

**BIG LAKES COUNTY
COUNCIL MEETING
May 23, 2018**

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, May 23, 2018 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Robert Nygaard, Faust
Richard Simard, Jousard
Ann Stewart, S. Sunset House/Gilwood

Absent: Fern Welch, Grouard

Administration: Jordan Panasiuk, Deputy CAO
Vic Abel, Director of Public Works
Pat Olansky, Director of Planning and Development
Jessica Martinson, Recording Secretary

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:00 a.m.

**ADDITIONS TO
THE AGENDA:**

Mr. Panasiuk advised council that the delegation from Ryan Herben has been cancelled.

Wall of Fame Nominations

2018-10-233 **MOVED BY COUNCILLOR STEWART** that the May 23, 2018 agenda be adopted as amended.

CARRIED UNANIMOUSLY

MINUTES: Council expressed concerns regarding motion 2018-09-215. Administration to investigate and bring forward additional information to the next council meeting for clarification.

2018-10-234 **MOVED BY COUNCILLOR SIMARD** that the May 9, 2018 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2018-10-235 **MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

CARRIED UNANIMOUSLY

ADMINISTRATION:

***LITTLE SMOKY
RECREATION
AREA VISIT:***

Council was presented with an invitation from the Municipal District of Smoky River to attend a tour of the Little Smoky Recreation Area.

2018-10-236 **MOVED BY COUNCILLOR STEWART** that council be approved to attend the tour of the Little Smoky Recreation Area Visit.

CARRIED UNANIMOUSLY

SENIORS WEEK: Council considered declaring Seniors Week June 3-9, 2018.

2018-10-237 **MOVED BY DEPUTY REEVE MARX** that Big Lakes County declares Seniors Week, June 3-9, 2018.

CARRIED UNANIMOUSLY

***COUNCILLOR
WELCH:***

Council considered forgiving Councillor Welch from regular council meetings do to medical reasons.

2018-10-238 **MOVED BY COUNCILLOR STEWART** that Councillor Welch be excused from the May 23, 2018, June 13, 2018 and June 27, 2018 Regular Council Meetings.

CARRIED UNANIMOUSLY

**CORPORATE
SERVICES:**

CHEQUE LIST: Council was presented with the cheque list for May 9, 2018.

2018-10-239 **MOVED BY COUNCILLOR KILLEEN** that cheques #77821 to #77969 in the amount of \$604,379.47 for the period ending May 9, 2018 be received for information.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

***INTERMUNICIPAL
DEVELOPMENT PLAN***

COMMITTEE: Council considered appointing members to the Inter- Municipal Development Plan Committees.

2018-10-240 **MOVED BY COUNCILLOR CHARROIS** that the following six councillors be appointed to the Town of High Prairie/ Big Lakes County and Town of Swan Hills/ Big Lakes County Intermunicipal Development Working Groups:

Town of High Prairie
Ken Matthews, ICF Committee Member
Richard Simard, Councillor
Fern Welch, Councillor

Town of Swan Hills
Ken Killeen, ICF Committee Member
Donald Bissell, Councillor
Ken Matthews, Councillor

CARRIED UNANIMOUSLY

SAFETY CODES SERVICES

CONTRACT:

Council considered entering into an agreement with Superior Safety Codes Inc. for Safety Code Services.

2018-10-241

MOVED BY COUNCILLOR NYGAARD that the proposal submitted by Superior Safety Codes Inc. be accepted and administration be directed to enter into an agreement for the provision of safety code services for a three year term effective May 1, 2018.

CARRIED

Councillor Nygaard declared pecuniary interest and stepped out the meeting at 10:28 a.m.

DEVELOPMENT PERMIT APPLICATION

18-D0046:

Council considered approving an application for development permit within the direct control district.

2018-10-242

MOVED BY COUNCILLOR STEWART that the authority for development related to accessory buildings within Direct Control Districts be delegated to the Development Officer for Development Permit Application #18-D0046 within Bay Shore Resort at SW 16-73-11-W5.

CARRIED UNANIMOUSLY

Councillor Nygaard returned to the meeting at 10:30 a.m.

UTILITIES:

PRAIRIE ECHO WATERLINE ALIGNMENT:

Council consider approving the Prairie Echo Waterline Alignment.

2018-10-243

MOVED BY DEPUTY REEVE MARX that Alignment 1 (parallel to Highways 750 and 679) be adopted as the route of the future waterline from Grouard to Prairie Echo. This will allow WSP to continue preliminary design by completing environmental studies along this route. All pipe sizing will be chosen later, as the pipe sizing will be choose later, as the pipe size directly impacts the cost of the project.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

PREDA MUNICIPAL FUND

APPLICATION:

Council considered applying to the PREDA Municipal Fund.

2018-10-244

MOVED BY COUNCILLOR CHARROIS that administration be directed to apply to PREDA Municipal Fund in the amount of \$15,000 for the Northern Alberta Hemp Processing Initiative.

CARRIED UNANIMOUSLY

TOURISM POLICY COUNC-07:

Council considered rescinding the Counc-07 Tourism Policy.

2018-10-245

MOVED BY COUNCILLOR NYGAARD that the Counc-07 Tourism Policy be rescinded.

CARRIED UNANIMOUSLY

FCSS:

WALL OF FAME AWARDS 2018:

Two (2) nominations were received for the 2018 Wall of Fame Awards.

2017-09-246

MOVED BY DEPUTY REEVE MARX that Dianne Doerksen and Stella Sware be selected for the 2018 Wall of Fame awards.

CARRIED UNANIMOUSLY

AGRICULTURE:

2018 BMO FARM FAMILY AWARD:

Council considered nominating the Dwayne Pollack Family for the 2018 BMO Farm Family Award.

