

BIG LAKES COUNTY COUNCIL MEETING

June 26, 2019

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, June 26, 2019 at 10:00 a.m.

PRESENT WERE: Reeve: Richard Simard, Joussard
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
David Marx, Prairie Echo/Salt Prairie
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood
Fern Welch, Grouard

Administration: Jordan Panasiuk, CAO
Heather Nanninga, Director of Corporate Services
Jessica Martinson, Recording Secretary
Pat Olansky, Director of Planning & Development
Ian Willier, Manager of Utilities
Brett Hawken, Municipal Intern
Ted Hickey, Director of Community & Protective Services
Victoria Zahacy, Communications Coordinator
Dennis Zahacy, Facilities & Waste Manager

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Simard called the meeting to order at 10:00 a.m.

**ADDITIONS TO
THE AGENDA:** Transitional Solutions Inc will not be in attendance.

2019-12-329 **MOVED BY DEPUTY REEVE MATTHEWS** that the June 26, 2019 agenda be adopted as amended.

CARRIED

MINUTES:

2019-12-330 **MOVED BY COUNCILLOR STEWART** that the June 12, 2019 Regular Council meeting minutes be adopted as amended.

CARRIED

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST:

2019-12-331 **MOVED BY COUNCILLOR CHARROIS** that the action list be received for information.

CARRIED

CORPORATE SERVICES:

CHEQUE LISTS:

2019-12-332 **MOVED BY DEPUTY REEVE MATTHEWS** that cheques #82006 to #82098 in the amount of \$866,107.02 for the period ending June 4, 2019 and cheques #82099 to #82218 in the amount of \$1,016,742.95 for the period ending June 12, 2019 be received for information.

CARRIED

STATEMENT OF OPERATIONS:

2019-12-333 **MOVED BY COUNCILLOR WELCH** that the Statement of Operations for the five months ended May 31, 2019 be received for information.

CARRIED

DELEGATIONS:

CHEQUE PRESENTATION:

Reeve Simard presented Ashley Bell with a Cheque for the Bursary grant.

CORPORATE SERVICES
CON'T:

***POLICY UPDATE: SUBSISTENCE AND TRAVEL
EXPENSE AND ALLOWANCES:***

2019-12-334 **MOVED BY COUNCILLOR STEWART** that the proposed amendments be approved for the existing Subsistence and Travel Expense and Allowances Policy Admin-10.

CARRIED

POLICY UPDATE: PAYMENT PROCESSES AND CHEQUE SIGNING:

2019-12-335 **MOVED BY COUNCILLOR WELCH** that Council endorse the proposed changes to payment processes regarding pre-authorized debits.

CARRIED

2019-12-336 **MOVED BY COUNCILLOR CHARROIS** that Council authorize the electronic reproduction of signatures on cheques.

DEFEATED

2019-12-337 **MOVED BY COUNCILLOR NYGAARD** that Council endorses the proposed changes to cheque list distribution.

DEFEATED

A break was taken from 10:44 a.m. to 11:00 a.m.

**PLANNING &
DEVELOPMENT:**

WALL OF FAME POLICY FCSS-03:

2019-12-338 **MOVED BY DEPUTY REEVE MATTHEWS** that the Wall of Fame Policy FCSS-03 be adopted as amended.

CARRIED

PUBLIC WORKS:***ENILDA TRANSFER STATION:*****2019-12-339**

MOVED BY COUNCILLOR BISSELL that the discussion on the Enilda Transfer Station be tabled until after public time in the June 26, 2019 Regular Council meeting.

CARRIED**COMMUNITY SERVICES:*****INTERMUNICIPAL WEED AND PEST APPEAL BOARD APPOINTMENTS:*****2019-12-340**

MOVED BY COUNCILLOR STEWART that the following individual(s) be appointed as Intermunicipal Weed and Pest Appeal Board members for Big Lakes County under the Alberta Weed Control Act (RSA 2010) the Alberta Agricultural Pests Act (RSA 2000) to ensure impartial appeal hearings if a Big Lakes County Weed Notice or Pest Notice is appealed.

