

BIG LAKES COUNTY COUNCIL MEETING

April 24, 2019

Minutes of the Big Lakes County Regular Council Meeting held at the County Administration Building in High Prairie, Alberta on Wednesday, April 24, 2019 at 10:00 a.m.

PRESENT WERE: Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
David Marx, Prairie Echo/Salt Prairie
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood
Ken Killeen, Kinuso
Fern Welch, Grouard

Absent: Richard Simard, Joussard
Donald Charrois, HP East/Banana Belt

Administration: Jordan Panasiuk, CAO
Heather Nanninga, Director of Corporate Services
Jessica Martinson, Recording Secretary
Pat Olansky, Director of Planning & Development
Vic Abel, Director of Public Works
Victoria Zachary, Communications Coordinator
Brett Hawken, Municipal Intern
Nicole Hanna, FCSS Manager

Delegations: Sheila Willis, History Check Mobile App

Press: Richard Froese, South Peace News

CALL TO ORDER: Deputy Reeve Matthews called the meeting to order at 10:00 a.m.

ADDITIONS TO THE AGENDA:

2019-08-223 **MOVED BY COUNCILLOR WELCH** that the April 24, 2019 agenda be adopted as presented.

CARRIED UNANIMOUSLY

MINUTES:

2019-08-224 **MOVED BY COUNCILLOR NYGAARD** that the April 10, 2019 Regular Council meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES:

ACTION LIST:

2019-08-225 **MOVED BY COUNCILLOR KILLEEN** that the action list be received for information.

CARRIED UNANIMOUSLY

ADMINISTRATION:

NLC 2019 PRACTICAL NURSE CAPPING & PINNING CEREMONY:

2019-08-226 **MOVED BY COUNCILLOR STEWART** that Councillor Nygaard be approved to attend the Northern Lakes College 2019 Practical Nurse Capping & Pinning Ceremony taking place on Thursday, June 6, 2019 @ 7:00 p.m. at the High Prairie Sports Palace.

CARRIED UNANIMOUSLY

NLC 2019 CONVOCATION:

2019-08-227 **MOVED BY COUNCILLOR MARX** that Councillor Stewart be approved to attend the Northern Lakes College 2019 Convocation taking place on Friday, June 7, 2019 at 1:00 p.m. at the High Prairie Sports Palace.

CARRIED UNANIMOUSLY

PROVINCIAL ELECTION RESULTS:

2019-08-228 **MOVED BY COUNCILLOR STEWART** that administration be directed to send letters to Jason Kenny, Premier-Elect and Pat Rehn congratulating them on their recent election win.

CARRIED UNANIMOUSLY

2019-08-229 **MOVED BY COUNCILLOR WELCH** that administration be directed to send a letter to Danielle Larivee thanking her for her services and contribution to the community.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LISTS:

2019-08-230 **MOVED BY COUNCILLOR NYGAARD** that cheques #81518 to #81649 in the amount of \$1,120,859.97 for the period ending April 10, 2019 be received for information.

CARRIED UNANIMOUSLY

STATEMENT OF OPERATIONS – MARCH 31, 2019:

2019-08-231 **MOVED BY COUNCILLOR BISSELL** that the Statement of Operations for the period ending March 31, 2019 be received for information.

CARRIED UNANIMOUSLY

***TAX RECOVERY –
SALE OF LAND/PROPERTIES BY PUBLIC AUCTION:***

Administration advised no public auction will be required for the Sale of Land/Properties by public auction as all properties have made payment arrangements.

GROUARD COMMUNITY ASSOCIATION – ICE RINK:

2019-08-232 **MOVED BY COUNCILLOR WELCH** that administration be directed to approach the Grouard Seniors Association (GSA) to undertake the required repairs and subsequent maintenance of the rink until another community organization comes forward to maintain the rink. The GSA would use existing recreation and cultural funding to support the improvement and maintenance to the rink.

CARRIED UNANIMOUSLY

RECREATION CAPITAL PAYMENT – LED LIGHTING:

2019-08-233 **MOVED BY COUNCILLOR MARX** that the release of funds from the Recreation Department Capital Reserve account be approved to fund the LED lighting retrofit projects at the Sports Palace Arena and the Gordon Buchanan Recreation Centre with an expected County contribution of \$36,990.24. This contribution will result in an expected rebate of \$12,690.

