

**BIG LAKES COUNTY
COUNCIL MEETING**

May 9, 2018

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, May 9, 2018 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
 Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
 Councillor: Donald Bissell, Enilda/Big Meadow
 Ken Killeen, Kinuso
 Robert Nygaard, Faust
 Richard Simard, Jousard
 Ann Stewart, S. Sunset House/Gilwood

Absent: Donald Charrois, HP East/Banana Belt
 Fern Welch, Grouard

Administration: Roy Brideau, CAO
 Jordan Panasiuk, Deputy CAO
 Heather Nanninga, Director of Corporate Services
 Vic Abel, Director of Public Works
 Pat Olansky, Director of Planning and Development
 Amanda Backs, Development Officer
 Jessica Martinson, Executive Assistant
 Victoria Pegg, Recording Secretary
 Trent McLaughlin, T&L Engineering

Delegations: Josh Warkentin, WSP
 Chaudhry Ali, Alberta Environment & Parks
 Robyn Andrishak, Northwest Hydraulics Consultants

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:00a.m.

**ADDITIONS TO
THE AGENDA:**

Mr. Brideau advised that the presentation to Councillor Bissell has been rescheduled to June 13, 2018.

Letter of Support – Species at Risk Resolution
 Diabetes Wellness Initiative
 Land roller
 Beaver Control

2018-09-203

MOVED BY COUNCILLOR KILLEEN that the May 9, 2018 agenda be adopted as amended.

CARRIED UNANIMOUSLY

MINUTES:

2018-09-204

MOVED BY COUNCILLOR STEWART that the April 25, 2018 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2018-09-205 **MOVED BY COUNCILLOR NYGAARD** that the action list be received for information.

CARRIED UNANIMOUSLY

STAFF REPORTS: Council was presented with staff's monthly reports.

2018-09-206 **MOVED BY COUNCILLOR SIMARD** that the following report be received for information:

- Director of Corporate Services
- Director of Planning and Development
- Director of Public Works
- Deputy CAO

CARRIED UNANIMOUSLY

ADMINISTRATION:

***JULY 11 REGULAR
COUNCIL***

MEETING: Council considered cancelling the July 11, 2018 Regular Council meeting.

2018-09-207 **MOVED BY COUNCILLOR STEWART** that the July 11, 2018 Regular Council Meeting be cancelled.

CARRIED UNANIMOUSLY

***FCSS SENIORS
LAKESHORE
LUNCHEON:***

Council was presented with an invitation to attend the 2018 FCSS Seniors Lakeshore Luncheon.

2018-09-208 **MOVED BY COUNCILLOR STEWART** that Councillor Killeen or an alternate be approved to attend and provided the opening welcome on behalf of the county during the FCSS Seniors Lakeshore Luncheon taking place on June 6, 2018 at the Kinuso Ag. Centre.

CARRIED UNANIMOUSLY

***LETTER OF SUPPORT
SPECIES AT RISK***

RESOLUTION: Council considered providing a letter of support to the Alberta Northwest Species at Risk Committee.

2018-09-209 **MOVED BY DEPUTY REEVE MARX** that a letter for the Alberta Northwest Species at Risk Committee (NWSAR) be approved in support of Meaningful Involvement in the Species at Risk Act.

CARRIED UNANIMOUSLY

DIABETES WELLNESS

INITIATIVE: Council considered attending the Diabetes Wellness Initiative Session taking place on May 16, 2018 at 7:00 p.m. at the Town Office.

2018-09-210 **MOVED BY DEPUTY REEVE MARX** that Reeve Matthews be approved to attend the Diabetes Wellness initiative Session taking place on May 16, 2018 at 7:00 p.m. at the Town Office.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque list for April 25, 2018.

2018-09-211 **MOVED BY COUNCILLOR NYGAARD** that cheques #77702 to #77820 in the amount of \$672,762.70 for the period ending April 25, 2018 be received for information.

CARRIED UNANIMOUSLY

EAST PRAIRIE METIS SETTLEMENT

QUAD RALLY: Council considered sponsoring the East Prairie Metis Settlement 2018 Quad Rally.

2018-09-212 **MOVED BY COUNCILLOR NYGAARD** that a county promotional item in the amount of \$150 be donated to the East Prairie Metis Settlement 2018 Quad Rally taking place on June 2, 2018

CARRIED UNANIMOUSLY

ASSET MANAGEMENT POLICY:

Council was presented with the Asset Management Policy Admin – 56.

2018-09-213 **MOVED BY COUNCILLOR STEWART** that the Asset Management Policy Admin-56 be approved as presented.

