

**MUNICIPAL DISTRICT OF BIG LAKES
COUNCIL MEETING
March 26, 2014**

Minutes of the Municipal District of Big Lakes Regular Council Meeting held at the M.D. Administration Building in High Prairie, Alberta on Wednesday, March 26, 2014 at 10:00 a.m.

PRESENT WERE: Deputy Reeve: David Marx, Prairie Echo/Salt Prairie
Councillor: Ken Killeen, Kinuso
Robert Nygaard, Faust
Edward Podollan, Joussard
Frank Sutherland, Grouard

Absent: Ken Matthews, N. Gilwood/Triangle
Donald Charrois, HP East/Banana Belt
Ray Dupres, Enilda /Big Meadow
Ann Stewart, S. Sunset House/Gilwood

Administration: Bill Kostiw, CAO
Bill Landiuk, Executive Director of Corp. Services
Jessica Martinson, Recording Secretary
Sylvia Jezewski, Recording Secretary
Vic Abel, Director of Public Works & Utilities
Pat Olansky, Director of Planning & Development
Amanda Backs, Assistant Development Officer
Daniel Steiner, Manager of Comm. Develop. & Tourism
Robbie Klatt, Ag. Fieldman & ASB Manager
Donna Duchesneau, Public Works Coordinator
Georgette Hopkins, Utilities Clerk/ Public Works Grants

Delegation: Linda Duplessis, Peace Library System
Fern & Shane White, Southwest Shores Develop.
Trevor Sekulich

Press: Daryl Vandenberg, Prairie FM

CALL TO ORDER: Deputy Reeve Marx called the meeting to order at 10:02 a.m.

AGENDA:

2014-06-213 **MOVED BY COUNCILLOR SUTHERLAND** that the March 26, 2014 agenda be approved as amended.

CARRIED UNANIMOUSLY

MINUTES:

2014-06-214 **MOVED BY COUNCILLOR KILLEEN** that the minutes of the March 12, 2014 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING
FROM MINUTES:**

Council reviewed the action list.

2014-06-215 **MOVED BY COUNCILLOR KILLEEN** that the action list be received for information.

CARRIED UNANIMOUSLY

GENERAL REPORTS:

CAO REPORT: Council was presented with the CAO report.

2014-06-216 **MOVED BY COUNCILLOR SUTHERLAND** that the CAO Report be received for information.

CARRIED UNANIMOUSLY

TENDERS:

HOSPITAL ROAD: Council was presented with the addendum for the Hospital Road Tender. Mr. Kostiw noted the tender closing date has been changed to April 9, 2014 at 1:30 p.m.

2014-06-217 **MOVED BY COUNCILLOR KILLEEN** that the Hospital Road tender date be changed to April 9, 2014 at 1:30 p.m.

CARRIED UNANIMOUSLY

ADMINISTRATION:

COMMENCEMENT CEREMONY:

Council considered sending a representative to speak at the E.W. Pratt High School 2014 Commencement Ceremony May 10, 2014.

2014-06-218 **MOVED BY COUNCILLOR SUTHERLAND** that the Reeve or his alternate be approved to speak at the E.W. Pratt High School 2014 Commencement Ceremony May 10, 2014.

CARRIED UNANIMOUSLY

RESOURCES ROAD:

Council considered prioritizing the resource road priorities. It was suggested that Township Road 710 be removed and Heart River Dam Road and the House Mountain Connector Road (LOC) be added.

2014-06-219 **MOVED BY COUNCILLOR NYGAARD** that the M.D. of Big Lakes Council continues to work with all parties to bring the Seal Lake McLennan Connector Road to fruition.

CARRIED UNANIMOUSLY

2014-06-220 **MOVED BY COUNCILLOR PODOLLAN** that council determines a date to have a Special Meeting on road & other capital priorities.

CARRIED UNANIMOUSLY

HOSPITAL ROAD:

Council was provided information regarding the Hospital Road construction.

2014-06-221 **MOVED BY COUNCILLOR PODOLLAN** that the hospital road discussion be tabled until in camera.

