MUNICIPAL DISTRICT OF BIG LAKES COUNCIL MEETING

April 09, 2014

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, April 09, 2014 at 10:00 a.m.

PRESENT WERE:

Deputy Reeve: David Marx, Prairie Echo/Salt Prairie

Councillor: Ray Dupres, Enilda /Big Meadow

Ken Killeen, Kinuso Robert Nygaard, Faust Edward Podollan, Joussard Frank Sutherland, Grouard

Ann Stewart, S. Sunset House/Gilwood

Absent: Ken Matthews, N. Gilwood/Triangle

Donald Charrois, HP East/Banana Belt

Administration: Bill Kostiw, CAO

Bill Landiuk, Executive Director of Corp. Services

Jessica Martinson, Recording Secretary Sylvia Jezewski, Recording Secretary

Vic Abel, Director of Public Works & Utilities Pat Olansky, Director of Planning & Development Daniel Steiner, Manager of Comm. Develop. & Tourism

Robbie Klatt, Ag. Fieldman & ASB Manager Donna Duchesneau, Public Works Coordinator

Lousie Myre, Manager of FCSS Elias Cunningham, Peace Officer

Delegation: Phillip Dirks, Hawkings EPP Dumont

Peter Andrews, Alberta Regional Manager, West Fraser

Wendall Ebbett

Sean La Croix, Arcan Resources Ltd

Press: Chris Clegg, South Peace News

Daryl Vandenberg, Prairie FM

CALL TO ORDER: Deputy Reeve Marx called the meeting to order at 10:02 a.m.

AGENDA:

2014-07-260 MOVED BY COUNCILLOR DUPRES that the April 09, 2014 agenda be

approved as presented.

CARRIED UNANIMOUSLY

MINUTES:

2014-07-261 MOVED BY COUNCILLOR STEWART that the minutes of the March 26,

2014 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING

FROM MINUTES: Council reviewed the action list.

2014-07-262 MOVED BY COUNCILLOR SUTHERLAND that the action list be received

for information.

CARRIED UNANIMOUSLY

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April 09, 2014
Initials: Reeve ____ CAO __

STAFF REPORTS:

STAFF REPORTS: Council was presented with the following reports:

- Chief Administrative Officer
- Executive Director of Corporate Services
- Director of Planning & Development
- Director of Public Works & Utilities
- Manager of Community Development & Tourism
- Manager of Family & Community Services
- Agricultural Fieldman & ASB Manager
- Protective Services

2014-07-263 MOVED BY COUNCILLOR KILLEEN that the CAO Report be received for

information.

CARRIED UNANIMOUSLY

2014-07-264 MOVED BY COUNCILLOR DUPRES that the Directors and Manager's

reports be received for information.

CARRIED UNANIMOUSLY

TENDERS:

ASPHALT CRACK

SEALING: Council considered the tender closing date for the Supply and Placement of 2014

Asphalt Crack Sealing on approximately 136.7 km of paved local roads.

2014-07-265 MOVED BY COUNCILLOR STEWART that the 2014 Asphalt Crack Sealing

tender be approved to close on April 23, 2014 at 1:30 p.m. in the M.D. of Big

Lakes Council Chambers.

CARRIED UNANIMOUSLY

BRIDGE FILE

76953: Council considered the tender closing date for the Bridge Maintenance of Bridge

File 76953, Iroquois Creek, SW 13-74-18-W5.

2014-07-266 MOVED BY COUNCILLOR STEWART that the tender be approved to close

on April 23, 2014 at 1:30 p.m. in the M.D. of Big Lakes Council Chambers for the Bridge Maintenance of Bridge File 76953, Iroquois Creek, SW 13-74-18-W5.

CARRIED UNANIMOUSLY

ADMINISTRATION:

ATCO COMMUNITY

SYMPOSIUM: Council considered attending the ATCO Community Symposium on May 22,

2014 in Grande Prairie, Alberta.

2014-07-267 MOVED BY COUNCILLOR DUPRES that Reeve Matthews and Councillor

Padollan be approved to attend the ATCO Community Symposium on May 22,

2014 in Grande Prairie, Alberta.

