fern Welch, Grouard

Administration: Jordan Panasiuk, CAO  
Dave McReynolds, Director of Corporate Services  
Jessica Martinson, Recording Secretary  
Pat Olansky, Director of Planning & Development  
Vic Abel, Director of Public Works  
Ted Hickey, Director of Community & Protective Services  
Brett Hawken, Municipal Intern  
Victoria Zahacy, Communications Coordinator  
Dennis Zahacy, Facilities & Waste Manager  
Zachary Thompson, Sustainability Officer  
Sheila Kaus, Agricultural Fieldman  
Kaleb Brink, Grants Officer

Press: Chris Clegg, South Peace News

**CALL TO ORDER:** Reeve Simard called the meeting to order at 10:00 a.m.

**ADDITIONS TO  
THE AGENDA:**

**2019-13-363** **MOVED BY COUNCILLOR BISSELL** that the July 10, 2019 agenda be adopted as amended.

**CARRIED**

**MINUTES:**

**2019-13-364** **MOVED BY COUNCILLOR STEWART** that the June 26, 2019 Regular Council meeting minutes be adopted as amended.

**CARRIED**

**BUSINESS ARISING  
FROM MINUTES:**

***ACTION LIST:***

**2019-13-365** **MOVED BY DEPUTY REEVE MATTHEWS** that the action list be received for information.

**CARRIED**

Administration presented council with their staff reports.

**DELEGATIONS:*****PCBFA:***

Liisa Jeffrey from Peace Country Beef Forage Association (PCBFA) provided Council with an update on the PCBFA program and asked council for input into the program.

**PUBLIC HEARING:*****BYLAW 13-2019 LAND USE BYLAW AMENDMENT:***

2019-13-366 **MOVED BY DEPUTY REEVE MATTHEWS** that the public hearing for Bylaw 13-2019 be called to order at 11:01 a.m.

**CARRIED**

2019-13-367 **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting come out of public hearing at 11:07 a.m.

**CARRIED**

2019-13-368 **MOVED BY COUNCILLOR MARX** that second reading be provided to Bylaw 13-2019 Land Use Bylaw Amendment.

**CARRIED**

2019-13-369 **MOVED BY COUNCILLOR STEWART** that third reading be provided to Bylaw 13-2019 Land Use Bylaw Amendment.

**CARRIED**

A break was taken from 11:08 a.m. to 11:24 a.m.

**STAFF REPORTS:**

2019-09-370 **MOVED BY DEPUTY REEVE MATTHEWS** that the following staff reports be received for information:

- Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Community & Protective Services

**CARRIED**

**ADMINISTRATION:*****NATIONAL DROWNING  
PREVENTION WEEK:***

2019-13-371 **MOVED BY COUNCILLOR WELCH** that council proclaims the week of July 21-27, 2019 as National Drowning Prevention week in the Town of High Prairie & Big Lakes County.

**CARRIED**

**CORPORATE SERVICES:*****CHEQUE LISTS:***

2019-13-372 **MOVED BY COUNCILLOR NYGAARD** that cheques #82219 to #82389 in the amount of \$1,378,360.57 for the period ending June 26, 2019 be received for information.

**CARRIED**



**DECEMBER 31, 2018 GOLF TOURNAMENT  
FINANCIAL STATEMENTS:**

**2019-13-373**      **MOVED BY COUNCILLOR CHARROIS** that the December 31, 2018 Golf Tournament Financial Statements be approved.

**CARRIED**

**ROYAL CANADIAN LEGION –  
SPONSORSHIP:**

**2019-13-374**      **MOVED BY COUNCILLOR NYGAARD** that administration be directed to forgo the Royal Canadian Legion's request to purchase an advertisement in the Military Recognition Book as additional financial support is already being provided to the local branch.

**CARRIED**

**MD OF GREENVIEW – CLAY SHOOT  
SPONSORSHIP REQUEST:**

**2019-13-375**      **MOVED BY COUNCILLOR STEWART** that the 2019 event sponsorship grant in the amount of \$500 be approved for the MD of Greenview's Skeet Shoot Tournament.