CARRIED UNANIMOUSLY

A break was taken at 10:48 a.m. to 11:09 a.m.

AQUATIC CENTRE WALL REPAIR:

2019-08-234 **MOVED BY COUNCILLOR MARX** that administration be directed to contact the Town of High Prairie to apply the cost of the Aquatic Centre wall repair project against the County's annual capital grant contribution.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT:**VOLUNTEER APPRECIATION WEEK:**

Nicole Hanna, FCSS Manager presented council with information on the Volunteer Appreciation week.

PROPOSED FAUST PROTECTED AREA:

2019-08-235 **MOVED BY COUNCILLOR NYGAARD** that the report regarding the proposed Faust Protected Area be received for information and that administration be directed to send a letter to Mr. Roy New stating that Council is unable to support the proposal for a protected area south of the Hamlet of Faust.

CARRIED UNANIMOUSLY

PERMISSION TO INSTALL COMMUNICATION TOWER (HAMLET OF KINUSO):

2019-08-236 **MOVED BY COUNCILLOR KILLEEN** that Arrow Technology Group be approved to install a telecommunications tower on Plan 112 5317, Block 8, Lot 4 subject to public consultation as per Innovation, Science & Economic Development Canada under the Radiocommunication Act.

CARRIED UNANIMOUSLY

The meeting recessed for lunch at 11:53 a.m. and reconvened at 12:45 p.m.

INFORMATION/ CORRESPONDENCE:

2019-08-237 **MOVED BY COUNCILLOR MARX** that the information/ correspondence be received for information.

CARRIED UNANIMOUSLY

DELEGATION:

SHEILA WILLIS – HISTORY CHECK MOBILE APP:

Sheila Willis with History Check Mobile App Impact Tourism presented to council with information to join the History Check mobile app.

IN CAMERA:

Deputy Reeve Matthews declared pecuniary interest and stepped out of the meeting 1:11 p.m.

Councillor Marx assumed the chair.

2019-08-238

MOVED BY COUNCILLOR BISSELL that the meeting go into camera at 1:11 p.m. to discuss legal matters as per section 27, Freedom of Information and Protection Act and in accordance with section 197 (2) of the Municipal Government Act.

CARRIED UNANIMOUSLY

In Attendance – In Camera:

David Marx, Councillor

Ann Stewart, Councillor

Robert Nygaard, Councillor

Ken Killeen, Councillor

Donald Bissell, Councillor

Fern Welch, Councillor

The following staff were in attendance to provide information and/or administrative support:

Jordan Panasiuk, CAO

Heather Nanninga, Director of Corporate Services

Jessica Martinson, Executive Assistant

2019-08-239

MOVED BY COUNCILLOR BISSELL that the meeting come out of camera at 1:21 p.m.

CARRIED UNANIMOUSLY

2019-08-240

MOVED BY COUNCILLOR NYGAARD that an overage be authorized to Big Lakes County's 2019 operating budget in the amount \$19,098.27 for account 2-71-10-35-735 related to the payment for banked time of former recreation board staff.

CARRIED UNANIMOUSLY

Deputy Reeve Matthews returned to the meeting at 1:23 p.m. and assumed the chair.

A break was taken from 1:25 p.m. to 1:30 p.m.

RE: BYLAW 05-2019:

2019-08-241

MOVED BY COUNCILLOR MARX that the public hearing for Bylaw 05-2019 be called to order at 1:30 p.m.

CARRIED UNANIMOUSLY

2019-08-242

MOVED BY COUNCILLOR MARX that the meeting come out of public hearing at 1:34 p.m.

CARRIED UNANIMOUSLY

2019-08-243

MOVED BY COUNCILLOR STEWART that second reading be provided to Bylaw No. 05-2019.

CARRIED UNANIMOUSLY

2019-08-244

MOVED BY COUNCILLOR NYGAARD that third reading be provided to Bylaw No. 05-2019.

CARRIED UNANIMOUSLY

CORPORATE
SERVICES CON'T:

2019 FINAL OPERATING AND CAPITAL BUDGETS:

A break was taken from 1:47 p.m. to 1:56 p.m.

