

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
June 11, 2014**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, June 11, 2014 at 10:00 a.m.

PRESENT WERE:

Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ray Dupres, Enilda /Big Meadow
Ken Killeen, Kinuso
Frank Sutherland, Grouard
Ann Stewart, S. Sunset House/Gilwood
Edward Podollan, Jousard
Robert Nygaard, Faust

Absent: Donald Charrois, HP East/Banana Belt

Administration: William Kostiw, CAO
Jessica Martinson, Recording Secretary
Sylvia Jezewski, Recording Secretary
Pat Olansky, Director of Planning & Development
Donna Duchesneau, Public Works Coordinator
Bill Landiuk, Executive Director of Corp. Services
Daniel Steiner, Manager of Comm.
Develop. & Tourism
Lousie Myre, Manager of FCSS
Robbie Klatt, Ag. Fieldman & ASB Manager
Terry Moser, Director of Regulatory &
Protective Services

Press: Chris Clegg, South Peace News
Daryl Vandenberg, Prairie FM

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:00 a.m.

AGENDA: Inter-Governmental Relations
FCSS report

2014-12-446 **MOVED BY DEPUTY REEVE MARX** that the June 11, 2014 agenda be approved as amended.

CARRIED UNANIMOUSLY

MINUTES:

2014-12-447 **MOVED BY DEPUTY REEVE MARX** that the minutes of the May 28, 2014 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

Council reviewed the action list.

2014-12-448 **MOVED BY COUNCILLOR SUTHERLAND** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS:

STAFF REPORTS: Council was presented with the following reports:

- Chief Administrative Officer
- Executive Director of Corporate Services
- Director of Planning & Development
- Director of Public Works & Utilities
- Director of Protective & Regulatory Services
- Manager of Community Development & Tourism
- Agricultural Fieldman & ASB Manager
- Manager of FCSS

2014-12-449 **MOVED BY COUNCILLOR KILLEEN** that the CAO Report be received for information.

CARRIED UNANIMOUSLY

Councillor Killeen asked administration to look into brushing the trees located by the Seniors Hall in Kinuso. Councillor Killeen also requests that administration look into removing the dirt pile behind the car wash in Kinuso.

Councillor Sutherland informed that the Grouard dump road was pounded out.

**PUBLIC HEARING RE
BYLAW #05-2014:**

2014-12-450 **MOVED BY DEPUTY REEVE MARX** that the meeting go into public hearing at 10:28 a.m.

CARRIED UNANIMOUSLY

2014-12-451 **MOVED DEPUTY REEVE MARX** that the meeting come out of public hearing at 10:29 a.m.

CARRIED UNANIMOUSLY

BYLAW #05-2014: Being a bylaw to amend Speed Limit Bylaw #05-2014.

2014-10-452 **MOVED BY COUNCILLOR NYGAARD** that Bylaw No. 05-2014 be approved for second reading.

CARRIED UNANIMOUSLY

2014-12-453 **MOVED BY DEPUTY REEVE MARX** that Bylaw No. 05-2014 be approved for third reading.

CARRIED UNANIMOUSLY

**STAFF REPORTS
CON'T:**

Mr. Klatt informed Council that mowing will start on June 12, 2014

Reeve Matthews will be speaking on Prairie FM for the M.D. of Big Lakes BBQ being held on June 19, 2014.

2014-12-454 **MOVED BY COUNCILLOR DUPRES** that the Directors and Manager's reports be received for information.

CARRIED UNANIMOUSLY

ADMINISTRATION:

ALL STARS DAY: Council was presented with an invitation from the Town of Valleyview, M.D. of Greenview, and Sturgeon Lake Cree Nation for the Grand Opening of the Valleyview Health Centre Helipad on Friday, June 13, 2014.

2014-12-455 **MOVED BY DEPUTY REEVE MARX** that Councillor Dupres be approved to attend the Grand Opening of the Valleyview Health Centre Helipad on Friday, June 13, 2014 at 11:00 a.m. at the Valleyview Health Centre.

CARRIED UNANIMOUSLY

***PRIORITY CAPITAL
PROJECTS FOR
GOVERNMENT
FUNDING:***

Council was presented with the Priority Capital Projects for Government Funding.