CARRIED UNANIMOUSLY

DIRECTOR OF PROTECTIVE & REGULATORY SERVICES INTERVIEWS:

Council discussed potential Council members to be a part of the Director of Protective & Regulatory Services Interviews.

2014-06-222 **MOVED BY COUNCILLOR NYGAARD** that Councillor Podollan and Councillor Dupres be a part of the Director of Protective & Regulatory Services Interviews.

CARRIED UNANIMOUSLY

AAMD&C GOLF TOURNAMENT:

Council considered attending the AAMD&C Aggregated Business Services Golf Tournament in support of the Stollery Children's Hospital Foundation on Thursday, June 26, 2014 at the Athabasca Golf & Country Club.

2014-06-223 **MOVED BY COUNCILLOR KILLEEN** that the AAMD&C Aggregated Business Services Golf Tournament in support of the Stollery Children's Hospital Foundation on Thursday, June 26, 2014 be received for information.

CARRIED UNANIMOUSLY

***RATEPAYERS
MEETING:***

Council had some discussion regarding the M.D. of Big Lakes Annual Ratepayers meeting.

2014-06-224

MOVED BY COUNCILLOR SUTHERLAND that an annual rate payers meeting be scheduled for June 11, 2014 at 5:00 p.m. in Jousard and June 19, 2014 at 10:30 a.m. at the M.D office.

CARRIED UNANIMOUSLY

**CORPORATE
SERVICES:**

CHEQUE LIST:

Council was presented with the cheque lists for March 13, 2014.

2014-06-225

MOVED BY COUNCILLOR KILLEEN that cheques #60711 to #60794 in the amount of \$317,142.47 for the period ending March 13, 2014, be received for information.

CARRIED UNANIMOUSLY

***FINANCE
REPORT:***

Council was presented with the Financial Report for the period ending February 28, 2014.

2014-06-226

MOVED BY COUNCILLOR PODOLLAN that the financial report for the period ending February 28, 2014 be received for information.

CARRIED UNANIMOUSLY

PUBLIC WORKS:

***MAJOR ROAD &
BRIDGE
PROJECTS:***

Council was provided with a list of 2014 Public Work Projects and a list of 2009-2014 Public Works Engineers. It was noted that Genivar now WSP is working on the Seal Lake McLennan Connector road.

2014-06-227

MOVED BY COUNCILLOR PODOLLAN that the discussions regarding the 2014 Public Work Projects and list of 2009-2014 Public Works Engineers be referred to the council workshop.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES:**

HOST PROGRAM:

Council considered providing financial support to the HOSTS 5th Annual Go Girl! Go Guy! Event on May 1, 2014. Mr. Steiner noted that no requests for funding were received last year.

2014-06-228

MOVED BY COUNCILLOR KILLEEN that one time financial support in the amount of \$500 be provided for the HOSTS 5th Annual Go Girl! Go Guy! Event on May 1, 2014 funding from the Event & Sponsorship Grants: 2-71-40-00-735.

CARRIED UNANIMOUSLY

PARTY PROGRAM:

Council considered providing financial support to the Prevent Alcohol and Risk-Related Trauma in Youth (PARTY) Program.

2014-06-229

MOVED BY COUNCILLOR KILLEEN that the Prevent Alcohol and Risk-Related Trauma in Youth (PARTY) Program funding be tabled for further information.

CARRIED UNANIMOUSLY

AGRICULTURE:

***WILD BOAR
CONTAINMENT
STANDARDS:***

Council was presented with the Wild Boar Containment Standards.

2014-06-230

MOVED BY COUNCILLOR NYGAARD that the information on the Wild Boar Containment Standards report be received for information.

CARRIED UNANIMOUSLY

***ALBERTA AGRI. HALL
OF FAME SELECTION
PANEL:***

Council considered nominating Alvin Billings or Melvin Hill for the 2014 Alberta Agriculture Hall of Fame Selection Panel.

2014-06-231

MOVED BY COUNCILLOR SUTHERLAND that administration brings back potential names for the 2014 Alberta Agriculture Hall of Fame Selection Panel.