**CARRIED**

**SLAVE LAKE VICTIM SERVICES –  
SPONSORSHIP:**

**2019-13-376**      **MOVED BY DEPUTY REEVE MATTHEWS** that the 2019 event sponsorship grant in the amount of \$500 be approved for the Slave Lake Victim Service's (Re) Connection Revolution: First Responders & Their Back Up event.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**REQUEST TO PURCHASE COUNTY LAND PLAN 782 1407, BLOCK 3, LOT 15 (HAMLET  
OF GROUARD):**

**2019-13-377**      **MOVED BY COUNCILLOR WELCH** that Plan 782 1407, Block 3, Lot 15 within the Hamlet of Grouard be advertised for public sale in accordance with the Municipally Owned Land Policy No. Admin-05 with a reserve bid of \$3,100.00 be tabled until the next council meeting.

**CARRIED**

**PUBLIC TIME:**

**V. MATULA:**      Vic Matula presented Council with questions regarding the dykes on the East Prairie River.

**PLANNING &  
DEVELOPMENT CON'T:**

**CN LEASE RENEWAL –  
MURAL SITE**

**2019-13-378**      **MOVED BY COUNCILLOR MARX** that the lease with CN for the train mural site in the Town of High Prairie be renewed for a term of 5 years ending on May 31, 2024.

**CARRIED**

**PUBLIC WORKS:****REQUEST TO OPEN REGIONAL LANDFILL SEVEN DAYS A WEEK:**

2019-13-379            **MOVED BY COUNCILLOR CHARROIS** that the request to open the Regional Landfill seven days per week be received for information.

**CARRIED**

The meeting recessed for lunch at 11:55 a.m. and reconvened at 12:34 p.m.

**COMMUNITY SERVICES:****FIRE FLEET:**

2019-13-380            **MOVED BY DEPUTY REEVE MATTHEWS** that the fire fleet report be tabled until the next regular council meeting.

**CARRIED**

**INFORMATION/ CORRESPONDENCE:**

2019-13-381            **MOVED BY COUNCILLOR STEWART** that the information and correspondence be received for information.

**CARRIED**

**CLOSED SESSION:**

2019-13-382            **MOVED BY COUNCILLOR MARX** that the meeting go into closed session at 12:42 p.m. to discuss legal negotiations as per section 27, Freedom of Information and Protection Act and in accordance with section 197 (2) of the Municipal Government Act.

**CARRIED**

***In Attendance – In Camera:***

*Richard Simard, Reeve  
Ken Matthews, Deputy Reeve  
David Marx, Councillor  
Ann Stewart, Councillor  
Robert Nygaard, Councillor  
Donald Bissell, Councillor  
Fern Welch, Councillor  
Donald Charrois, Councillor  
Ken Killeen, Councillor*

*The following staff were in attendance to provide information and/or administrative support:*

*Jordan Panasiuk, CAO  
Dave McReynolds, Director of Corporate services  
Jessica Martinson, Executive Assistant  
Ted Hickey, Director of Protective and Community Services*

2019-13-383            **MOVED BY COUNCILLOR NYGAARD** that the meeting come out of closed session at 12:57 p.m.

**CARRIED**

2019-13-384            **MOVED BY DEPUTY REEVE MATTHEWS** that the year 2 phase-in M & E rebate of 60% on the assessed value of new machinery and equipment for Tolko Industries Limited be approved.

**CARRIED**

A break was taken from 12:59 p.m. to 1:07 p.m.



**DELEGATION CON'T:****VISITOR FRIENDLY ASSESSMENT:**

Economic Development Advisor Lisa Baroldi and Justin Rousseau from Expedition Consulting presented to council the findings from the Visitor Friendly Assessment.

A break was taken from 2:22 p.m. to 2:28 p.m.  
Councillor Marx did not return to the meeting.

**CLOSED SESSION CON'T:****2019-13-385**

**MOVED BY DEPUTY REEVE MATTHEWS** that the meeting go into closed session at 2:29 p.m. to discuss legal negotiations as per section 27, Freedom of Information and Protection Act and in accordance with section 197 (2) of the Municipal Government Act.