CARRIED UNANIMOUSLY

MEMORIAL

BENCHES: Council received a letter from a group of volunteers in Joussard regarding

Memorial Benches.

2014-07-268 MOVED BY COUNCILLOR PODOLLAN that administration be directed to

work with the group of volunteers to find a suitable location for the Memorial

Benches in the Hamlet of Joussard.

CARRIED UNANIMOUSLY

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H.P. ELKS PRO RODEO:

Council considered how to distribute the 6 Boardwalk VIP passes for the Elks

Pro Rodeo.

2014-07-269 MOVED BY COUNCILLOR KILLEEN that 1 Boardwalk VIP pass for the

Elks Pro Rodeo be provided to Reeve Matthews and the remaining 5 Boardwalk

VIP passes be provided to 93.5 Prairie FM and to be raffle off.

CARRIED UNANIMOUSLY

LEADING THE NORTH CONFERENCE:

Council considered attending the Leading the North Conference May 26 to May

28, 2014 in Fort McMurray.

2014-07-270 MOVED BY COUNCILLOR STEWART that Councillor Nygaard and

Councillor Podollan be approved to attend the Leading the North Conference

May 26 to May 28, 2014 in Fort McMurray.

CARRIED UNANIMOUSLY

NADC: Council considered priority areas within the Municipality.

2014-07-271 MOVED BY COUNCILLOR NYGAARD that administration be directed to

send a letter to NADC indicating the top priorities for the municipality which include Regional Water, Transportation, Medical Services, and Resource

Management.

CARRIED UNANIMOUSLY

RATEPAYERS MEETING.

MEETING: Council had some discussion regarding the M.D. of Big Lakes Annual

Ratepayers meeting. Councillor Stewart requested having an annual general

meeting at the Triangle Hall.

2014-07-272 MOVED BY COUNCILLOR STEWART that an annual rate payers meeting

be scheduled for June 11, 2014 at 5:00 p.m. at Triangle and June 12, 2014 at 5:00

p.m. in Joussard.

CARRIED UNANIMOUSLY

CEMETERIES: Council considered developing an Ad Hoc Committee to discuss the M.D.'s

potential responsibility and duties to maintain cemeteries within the M.D. of Big

Lakes.

2014-07-273 MOVED BY COUNCILLOR KILLEEN that the discussions regarding the

duties to maintain cemeteries within the M.D. of Big Lakes be received for

information.

CARRIED

A break was taken from 10:58 a.m. to 11:08 a.m.

DELEGATION CON'T

HAWKINGS EPP

DUMONT LLP: Phil Dirks with Hawking Epp Dumont LLP presented Council with a report on

the actual results of the 2013 audit.

Councillor Stewart stepped out of the meeting at 11:42 a.m. and returned at 11:48

a.m.

2014-07-274 MOVED BY COUNCILLOR PODOLLAN that the presentation from Phil

Dirks with Hawkings EPP Dumont LLP be received for information.

CARRIED UNANIMOUSLY

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PUBLIC FORUM:

A.MURPHY &

D. CROOKS: Angelo Murphy and Dave Crooks presented Council with information regarding

the High Prairie & District Sports Complex Society Skateboard Park project.

2014-07-275 MOVED BY COUNCILLOR STEWART that the presentation from Angelo

Murphy and Dave Crooks regarding the High Prairie & District Sports Complex

Society Skateboard Park project be received for information.

CARRIED UNANIMOUSLY

A break was taken from 12:10 p.m. to 12:40 p.m.

ADMINISTRATION

CON'T:

DIRECTOR OF PROTECTIVE &

REGULATORY

SERVICES: Council was informed that administration would like to re-advertise for the

Director of Protective & Regulatory Services position.

2014-07-276 MOVED BY COUNCILLOR DUPRES that the discussions regarding the

Director of Protective & Regulatory Services position be tabled until the in

camera session.

CARRIED UNANIMOUSLY

MUNICIPAL SUSTAINABILITY

EVENT: Council considered attending the Municipal Sustainability Event on May 26,

2014.

2014-07-277 MOVED BY DEPUTY REEVE MARX that Councillor Podollan be approved

to attend the Municipal Sustainability Event on May 26, 2014 at the Grant

MacEwan University in Edmonton.