Northern Sunrise County:

Matthew Kolebaba
Tony Saunders
Simon Lavoie

County of Northern Lights:

Cheryl Anderson
Arie Loogman
Brenda Yasinski
Brent Reese
James McCracken
Terry Ungarian

Big Lakes County:

Doug Meneice
Ron Matula
Duane Nichols
Garry Basarab
Lorne Pratt

CARRIED**INFORMATION/ CORRESPONDENCE:****2019-12-341**

MOVED BY DEPUTY REEVE MATTHEWS that the information and correspondence be received for information.

CARRIED**2019-12-342**

MOVED BY COUNCILLOR STEWART that administration be directed to send a letter to the Village of Donnelly in support of their opposition to the closure of the Wading Pool at Winagami Lake Provincial Park.

CARRIED**PUBLIC TIME:*****ENILDA
RESIDENTS:***

Arthur Smith, Don Carlson, and Lynn Sandquist spoke to council about concerns they received about the Enilda Transfer Station closing.

C. WARD:

Chevannah Ward inquiring to see if the County could look into a beach in Joussard.

C. CARLSON:

Carol Carlson inquiring to the status of the walking trails in the Hamlet of Enilda.

The meeting recessed for lunch at 11:59 a.m. to 12:35 p.m.

PUBLIC WORKS
CON'T:

ENILDA TRANSFER STATION:

2019-12-343 **MOVED BY COUNCILLOR BISSELL** that the Enilda Transfer Station be left as an unmanned and unsupervised site with the addition of the recycling option areas for a trial period of 6 months.

CARRIED

PUBLIC HEARINGS:

***BYLAW 10-2019 TO ADOPT THE BIG LAKES COUNTY /
M.D. OF GREENVIEW INTERMUNICIPAL DEVELOPMENT PLAN:***

2019-12-344 **MOVED BY COUNCILLOR MARX** that the public hearing for Bylaw10 -2019 be called to order at 1:14 p.m.

CARRIED

2019-12-345 **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting come out of public hearing at 1:24 p.m.

CARRIED

2019-12-346 **MOVED BY COUNCILLOR STEWART** that second reading be provided to Bylaw 10-2019 to adopt the Big Lakes County/ M.D. of Greenview Intermunicipal Development Plan.

CARRIED

2019-12-347 **MOVED BY DEPUTY REEVE MATTHEWS** that third reading be provided to Bylaw 10-2019 to adopt the Big Lakes County/ M.D. of Greenview Intermunicipal Development Plan.

CARRIED

PUBLIC HEARING:

***BYLAW 11-2019 LAND USE BYLAW AMENDMENT
RE: ACCESSORY BUILDINGS:***

2019-12-348 **MOVED BY DEPUTY REEVE MATTHEWS** that the public hearing for Bylaw 11-2019 be called to order at 1:27 p.m.

CARRIED

2019-12-349 **MOVED BY COUNCILLOR MARX** that the meeting come out of public hearing at 1:31p.m.

CARRIED

2019-12-350 **MOVED BY COUNCILLOR KILLEEN** that second reading be provided to Bylaw 11-2019 Land Use Bylaw Amendment re: Accessory Buildings.

CARRIED

2019-12-351 **MOVED BY COUNCILLOR MARX** that third reading be provided to Bylaw 11-2019 Land Use Bylaw Amendment re: Accessory Buildings.

CARRIED

PUBLIC HEARING:**BYLAW 12-2019 LAND USE BYLAW AMENDMENT
RE: PLAN 022 0734, BLOCK 1, LOT 2 (T. YARDLEY):**

2019-12-352 **MOVED BY COUNCILOR MARX** that the public hearing for Bylaw 12-2019 be called to order at 1:32 p.m.

CARRIED

2019-12-353 **MOVED BY COUNCILLOR STEWART** that the meeting come out of public hearing at 1:37 p.m.