CARRIED UNANIMOUSLY

A break was taken at 10:54 a.m. to 11:07 a.m.

H.P. & DISTRICT MUSEUM:

Council considered providing the High Prairie & District Museum with a letter of support for their Alberta Culture Days grant application.

2018-09-214 **MOVED BY COUNCILLOR SIMARD** that administration be directed to draft a letter of support to the High Prairie & District Museum in support of their Alberta Culture Days grant application.

CARRIED UNANIMOUSLY

UTILITIES:**RURAL WATER**

SERVICE POLICY: Council was presented with information on the Rural Water Service Policy.

2018-09-215 **MOVED BY COUNCILLOR STEWART** that the Rural Water Service Policy be revised to allow two houses on one property to be connected for the cost of one fee. A service connection line can only be extended to a maximum of two buildings on the property (i.e. garage, shop, or additional residence). All costs of the additional connection are the responsibility of the landowner. Big Lakes County must be notified if there are any additional hookups and an inspection must be conducted.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

SCHEDULE OF FEES BYLAW:

Council considered providing third reading to the schedule of fees bylaw 02-2018.

2018-09-216

MOVED BY COUNCILLOR STEWART that the Schedule of Fees Bylaw 02-2018 be provided third reading.

CARRIED

A Break was taken at 11:58 a.m. to 12:46 p.m.

AGRICULTURE:

WEED & PEST INSPECTOR APPOINTMENT:

Council considered appointing Weed & Pest Inspectors for the 2018 year.

2018-09-217

MOVED BY DEPUTY REEVE MARX that the following individuals: Ms. Kelissa Getz, Ms. Bailey Locke, Mr. Avery Getz, Ms. Kathy Levesque, and Mr. Riley Prevost be appointed as Weed and Pest Inspectors under the Alberta Weed Control Act (RSA 2010) and the Alberta Agricultural Pest Act (RSA 2000) to conduct weed and pest inspections in Big Lakes County under the direction of the Agricultural Fieldman for the 2018 summer season

CARRIED UNANIMOUSLY

LESSER SLAVE WATERSHED COUNCIL BOARD OF DIRECTORS SEAT:

Council considered nominating a member from the Agricultural Advisory Committee to the Lesser Slave Watershed Council (LSWC) board of directors.

2018-09-218

MOVED BY COUNCILOR STEWART that Duane Nichols be nominated to sit on the Lesser Lake Watershed Council Board of Directors.

CARRIED UNANIMOUSLY

BEAVER BOUNTY POLICY:

Council considered drafting a Beaver Bounty Policy.

2018-09-219

MOVED BY COUNCILLOR BISSELL that administration be directed to research information on a Beaver Bounty Policy.

CARRIED UNANIMOUSLY

LAND ROLLER:

Council discussed placing the land roller in the Hamlet of Kinuso.

2018-09-220

MOVED BY COUNCILOR KILLEEN that administration be directed to bring forward a request to the Agricultural Service Board (ASB) to move the land roller to the Hamlet of Kinuso.

CARRIED UNANIMOUSLY

DELEGATIONS:

WSP:

Josh Warkentin and Blake Quinney with WSP presented council with the proposed alignment options for the waterline to Prairie Echo.

Reeve Matthews thanked Mr. Warkentin and Mr. Quinney for their presentation.

**INFORMATION/
CORRESPONDENCE:**

2018-09-221 **MOVED BY COUNCILLOR BISSELL** that the following information/correspondence be received for information:

- High Prairie School Division No. 48 Board of Trustee Minutes
- Alberta Promise Celebrating 15 years.
- Letter from Hon. Lori Sigurdson, Minister of Seniors and Housing dated April 6, 2018 re: Seniors Service Awards
- Notional day of Mourning April 28

CARRIED UNANIMOUSLY

**MEETING
SCHEDULE:**

April 27, 2018	9:00 a.m.	ASB Meeting
May 9, 2018	5:00 p.m.	Big Lakes County Library Meeting
May 15, 2018	10:00 a.m.	Municipal Planning Commission

NEXT MEETING: The next Regular Council Meeting will be held on May 23, 2018 at the County Administration Building.

**PUBLIC HEARING RE:
BYLAW #04-2018:**

2018-09-222 **MOVED BY DEPUTY REEVE MARX** that the public hearing for Bylaw #04-2018 be called to order at 1:33p.m.

CARRIED UNANIMOUSLY

2018-09-223 **MOVED BY DEPUTY REEVE MARX** that the meeting come out of public hearing at 1:40 p.m.