**CARRIED*****In Attendance – In Camera:***

*Richard Simard, Reeve  
Ken Matthews, Deputy Reeve  
Ann Stewart, Councillor  
Robert Nygaard, Councillor  
Donald Bissell, Councillor  
Fern Welch, Councillor  
Donald Charrois, Councillor  
Ken Killeen, Councillor*

*The following staff were in attendance to provide information and/or administrative support:*

*Jordan Panasiuk, CAO  
Jessica Martinson, Executive Assistant  
Bronte Collett, Summer Student/ Facilitator  
Ted Hickey, Director of Protective and Community Services*

**2019-13-386**

**MOVED BY COUNCILLOR CHARROIS** that the meeting come out of closed session at 3:18 p.m.

**CARRIED****2019-13-387**

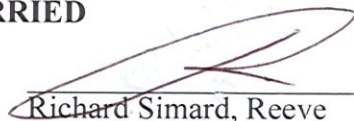
**MOVED BY DEPUTY REEVE MATTHEWS** that the Chief Administrative Officer be approved to join Apex Supplementary Pension Plan.

**CARRIED****2019-13-388**

**MOVED BY COUNCILLOR KILLEEN** that administration be directed to proceed with the Inter Municipal Collaboration Framework (ICF) negotiations as discussed.

**CARRIED****ADJOURNMENT:****2019-13-389**

**MOVED BY DEPUTY REEVE MATTHEWS** that the meeting be adjourned at 3:20 p.m.

**CARRIED**


Richard Simard, Reeve



Jordan Panasiuk, CAO

**PUBLIC HEARING  
LAND USE BYLAW AMENDMENT  
(BYLAW 13-2019)  
July 10, 2019**

Minutes of the Big Lakes County Public Hearing for Land Use Bylaw Amendment Bylaw 13-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, July 10, 2019, commencing at 11:00 a.m.

**PRESENT WERE:** Reeve: Richard Simard, Joussard  
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle  
Councillor: Donald Bissell, Enilda/Big Meadow  
Donald Charrois, HP East/Banana Belt  
Ken Killeen, Kinuso  
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Dennis Zahacy, Facilities & Waste Manager  
Zachary Thompson, Sustainability Officer  
Sheila Kaus, Agricultural Fieldman  
Kaleb Brink, Grants Officer

Press: Chris Clegg, South Peace News

**CALL TO ORDER:** Reeve Simard called the public hearing to order at 11:01a.m.

Big Lakes County has received an application from Kathleen April Isadore to redistrict Plan 112 0432, Block I, Lot 1 within NW 25-73-13-WS from the Agriculture (AG) District to the Commercial Recreation (CREC) District.

The applicant is proposing to open an adult wellness camp which will begin as weekend camps and could eventually extend to weeklong camps. The facilitators will focus on addiction and mental health, grief and loss, anger management, yoga and reiki. There is a dwelling and a few accessory buildings on this parcel. The registered owner has authorized Ms. Isadore to make the application.

"Recreation -Extensive" is defined in the Land Use Bylaw as uses which are located in areas to take advantage of natural physical features and to provide for non.facility oriented recreational activities such as hunting, trail riding, snowmobiling, hiking, cross-country skiing, rustic camping and similar uses in rural areas. The intention is to set up wall tents and teepees and to provide portable washrooms.

Under the Land Use Bylaw "Recreation -Extensive" is neither a permitted nor a discretionary use within the Agriculture District. The Commercial Recreation District allows for Recreation - Extensive as a permitted use. Accordingly, it is necessary to redistrict to the Commercial Recreation District in order to consider the application for development permit.

The bylaw was given first reading by Council at their regular meeting of June 12, 2019.

The public hearing was advertised in the South Peace News, County webpage and social media. All landowners within the IDP area received notice by mail.

Reeve Simard called for comments from the public.

Claude Boulanger from Joussard expressed his concerns regarding the land use bylaw amendment if the proposed development was required to utilize Range Road 133.

The public hearing was closed at 11:07a.m.

  
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Richard Simard, Reeve  
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Jordan Panasiuk, CAO