CARRIED

2019-12-354 **MOVED BY COUNCILLOR MARX** that second reading be provided to Bylaw 12-2019 Land Use Bylaw Amendment re: Plan 022 0734, Block 1, Lot 2 (T. Yardley).

CARRIED

2019-12-355 **MOVED BY COUNCILLOR STEWART** that third reading be provided to Bylaw 12-2019 Land Use Bylaw Amendment re: Plan 022 0734, Block 1, Lot 2 (T. Yardley).

CARRIED

A break was taken from 1:38 p.m. to 1:47 p.m.

CLOSED SESSION:

2019-12-356 **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting go into closed session at 1:47 p.m. to discuss legal negotiations as per section 27, Freedom of Information and Protection Act and in accordance with section 197 (2) of the Municipal Government Act.

CARRIED

In Attendance – In Camera:

*Richard Simard, Reeve
Ken Matthews, Deputy Reeve
David Marx, Councillor
Ann Stewart, Councillor
Robert Nygaard, Councillor
Donald Bissell, Councillor
Fern Welch, Councillor
Donald Charrois, Councillor
Ken Killeen, Councillor*

The following staff were in attendance to provide information and/or administrative support:

*Jordan Panasiuk, CAO
Heather Nanninga, Director of Corporate services
Jessica Martinson, Executive Assistant
Ted Hickey, Director of Protective and Community Services
Pat Olansky, Director of Planning and Development
Vic Able, Director of Public Works
Brett Hawken, Municipal Intern
Victoria Zahacy, Communications Coordinator
Bronte Collett, Summer Student
Roy Brideau, Facilitator*

2019-12-357 **MOVED BY COUNCILLOR CHARROIS** that the meeting come out of closed session at 3:40 p.m.

CARRIED

2019-12-358 **MOVED BY DEPUTY REEVE MATTHEWS** that Razor Energy Corp's request for a payment plan be approved and decline to waive the June 29 penalties on the unpaid taxes.

CARRIED

2019-12-359 **MOVED BY COUNCILLOR STEWART** that CNRL's request be approved to waive penalties in the amount of \$1,161.86 related to 2018 arrears due to tax notices not being received until 2019.

CARRIED

2019-12-360 **MOVED BY DEPUTY REEVE MATTHEWS** that administration be approved to proceed with the legal negotiations a discussed.

CARRIED

2019-12-361 **MOVED BY DEPUTY REEVE MATTHEWS** that the Chief Administrative Officer (CAO) has completed his probationary period and to amend the employment contract as discussed.

CARRIED

ADJOURNMENT:

2019-12-362 **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting be adjourned at 3:45 p.m.

CARRIED

Richard Simard, Reeve

Jordan Panasiuk, CAO

**PUBLIC HEARING
(INTERMUNICIPAL DEVELOPMENT PLAN)
(BYLAW 10-2019)
June 26, 2019**

Minutes of the Big Lakes County Public Hearing for Intermunicipal Development Plan Bylaw 10-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, June 26, 2019, commencing at 1:00 p.m.

PRESENT WERE: Reeve: Richard Simard, Joussard
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
David Marx, Prairie Echo/Salt Prairie
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood
Fern Welch, Grouard

Administration: Jordan Panasiuk, CAO
Heather Nanninga, Director of Corporate Services
Jessica Martinson, Recording Secretary
Pat Olansky, Director of Planning & Development
Ian Willier, Manager of Utilities
Brett Hawken, Municipal Intern
Ted Hickey, Director of Community & Protective Services
Victoria Zahacy, Communications Coordinator
Dennis Zahacy, Facilities & Waste Manager

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Simard called the public hearing to order at 1:14 p.m.

The Intermunicipal Development Plan (IDP) with the Municipal District of Greeview is now completed. Public consultation and workshops have taken place and the committee has reviewed the draft plan. The completed plan was circulated to the M.D. and County internal departments, solicitors, the school divisions, and Alberta Environment & Parks. No Comments or concerns have been received.