2019-08-245

MOVED BY COUNCILLOR STEWART that the 2019 final operating budget be approved with the following totals:

- Operating revenue \$33,745,835
- Operating expense \$33,078,946
- Repayment of principal on long-term debt \$783,446
- Contributions to capital reserves \$1,607,500
- Contributions to operating reserve \$52,000
- Withdrawals from capital reserves for operating activities \$250,000
- Withdrawals from operating reserves \$1,526,057
- Amortization expense \$7,925,658

CARRIED UNANIMOUSLY

2019-08-246

MOVED BY COUNCILLOR BISSELL that the 2019 final capital budget be approved as a total of \$23,546,050 with the following allocations as amended:

- Administration projects - \$66,000
- Community & Protective Services – Agriculture projects - \$43,000
- Community & Protective Services – Animal Control Project - \$400,000
- Community Protective Services – Fire projects - \$397,500
- Economic development projects - \$15,000
- Public works – Airport projects - \$3,566,291
- Public works – Bridge projects - \$2,367,555
- Public works – Facilities projects - \$418,333
- Public works – Roads projects - \$2,814,478
- Public works – Shop and equipment projects - \$2,737,023
- Public works – Waste management projects - \$483,225
- Public works – Utilities projects - \$10,737,645

CARRIED UNANIMOUSLY

2019 TAX RATE BYLAW NO. 08-2019:

2019-08-247

MOVED BY COUNCILLOR BISSELL that Bylaw 08-2019 be given first reading.

CARRIED UNANIMOUSLY

2019-08-248

MOVED BY COUNCILLOR STEWART that Bylaw 08-2019 be given second reading.

CARRIED UNANIMOUSLY

2019-08-249

MOVED BY COUNCILLOR MARX that unanimous approval be given to proceed with third reading of Bylaw 08-2019.

CARRIED UNANIMOUSLY

2019-08-250

MOVED BY COUNCILLOR WELCH that Bylaw 08-2019 be given third reading.

CARRIED UNANIMOUSLY

ADJOURNMENT:

2019-08-251

MOVED BY COUNCILLOR NYGAARD that the meeting be adjourned at 3:02 p.m.

CARRIED UNANIMOUSLY



Ken Matthews, Deputy Reeve

Jordan Parfasiuk, CAO

**PUBLIC HEARING
(LAND USE BYLAW AMENDMENT 05-2019)
April 24, 2019**

Minutes of the Big Lakes County Public Hearing for Land Use Bylaw Amendment Bylaw 05-2019 held at the County Administration Building in High Prairie, Alberta on Wednesday, April 24, 2019, commencing at 1:30 p.m.

PRESENT WERE: Deputy Reeve: Ken Matthews, N. Gilwood/Triangle
Councillor: Donald Bissell, Enilda/Big Meadow
David Marx, Prairie Echo/Salt Prairie
Robert Nygaard, Faust
Ann Stewart, S. Sunset House/Gilwood
Ken Killeen, Kinuso
Fern Welch, Grouard

Absent: Richard Simard, Joussard
Donald Charrois, HP East/Banana Belt

Administration: Jordan Panasiuk, CAO
Heather Nanninga, Director of Corporate Services
Jessica Martinson, Recording Secretary
Pat Olansky, Director of Planning & Development
Vic Abel, Director of Public Works
Victoria Zachary, Communications Coordinator
Brett Hawken, Municipal Intern

Press: Richard Froese, South Peace News

CALL TO ORDER: Deputy Reeve Matthews called the public hearing to order at 1:30 p.m.

Big Lakes County has received an application from Drouco Ltd. to redistrict SE 18-76-17-W5 from the Agriculture (AG) District to the Rural Industrial (RI) District.


There is an existing sand and gravel extraction and processing operation on this parcel. A portion of the parcel was reforested in the spring of 2017. An application for development permit was submitted to expand the operation to the west side of the South Heart River. Under the Land Use Bylaw Natural Resource Processing is neither a permitted nor a discretionary use within the Agriculture District. The Rural Industrial District allows for Natural Resource Processing as discretionary use. Accordingly, it is necessary to redistrict to the Rural Industrial District in order to consider the application for development permit.

The Bylaw was given first reading by Council at their regular meeting of March 27, 2019.

The public hearing was duly advertised in the April 9 & 16, 2019 issues of the South Peace News and posted on the County website and Facebook page. Ms. Olansky read allowed a written submission from Alberta Transportation.

Deputy Reeve Matthews called for comments from the public. No one was in attendance.

The public hearing was closed at 1:34 p.m.


Ken Matthews, Deputy Reeve


Jordan Panasiuk, CAO