2014-12-456 **MOVED BY COUNCILLOR STEWART** that the Regional Water Phase I West, the House Mountain Connector Road and High Prairie to Seal Lake Connector be approved as the three priority projects for preliminary engineering and grant applications.

CARRIED UNANIMOUSLY

2014-12-457 **MOVED BY COUNCILLOR DUPRES** that administration be directed to engaging Associated Engineering to complete the regional water application.

CARRIED UNANIMOUSLY

2014-12-458 **MOVED BY COUNCILLOR STEWART** that administration be directed to engaging All North Engineering to complete the preliminary route and the grant application for House Mountain Road project.

CARRIED UNANIMOUSLY

2014-12-459 **MOVED BY COUNCILLOR PODOLLAN** that administration be directed to engaging WSP Engineering to prepare route options for the Seal Lake High Prairie Connector.

CARRIED UNANIMOUSLY

2014-12-460 **MOVED BY COUNCILLOR STEWART** that a special meeting date be finalized after the Seal Lake/High Prairie connector route then engage WSP Engineering to complete the grant applications.

CARRIED UNANIMOUSLY

2014-12-461 **MOVED BY COUNCILLOR DUPRES** that a special Council meeting be scheduled for July 02, 2014 to discuss matters regarding the Capital Projects and Strategic Planning Workshop.

CARRIED UNANIMOUSLY

A break was taken from 10:59 a.m. to 11:14 a.m.

***HIGH PRAIRIE
AIRPORT FUEL:***

Council was presented with 2 proposals regarding a permanent all inclusive fuel supply for the High Prairie Airport.

2014-12-462 **MOVED BY COUNCILLOR DUPRES** that the M.D. of Big Lakes proceeds with Can-West Corporate Air Charters Ltd for the fueling station at the High Prairie Airport as per their proposal to a maximum of \$200,000.

CARRIED UNANIMOUSLY

2014-12-463 **MOVED BY COUNCILLOR NYGAARD** that a budget amendment be approved for the airport fueling system in the amount of \$200,000 with funding coming from the capital reserve 6-00-00-00-711.

CARRIED UNANIMOUSLY

***JOUSSARD
POST OFFICE:***

Council received a letter from Canada Post regarding the reduction in hours of operation at the Joussard post office.

2014-12-464 **MOVED BY COUNCILLOR PODOLLAN** that administration be directed to send a letter to Ross Williams, Area Manager, for Canada Post informing that the M.D. of Big Lakes does not agree with reductions in weekday business hours at the Joussard post office.

CARRIED UNANIMOUSLY

RAILWAY AVE: Council reviewed a letter from the Town of High Prairie requesting to cost share 1/3 each to reconstruct and pave the Resources Road (50th Ave).

2014-12-465 **MOVED BY DEPUTY REEVE MARX** that the 1/3 cost sharing of Resource Road (50th Ave) reconstruction be approved and that Reeve Matthews be authorized to sign the joint letter to Honorable Wayne Drysdale, Minister of Alberta Transportation.

CARRIED

DELEGATION:

D. NELSON: Dale Nelson presented Council with a petition to supply rural water pipeline to residents of Triangle area.

2014-12-466 **MOVED BY COUNCILLOR SUTHERLAND** that the presentation from Dale Nelson be received for information.

CARRIED UNANIMOUSLY

PUBLIC FORUM:

G. RADSTAAK & A. CLOUTIER

Greg Radstaak and Art Cloutier with Hilliard’s Bay Estates presented Council with questions regarding the Tax Concession policy.

2014-12-467 **MOVED BY COUNCILLOR NYGAARD** that the presentation from Greg Radstaak and Art Cloutier with Hilliard’s Bay Estates be received for information.

CARRIED UNANIMOUSLY

COUNCIL

MEETING DATES: Council considered cancelling one meeting for the months of July and August as those months are not as busy as the others.

2014-12-468 **MOVED BY COUNCILLOR DUPRES** that the following regular M.D. of Big Lakes Regular Council meetings be cancelled:

- Wednesday, July 9, 2014
- Wednesday, August 27, 2014

CARRIED

COUNCIL STRATEGIC PLANNING

WORKSHOP: Council considered scheduling a 2 day Strategic Planning session.

2014-12-469 **MOVED BY COUNCILLOR PODOLLAN** that administration be directed to schedule a 2 day Strategic Planning session within the next 6 weeks.

