

BIG LAKES COUNTY COUNCIL MEETING

June 12, 2019

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, June 12, 2019 at 10:00 a.m.

PRESENT WERE: Reeve: Richard Simard, Jousard
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
David Marx, Prairie Echo/Salt Prairie
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood
Fern Welch, Grouard

Administration: Jordan Panasiuk, CAO
Heather Nanninga, Director of Corporate Services
Jessica Martinson, Recording Secretary
Pat Olansky, Director of Planning & Development
Vic Abel, Director of Public Works
Brett Hawken, Municipal Intern
Ted Hickey, Director of Community & Protective Services
Kaleb Brinks, Grants Officer

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Simard called the meeting to order at 10:00 a.m.

ADDITIONS TO THE AGENDA:

2019-11-299 **MOVED BY COUNCILLOR STEWART** that the June 12, 2019 agenda be adopted as amended.

CARRIED UNANIMOUSLY

MINUTES:

2019-11-300 **MOVED BY COUNCILLOR KILLEEN** that the May 22, 2019 Regular Council meeting minutes be adopted as amended.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES:

ACTION LIST:

2019-11-301 **MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS:**2019-09-302****MOVED BY COUNCILLOR STEWART** that the following staff reports be received for information:

- Director of Corporate Services
- Director of Planning & Development
- Director of Public Works
- Director of Community & Protective Services

CARRIED UNANIMOUSLY**CORPORATE SERVICES:****CHEQUE LISTS:****2019-11-303****MOVED BY COUNCILLOR CHARROIS** that cheques #81903 to #82005 in the amount of \$1,280,073.37 for the period ending May 22, 2019 be received for information.**CARRIED UNANIMOUSLY*****BANANA BELT RECREATION ASSOCIATION –
EMERGENCY CAPITAL PROJECT GRANT APPLICATION:*****2019-11-304****MOVED BY COUNCILLOR CHARROIS** that the Banana Belt Recreation Association emergency capital project grant application in the amount of \$3,375 be tabled until the delegation presents during public time.**CARRIED UNANIMOUSLY*****RETURN OF SERVICE BURSARY – RECIPIENT SELECTION:*****2019-11-305****MOVED BY COUNCILLOR CHARROIS** that Applicant E in the Education Teacher Program be selected as the 2019 Return of Service Bursary recipient.**DEFEATED****2019-11-306****MOVED BY DEPUTY REEVE MATTHEWS** that Applicant H in the Medical Radiologic Technology Program be selected as the 2019 Return of Service Bursary recipient.**CARRIED****DELEGATION:*****H.P. GOLDEN AGE
CLUB:***

George Keay & Howard Greer with the High Prairie Golden Age Club presented council with a request for financial help for the operation of the local senior's bus in High Prairie.

A break was taken at 10:59 a.m. to 11:14 a.m.

CORPORATE SERVICES**CON'T:*****HIGH PRAIRIE & DISTRICT MUSEUM & HISTORICAL SOCIETY –
OPERATING GRANT:*****2019-11-307****MOVED BY DEPUTY REEVE MATTHEWS** that the High Prairie & District Museum and Historical Society be approved to receive a 2019 operating grant in the amount of \$20,000 as budgeted.**CARRIED UNANIMOUSLY*****ENILDA & DISTRICT SOCIETY FOR RECREATION AND CULTURE (ESDRC) –
OPERATING GRANT:*****2019-11-308****MOVED BY COUNCILLOR WELCH** that the Enilda & District Society for Recreation and Culture be approved for the 2019 recreation and community hall operating grants in the amount of \$57,143 as budgeted.**CARRIED UNANIMOUSLY****PUBLIC FORUM:*****BANANA BELT RECREATION*****ASSOCIATION:** Malcolm Sokolowski with the Banana Belt Recreation Association presented with Council with a request for emergency capital project grant funding for the replacement of their hall boiler.**PLANNING &
DEVELOPMENT:*****PUBLIC LAND SALE BID RESULTS******PLAN 2415HW, BLOCK 5, LOT 4 (HAMLET OF ENILDA):*****2019-11-309****MOVED BY DEPUTY REEVE MATTHEWS** that the Director of Planning & Development's report regarding the public land sale bid results for Plan 2415HW, Block 5, Lot 4 in the Hamlet of Enilda be received for information.**CARRIED UNANIMOUSLY**

The meeting recessed for lunch break at 11:54 a.m. and reconvened at 12:35 p.m.

