

**BIG LAKES COUNTY
COUNCIL MEETING**
April 25, 2018

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, April 25, 2018 at 10:00 a.m.

PRESENT WERE: Reeve: Ken Matthews, N. Gilwood/Triangle
Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Donald Bissell, Enilda/Big Meadow
Donald Charrois, HP East/Banana Belt
Ken Killeen, Kinuso
Robert Nygaard, Faust
Richard Simard, Jousard
Ann Stewart, S. Sunset House/Gilwood

Absent: Fern Welch, Grouard

Administration: Roy Brideau, CAO
Heather Nanninga, Director of Corporate Services
Vic Abel, Director of Public Works
Pat Olansky, Director of Planning and Development
Jessica Martinson, Recording Secretary
Victoria Pegg, Communications Coordinator

Delegations: Ground Zero
Phil Dirks, Metrix Group LLP (Skype)

Press: Richard Froese, South Peace News

CALL TO ORDER: Reeve Matthews called the meeting to order at 10:01 a.m.

A moment of silence was held in honor of Rodney Stewart.

AGENDA:

2018-08-175 **MOVED BY COUNCILLOR KILLEEN** that the April 25, 2018 agenda be adopted as presented.

CARRIED UNANIMOUSLY

MINUTES:

2018-08-176 **MOVED BY COUNCILLOR NYGAARD** that the April 11, 2018 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

ACTION LIST: Council reviewed the action list.

2018-08-177 **MOVED BY COUNCILLOR STEWART** that the action list be received for information.

CARRIED UNANIMOUSLY

ADMINISTRATION:***PUBLIC PARTICIPATION***

POLICY: Council was presented with the draft public participation policy.

2018-08-178 **MOVED BY DEPUTY REEVE MARX** that the Public Participation Policy Admin-56 be tabled for further information.

CARRIED UNANIMOUSLY

NLC NURSE CAPPING & PINNING

CEREMONY: Council considered sending administration to the Northern Lakes College 2018 Practical Nurse Capping & Pinning Ceremony.

2018-08-179 **MOVED BY DEPUTY REEVE MARX** that Heather Nanninga, Director of Corporate Services be approved to attend the Northern Lakes College 2018 Practical Nurse Capping & Pinning Ceremony taking place Thursday, May 31, 2018 at the Slave Lake Multi Recreation Centre.

CARRIED UNANIMOUSLY

NLC 2018

CONVOCATION: Council considered sending administration to the Northern Lakes College 2018 Convocation.

2018-08-180 **MOVED BY COUNCILLOR STEWART** that Heather Nanninga, Director of Corporate Services be approved to attend the Northern Lakes College 2018 Convocation taking place Friday, June 1, 2018 at the Slave Lake Multi Recreation Centre.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque list for April 11, 2018.

2018-08-181 **MOVED BY COUNCILLOR KILLEEN** that cheques #77586 to #77701 in the amount of \$672,482.20 for the period ending April 11, 2018 be received for information.

CARRIED UNANIMOUSLY

STATEMENT OF OPERATIONS:

Council was presented with the March 31, 2018 Statement of Operations.

2018-08-182 **MOVED BY COUNCILLOR CHARROIS** that the Statement of Operations for March 31, 2018 be received for information.

CARRIED UNANIMOUSLY

FAUST COMMUNITY

LEAGUE: Council considered entering into an agreement with the Faust Community League for the rental of the Faust Fire Hall.

2018-08-183 **MOVED BY COUNCILLOR STEWART** that administration be directed to sign and establish the Facility Rental Agreement between the Faust Community League and Big Lakes County for the rental of the Faust Fire Hall (4767CL, Block 1, Lots 6 & 7) facility.

CARRIED UNANIMOUSLY

**2018 FINAL
BUDGET:**

Council was presented with the 2018 Final Budget.

A break was taken from 11:05 a.m. to 11:19 a.m.

The meeting recessed for lunch at 12:02 p.m. and reconvened at 12:45 p.m.

2018-08-184

MOVED BY COUNCILLOR NYGAARD that the final operating budget be approved with the following 2018 allocations:

- Operating revenue \$31,317,386
- Operating expense \$32,084,736
- Repayment of principal on long-term debt \$754,871
- Net contributions to capital reserves \$1,542,500
- Net withdrawals from operating reserves \$3,064,721
- Amortization expense \$7,733,750

CARRIED UNANIMOUSLY

2018-08-185

MOVED BY COUNCILLOR SIMARD that the final capital budget be approved as a total of \$30,355,742 with the following 2018 allocations:

- Administration projects - \$70,000
- Economic Development projects – \$500,000
- FCSS projects – \$85,000
- Fire projects – \$1,279,270
- Water utilities projects – \$16,685,086
- Sewer utilities projects – \$242,021
- Public Works – bridges \$4,341,128
- Public Works – airport \$1,703,417
- Public Works – roads \$3,609,509
- Public Works – land acquisition \$8,500
- Public Works – vehicle and equipment replacement \$1,805,646
- Public Works – waste management projects \$26,165

CARRIED UNANIMOUSLY

**2018 TAX RATE
BYLAW
03-2018:**

Council was presented with the 2018 Tax Rate Bylaw 03-2018.

2018-08-186

MOVED BY COUNCILLOR CHARROIS that first reading be provided to the 2018 Tax Rate Bylaw No. 03-2018.

CARRIED UNANIMOUSLY

2018-08-187

MOVED BY COUNCILLOR STEWART that second reading be provided to the 2018 Tax Rate Bylaw No. 03-2018.

CARRIED

2018-08-188

MOVED BY DEPUTY REEVE MARX that unanimous consent to proceed to third reading be provided to the 2018 Tax Rate Bylaw No. 03-2018.