CARRIED UNANIMOUSLY

2014-12-470 **MOVED BY COUNCILLOR KILLEEN** that administration brings back options for the Strategic Planning session.

CARRIED UNANIMOUSLY

Recess for lunch at 12: 02 p.m. and reconvened at 12: 50 p.m.

H.P. & DISTRICT RESOURCE

COUNCIL: Council was presented with a letter from the High Prairie & District Resource Council.

DELEGATION:

R. LALIBERTE: Rick Laliberte, President, Guy Matthews and Bernie Maisonneuve of Hilliard’s Bay Estates Condominium Association presented Council with maintenance/dust control and paving of the 6-7 kilometers of gravel to the end of Hillard’s Bay Estates development.

2014-12-471 **MOVED BY COUNCILLOR SUTHERLAND** that the presentation from the Hilliard’s Bay Condominium Association be received for information.

CARRIED UNANIMOUSLY

S. KNUSTSON: Shane Knutson with Red Sky presented Council with rural subdivision addressing layout.

2014-12-472 **MOVED BY COUNCILLOR NYGAARD** that the presentation from Shane Knutson be received for information.

CARRIED UNANIMOUSLY

A break was taken from 2:03 p.m. to 2:12 p.m.

MACKENZIE MUNICIPAL

**SERVICES
AGENCY:**

Ron Longtin, Chair, Veronica Bliska, Vice-Chair, Karen Diebert, Manager and Ali Taghavi, Sr. GIS Technologist, with Mackenzie Municipal Services Agency presented Council with their five year strategic plan 2015 to 2019.

2014-12-473

MOVED BY COUNCILLOR NYGAARD that the presentation from Mackenzie Municipal Services Agency be received for information.

CARRIED UNANIMOUSLY**H.P. & DISTRICT
RESOURCE
COUNCIL CON'T:**

2014-12-474

MOVED BY COUNCILLOR DUPRES that a letter of support be provided to the High Prairie & District Children's Resource Council for the support of constructing a new and permanent facility and to prepare terms of reference for the next meeting.

CARRIED UNANIMOUSLY**ATTENDANCE
FORMS:**

2014-12-475

MOVED BY DEPUTY REEVE MARX that administration be directed to develop a new meeting attendance form and bring it back to Council for approval.

CARRIED UNANIMOUSLY**CORPORATE
SERVICES:****CHEQUE LIST:**

Council was presented with the cheque lists for May 28, 2014.

2014-12-476

MOVED BY COUNCILLOR STEWART that cheques #61349 to #61455 in the amount of \$342,211.21 for the period ending May 28, 2014 be received for information.

CARRIED UNANIMOUSLY**OPERATING &
CAPITAL BUDGET:**

Council was presented with the May 2014 Operating and Capital Report.

2014-12-477

MOVED BY COUNCILLOR KILLEEN that Council accepts the May 2014 Operating and Capital report for information.

CARRIED UNANIMOUSLY**PLANNING &
DEVELOPMENT:****PLAN FOR
M.D. OWNED
LAND:**

Council considered having Mackenzie Municipal Services Agency and the Heritage Collaborative Inc. present the Grouard Plan Strategy.

2014-12-478

MOVED BY COUNCILLOR NYGAARD that Heritage Collaborative Inc. be invited to attend a Council meeting to present the concept of a "Grouard Plan Strategy".

CARRIED UNANIMOUSLY**PUBLIC WORKS:****ROAD CONSTRUCTION****TWP ROAD 742 724:
Correction:**

Council received a request for road construction for a 150m roadway to access farmland on SE 29-72-19-W5 at Township Road 724 off of Highway 747.

2014-12-479 **MOVED BY COUNCILLOR STEWART** that the construction of a farm access road at Township Road 724, from Highway 747 West 150m, be approved for construction in 2014 as per PW-13 – New Road Access Priority Criteria Policy.

CARRIED

2014-12-480 **MOVED BY COUNCILLOR STEWART** that the Capital Budget be amended to add Farm Access Road Construction at Township Road 724 in the amount of \$65,000.00 with funding coming from the transportation reserve 6-32-00-00-760.

CARRIED

HOSPITAL ROAD: Mr. Kostiw provided Council with an update on the Hospital Road.