***BANANA BELT RECREATION ASSOCIATION –
EMERGENCY CAPITAL PROJECT GRANT APPLICATION:*****2019-11-310****MOVED BY COUNCILLOR CHARROIS** that the Banana Belt Recreation Association emergency capital project grant application in the amount of \$3,375 be approved.**CARRIED****PLANNING &
DEVELOPMENT CON'T:*****LAND SALE – PLAN 772 2085, BLOCK 2, LOT 38 (GROUARD)*****2019-11-311****MOVED BY COUNCILLOR WELCH** that the Land Sale Agreement with Audrey Cloutier be cancelled and that she be refunded her payments of \$4,750.00.**CARRIED**

GROUARD MUNICIPAL LAND:

2019-11-312 **MOVED BY COUNCILLOR WELCH** that administration proceed with Phase 1 of consolidating titles and cancelling right-of-way as recommended by the Grouard Land Task Force.

CARRIED UNANIMOUSLY

DEVELOPMENT AGREEMENT – SUB #18-05 (PLAN 2439NY, LOT 3)

2019-11-313 **MOVED BY DEUTY REEVE MATTHEWS** that the Development Agreement for Subdivision File #18-05 be approved as presented with the requirement for security to be deposited by the Developer in an amount to be provided by the developer's engineer, verified by the county's engineer and payable upon signing the agreement.

CARRIED UNANIMOUSLY

PUBLIC HEARING 09-2019 TO ADOPT THE BIG LAKES COUNTY / TOWN OF HIGH PRAIRIE INTERMUNICIPAL DEVELOPMENT PLAN:

Reeve Simard called the public hearing for Bylaw 09-2019 be called to order at 1:05 p.m.

2019-11-314 **MOVED BY DEPUTY REEVE MATTHEWS** that the meeting come out of public hearing at 1:31 p.m.

CARRIED UNANIMOUSLY

2019-11-315 **MOVED BY COUNCILLOR WELCH** that second and third readings of Bylaw 09-2019 be delayed until the confirmation is received from the Town of High Prairie that there is concurrence with the revision to the IDP boundary.

CARRIED UNANIMOUSLY

BLC/ TOWN OF HIGH PRAIRIE INTERMUNICIPAL DEVELOPMENT PLAN AREA:

2019-11-316 **MOVED BY COUNCILLOR WELCH** that administration be directed to notify the Town of High Prairie that Option #3 is the preferred Big Lakes County/ Town of High Prairie Intermunicipal development plan area.

CARRIED

VARIANCE REQUEST – GENERAL SERVING STANDARDS:

2019-11-317 **MOVED BY COUNCILLOR STEWART** that a variance to Policy Admin-61 "General Servicing Standards" Section 3.1 for Subdivision File #19-05 be approved to allow for the construction of 3 additional approaches on a collector road (Township Road 740).

CARRIED UNANIMOUSLY

FIRST READING – LAND USE BYLAW AMENDMENT 13-2019:

2019-11-318 **MOVED BY COUNCILLOR CHARROIS** that Bylaw No. 13-2019 Land Use Bylaw Amendment be given first reading.

CARRIED UNANIMOUSLY

2019-11-319 **MOVED BY DEPUTY REEVE MATTHEWS** that a public hearing for Bylaw No. 13-2019 Land Use Bylaw Amendment be set for July 10, 2019 at 11:00 a.m. in the Council Chambers of the Big Lakes County Administration Building.

CARRIED UNANIMOUSLY

2019-11-320 **MOVED BY COUNCILLOR MARX** that notice of the Public Hearing No. 13-2019 Land Use Bylaw Amendment be placed in the South Peace News.