The public hearing was advertised in the South Peace News, County webpage and social media. All landowners within the IDP area received notice by mail.

Reeve Simard called for comments from the public. No one was in attendance.

The public hearing was closed at 1:24 p.m.


Richard Simard, Reeve


Jordan Panasiuk, CAO

**PUBLIC HEARING
(LAND USE BYLAW AMENDMENT 11-2019)
June 26, 2019**

Minutes of the Big Lakes County Public Hearing for Land Use Bylaw Amendment Bylaw 09-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, June 26, 2019, commencing at 1:15 p.m.

PRESENT WERE: Reeve: Richard Simard, Joussard
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
David Marx, Prairie Echo/Salt Prairie
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood
Fern Welch, Grouard

Administration: Jordan Panasiuk, CAO
Heather Nanninga, Director of Corporate Services
Jessica Martinson, Recording Secretary
Pat Olansky, Director of Planning & Development
Ian Willier, Manager of Utilities
Brett Hawken, Municipal Intern
Ted Hickey, Director of Community & Protective Services
Victoria Zahacy, Communications Coordinator
Dennis Zahacy, Facilities & Waste Manager

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Simard called the public hearing to order at 1:27 p.m.

Big Lakes County is proposing an amendment to Section 6.1.1 of the Land Use Bylaw.

Currently Section 6.1.1 reads:

“In residential districts, an accessory building is not allowed without a principal building or use.”

Proposed Amendment:

6.1.5 Notwithstanding Section 6.1.1, at the discretion of the Development Authority, an accessory building may be constructed on a lot in the absence of the principal building if the proposed accessory building is required to accommodate the storage of vehicles or equipment.

The bylaw was given first reading by Council at their regular meeting of May 22, 2019.

The public hearing was advertised in the South Peace News, County webpage and social media.

Reeve Simard called for comments from the public. No one was in attendance.

The public hearing was closed at 1:31 p.m.


Richard Simard, Reeve


Jordan Panasiuk, CAO

**PUBLIC HEARING
(LAND USE BYLAW AMENDMENT 12-2019)
June 26, 2019**

Minutes of the Big Lakes County Public Hearing for Land Use Bylaw Amendment Bylaw 12-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, June 26, 2019, commencing at 1:30 p.m.

PRESENT WERE: Reeve: Richard Simard, Joussard
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
David Marx, Prairie Echo/Salt Prairie
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood
Fern Welch, Grouard

Administration: Jordan Panasiuk, CAO
Heather Nanninga, Director of Corporate Services
Jessica Martinson, Recording Secretary
Pat Olansky, Director of Planning & Development
Ian Willier, Manager of Utilities
Brett Hawken, Municipal Intern
Ted Hickey, Director of Community & Protective Services
Victoria Zahacy, Communications Coordinator
Dennis Zahacy, Facilities & Waste Manager

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Simard called the public hearing to order at 1:32 p.m.

Big Lakes County has received an application from Travis Yardley of Big Lakes Mechanical Ltd. to redistrict Plan 022 0734, Block 1, Lot 2 within NW 20-74-17-W5 from the Agricultural (AG) District to the Highway Commercial (HWC) District.

Mr. Yardley would eventually like to construct a new automotive/ heavy duty mechanical repair shop at this location. There is a dwelling and small shop on this parcel.

Under the Land Use "Automotive Repairs" is neither a permitted nor a discretionary use within the Agriculture District. The Highway Commercial District allows for automotive repairs as a discretionary use. Accordingly, it is necessary to redistrict to the Highway Commercial District in order to consider a future application for development permit.

The bylaw was given first reading by Council at their regular meeting of May 22, 2019.

The public hearing was advertised in the South Peace News, County webpage and social media.

Reeve Simard called for comments from the public. No one was in attendance.

The public hearing was closed at 1:37 p.m.


Richard Simard, Reeve


Jordan Panasiuk, CAO