AGRICULTURE:

ASB SUMMER TOUR:

Mr. Klatt provided Council with information regarding the 2014 ASB Summer Tour being held in Brooks, Alberta on July 7 to July 10, 2014.

2014-12-481 **MOVED BY COUNCILLOR NYGAARD** that the discussion regarding 2014 ASB Summer Tour in Brooks, Alberta.

CARRIED UNANIMOUSLY

KEY CONTACT INITIATIVE:

Council received a survey requesting feedback on the effectiveness of the Key Contact Initiatives.

2014-12-482 **MOVED BY COUNCILLOR DUPRES** that the survey questions for the Key Contact Initiatives be approved and forwarded to Alberta Agriculture and Rural Development.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

2014-12-483 **MOVED BY COUNCILLOR STEWART** that the following items of correspondence be received for information:

- ❖ High Prairie & Area Chamber of Commerce Minutes Dated May 14, 2014
- ❖ Business Programs Advisory Meeting Dated May 7, 2014
- ❖ High Prairie & District Regional Recreation Board Meeting Minutes for April 8, 2014, April 25, 2014 and May 8, 2014.
- ❖ M.D. of Big Lakes Municipal Planning Commission Meeting Minutes Dated May 26, 2014
- ❖ Letter from the High Prairie School Division No. 48 Dated May 20, 2014 re: Meeting Attendance
- ❖ Lesser Slave Lake Watershed Council Letter Dated April 23, 2013
- ❖ American Public Works Association CPWA Announcement
- ❖ Swan Hills Treatment Centre Update – April 2014
- ❖ Email from Andre Corbould, Deputy Minister Municipal Affairs Dated June 2, 2014 re: Municipal Affairs Update
- ❖ Email from Chelsea Ferguson, Executive and council Assistant for Northern Alberta Development Council re: NAEL Meeting in La Crete, AB
- ❖ Email Dated May 30, 2014 re: Municipal Sustainability Strategy – Key Measures of Municipal Viability
- ❖ Invitation for the Lesser Slave Lake Watershed Council 7th Annual General Meeting taking place June 12, 2014 @ 5:00 p.m.
- ❖ Rural Libraries Conference 2014 September 25 & 26, 2014 Grande Prairie, AB
- ❖ Thank You Card from HOST for the contributions to the Go Girl Go Guy 2014 event
- ❖ Information on Bursary Partnerships Program – you need talent to grow your Business from Northern Alberta development

Council

- ❖ Letter from Gayah Sieusahai with Alberta Agriculture & Rural Development Dated May 29, 2014 re: Agricultural Pests Act (APA) and Alberta Weed Control Act and Regulations (WAC)

CARRIED UNANIMOUSLY

**COUNCILLOR COMMUNITY/
COMMITTEE REPORTS:**

- D.MARX:** Deputy Reeve Marx reported his attendance at the Waste Management meeting and the FCM conference.
- F. SUTHERLAND:** Councillor Sutherland reported his attendance at the FCM conference.
Councillor Sutherland asked administration if there was any land available for the skating rink in the Hamlet of Grouard.
- K. MATTHEWS:** Reeve Matthews reported his attendance at the FCM conference.
- K. KILLEEN:** No report.
- R. NYGAARD:** Councillor Nygaard reported his attendance at the Disaster Forum, the Council workshop, Leading the North conference and the Alberta Transportation workshop
- E. PODOLLAN:** Councillor Podollan reported his attendance at the Council workshop and Leading the North conference.
- R. DUPRES:** Councillor Dupres reported his attendance at the FCM conference.
- A.STEWART:** Councillor Stewart reported her attendance at the FCM conference.
- 2014-12-484** **MOVED BY DEPUTY REEVE MARX** that the Councillor Community /Committee Reports be received for information.

CARRIED UNANIMOUSLY

A break was taken from 3:43 p.m. to 3:50 p.m.

- 2014-12-485** **MOVED BY COUNCILLOR NYGAARD** that the meeting continue past 4:00 p.m.

CARRIED UNANIMOUSLY

IN CAMERA:

- 2014-12-486** **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 3:50 p.m. to discuss legal, land and labour matters.

CARRIED UNANIMOUSLY

- 2014-12-487** **MOVED BY COUNCILLOR DUPRES** to come out of camera at 4:40 p.m.