CARRIED UNANIMOUSLY

EMERGENCY MANAGEMENT

PREPAREDNESS: Council considered holding an Emergency Management Session in late May or

June

2014-07-278 MOVED BY COUNCILLOR DUPRES that administration be directed to

conduct an Emergency Management Session in late May or June.

CARRIED UNANIMOUSLY

2014-07-279 MOVED BY COUNCILLOR PODOLLAN that the M.D. of Big Lakes co-

hosts a STARS & Helipad Golf Tournament on August 21, 2014.

CARRIED UNANIMOUSLY

CORPORATE SERVICES:

CHEQUE LIST: Council was presented with the cheque lists for March 26, 2014.

2014-07-280 MOVED BY COUNCILLOR STEWART that cheques #60795 to #60893 in

the amount of \$322,484.83 for the period ending March 26, 2014, be received for

information.

CARRIED UNANIMOUSLY

2013 AUDITED FINANCIAL

STATMENTS: Council was presented with the 2013 Audited Financial Statements.

2014-07-281 MOVED BY COUNCILLOR KILLEEN that the 2013 Audited Financial

Statements be approved.

CARRIED UNANIMOUSLY

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DELEGATIONS:

P. ANDREWS: Peter Andrews, Regional Manager for West Fraser presented Council with an

overview of West Fraser operations.

2014-07-282 MOVED BY COUNCILLOR STEWART that the presentation from Peter

Andrews Regional Manager for West Fraser be received for information.

CARRIED UNANIMOUSLY

W. EBBETT: Wendell Ebbett presented Council with a request on behalf of the Royal

Canadian Air Cadets for funding for a Citizenship Tour.

2014-07-283 MOVED BY COUNCILLOR PODOLLAN that the presentation from Wendell

Ebbett be received for information.

CARRIED UNANIMOUSLY

TENDERS CON'T:

HOSPITAL ROAD: High Prairie Hospital Access Road – 53 Ave (TWP RD 744) – 40 Street to 30

Street.

Councillor Stewart stepped out of the meeting at 1:30 p.m.

2014-07-284 MOVED BY COUNCILLOR KILLEEN that that the tender for awarding the

High Prairie Hospital access road tender be opened at 1:31p.m

CARRIED UNANIMOUSLY

Councillor Stewart returned to the meeting at 1:31 p.m.

Tenders Received:

In-line Contracting - \$3,361,660 GS Holdings - \$4,266,200 Ruel Brothers - \$3,450,896

PSA Construction Inc. - \$3,752,337.10 Cox Contractors Limited - \$2,980,714.04

2014-07-285 MOVED BY COUNCILLOR KILLEEN that the tender for the High Prairie

Hospital Access Road (53 Ave (TWP RD 744) - 40 Street to 30 Street) be awarded to the lowest qualified bidder subject to Alberta Infrastructure and the

Town of High Prairie approval.

CARRIED

PLANNING & DEVELOPMENT:

LAND USE

BYLAW 06-2014: Council was presented with Land Use Bylaw Amendment 06-2014.

2014-07-286 MOVED BY COUNCILLOR DUPRES that:

- 1. First reading be given to Bylaw 06-2014
- 2. That a Public hearing date be set in the Council Chambers of the M.D. of Big Lakes Administration Building,
- 3. That notices of the Public Hearing be placed in the South Peace News.

CARRIED UNANIMOUSLY

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LEGISLATION& HIERARCHY

OF MUNICIPAL

PLANS: Council was presented with the Legislation & Hierarchy of Municipal Plans.

2014-07-287 MOVED BY COUNCILLOR STEWART that the report regarding the

Legislation & Hierarchy of Municipal Plans be received for information.

CARRIED UNANIMOUSLY

DELEGATION CON'T:

S. LA CROIX: Sean La Croix, Arcan Resources LTD presented Council with an overview of

Arcan Resources LTD. Mr. La Croix also spoke about the Morse River in the SW ¹/₄ Section of 15-66-10-W5 within the boundaries of the Town of Swan Hills and the location across the Swan River approximately 25 km North of Swan Hills

where Millar Western has in the pas built a winter crossing.

2014-07-288 MOVED BY COUNCILLOR PODOLLAN that administration and Councillor

Killeen be directed to work with Sean La Croix regarding the bridge in Swan

Hills.