Council asked administration to look into the County Farm Family Award.

2018-10-247

MOVED BY COUNCILLOR STEWART that the Dwayne Pollack Family be nominated for the 2018 BMO Farm Family Award for their outstanding contributions to the Big Lakes County community.

CARRIED UNANIMOUSLY

A break was taken from 10:50 a.m. to 11: 18 a.m.

**INFORMATION/
CORRESPONDENCE:**

2018-10-248

MOVED BY COUNCILLOR SIMARD that administration be directed to respond to Honourable Deron Bilous, Minister of Economic Development and Trade dated May 01, 2018 re: Congratulations Excellence award from Economic Developers Alberta for your Diversification and Small and Medium-Sized Enterprises (SMEs) Support Initiative (Phase 1).

CARRIED UNANIMOUSLY

2018-10-249

MOVED BY COUNCILLOR NYGAARD that the following information/correspondence be received for information:

- Councillor Attendance Reports for April 2018
- Letter date May 5, 2018 from VSI Services re: First Quarter Report for VSI Expenditures.
- Letter from Hon. Deron Bilous, Minister of Economic Development and Trade re: Excellence Award
- Peace Library System Memo re: Excellence in Library Service Awards
- Invitation from the Stollery Children’s Hospital Foundation to attend the 5th Annual Ambassadors Reception taking place on June 19, 2018.
- Peace Library System Quarterly Newsletter Summer 2018
- High Prairie Municipal Library Board Meeting Minutes April 3, 2018
- High Prairie Municipal Library Manager’s Report May 9, 2018

CARRIED UNANIMOUSLY

IN CAMERA:

2018-10-250 **MOVED BY DEPTY REEVE MARX** that the meeting go into camera at 11:23 a.m. to discuss legal matters as per section 27, Freedom of Information and Protection Act.

CARRIED UNANIMOUSLY

In Attendance – In Camera:
Big Lakes County Council
Jordan Panasiuk, Deputy CAO
Vic Abel, Director of Public Works
Jessica Martinson, Executive Assistant

2018-10-251 **MOVED BY COUNCILLOR KILLEEN** that the meeting come out of camera at 11:31 a.m.

CARRIED UNANIMOUSLY

2018-10-252 **MOVED BY COUNCILLOR BISSELL** that the legal negotiations discussed in camera be received for information.

CARRIED UNANIMOUSLY

MEETING SCHEDULE:

May 31, 2018 – June 3, 2018	FCM Conference
June 19, 2018 10:00 a.m.	Municipal Planning Commission
June 21, 2018 11:30 a.m.	County BBQ
June 26, 2018	RMA Visit

NEXT MEETING: The next Regular Council Meeting will be held on June 13, 2018 at the County Administration Building.

The meeting recessed for lunch at 11:52 a.m. and reconvened at 1:29 p.m.

PUBLIC HEARING RE: BYLAW #05-2018:

2018-10-253 **MOVED BY DEPUTY REEVE MARX** that the public hearing for Bylaw #05-2018 be called to order at 1:30 p.m.

CARRIED UNANIMOUSLY

2018-10-254 **MOVED BY DEPUTY REEVE MARX** that the meeting come out of public hearing at 1:33 p.m.

CARRIED UNANIMOUSLY

BYLAW #05-2018: Being a bylaw to redistrict Plan 782 2329, Lots 5 & 6 from Urban Reserve (UR) District to the Hamlet Residential (HR) District.

2018-10-255 **MOVED BY DEPUTY REEVE MARX** that second reading be provided to Bylaw No. 05-2018.

CARRIED UNANIMOUSLY

2018-10-256 **MOVED BY COUNCILLOR STEWART** that third reading be provided to Bylaw No. 05-2018.

CARRIED UNANIMOUSLY

ADJOURNMENT:

2018-10-257

MOVED BY COUNCILLOR CHARROIS that the meeting be adjourned at 1:34 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

Jordan Panasiuk, Deputy CAO

**BIG LAKES COUNTY
PUBLIC HEARING
(LAND USE BYLAW 05-2018)
May 23, 2018**

Minutes of the Big Lakes County Public Hearing for Land Use Bylaw Amendment 05-2018 held at the County Administration Building in High Prairie, Alberta on Wednesday, May 23, 2018 commencing at 1:30 p.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Robert Nygaard, Faust
Richard Simard, Jousard
Ann Stewart, S. Sunset House/Gilwood

Absent: Fern Welch, Grouard

Administration: Jordan Panasiuk, Deputy CAO
Vic Abel, Director of Public Works
Pat Olansky, Director of Planning and Development
Jessica Martinson, Recording Secretary

CALL TO ORDER: Reeve Mathews called the public hearing to order at 1:30 p.m.

An application was received from Robert & Janet Clark to redistrict Plan 782 2329, Lots 5 & 6 in the Hamlet of Grouard from the Urban Reserve (UR) District to the Hamlet Residential (HR) District.

The Municipal Development plan states that undeveloped land within hamlets not immediately under development pressure should be identified as Urban Reserve, until Specific uses are identified. The applicant is proposing to redistrict these two parcels to accommodate future residential development.

The lots are currently un-serviced; however, each lot is 12.5 acres in size, which will meet the minimum parcel size to accommodate a private sewage system. Servicing would be addressed during the development permit stage.

The public hearing was duly advertised in the May 9 & 16, 2018 issues of the South Peace News and posted on the Big Lakes County website and Facebook page.

No comments in favor or opposed have been received. The Municipal Planning Commission reviewed the application at its May 15, 2018 MPC meeting and had no concerns with the application.

Reeve Matthews call for comments from the public. No one was in attendance.

The public hearing was closed at 1:33 p.m.

Ken Matthews, Reeve

Jordan Panasiuk, Deputy CAO