CARRIED UNANIMOUSLY

2018-08-189

MOVED BY DEPUTY REEVE MARX that third reading be provided to the 2018 Tax Rate Bylaw No. 03-2018.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:

LESSER SLAVE INTEGRATED WATERSHED MANAGEMENT

PLAN: Council was presented with a report on the Lesser Slave Integrated Watershed Management Plan.

2018-08-190 **MOVED BY COUNCILLOR SIMARD** that administration be directed to request the Lesser Slave Watershed Council to revisit the implementation timelines prior to the County considering to provide support to the Lesser Slave Integrated Watershed Management Plan as a guiding document and working with Lesser Slave Watershed Council .

CARRIED UNANIMOUSLY

DELEGATION:

GROUND ZERO: Wendy Freeman, Wally Garrick, Wendy Benson and Alenda Schafer with Ground Zero presented council with concerns regarding health and safety concerns that the Faust residents have regarding the issues of remediation of the Osmose Site.

Administration advised that a Faust Osmose Open House has been scheduled for April 26, 2018 in the Hamlet of Faust.

Reeve Matthews thanked the Ground Zero members for their presentation.

PLANNING & DEVELOPMENT CON'T:

LAND USE BYLAW AMENDMENT

05-2018: Council considered providing First Reading to Land Use Bylaw Amendment 05-2018.

2018-08-191 **MOVED BY DEPUTY REEVE MARX** that First reading be provided to Land Use Bylaw Amendment 05-2018.

CARRIED UNANIMOUSLY

2018-08-192 **MOVED BY COUNCILLOR NYGAARD** that a public hearing for Bylaw 05-2018 be set for May 23, 2018 at 1:30 p.m. in the Council Chambers of the Big Lakes County Administration Building.

CARRIED UNANIMOUSLY

2018-08-193 **MOVED BY COUNCILLOR CHARROIS** that notices of the Public Hearing related to Bylaw 05-2018 be placed in the South Peace News.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

SCHEDULE OF FEES BYLAW:

Council considered providing third reading to the schedule of fees bylaw 02-2018.

2018-08-194 **MOVED BY COUNCILLOR SIMARD** that the Schedule of Fees Bylaw 02-2018 be tabled for further information.

CARRIED UNANIMOUSLY

A break was taken from 2:10 p.m. to 2:15 p.m.

**DELEGATION
CON'T:**

METRIX GROUP: Phil Dirks, with Metrix Group LLP presented council with the actual results of the 2017 audited Financial Statements.

Reeve Matthews thanked Mr. Dirks for his presentation.

2018-08-195 **MOVED BY COUNCILLOR STEWART** that the 2017 audited financial statements be approved as presented.

CARRIED UNANIMOUSLY

AGRICULTURE:**VSI PROGRAM
REVIEW:**

Council was presented with information on the VSI Program.

2018-08-196 **MOVED BY COUNCILLOR NYGAARD** that the VSI Program report be received for information.

CARRIED UNANIMOUSLY

**INFORMATION/
CORRESPONDENCE:**

2018-08-197 **MOVED BY COUNCILLOR NYGAARD** that the following information/correspondence be received for information:

- Councillor Attendance Reports for March 2018
- Letter from T.G.(Todd) Shean, M.O.M, Deputy Commissioner Commanding Officer "K" Division dated April 12, 2018 re: Rural Municipalities of Alberta Meetings, March 2018
- Letter from Hon. Shaye Anderson, Minister of Municipal Affairs dated March 27, 2018 re: Municipal Accountability Program
- Letter from Peace Library System Dated March 27, 2018 re: Peace Library System Fact Sheet
- Letter from Hon. Shaye Anderson, Minister of Municipal Affairs dated March 29, 2018 re: Municipal Sustainability Initiative (MSI)
- Letter from the High Prairie & District Museum dated March 29, 2018 re: Thank you.
- Letter from Blue Ridge Lumber Inc. dated April 3, 2018 re: 2018 Annual Woodlands Open Houses
- 10th Annual Mackenzie Regional Charity Golf Tournament taking place on June 20, 2018

CARRIED UNANIMOUSLY

2018-08-198 **MOVED BY COUNCILLOR NYGAARD** that the presentation from Ground Zero regarding the Osrose Site be received for information and that administration be directed to being back a recommendation on how to answer the letter submitted.

CARRIED UNANIMOUSLY

**MEETING
SCHEDULE:**

April 27, 2018	9:00 a.m.	ASB Meeting
May 9, 2018	5:00 p.m.	Big Lakes County Library Meeting
May 15, 2018	10:00 a.m.	Municipal Planning Commission

NEXT MEETING: The next Regular Council Meeting will be held on May 9, 2018 at the County Administration Building.

IN CAMERA:

2018-08-199 **MOVED BY COUNCILLOR SIMARD** that the meeting go into camera at 3:00 p.m. to discuss legal matters as per section 27, Freedom of Information and Protection Act.

CARRIED UNANIMOUSLY

In Attendance – In Camera:
Big Lakes County Council
Roy Brideau, CAO
Vic Abel, Director of Public Works
Jessica Martinson, Executive Assistant

2018-08-200 **MOVED BY DEPUTY REEVE MARX** that the meeting come out of camera at 3:10 p.m.

CARRIED UNANIMOUSLY

2018-08-201 **MOVED BY COUNCILLOR STEWART** that funding for the High Prairie Municipal Library Board be distributed directly through Big Lakes County.

CARRIED UNANIMOUSLY

ADJOURNMENT:

2018-08-202 **MOVED BY COUNCILLOR STEWART** that the meeting be adjourned at 3:11 p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

Roy Brideau, CAO