CARRIED UNANIMOUSLY

***ALBERTA AGRI. HALL
OF FAME AWARD:***

Council considered nominating individuals who have made significant contributions to Alberta's agriculture and agri-food industry.

2014-06-232

MOVED BY COUNCILLOR SUTHERLAND that ASB approaches potential candidates to be nominated for the Alberta Agriculture Hall of Fame Award.

CARRIED UNANIMOUSLY

GROWING FORWARD

2:

Council was presented with a report regarding the Growing Forward 2 Program for On-Farm Water Management. It was suggested that administration could hand out the information on the program at the annual general meetings.

2014-06-233

MOVED BY COUNCILLOR KILLEEN that administration be directed to organize a rural workshop to promote the Growing Forward 2 Program for On-Farm Water Management.

CARRIED UNANIMOUSLY

ASB:

Council considered making changes to the current Agricultural Service Board and considered potential dates for the Spring Agricultural Service Board meeting. Mr. Klatt suggested holding four ASB meetings throughout the year.

2014-06-234

MOVED BY COUNCILLOR NYGAARD that the ASB meetings discussions be tabled for further information.

CARRIED UNANIMOUSLY

2014-06-235

MOVED BY COUNCILLOR SUTHERLAND that the Spring Agricultural Service Board Meeting be scheduled for April 8, 2014.

CARRIED UNANIMOUSLY

A break was taken at 10:53 a.m. to 11:00 a.m.

**INFORMATION/
CORRESPONDENCE:**

2014-06-236

MOVED BY COUNCILLOR SUTHERLAND that administration be directed to look into potential options for the historical site in the Hamlet of Grouard.

CARRIED UNANIMOUSLY

2014-06-237

MOVED BY COUNCILLOR PODOLLAN that the following items of correspondence be received for information:

- ❖ Letter from Bruce Mayer, Assistant Deputy Minister for Environment & Sustainable Resource Development Dated March 7, 2014 re: 2013-2014

- FireSmart Community Grant Program
- ❖ Letter from Dr. Richard Starke, Minister of Tourism, Parks & Recreation Dated March 1, 2014 re: 2017 Alberta 55 Plus Winter Games
- ❖ Email from the Hon. Ken Hughes, Minister of Municipal Affairs Dated March 13, 2014 re: 2014 Municipal Grant Programs Changes
- ❖ Letter from the Hon. Wayne Drysdale, Minister of Transportation Dated March 5, 2014 re: 2014 Application for Program Acceptance (APA)
- ❖ Letter from Bob Barss, President of AAMD&C Dated March 20, 2014 re: Grain to Market
- ❖ Heart River Housing Minutes Dated March 20, 2014
- ❖ Closer to Home (C2H) Initiative Completion & New Tools for Rural Albertans
- ❖ Letter from Janice Romanyshyn, Executive Director Grants & Education Property Tax Dated March 10, 2014 re: Hamlet Paving Program (Grouard)
- ❖ Letter from Janice Romanyshyn, Executive Director Grants & Education Property Tax Dated March 10, 2014 re: MSI
- ❖ FCM Report to Council Dated March 3-8, 2014
- ❖ Letter from Alberta Health Services & the Health Advisory Councils Dated March 20, 2014
- ❖ Email from Linda Cox, Administration of the Lesser Slave Lake Economic Alliance Dated March 19, 2014 re: Grants Available to Host Alberta Culture Days Events
- ❖ Thank you from the Northern Alberta Development Council Dated March 20, 2014 re: Northern Leaders Summit
- ❖ Letter from Bev Bestell, Rotary Club of Peace River Dated March 14, 2014
- ❖ Email from Christopher Robblee, Business and Industry Liaison Dated March 21, 2014 re: Alberta Works Week Job Shadowing
- ❖ Email from Jason Schuler with FOCUS Dated March 17, 2014 re: Acquisition of Focus Corporation by WSP Global Inc.
- ❖ House of Commons Letter Dated February 14, 2014
- ❖ Map of Mackenzie County Hamlet of La Crete Future Road Improvements (Long Range Plan Summary)
- ❖ Councillor Certificates for Municipal Elected Officials Course
- ❖ What is Celibacy?
- ❖ Email Dated March 24, 2014 From Amanda Stoik, MNP LLP re: Forest Resource Improvement Association of Alberta (FRIAA)
- ❖ Predator midstream Thanks You! Dated March 21, 2014
- ❖ Email from Jeff Carlson, President, FCSS Association of Alberta Dated March 23, 2014 re: No Increase to FCSS Funding
- ❖ News Release: Health Minister Welcomes New AHS President and CEO
- ❖ News Release: Transport Canada proposes new Regulations to Strengthen Railway Safety Oversight
- ❖ News Release: Redford Government Recommends Further Action to Improve Rail Service
- ❖ News Release: ASIRT Seeks further Assistance in Calgary Officer Involved Shooting
- ❖ News Release: Alberta receives Federal Financial Support for June 2014 Floods
- ❖ Letter to R.J. Williscroft & Leo Casavant from William Kostiw Dated March 18, 2014 re: Meeting of March 14, 2014 Jousard East End Servicing Proposal