CARRIED UNANIMOUSLY

PLANNING & DEVELOPMENT CON'T:

SUBDIVISION & DEVELOP.

PROCESS: Council was presented with the Subdivision & Development Process.

Councillor Stewart left the meeting at 2:21 p.m. and returned at 2:23 p.m.

2014-07-289 MOVED BY COUNCILLOR NYGAARD that the report regarding the

Subdivision & Development Process be received for information.

CARRIED UNANIMOUSLY

IN CAMERA:

2014-07-290 MOVED BY COUNCILLOR NYGAARD to go into camera at 2:33 p.m. to

discuss Legal, Labour & Land matters.

CARRIED UNANIMOUSLY

A break was taken from 2:33 p.m. to 2:40 p.m.

2014-07-291 MOVED BY COUNCILLOR NYGAARD to come out of camera at 3:12 p.m.

CARRIED UNANIMOUSLY

2014-07-292 MOVED BY COUNCILLOR NYGAARD that Associated Engineering be

approved to develop a proposal for a Regional Water System.

CARRIED UNANIMOUSLY

REGULATORY SERVICES & WASTE

MANAGEMENT:

G.P. FIRE DISPATCH

SERVICE: Council considered resigning the Emergency Fire Dispatch Services agreement

with the city of Grande Prairie.

2014-07-293 MOVED BY COUNCILLOR STEWART that the M.D. of Big Lakes enters

into a 5 year agreement for emergency notifications with the Grande Prairie Fire

Dispatch as per schedule A.

CARRIED UNANIMOUSLY

DOG POUND

MOU: Council considered entering into a Dog Pound agreement with the Town of High

Prairie.

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2014-07-294

MOVED BY COUNCILLOR DUPRES that the MOU with the Town of High Prairie be approved and that administration be directed to immediately begin exploring options to build and maintain an M.D. operated dog shelter.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

REGIONAL

COLLABORATION: Council was presented with information regarding the Regional Collaboration

Group.

2014-07-295 MOVED BY COUNCILLOR NYGAARD that the Reeve Matthews and one

Councillor be appointed to take an active role in the Regional Collaboration Group and that the next meeting be scheduled for May 7, 2014 in the M.D.

Council Chambers.

CARRIED UNANIMOUSLY

COMMUNITY DEVELOP.
COMMITEE:

Council considered establishing a Community Development Committee.

2014-07-296 MOVED BY COUNCILLOR KILLEEN that a Community Development

Committee discussions be tabled until the April 23, 2014 Council Meeting.

CARRIED UNANIMOUSLY

MRS. MIKE LITERARY

TOURISM: Council considered attending the Mrs. Mike Stakeholder meeting on April 28,

2014

2014-07-297 MOVED BY COUNCILLOR NYGAARD that Councillor Sutherland be

approved to attend Mrs. Mike Stakeholder meeting on April 28, 2014 in High

Prairie.

CARRIED UNANIMOUSLY

REID & NUDDS: Council considered granting money to the Research Support Agreement to Dr.

Thomas Nudds and Mr. Kevin Reid of Nudds Ecological Consulting.

2014-07-298 MOVED BY COUNCILLOR KILLEEN that the M.D. of Big Lakes grants a

\$10,000 Research Support agreement to Dr. Thomas Nudds and Mr. Kevin Reid of Nudds Ecological Consulting to draft a multi-stakeholder participation model for a structured decision making process report for the Zone E Fisherman's

Association and the Lesser Slave Lake Commercial Fishery.

CARRIED

LESSER SLAVE LAKE REGIONAL

TOURISM 2014: Council was presented with an invoice from the Lesser Slave Lake Regional

Tourism.

2014-07-299 MOVED BY COUNCILLOR DUPRES that administration be directed to

invite the Lesser Slave Lake Regional Tourism to a Council meeting and that all

discussions be tabled for further information.

CARRIED UNANIMOUSLY

H.P. GUN & SPORTMAN'S SHOW:

Council was presented with a signup sheet for the 13th Annual Gun &

Sportsman's Show April 11 to April 13, 2014.