CARRIED UNANIMOUSLY

BYLAW #04-2018: Being a bylaw to redistrict Plan 152 2571, Block 1, Lot 4 from Agriculture (AG) District to Rural Industrial (RI) District.

2018-09-224 **MOVED BY COUNCILLOR BISSELL** that second reading be provided to Bylaw No. 04-2018.

CARRIED UNANIMOUSLY

2018-09-225 **MOVED BY COUNCILLOR SIMARD** that third reading be provided to Bylaw No. 04-2018.

CARRIED UNANIMOUSLY

A break was taken from 1:45 p.m. to 2:02 p.m.

**ALBERTA
ENVIRONMENT
& PARKS:**

Chaudhry Ali with Alberta Environment and Parks introduced Robyn Andrishak with Northwest Hydrolics Consultants. Mr. Andrishak shared the outcomes of the study of Buffalo-Horse Lakes.

Reeve Ken Matthews thanked them for their presentation.

A break taken from 3:30 p.m. – 3:40 p.m.

IN CAMERA:

2018-09-226 **MOVED BY COUNCILLOR KILLEEN** that the meeting go into camera at 3:40 p.m. to discuss legal and land matters as per section 27, Freedom of Information and Protection Act.

CARRIED UNANIMOUSLY

In Attendance – In Camera:
Big Lakes County Council
Roy Brideau, CAO
Vic Abel, Director of Public Works
Jessica Martinson, Executive Assistant
Victoria Pegg, Communications Coordinator

2018-09-227 **MOVED BY COUNCILLOR KILLEEN** that the meeting come out of camera at 4:13p.m.

CARRIED UNANIMOUSLY

2018-09-228 **MOVED BY COUNCILLOR** that the FCM Conference registration fee for Councillor Welch be waived due to medical reasons

CARRIED UNANIMOUSLY

2018-09-229 **MOVED BY COUNCILLOR KILLEEN** that the dust control deadline be extended to May 15, 2018 for the first application of dust control for the 2018 year only.

CARRIED UNANIMOUSLY

2018-09-230 **MOVED BY DEPUTY REEVE MARX** that administration be directed to prepare the financial cost for future gravel pit purchases as discussed.

CARRIED UNANIMOUSLY

2018-09-231 **MOVED BY COUNCILLOR SIMARD** that administration be directed to proceed with the legal action as discussed.

CARRIED UNANIMOUSLY

ADJOURNMENT:

2018-09-232 **MOVED BY COUNCILLOR NYGAARD** that the meeting be adjourned at 4:15p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

Roy Brideau, CAO

**BIG LAKES COUNTY
PUBLIC HEARING
(LAND USE BYLAW 04-2018)
May 9, 2018**

Minutes of the Big Lakes County Public Hearing for Land Use Bylaw Amendment 01-2018 held at the County Administration Building in High Prairie, Alberta on Wednesday, May 9, 2018, 2018 commencing at 1:30 p.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Bissell, Enilda/Big Meadow
Ken Killeen, Kinuso
Robert Nygaard, Faust
Richard Simard, Jousard
Ann Stewart, S. Sunset House/Gilwood

Absent: Fern Welch, Grouard
Donald Charrois, HP East/Banana Belt

Administration: Roy Brideau, CAO
Jordan Panasiuk, Deputy CAO
Heather Nanninga, Director of Corporate Services
Vic Abel, Director of Public Works
Amanda Backs, Development Officer
Jessica Martinson, Executive Assistant
Victoria Pegg, Recording Secretary

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Mathews called the public hearing to order at 1:33p.m.

An application was received from Aaron Herben to redistrict Plan 152 2571, Block 1, Lot 4 from the Agriculture (AG) District to the Rural industrial (RI) District. The area proposed for re-districting is 7.14 acers.

The applicants operates X-Cel Energy Services Ltd., an oilfield services provided, on this parcel. An application for development permit has also been submitted to construct a 40'x80' shop addition. Under the new Land Use Bylaw General Industrial Use is neither a permitted nor a discretionary use within the Agriculture District. The Rural Industrial District allows for General Industrial as a discretionary use. As such, it is necessary to redistrict to the Rural Industrial District in order to consider the application for development permit.

The public hearing was duly advertised in the April 25, 2018 and May 2, 2018 issues of the South Peace News and posted on the County website.

The Municipal Planning Commission reviewed the application at their April 17, 2018 meeting and had no concerns with the application. One written submission was received opposed of the proposed amendment.

Reeve Matthews called for comments from the public. Tim & Elenore Richardson spoke opposed to the amendment.

The public hearing was closed at 1:40 p.m.

Ken Matthews, Reeve

Roy Brideau, CAO