CARRIED UNANIMOUSLY

WALL OF FAME AWARD:

2019-11-321 **MOVED BY COUNCILLOR STEWART** that Robert Dalke, Don Ebbett be nominated to receive the 2019 Wall of Fame award.

CARRIED

2019-11-322 **MOVED BY COUNCILLOR KILLEEN** that administration be directed to bring back a policy on the Wall of Fame award.

CARRIED UNANIMOUSLY

PUBLIC WORKS:***H.P. ELKS LODGE #249- REQUEST FOR USED EQUIPMENT:***

2019-11-323 **MOVED BY COUNCILLOR MARX** that the High Prairie Elks Lodge #249's request for acquisition of used Public Works equipment at the nominal price or less be received for information.

CARRIED UNANIMOUSLY

INFORMATION/ CORRESPONDENCE:

2019-11-324 **MOVED BY COUNCILLOR KILLEEN** that the information and correspondence be received for information.

CARRIED UNANIMOUSLY

CLOSED SESSION:

2019-11-325

MOVED BY COUNCILLOR WELCH that the meeting go into closed session at 2:12 p.m. to discuss legal negotiations as per section 27, Freedom of Information and Protection Act and in accordance with section 197 (2) of the Municipal Government Act.

CARRIED UNANIMOUSLY

In Attendance – In Camera:

*Richard Simard, Reeve
Ken Matthews, Deputy Reeve
David Marx, Councillor
Ann Stewart, Councillor
Robert Nygaard, Councillor
Donald Bissell, Councillor
Fern Welch, Councillor
Donald Charrois, Councillor
Ken Killeen, Councillor*

The following staff were in attendance to provide information and/or administrative support:

*Jordan Panasiuk, CAO
Heather Nanninga, Director of Corporate services
Jessica Martinson, Executive Assistant
Ted Hickey, Director of Protective and Community Services
Pat Olansky, Director of Planning and Development
Vic Able, Director of Public Works
Brett Hawken, Municipal Intern
Victoria Zahacy, Communications Coordinator*

2019-11-326

MOVED BY DEPUTY REEVE MATTHEWS that the meeting come out of closed session at 2:20 p.m.

CARRIED UNANIMOUSLY

2019-11-327

MOVED BY DEPUTY REEVE MATTHEWS that the report and request from Accel regarding penalties be received for information.

CARRIED UNANIMOUSLY

ADJOURNMENT:

2019-11-328

MOVED BY COUNCILLOR NYGAARD that the meeting be adjourned at 2:23 p.m.

CARRIED UNANIMOUSLY


Richard Simard, Reeve


Jordan Panasiuk, CAO

**PUBLIC HEARING
(LAND USE BYLAW AMENDMENT 09-2019)
June 12, 2019**

Minutes of the Big Lakes County Public Hearing for Land Use Bylaw Amendment Bylaw 09-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, June 12, 2019, commencing at 1:00 p.m.

PRESENT WERE: Reeve: Richard Simard, Joussard
Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
David Marx, Prairie Echo/Salt Prairie
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Brett Hawken, Municipal Intern
Ted Hickey, Director of Community & Protective Services
Kaleb Brinks, Grants Officer

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Simard called the public hearing to order at 1:05 p.m.


The Intermunicipal Development Plan (IDP) with the Town of High Prairie is now completed. Public consultation and workshops have taken place and the committee has reviewed the draft plan. The completed plan was circulated to the Town and County internal departments, solicitors, the school divisions, and Alberta Environment & Parks. No Comments or concerns have been received.

At the May 8, 2019 meeting, Council indicated a preference for a revised IDP boundary. Revising the boundaries of the IDP area was discussed at the June 4, 2019 IDP internal Review Committee meeting. Both Councils were to review the IDP area options at their next meeting.

The public hearing was advertised in the South Peace News, County webpage and social media. All landowners within the IDP area received notice by mail.

Reeve Simard called for comments from the public. No one was in attendance.

The public hearing was closed at 1:31 p.m.


Richard Simard, Reeve


Jordan Panasiuk, CAO