2014-07-300 MOVED BY DEPUTY REEVE MARX that the discussions regarding the 13th

Annual Gun & Sportsman's Show taking place April 11 to April 13, 2014 be

received for information

CARRIED UNANIMOUSLY

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P.A.R.T.Y

DONATION: Council considered providing financial support to the Prevention Alcohol and

Risk Related Trauma in Youth (P.A.R.T.Y) Program.

2014-07-301 MOVED BY COUNCILLOR SUTHERLAND that one time financial support

in the amount of \$500.00 be provided to the Prevention Alcohol and Risk Related

Trauma in Youth (P.A.R.T.Y) Program.

CARRIED

ROYAL CANANDIAN

AIR CADETS: Council considered providing financial support to the Royal Canadian Air Cadets

Squadron #539 for the 2014 Citizenship Tour.

2014-07-302 MOVED BY COUNCILLOR STEWART that financial support in the amount

of \$1,200 be provided to the Royal Canadian Air Cadets Squadron #539 for the

2014 Citizenship Tour.

CARRIED

HFCRD

LEARNING FAIR: Council considered providing financial support to the Holy Family Catholic

Regional Division #37 for the 2014 Learning Fair.

2014-07-303 MOVED BY COUNCILLOR KILLEEN that the request from the Holy Family

Catholic Regional Division #37 for the 2014 Learning Fair be received for

information.

CARRIED UNANIMOUSLY

CN RAIL: Council considered adopting the draft resolution to support Public – Rail Safety

Week April 28 to May 4, 2014.

2014-07-304 MOVED BY COUNCILLOR DUPRES that the draft resolution to support

Public - Rail Safety Week April 28 to May 4, 2014 be approved.

CARRIED UNANIMOUSLY

2014-07-305 MOVED BY COUNCILLOR STEWART that the draft resolution to support

Public - Rail Safety Week April 28 to May 4, 2014 be advertised in the local

newspaper.

CARRIED UNANIMOUSLY

PEACE OIL SANDS

SANDS CONFEDENC

CONFERENCE: Council considered attending the Peace Oil Sands Conference and Oil and Gas

Tradeshow May 12 to May 14, 2014.

2014-07-306 MOVED BY DEPUTY REEVE MARX that Reeve Matthews or his alternate

be approved to attend the Peace Oil Sands Conference and Oil and Gas

Tradeshow May 12 to May 13, 2014.

CARRIED UNANIMOUSLY

2014-07-307 MOVED BY COUNCILLOR DUPRES that the Councillor Committee reports

be waved from the April 9, 2014 Council Meeting.

CARRIED UNANIMOUSLY

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INFORMATION/ CORRESPONDENCE:

2014-07-308

MOVED BY DEPUTY REEVE MARX that the following items of correspondence be received for information:

- ❖ Letter from Mayor Cox Dated March 26, 2014 re: Regional Collaboration Program Mediation and Cooperative Processes Stream.
- Peace Library System Board Meeting Highlights Dated March 22, 2014
- ❖ High Prairie Chamber of Commerce Minutes March 5, 2014
- Celebrate 100 Years of Discovery Red Deer Public Library April 25, 2014
- ❖ New Release: Alberta Eases Road Ban Rules to help Move Grain
- ❖ News Release: Premier Hancock and Minister Oberle Statement on the Truth and Reconciliation Commission
- News Release: Preparation is the Key to Managing Spring Flood Season
- ❖ News Release: Alberta Supports Federal Rail Legislation
- News Release: Budget 2014 Builds Alberta's Economy through Tourism
- News Release: Alberta to Focus on Flood and Drought Prevention
- News Release: Alberta Steps up Effort to Prevent and Fight Wildfires
- News Release: Budget 2014 Increases Spaces for Post-Secondary Students
- News Release: AER Peace River Proceeding Panel makes 20 recommendations regarding Heavy Oil Operations.
- ❖ Letter from Linda Cox, Chair High Prairie Beautification Society Dated March 25, 2014
- ❖ Early Years Expo: A case in Point on Services and Supports: High Prairie Doula Project and EYCP
- **❖** Texting Lesson for Seniors
- High Prairie Municipal Library Minutes Dated February 18, 2014
- Thank You from Coyote Acres 4-H Club
- High Prairie School Division Minutes Dated March 19, 2014
- ❖ Letter from WCB re: April 28, 2014 National Day of Mourning
- ❖ Letter from Karen Wronko, Executive Director Entrepreneurship & Regional Development Branch Innovation & Advanced Education
- CN News Release Issued March 25, 2014.
- ❖ Email Dated March 26, 2014 re: NADC Strategic Framework
- ❖ Letter to Peace Region Economic Development Alliance Dated March 26, 2014 re: Economic Development Services Assessment and Investment Profile.
- ❖ Letter to the Town of High Prairie Dated March 26, 2014 re: Economic Development Services Assessment and Investment Profile.
- ❖ Letter to East Prairie Metis Settlement Dated March 26, 2014 re: Regional Collaboration Program
- ❖ 30 Positive Reasons for the Skateboard Park.
- ❖ Letter from the Honorable Ken Hughes, Minister of Municipal Affairs Dated March 27, 2014 re: Viability Review Support Pilot Initiative
- ❖ High Prairie RCMP Detachment Enhanced General Investigation Services February 2014 Monthly Report
- ❖ High Prairie RCMP Detachment Enhanced General Investigation Services March 2014 Monthly Report
- FCSS Staff Meeting Agenda & Meeting Notes Dated April 3, 2014
- New Build Canada Fund Dated April 1, 2014
- ❖ Email from Brian Rushfeldt Dated April 3, 2014 re: Concern about Lack of Federal Criminal Code
- ❖ Email from the Peace Region Economic Development Alliance (PREDA)

 Dated April 1, 2014 re: MD of Big Lakes Project
- ❖ High Prairie & District Children's Resource Council April 2014 Regional Program & Service Schedule
- ❖ Letter from Corinne Parker, Executive Director Public Health & wellness Branch Dated March 19, 2014 re: Alberta Get Outdoors (GO!) Weekend April 10-13, 2014
- Email from Mike Aiken dated April 4, 2014 re: Enilda Eagle's Nest

CARRIED UNANIMOUSLY

Council Meeting
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Initials: Reeve ____ CAO ____

IN CAMERA:			
2014-07-309	MOVED BY CO discuss legal, labor		GAARD to go into camera at 3:54 p.m. to
			CARRIED UNANIMOUSLY
2014-07-310	MOVED BY DEF	PUTY REEVE M	ARX to come out of camera at 4:01 p.m.
			CARRIED UNANIMOUSLY
2014-07-311	MOVED BY COUNCILLOR KILLEEN that the meeting proceeds passed 4:00 p.m.		
			CARRIED UNANIMOUSLY
2014-07-312	MOVED BY COUNCILLOR STEWART that administration be directed to sign the contract with Newcap Inc. to continue in its efforts to promote the MD.		
			CARRIED UNANIMOUSLY
2014-07-313	MOVED BY CO cemetery land opt		YGAARD that administration investigates
			CARRIED UNANIMOUSLY
2014-07-314	MOVED BY DEPUTY REEVE MARX that the Councillor Honorarium & Mileage Policy (Counc-04) be tabled until next meeting.		
			CARRIED UNANIMOUSLY
2014-07-315			PRES that Councillor Podollan be approved ed Leaders (NAEL) meeting in Grimshaw on
			CARRIED UNANIMOUSLY
2014-07-316	MOVED BY COUNCILLOR SUTHERLAND that administration be directed to organize a council workshop May 21 and 22, 2014 in Slave Lake.		
			CARRIED UNANIMOUSLY
MEETING SCHEDULE:	April 17, 2014 April 24, 2014 April 28, 2014 April 28, 2014	10:00 a.m. 10:00 a.m. 10:00 a.m. 1:00 p.m.	Special Council Meeting – Budget Economic Development Committee of the Whole Municipal Planning Commission
NEXT MEETING:	The next Regular Council Meeting will be held on April 23, 2014 at the M.D Administration Building.		
ADJOURNMENT:			
2014-07-317	MOVED BY CO 4:16 p.m.	DUNCILLOR D	UPRES that the meeting be adjourned at
			CARRIED UNANIMOUSLY
			Ken Matthews, Reeve

William (Bill) Kostiw, C.A.O