CARRIED UNANIMOUSLY

**COUNCILLOR COMMUNITY/
COMMITTEE REPORTS:**

D. MARX: Deputy Reeve Marx reported his attendance at the AAMD&C Spring Conference, and a meeting with the Honorable Wayne Drysdale, Minister of Transportation.

F. SUTHERLAND: Councillor Sutherland reported his attendance at the AAMD&C Spring Conference, and a meeting with Northlands.

K. KILLEEN: Councillor Killeen reported his attendance at the AAMD&C Spring Conference, and the Swan Hills Viability Review Team meeting.

R. NYGAARD: Councillor Nygaard reported his attendance at the Northern Alberta Development Council meeting, the Faust Community League meeting, and the Royal Dutch Shell meeting.

Councillor Nygaard presented Council with information regarding prime contractors who have job opportunities in the Carmon Creek area.

E.PODOLLAN: Councillor Podollan reported his attendance at the AAMD&C Spring Conference.

2014-06-238 **MOVED BY COUNCILLOR SUTHERLAND** that the Councillor Community /Committee Reports be received for information.

CARRIED UNANIMOUSLY

IN CAMERA:

2014-06-239 **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 11:11 a.m. to discuss Legal and Labour matters.

CARRIED UNANIMOUSLY

Deputy Reeve Marx called a recess for lunch at 12:15 p.m. and reconvened at 12:45 p.m.

2014-06-240 **MOVED BY COUNCILLOR NYGAARD** to come out of camera at 12:57 p.m.

CARRIED UNANIMOUSLY

DELEGATIONS:

L. DUPLESSIS: Linda Duplessis, Peace Library Systems presented Council with an update regarding system activities within Peace Library System.

2014-06-241 **MOVED BY COUNCILLOR NYGAARD** that the presentation from Linda Duplessis with Peace Library System be received for information.

CARRIED UNANIMOUSLY

F. & S. WHITE: Fern & Shane White, Southwest Shores Developments presented Council with their concerns regarding the increase in expenditures for water and sewer lines.

2014-06-242 **MOVED BY COUNCILLOR PODOLLAN** that the presentation from Fern and Shane White with Southwest Shores Developments be received for information.

CARRIED UNANIMOUSLY

A break was taken at 1:43 p.m. to 1:50 p.m.

TENDERS:

PICK-UPS: Two (2) New Crew Cab ½ Ton Pick-Ups.

2014-06-243 **MOVED BY COUNCILLOR SUTHERLAND** that the quotations for awarding the two (2) New Crew Cab ½ Ton Pick-Ups be opened at 1:50 p.m.

CARRIED UNANIMOUSLY

Tenders Received:

Monahan Ford- \$33,139.00 + fees and taxes

Revolution- \$35,596.00 + fees and taxes

Big Lakes Dodge- \$68,390.00 + GST (2 units)

2014-06-244 **MOVED BY COUNCILLOR KILLEEN** that the supply and delivery of two new 4x4 crew cab ½ top pickups be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY

PATROL/ENFORCEMENT

VEHICLE: One Patrol/Enforcement Vehicle.