CARRIED UNANIMOUSLY

- 2014-12-488** **MOVED BY COUNCILLOR DUPRES** that administration be approved to issue a construction completion certificate for Predator Midstream Ltd.

CARRIED UNANIMOUSLY

- 2014-12-489** **MOVED BY COUNCILLOR DUPRES** that the M.D. of Big Lakes Council meet with the Town of Swan Hills Council on June 24, 2014 to discuss Inter Municipal negotiations.

CARRIED UNANIMOUSLY

2014-12-490 **MOVED BY COUNCILLOR STEWART** that all Council members be authorized to attend the Inter Municipal negotiations meeting with the Town of Swan Hills Council on June 24, 2014.

CARRIED UNANIMOUSLY

2014-12-491 **MOVED BY DEPUTY REEVE MARX** that administration be directed to prepare a private grant applications policy for councils perusal.

CARRIED UNANIMOUSLY

2014-12-492 **MOVED BY COUNCILLOR KILLEEN** that the P-3 negotiation be received for information.

CARRIED UNANIMOUSLY

2014-12-493 **MOVED BY DEPUTY REEVE MARX** that the Council workshop Self Evaluation be received for information.

CARRIED UNANIMOUSLY

2014-12-494 **MOVED BY DEPUTY REEVE MARX** that the CAO performance appraisal be received for information.

CARRIED UNANIMOUSLY

MEETING

SCHEDULE:

June 11 & 12, 2014	5:30 p.m.	Annual General Meetings
June 17, 2014	10:00 a.m.	Economic Development
June 19, 2014		M.D. BBQ
June 30, 2014	10:00 a.m.	Committee of the Whole
June 30, 2014	1:00 p.m.	Municipal Planning Commission

NEXT MEETING:

The next Regular Council Meeting will be held on June 25, 2014 at the M.D. Administration Building.

ADJOURNMENT:

2014-12-495 **MOVED BY COUNCILLOR SUTHERLAND** that the meeting be adjourned at 4:50 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

William (Bill) Kostiw, C.A.O

**MUNICIPAL DISTRICT OF BIG LAKES
PUBLIC HEARING
(BYLAW AMENDMENT 05-2014)
June 11, 2014**

Minutes of the Municipal District of Big Lakes Public Hearing for an amendment to Bylaw 05-2011 held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, June 11, 2014 commencing at 10:15 a.m.

PRESENT WERE:

Reeve:	Ken Matthews, N. Gilwood/Triangle
Deputy Reeve:	David Marx, Prairie Echo/Salt Prairie
Councillor:	Ray Dupres, Enilda /Big Meadow
	Ken Killeen, Kinuso
	Frank Sutherland, Grouard
	Ann Stewart, S. Sunset House/Gilwood
	Edward Podollan, Joussard
	Robert Nygaard, Faust
Absent:	Donald Charrois, HP East/Banana Belt
Administration:	William Kostiw, CAO
	Jessica Martinson, Recording Secretary
	Sylvia Jezewski, Recording Secretary
	Pat Olansky, Director of Planning & Development
	Donna Duchesneau, Public Works Coordinator
	Bill Landiuk, Executive Director of Corp. Services
	Daniel Steiner, Manager of Comm. Develop. & Tourism
	Lousie Myre, Manager of FCSS
	Robbie Klatt, Ag. Fieldman & ASB Manager
	Terry Moser, Director of Regulatory & Protective Services
Press:	Chris Clegg, South Peace News
	Daryl Vandenberg, Prairie FM

CALL TO ORDER:

Reeve Matthews called the public hearing to order at 10:28 a.m.

The Municipal District of Big Lakes received a request to amend the speed limit within the boundaries of the Hamlet of Faust to 40 km/h.

Bylaw 05-2014 was provided first reading by Council on May 14, 2014.

The public hearing was duly advertised in the May 28 and June 4, 2014 issues of the South Peace News and copies of the ad were placed in the Hamlet of Faust. Notices were mailed to adjacent landowners and various referral agencies for comment. No written submissions have been received either in favor of against the proposed amendment.

Reeve Matthews called for comments from the public. No public was in attendance.

The public hearing was closed at 10:29 a.m.

Ken Matthews, Reeve

William (Bill) Kostiw, CAO