2014-06-245 **MOVED BY COUNCILLOR SUTHERLAND** that the quotations for awarding the one Patrol/Enforcement Vehicle were opened at 1:58 p.m.

CARRIED UNANIMOUSLY

Tenders Received:
Big Lakes Dodge- \$31,174.50 + GST

2014-06-246 **MOVED BY COUNCILLOR NYGAARD** that the supply and delivery of one patrol/enforcement vehicle, and be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY

FIRE CHIEF COMMAND

VEHICLE: One Fire Chief Command Vehicle.

2014-06-247 **MOVED BY DEPUTY REEVE MARX** that the quotations for awarding the One Fire Chief Command Vehicle were opened at 2:00 p.m.

CARRIED UNANIMOUSLY

Tenders Received:
Big Lakes Dodge- \$34,291.50
Revolution- \$41,562.00 + taxes and fees

2014-06-248 **MOVED BY COUNCILLOR SUTHERLAND** that for the supply and delivery of one Fire Chief Command Vehicle, and be awarded to the lowest qualified quote.

CARRIED UNANIMOUSLY

DELEGATIONS
CONT:

T. SEKULICH: Trevor Sekulich asked Council for an update regarding the River Road (Range Road 172).

2014-06-249 **MOVED BY COUNCILLOR NYGAARD** that the presentation from Trevor Sekulich be received for information.

CARRIED UNANIMOUSLY

IN CAMERA:

2014-06-250 **MOVED BY COUNCILLOR SUTHERLAND** to go into camera at 2:08 p.m. to discuss Legal and Labour matters.

CARRIED UNANIMOUSLY

2014-06-251 **MOVED BY COUNCILLOR SUTHERLAND** to come out of camera at 3:26 p.m.

CARRIED UNANIMOUSLY

2014-06-252 **MOVED BY COUNCILLOR NYGAARD** that the Tax Concession Policy Admin-37 be rescinded.

CARRIED UNANIMOUSLY

2014-06-253 **MOVED BY DEPUTY REEVE MARX** that the council approves reduction in the amount of \$72,018.97 for the 2013 municipal tax portion for the list attached pursuant to section 347 of the Municipal Government Act.

CARRIED UNANIMOUSLY

2014-06-254 **MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to engage in negotiations with A. Carlson and R. Ragan to purchase land to move Range Road 172 over and if negotiations fail that administration come back to council.

CARRIED UNANIMOUSLY

2014-06-255 **MOVED BY COUNCILLOR PODOLLAN** that Wilde and Company Charter Accountants be hired to conduct a Municipal Structure and Operating Review at a maximum cost of \$30,000.

CARRIED UNANIMOUSLY

2014-06-256 **MOVED BY COUNCILLOR KILLEEN** that administration be directed to negotiate the final terms and conditions of the agreement between the M.D. of Big Lakes and Faust Harbour Developments Ltd.

CARRIED UNANIMOUSLY

2014-06-257 **MOVED BY COUNCILLOR PODOLLAN** that the M.D. of Big Lakes pays Southwest Shore Ltd to the maximum of \$36,420.00 as per resolution number 2013-14-365.

CARRIED UNANIMOUSLY

2014-06-258 **MOVED BY COUNCILLOR SUTHERLAND** that administration seeks legal advice to develop a more precise development agreement.

CARRIED UNANIMOUSLY

MEETING

SCHEDULE:

March 31, 2014	10:00 a.m.	Committee of the Whole
March 31, 2014	1:00 p.m.	Municipal Planning Commission
April 2-4, 2014		Municipal Government Act Review

NEXT MEETING:

The next Regular Council Meeting will be held on April 9, 2014 at the M.D. Administration Building.

ADJOURNMENT:

2014-06-259 **MOVED BY COUNCILLOR KILLEEN** that the meeting be adjourned at 3:52p.m.

CARRIED UNANIMOUSLY

Ken Matthews, Reeve

William (Bill) Kostiw, C.A.O